

## Legislation Details (With Text)

<b>File #:</b>	15-18288	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Consent Item	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	6/23/2022	<b>In control:</b>		City Council Business Meeting	
<b>On agenda:</b>	7/11/2022	<b>Final action:</b>			
<b>Title:</b>	Enterprise Resource Planning Business Process Mapping Services				
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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## Enterprise Resource Planning Business Process Mapping Services

### Action:

- A. Approve a contract amendment #1 to the contract with Jabian, LLC to extend the contract by six months for the vendor to provide business process analysis services for all Enterprise Resource Planning process areas, and**
- B. Authorize the City Manager to extend the contract term for an additional six-months, and to amend the contract consistent with the purpose for which the contract was approved.**

### **Staff Resource(s):**

Reenie Askew, Innovation and Technology

### **Explanation**

- The City is currently engaged in a new Enterprise Resource Planning (ERP) solution initiative to replace the current financial, budgeting, and human resource systems.
- The City previously contracted with Jabian, LLC to help create standard process flows for internal alignment across departments and externally with the vendor.
- This contract amendment will engage in business process analysis services for every ERP process area identified previously. The work will result in the detailed process documentation required for the new ERP solution initiative.
- Waiver of a competitive solicitation process for services may be granted on a limited basis when deemed appropriate and in the City's best interest. A waiver has been approved for these services based on qualifications and experience. Jabian, LLC best meets the City's needs in terms of qualifications, cost and experience.
- The new estimated value of the contract is \$715,000.

### **Charlotte Business INclusion**

This is a contract with a waiver of solicitation for services and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

### **Fiscal Note**

Funding: General Capital Investment Plan