



Legislation Details (With Text)

**File #:** 15-21198    **Version:** 1    **Name:**  
**Type:** Consent Item    **Status:** Approved  
**File created:** 9/8/2023    **In control:** City Council Business Meeting  
**On agenda:** 1/8/2024    **Final action:** 1/8/2024  
**Title:** Airport Lease Management System

**Attachments:**

Date	Ver.	Action By	Action	Result
1/8/2024	1	City Council Business Meeting	Approve	

**Airport Lease Management System**

**Action:**

- A. Approve a contract with ProDIGIQ, Inc. to provide a Lease Management System and support services necessary to keep the system operational for an initial term of five years,**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved, and**
- C. Authorize the City Manager to purchase such additional software, licenses, services, hardware, maintenance, and support as required to maintain the system for as long as the city uses the system.**

**Staff Resource(s):**

Haley Gentry, Aviation  
Ted Kaplan, Aviation

**Explanation**

- On June 16, 2023, the city issued a Request for Proposal (RFP) for an Airport property and lease management system; six responses were received.
- ProDIGIQ best meets the city’s needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements. ProDIGIQ is widely used at other Airports.
- The contract includes services for implementing and maintaining a property and lease management system and provides options for the Airport to expand use of ProDIGIQ solutions based on future needs of the Airport.
- Possible price adjustments may be considered dependent on software options used, licenses, and current support needs.
- Total estimated contract expenditures are \$1,000,000.

**Charlotte Business INclusion**

Contract goals were not established on this Contract as there were no viable subcontracting opportunities.

**Fiscal Note**

Funding: Aviation Operating Budget