

Legislation Details (With Text)

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On agenda: 6/11/2018 **Final action:** 6/11/2018

Title: Parking Citation Management System and Related Services

Attachments:

Date	Ver.	Action By	Action	Result
6/11/2018	1	City Council Business Meeting	Approve	Pass

Parking Citation Management System and Related Services

Action:

- A. Approve a contract with Passport Labs, Inc. for the purchase of software and managed services and equipment for a parking citation Management System in an estimated amount of \$621,000 for a three-year term, and**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Liz Babson, Transportation
Clement Gibson, Transportation
Brent Cagle, Aviation

Explanation

- The Charlotte Department of Transportation (CDOT) and Charlotte Douglas International Airport (CLT) currently use separate parking citation Management Software systems to issue and manage parking citations and permitting.
- This contract would replace the separate contracts with a single contract that would serve both departments.
- This contract will offer technology efficiencies not currently provided:
 - Provides a module that tracks when meters are bagged at no additional cost,
 - Allows citizens to pay tickets from one screen in one transaction, and
 - Creates efficiencies by bringing CLT into the parking permit issuance section of the system.
- CLT will use the contract for parking citations management and collection services.
- On November 20, 2017, the City issued a Request for Proposal (RFP) for parking citation Management System and Related Services. In response to the RFP, the City received six proposals from interested service providers.
- Passport Labs, Inc. best meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- The contract gives the City the option to renew for two additional, one-year terms with no price increase.
- Estimated contract expenditures are \$207,000 annually.
- The system will be operational in the first quarter of Fiscal Year 2019.

Charlotte Business INclusion

No subcontracting goals were established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INClusion Policy).

Fiscal Note

Funding: CDOT and Aviation Operating Budgets