

Legislation Text

File #: 15-11911, Version: 1

Airport Passenger Assistance Services Contract

Action:

Approve contract amendment #4 with Prospect Airport Services, Inc. for Airport Passenger Assistance Services.

Staff Resource(s):

Brent Cagle, Aviation
Jack Christine, Aviation

Explanation

- Aviation intends to solicit for a new airport passenger services contract in early 2020.
- Extending the existing contract is required to ensure uninterrupted service provision during the solicitation process for all current airport passenger assistance services, including security checkpoint queue management, international arrivals area passenger assistance, and international arrivals baggage re-check passenger assistance.
- Waiver of a competitive solicitation process for services may be granted on a limited basis when deemed appropriate and in the city's best interest. A waiver has been approved for this extension period for these services based on continuity of service and limited vendors with required qualifications.
- On June 22, 2015, City Council approved a contract with Prospect Airport Services, Inc. for passenger assistance services in the international arrivals area of the airport.
- On May 9, 2016, City Council approved contract amendment #1 in the amount of \$1,743,154.21 for the provision of additional staff to assist in the ticketing lobby of the airport due to increasing passenger volume.
- On June 30, 2018, the City Manager approved contract amendment #2, which exercised the first of two one-year extensions.
- On June 30, 2019, the City Manager approved contract amendment #3, which exercised the second of two one-year extensions.
- Amendment #4 has an estimated value of \$725,000 and will extend the contract by three months to September 30, 2020.
- The new total value of the contract, including amendment #4, is estimated to be \$4,968,154.
- This activity is occurring on Airport property, located in Council District 3.

Charlotte Business INClusion

Per Charlotte Business INClusion Policy: Part C: Section 2.1(a), the City shall not establish subcontracting goals for contracts where: (a) there are not subcontracting opportunities identified for the contract: or (b) there are no SBEs or MBEs certified to perform the scopes of work that the city regards as realistic opportunities for subcontracting.

This contract meets the provisions of (a) - No subcontracting opportunities.

Fiscal Note

Funding: Aviation Operating Fund