Legislation Details (With Text)

File #:	15-13711	**Version:**	1	**Name:**	
Type:	Consent Item			**Status:**	Agenda Ready
File created:	7/2/2020			**In control:**	City Council Business Meeting
On agenda:	9/28/2020			**Final action:**	
Title:	Airport Passenger Assistance Services Contract				
Attachments:					

Date	Ver.	Action By	Action	Result

Airport Passenger Assistance Services Contract

Action:
Approve contract amendment #5 with Prospect Airport Services, Inc. for Airport Passenger Assistance Services for a one-year term.

Staff Resource(s):
Brent Cagle, Aviation
Haley Gentry, Aviation
Jack Christine, Aviation

Explanation
- Aviation contracts for airport passenger assistance services including international arrivals area passenger assistance, international arrivals baggage re-check passenger assistance, and security checkpoint queue management.
- Due to the impacts of the COVID-19 pandemic, Aviation is requesting an extension to this contract to understand the impact to the services required by the Airport under this contract.
- Aviation intends to solicit for a new airport passenger services contract in early 2021.
- Extending the existing contract is needed to ensure uninterrupted service provision during the solicitation process for all current airport passenger assistance services.
- Waiver of a competitive solicitation process for services may be granted on a limited basis when deemed appropriate and in the city's best interest. A waiver has been approved for this extension period for these services based on continuity of service and limited vendors with required qualifications.
- On June 22, 2015, City Council approved a contract with Prospect Airport Services, Inc. for passenger assistance services in the international arrivals area of the airport.
- On May 9, 2016, City Council approved contract amendment #1 in the amount of $1,743,154.21 for the provision of additional staff to assist in the ticketing lobby of the airport due to increasing passenger volume.
- On June 30, 2018, the City Manager approved contract amendment #2, which exercised the first of two one-year extensions.
- On June 30, 2019, the City Manager approved contract amendment #3, which exercised the second of two one-year extensions.
- On November 25, 2019, City Council approved contract amendment #4, which extended the original expiration date to September 30, 2020.
- Amendment #5 has an estimated value of $1,200,000 and will extend the contract by one year to September 30, 2021.
- The new total value of the contract, including amendment #5, is estimated to be $6,664,969.42.

- This activity is occurring on Airport property located in Council District 3.

Charlotte Business INClusion
Per Charlotte Business INClusion Policy: Part C: Section 2.1(a), the city shall not establish subcontracting goals for contracts where: (a) there are no subcontracting opportunities identified for the contract: or (b) there are no MWBEs or SBEs certified to perform the scopes of work that the city regards as realistic opportunities for subcontracting.

This contract meets the provisions of (a) - No subcontracting opportunities.

Fiscal Note
Funding: Aviation Operating Budget