



Legislation Text

File #: 15-15707, Version: 1

Animal Licensing and Registration Services

Action:

- A. Approve a contract with PetData Inc. for the administration of the city's animal registration and licensing program for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Johnny Jennings, Police
Tonya Arrington, Police
Joshua Fisher, Police

Explanation

- The Animal Care and Control Division of the Charlotte-Mecklenburg Police Department requires a comprehensive package of services in support of ongoing needs for licensing and license renewals for approximately 72,600 pets on an annual basis.
- The licensing program promotes compliance with rabies vaccinations and the recovery of lost animals. The fee structure also promotes animal population control through spay and neutering.
- Animal licensing services provided will include licensing and license renewal form creation, supplying of forms to approximately 91 veterinarians within Mecklenburg County, the processing of completed forms, and management of a database.
- Residents pay a fee for each pet license or annual renewal. The vendor deposits all revenue into the city's General Fund. The city pays the vendor a percentage of the fee from each license or renewal deposited.
- Waiver of a competitive solicitation process for services may be granted on a limited basis when deemed appropriate and in the city's best interest. A waiver has been approved for these services based on limited vendors with required qualifications.
- Annual expenditures are estimated to be \$260,000.

Charlotte Business INclusion

Per Charlotte Business INclusion Policy: Part C: Section 2.1, the city shall not establish Subcontracting Goals for contracts where (a) there are no subcontracting opportunities identified for the contract; or (b) there are no MWBEs or SBEs certified to perform the scopes of work that the city regards as realistic opportunities for subcontracting.

This contract meets the provisions of (a) - No subcontracting opportunities.

Fiscal Note

Funding: Police Operating Budget