



## Legislation Text

---

File #: 15-22761, Version: 1

---

### Cost Estimating and Analysis Services

**Action:**

- A. Approve unit price contracts with Project Cost Solutions, Inc. (SBE) for cost estimating and analysis services for an initial term of three years, and**
- B. Authorize the City Manager or designee to renew the contracts for up to two, one-year terms with possible price adjustments and to amend the contracts consistent with the purpose for which the contracts were approved.**

**Staff Resource(s):**

Angela Charles, Charlotte Water  
David Czerr, Charlotte Water  
Mike Davis, Storm Water Services

**Explanation**

- These contracts will provide consulting services to assist Charlotte Water and Storm Water Services with cost estimating and analysis services.
- Services will include performing project cost estimates, preparing independent construction cost estimates, and assisting staff in refining and executing best practices for project cost management.
- On January 30, 2024, the city issued a Request for Qualifications (RFQ); four responses were received.
- Project Cost Solutions Inc. is the best qualified firm to meet the city's needs on the basis of demonstrated competence and qualification of professional services in response to the RFQ requirements.
- At renewal, potential price adjustments may be considered based on legitimate and justified increases in the cost of doing business. The ability to consider price adjustments also allows the city to accept decreases, if warranted.
- Annual expenditures are estimated to be \$200,000.

**Charlotte Business INclusion**

The city negotiates contract participation after the proposal selection process. However, Project Cost Solutions, Inc. is a city certified SBE.

**Fiscal Note**

Funding: Charlotte Water Capital Investment Plan and Storm Water Services Capital Investment Plan