

Legislation Details (With Text)

File #: 15-9374 **Version:** 1 **Name:**

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File created: 10/4/2018 **In control:** City Council Business Meeting

On agenda: 11/26/2018 **Final action:** 11/26/2018

Title: Amend Contract for Fire Department Records Management System Maintenance and Support

Attachments:

Date	Ver.	Action By	Action	Result
11/26/2018	1	City Council Business Meeting	Approve	Pass

Amend Contract for Fire Department Records Management System Maintenance and Support

Action:

- A. Approve contract amendment #2 to the contract with FDM Software, LTD to provide records management system maintenance and support, and**
- B. Authorize the City Manager to purchase additional maintenance and support for as long as the City uses the system.**

Staff Resource(s):

Reginald Johnson, Fire
Kevin Gordon, Fire

Explanation

- On May 28, 2002, City Council approved a contract for the installation and implementation of the records management system. Continued maintenance and support for the system was approved by City Council on January 28, 2013.
- This amendment extends the contract to allow the City continued maintenance and support for as long as the City uses the software.
- Waiver of a competitive solicitation process for services may be granted on a limited basis when deemed appropriate and in the City's best interest. A waiver has been approved for these services based on the Fire Department's extended use of the FDM records management system and the need for ongoing maintenance and support.
- The Fire Department uses the records management system to hold essential information such as:
 - Permits,
 - Hydrant locations,
 - Incident information,
 - Personnel information, and
 - Training certificates.
- Annual expenditures for maintenance and support are estimated to be \$80,000.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Fire Operating Budget