



Legislation Text

File #: 15-8477, Version: 1

Airport Community Roundtable Facilitator and Technical Support Services

Action:

- A. Approve a contract for up to \$210,000 with Customer Services Solution, Inc. for Facilitator Services for an initial term of three years,**
- B. Approve a contract for up to \$480,000 with Harris, Miller, Miller & Hanson, Inc. for Technical Consultant Services for an initial term of three years, and**
- C. Authorize the City Manager to renew the contracts for up to two additional, one-year terms with possible price adjustments and to amend the contracts consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Brent Cagle, Aviation
Haley Gentry, Aviation

Explanation:

- The Airport is currently facilitating an Airport Community Roundtable (ACR), a group of community members working with the Federal Aviation Administration (FAA), the airlines, and the Airport on airport-related noise impacts.
- On March 26, 2018, the City issued a Request for Proposals (RFP); six proposals were received.
- Customer Services Solution, Inc. best meets the City's needs in terms of qualifications, experience, and responsiveness to RFP requirements as the facilitator for the ACR.
- Harris, Miller, Miller & Hanson, Inc. best meets the City's needs in terms of qualifications, experience, and responsiveness to RFP requirements as the technical consultant in support of Aviation's work on the airport noise program.
- It is anticipated that the contracts may be renewed for up to two additional, one-year terms at prices to be negotiated based on market conditions.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

However, Customer Services Solution, Inc. is a City SBE and Harris, Miller, Miller & Hanson, Inc. is a DBE.

Fiscal Note

Funding: Aviation Operating Budget