File #: 15-24646, **Version:** 1

CATS Bus Preventative Maintenance Filters

Action:

A. Approve a unit price contract with Charlotte Truck Center, Inc. dba Excel Truck Group for the purchase of bus preventative maintenance filters for a term of three years, and

B. Authorize the City Manager to renew the contract for up to one, two-year term with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.

Staff Resource(s):
Brent Cagle, CATS
Elizabeth Presutti, CATS
Tina Hall, CATS

Explanation

- This contract will provide bus preventative maintenance filters, including air, oil, and fuel filters, for the on-going maintenance of CATS's large bus fleet and Special Transportation Services fleet.
- On May 29, 2025, the city issued an Invitation to Bid; five bids were received.
- Charlotte Truck Center, Inc. dba Excel Truck Group was selected as the lowest responsive, responsible bidder.
- At renewal, potential price adjustments may be considered based on legitimate and justified increases in the cost of doing business. The ability to consider price adjustments also allows the city to accept decreases, if warranted.
- Annual expenditures are estimated to be $354,667.

Charlotte Business INClusion
This is a commodity contract for the purchase of filters. Contract goals were not established for this contract because there were no certified MWSBEs available within the city's database capable of providing the necessary goods. This determination was made based on a comprehensive search by CBI and relevant departments, utilizing the city's vendor registration system, relevant market research, and an assessment of the work required by the contract.

Fiscal Note
Funding: CATS Operating Budget