

## Legislation Details (With Text)

<b>File #:</b>	15-11794	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Consent Item	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	9/16/2019	<b>In control:</b>		City Council Business Meeting	
<b>On agenda:</b>	10/28/2019	<b>Final action:</b>			
<b>Title:</b>	Real Estate and Appraisal Services				
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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## Real Estate and Appraisal Services

### Action:

- A. Approve a unit price contract with Professional Property Services, Inc. for real estate and appraisal document review and supplemental acquisition services for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

### **Staff Resource(s):**

David Czerr, Charlotte Water  
Ron Hargrove, Charlotte Water  
Angela Lee, General Services  
Tony Korolos, General Services

### **Explanation**

- This contract will provide Charlotte Water with expedited and dedicated real estate document review and supplemental acquisition resources to meet the accelerated schedule of at least 14 critical infrastructure projects.
- Professional Property Services, Inc. will ensure that all acquisitions meet applicable federal, state, and local laws, rules, and regulations and are executed on an accelerated schedule.
- On August 5, 2019, the city issued a Request for Proposals (RFP); two responses were received.
- Professional Property Services, Inc. best meets the city's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Total annual expenditures are estimated to be \$300,000.

### **Charlotte Business INclusion**

The city negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). Professional Property Services, Inc. has committed 10.00% (\$30,000) of the total contract amount to the following certified firms:

- Michael Ryan Realty Inc. dba Carolina Right of Way (SBE) (\$15,000) (settlement and condemnation reviews)
- Dunbar Geomatics Group, PLLC (SBE) (\$15,000) (survey reviews)

### **Fiscal Note**

Funding: Charlotte Water Capital Investment Plan