

Legislation Text

File #: 15-4468, Version: 1

Veterinary Services

Action:

- A. Approve a unit price contract with Chantilly Veterinary Services, Inc. for veterinary services at the animal shelter for an initial term of one year, and**
- B. Authorize the City Manager to renew the contract for up to four additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Karl Bannerman, Police
Sherie Pearsall, Police

Explanation

- Animal care and Control (AC&C) is responsible for the welfare of animals under its care which requires the services of a full time veterinarian.
- The shelter veterinarian will:
 - Provide preventative and diagnostic veterinary services for animals housed at the shelter or in foster care as well as for dogs assigned to the Police K-9 Unit;
 - Conduct wellness exams and complete medical records for animals being offered for adoption;
 - Assist in writing and updating medical and sanitation protocols;
 - Consult on animal cruelty and inadequate care investigations, including testifying in court as an expert witness; and
 - Train shelter staff on the administration of vaccinations and medications.
- On October 17, 2016, the City issued a Request for Proposals (RFP) for veterinary services.
- In response to the RFP, the City received one proposal from interested service providers despite extensive vendor outreach and discussion.
 - Vendors that did not submit a proposal indicated that they were not interested in providing the services due to the City's need of a veterinarian being onsite for 40 hours per week.
- The Project Team, consisting of staff from Police and Management & Financial Services, evaluated the proposal and determined that Chantilly Veterinary Services, Inc. meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Chantilly Veterinary Services, Inc. has provided these services for the past four years.
- The contract gives the City the option to renew for four additional, one-year terms with a price increase as negotiated in the contract.
- The company will be paid at the unit price set forth in the contract, a copy of which is available upon request.
- Estimated contract expenditures are \$85,000 annually.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business INClusion Policy).

Fiscal Note

Funding: Police Operating Budget