

Legislation Details (With Text)

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File created: 7/9/2018 **In control:** City Council Business Meeting

On agenda: 9/10/2018 **Final action:** 9/10/2018

Title: Charlotte Future 2040 Comprehensive Plan Support Services

Attachments:

| Date | Ver. | Action By | Action | Result |
|-----------|------|-------------------------------|---------|--------|
| 9/10/2018 | 1 | City Council Business Meeting | Approve | Pass |

Charlotte Future 2040 Comprehensive Plan Support Services

Action:

- A. Authorize the City Manager to negotiate a contract with MIG, Inc. for Charlotte Future 2040 Comprehensive Plan Services for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to one, one-year term with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Taiwo Jaiyeoba, Planning, Design and Development

Explanation

- The Planning, Design and Development Department is engaging additional expertise beyond the City's team to develop a unifying plan that provides a framework for community consensus on future growth. The Comprehensive Plan (Plan) is anticipated to guide future growth, the evolution of our community's built character, and capital investments throughout Charlotte and our Extra Territorial Jurisdictions (ETJ). It is also intended to inform the creation of a Unified Development Ordinance, a key implementation tool for achieving the community vision.
- The Plan is to be completed within 24 months, which will fall into three Fiscal years for funding purposes (September of Fiscal Year 2019 to September of Fiscal Year 2021).
- The Transportation and Planning Council Committee reviewed and discussed the preliminary schedule and engagement.
- The Plan will integrate numerous other existing plans and policies to help us better understand the impacts and trade-offs of decisions regarding growth. Additionally, the Plan will fill policy gaps, update outdated policy and link policy to implementation strategies.
- Outcomes of the Plan will include an updated overall Vision and Growth Framework, policies for each Plan element that are woven into a cohesive plan, and a future land use/community character/place type map. The Plan will also include a rigorous implementation plan, potential funding strategies and monitoring metrics.
- The contract will include an initial phase to conduct a project chartering session, and to develop a final project plan, scope of work, and milestone pricing schedule to be incorporated into the contract via amendment.
- On July 6, 2018, the City issued a Request for Qualifications (RFQ); seven proposals were received.
- MIG, Inc. best meets the City's needs in terms of qualifications, team experience, cost, and

responsiveness to RFQ requirements. MIG has recently completed similar work for Denver, Colorado, and San Antonio, Texas, among other cities. Recent local experience includes the Center City 2020 Plan and the North Tryon Vision Plan.

- The contract can be renewed, if needed, for a one-year term at prices to be negotiated based on market conditions.
- Estimated contract expenditures are \$300,000 per year, and \$900,000 over the three-year contract term.

Charlotte Business INClusion

The City negotiates subcontracting participation after the selection process (Part C: Section 2.1 (h) of the Charlotte Business INClusion Policy). The Company has identified the following subcontractors to perform approximately 18.20% of the work across the indicated categories:

- City Explained, Inc. (GIS, Community Viz)(SBE)(\$72,900)
- Gwendolyn D. Jackson dba Urbane Environments (Outreach Support)(MBE)(\$24,300)
- Neighboring Concepts PLLC (MBE)(\$41,400)
- Pride Communications, LLC (Public Relations, Communications)(SBE)(\$25,200)

Fiscal Note

Funding: Planning, Design and Development Operating Budget