



## Legislation Text

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### Digital Photography Services for Construction

#### **Action:**

- A. Approve a unit price contract with ProjectLink, LLC for digital photography services for construction for a three-year term, and**
- B. Authorize the City Manager to approve possible price adjustments and amend the contract consistent with the purpose for which the contract was approved.**

#### **Staff Resource(s):**

Mike Davis, Engineering and Property Management  
Bruce Miller, Engineering and Property Management

#### **Explanation**

- The use of digital photography during construction of City-owned facilities is a useful resource when maintenance needs arise.
- Digital photography of the construction captures the location and installation methods of utility lines, plumbing, and ductwork that cannot be readily seen once behind a wall or under a slab.
- ProjectLink will take photographs of the construction site each week. ProjectLink provides a digital photograph and the technology that will allow City building maintenance staff to take accurate dimensions from the photo.
- These photos allow maintenance staff to more easily locate hidden infrastructure, reducing exploratory time and keeping maintenance costs down.
- On February 6, 2018, the City issued a Request for Proposals (RFP), four proposals were received.
- ProjectLink, LLC best meets the City's needs in terms of qualifications, experience, cost and responsiveness to RFP requirements.
- Estimated contract expenditures are \$400,000 over the three-year term.

#### **Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business INclusion Policy).

#### **Fiscal Note**

Funding: General Community Investment Plan