



Legislation Details (With Text)

**File #:** 15-8090      **Version:** 1      **Name:**  
**Type:** Consent Item      **Status:** Approved  
**File created:** 4/16/2018      **In control:** City Council Business Meeting  
**On agenda:** 8/27/2018      **Final action:** 8/27/2018  
**Title:** Airport Visitor Info Center Management

**Attachments:**

Date	Ver.	Action By	Action	Result
8/27/2018	1	City Council Business Meeting	Approve	Pass

**Airport Visitor Info Center Management**

**Action:**

- A. Approve a contract with the Charlotte Regional Visitor’s Authority for management and operation of the Airport Visitor Info Center for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

**Staff Resource(s):**

Brent Cagle, Aviation  
Jack Christine, Aviation

**Explanation**

- The primary function of the Airport Visitor Info Center is to provide airport customers with information relating to airport wayfinding, baggage claim, hotels and lodging, and ground transportation. The Airport Visitor Info Center also focuses heavily on promoting tourism in the Charlotte region.
- On September 24, 2007, the City Council approved a management agreement with the Charlotte Regional Visitor’s Authority (CRVA) to manage the Airport’s Visitor Info Center.
- Under this agreement, the Airport will reimburse the CRVA for all expenses associated with the management and operation of the center.
- A waiver of a competitive solicitation process may be granted when deemed appropriate and in the City’s best interest. Such a finding has been made and a waiver granted for this procurement.
- Estimated contract expenditures are \$1,107,406 in the aggregate over the three-year term.
- This activity is occurring on airport property, Council District 3.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Aviation Operating Budget