

## Legislation Text

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File #: 15-8341, Version: 1

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### Water and Sewer New Service Installations

#### **Action:**

- A. Approve a unit price contract to the lowest responsive bidder B.R.S., Inc. for the Installation of Water and Sewer Services for an initial term of one year, and**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

#### **Staff Resource(s):**

Angela Lee, Charlotte Water  
David Czerr, Charlotte Water  
Keri Cantrell, Charlotte Water

#### **Explanation**

- Charlotte Water outsources new water and sewer service installations, removal, and main line extensions using construction contracts in order to ensure timely service.
- This short duration work includes installation, removal, connections, valves, and related components. Due to the short time frames for completion of each task, subcontractors cannot be scheduled to meet the demanding time constraints of each site.
- Customers pay connection fees for new services, which are based on costs incurred through these contracts.
- The work covered under this contract should provide approximately 400 new commercial service installations, 30 existing service removals, and five short water and/or sanitary sewer main line extensions annually.
- This is the first of two similar contracts Charlotte Water plans to bid during Fiscal Year 2019.
- On July 12, 2018, the City issued an Invitation to Bid; three bids were received.
- B.R.S., Inc. was selected as the lowest responsive, responsible bidder.
- The renewals allow for possible price adjustments based on the Engineering News Record Construction Cost Index.
- The cost of equipment and parts installed for a customer comprises approximately \$2,200,000 of the estimated annual expenditures.
- Estimated annual expenditures are \$5,628,497.
- In an effort to contribute to the City's workforce development program, B.R.S., Inc. has agreed to mentor and train two individuals in large diameter water and wastewater tap installation for the first six months of the contract. This effort will help development of a pipeline of future workers with the unique skills, knowledge, and abilities to fill entry-level positions within the industry.

#### **Charlotte Business INclusion**

Established MSBE Goal: 5.00%

Committed MSBE Goal: 0.00%

B.R.S., Inc. has submitted a Self-Performance Affidavit with their proposal. (Part B: Section 2.2.1 of the Charlotte Business INclusion Policy). State Statute, and therefore the CBI policy, allows for Self-Performance on construction contracts. Although there were limited subcontracting opportunities, staff established a 5% MSBE goal on this contract.

**Fiscal Note**

Funding: Charlotte Water Community Investment Plan