

Legislation Text

File #: 15-6663, Version: 1

Telecommunications Infrastructure Management Services

Action:

- A. Approve a unit price contract with PRS Tower Management Services LLC for management and consulting services for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two additional two-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Angela Lee, Charlotte Water
Jeff Stovall, Innovation and Technology
Mike Davis, Engineering and Property Management
Tony Korolos, Engineering and Property Management

Explanation

- The City currently has 22 radio towers located on City property, with two additional towers under construction. This contract will cover a total of 24 radio towers.
- The City has an ongoing need for telecommunication management services along with consultation services to assist in review of carrier applications, contracts and amendments.
- Telecommunications structure services to be performed at the individual structure locations include, but may not be limited to:
 - Lease reviews of all existing customer leases to ensure compliance with equipment installed on each site under management contract.
 - Telecommunications Industry Association inspections (conduct or coordinate inspections, review reports, and submit reports to the City of Charlotte).
 - Monthly site inspections and project reporting along with emergency weather inspections to ensure City's equipment is protected.
 - Issuance of Notice to Proceed (NTP) to cell tower personnel to climb towers and conduct maintenance under management agreement.
- A waiver of a competitive solicitation process may be granted when deemed appropriate and in the City's best interest. Such a finding has been made and a waiver granted for this procurement.
- PRS Tower Management Services LLC best meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- The annual estimated contract expenditures are \$138,400.

Charlotte Business INclusion

No subcontracting goals were set because there are no subcontracting opportunities (Part C: Section 2.1

(a) of the Charlotte Business INClusion Policy).

Fiscal Note

Funding: Charlotte Water, Innovation and Technology, and Engineering and Property Management
Operating Budgets