



Legislation Details (With Text)

**File #:** 15-11704    **Version:** 1    **Name:**  
**Type:** Consent Item    **Status:** Approved  
**File created:** 9/4/2019    **In control:** City Council Business Meeting  
**On agenda:** 10/14/2019    **Final action:** 10/14/2019  
**Title:** Charlotte Water Analytical Laboratory Services

**Attachments:**

Date	Ver.	Action By	Action	Result
10/14/2019	1	City Council Business Meeting	Approve	Pass

**Charlotte Water Analytical Laboratory Services**

**Action:**

- A. Approve unit price contracts with the following companies for analytical laboratory services for an initial term of two years:**
  - Pace Analytical Services LLC,
  - Prism Laboratories, Inc.,
  - Eurofins Eaton Analytical LLC, and
- B. Authorize the City Manager to renew the contracts for up to three, one-year terms with possible price adjustments and to amend the contracts consistent with the purpose for which the contracts were approved.**

**Staff Resource(s):**

David Czerr, Charlotte Water  
Jackie Jarrell, Charlotte Water

**Explanation**

- Contracts with these firms will be used to supplement Charlotte Water Laboratory Services during peak workload periods or periods of staffing fluctuations, to address special projects requiring additional testing, and to ensure required testing is performed in a timely manner.
- Charlotte Water conducts extensive and ongoing environmental testing to meet public health and water quality needs.
- On July 1, 2019, the city issued a Request for Proposals (RFP); six responses were received.
- The companies selected best meet the city’s needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Total annual expenditures are estimated to be \$500,000.

**Charlotte Business INclusion**

Prism Laboratories, Inc. is a WBE.

Per Charlotte Business INclusion Policy: Part C: Section 2.1(a) The city shall not establish Subcontracting Goals for Contracts where: (a) there are not subcontracting opportunities identified for the Contract; or (b) there are no SBEs or MBEs certified to perform the scopes of work that the city regards as realistic opportunities for subcontracting.

This contract meets the provisions of (a) - No subcontracting opportunities.

**Fiscal Note**

Funding: Charlotte Water Operating Budget