

Legislation Text

File #: 15-11794, Version: 1

Real Estate and Appraisal Services

Action:

- A. Approve a unit price contract with Professional Property Services, Inc. for real estate and appraisal document review and supplemental acquisition services for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

David Czerr, Charlotte Water
Ron Hargrove, Charlotte Water
Angela Lee, General Services
Tony Korolos, General Services

Explanation

- This contract will provide Charlotte Water with expedited and dedicated real estate document review and supplemental acquisition resources to meet the accelerated schedule of at least 14 critical infrastructure projects.
- Professional Property Services, Inc. will ensure that all acquisitions meet applicable federal, state, and local laws, rules, and regulations and are executed on an accelerated schedule.
- On August 5, 2019, the city issued a Request for Proposals (RFP); two responses were received.
- Professional Property Services, Inc. best meets the city's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Total annual expenditures are estimated to be \$300,000.

Charlotte Business INclusion

The city negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). Professional Property Services, Inc. has committed 10.00% (\$30,000) of the total contract amount to the following certified firms:

- Michael Ryan Realty Inc. dba Carolina Right of Way (SBE) (\$15,000) (settlement and condemnation reviews)
- Dunbar Geomatics Group, PLLC (SBE) (\$15,000) (survey reviews)

Fiscal Note

Funding: Charlotte Water Capital Investment Plan