File #: 15-24888, **Version:** 1

Airport Program Management Support and Advisory Services

Action:

A. Approve a contract with HNTB Corporation for program management support and advisory services for a term of five years, and

B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.

Staff Resource(s):
Haley Gentry, Aviation
Jack Chrisine, Aviation

Explanation

- Aviation requires a qualified consultant to provide program management support and advisory services for the Aviation Capital Investment Plan (CIP), which encompasses numerous projects that will increase capacity and improve operational efficiency to accommodate anticipated growth.
- Services will include assisting the Airport's planning and engineering teams in the planning, design, execution, and monitoring of CIP projects to ensure they are developed and delivered efficiently, within budget, and in compliance with strategic goals and regulatory requirements.
- On July 1, 2025, the city issued a Request for Qualifications (RFQ); three responses were received.
- HNTB Corporation is the best qualified firm to meet the city's needs on the basis of demonstrated competence and qualification of professional services in response to the RFQ requirements.
- At renewal, potential price adjustments may be considered based on legitimate and justified increases in the cost of doing business. The ability to consider price adjustments also allows the city to accept decreases, if warranted.
- Annual expenditures are estimated to be $8,000,000.

Charlotte Business INClusion
The city negotiates contract participation after the proposal selection process. HNTB Corporation has committed 10.00% ($4,000,000) of the total contact amount to the following certified firm(s).

- Hana Engineers & Consultants (SBE) ($1,000,000) (project controls support)
- Jarrett Engineering (SBE, WBE) ($1,000,000) (airside utility design review)
- Rohadfox (MBE) ($1,000,000) (project controls support)
- Vias Infrastructure, PLLC (MBE) ($1,000,000) (construction support)

Fiscal Note
Funding: Aviation Capital Investment Plan