

## Legislation Text

---

File #: 15-21676, Version: 1

---

### **Airport Safety Management System On-Call Consulting Services**

#### **Action:**

- A. Approve a contract with Landry Consulting, LLC (DBE) to provide on-call consulting services for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract up to two, one-year terms with possible prices adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

#### **Staff Resource(s):**

Haley Gentry, Aviation  
Jerome Woodard, Aviation

#### **Explanation**

- On-call consulting services to support the development and implementation of a new, federally required safety management system at the Airport services are required to support the Airport's compliance with Title 14 of the Code of Federal Regulations Part 139, Subpart E, which was published in the Federal Register on February 23, 2023.
- On July 10, 2023, the city issued a Request for Qualifications (RFQ); five responses were received.
- Landry Consulting, LLC (DBE) best meets the city's needs in terms of qualifications, experience, cost, and responsiveness to RFQ requirements.
- The contract includes services to produce an implementation plan and program manual, and to facilitate safety risk assessment workshops as required throughout the term of the agreement.
- The estimated total cost for this contract is \$950,000.

#### **Disadvantaged Business Enterprise**

The Federal DBE program does not require a DBE goal for all On-Call Contracts. DBE goals will be negotiated per task order. Aviation will monitor goal achievement throughout the life of the contracts. However, Prime is a certified DBE.

#### **Fiscal Note**

Funding: Aviation Operating Budget and Aviation Capital Investment Plan