

Legislation Details (With Text)

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On agenda: 4/22/2024 **Final action:** 4/22/2024

Title: Airport Consolidated Rental Car Facility Management Services

Attachments:

Date	Ver.	Action By	Action	Result
4/22/2024	1	City Council Business Meeting	Approve	Pass

Airport Consolidated Rental Car Facility Management Services

Action:

- A. Approve a contract with Conrac Solutions Operators, LLC for an initial term of five years for Consolidated Rental Car Facility Management Services, and**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Haley Gentry, Aviation
Ted Kaplan, Aviation

Explanation

- Aviation contracts to provide management services to the Airport's consolidated rental car facility (CONRAC).
- The contract services include operating, management, maintenance, and janitorial services for the CONRAC, the customer service lobby, and the remote rental car facility.
- On November 17, 2023, the city issued a Request for Proposal (RFP); three responses were received.
- Conrac Solutions Operator, LLC was chosen due to their qualifications, experience, cost, and responsiveness to RFP requirements.
- The maintenance and management of the CONRAC and remote rental car facility are funded by contract facility charges, a user fee charged by rental car companies to customers.
- At renewal, potential price adjustments may be considered based on legitimate and justified increases in the cost of doing business. The ability to consider price adjustments also allows the city to accept decreases, if warranted.
- Annual expenditures are estimated to be \$2,543,871.

Charlotte Business INclusion

The city negotiates contract participation after the proposal selection process. Conrac Solutions Operators, LLC has committed 33.06% (\$4,205,000) of the total contract amount to certified firms and has identified MWBE opportunities in the following scopes:

- Electrical
- Janitorial Services
- Janitorial Supplies
- Plumbing

Fiscal Note

Funding: Aviation Operating Budget