



Legislation Details (With Text)

**File #:** 15-6270      **Version:** 1      **Name:**  
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**File created:** 8/3/2017      **In control:** City Council Business Meeting  
**On agenda:** 9/25/2017      **Final action:** 9/25/2017  
**Title:** Airport Landside Operation Plan

**Attachments:**

Date	Ver.	Action By	Action	Result
9/25/2017	1	City Council Business Meeting	Approve	Pass

**Airport Landside Operation Plan**

**Action:**

**Approve a contract not to exceed \$335,979 with Ricondo & Associates, Inc. to provide a comprehensive 20-year Airport Landside Operation Plan.**

**Staff Resource(s):**

Brent Cagle, Aviation  
Jack Christine, Aviation

**Explanation**

- On June 22, 2016, the City issued a Request for Qualifications for the Airport Parking Study; five firms submitted a proposal.
- The City selected Innovat International Inc. (formerly DAA USA International, Inc.) and Ricondo and Associates based on experience, qualifications, and project proposal.
  - On August 28, 2016, City Council approved a contract with Innovat International Inc. to complete the Airport Strategic Parking Business Plan.
- Ricondo and Associates will complete a Landside Operation Plan, which will provide planning, environmental, and operational solutions for the entire Airport landside operation. Landside operations include parking facilities, offsite parking vendors, commercial ground transportation providers, airport roadway traffic, access roads, etc.
- On January 30, 2017, the Airport entered into contract with Ricondo & Associates to provide initial data and information collection analysis. The Airport requested this analysis be performed separate from the full study in an effort to determine the cost and impact that the master plan would have for the Airport.
- This contract will provide the full scope of the landside operation plan including:
  - Analysis of existing and future parking facility demand, parking product locations and usage, size, and capacity with recommendations that take into consideration the Airport Master Plan and Airport Area Strategic Development Plan,
  - Future planning for commercial ground transportation requirements (i.e. transportation network companies, taxicabs, courtesy shuttles, etc.),
  - Operational analysis to include busing operations interface, challenges specific to each parking facility, and use and location of credit card payment machines and manual payment

options,

- Roadway traffic forecasts and analyses of traffic demands on existing roadways and intersections, and
  - Employee parking allocation, location, utilization.
- Contract expenditures are estimated to not exceed \$335,979.

### **Charlotte Business INclusion**

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy).

Ricondo & Associates, Inc. has committed 18.91% (\$63,543) of the total contract amount to the following certified firm:

- Zapata-LJB, PLLC (MBE) (\$63,543) (parking and data collection services)

### **Fiscal Note**

Funding: Aviation Community Investment Plan