



Legislation Details (With Text)

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<b>File created:</b>	10/3/2017	<b>In control:</b>		<b>In control:</b>	City Council Business Meeting
<b>On agenda:</b>	12/11/2017	<b>Final action:</b>		<b>Final action:</b>	12/11/2017
<b>Title:</b>	Telecommunications Infrastructure Management Services				

**Attachments:**

Date	Ver.	Action By	Action	Result
12/11/2017	1	City Council Business Meeting	Pulled by Staff	

**Telecommunications Infrastructure Management Services**

**Action:**

- A. Approve a unit price contract with PRS Tower Management Services LLC for management and consulting services for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two additional two-year terms with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved.**

**Staff Resource(s):**

Angela Lee, Charlotte Water  
 Jeff Stovall, Innovation and Technology  
 Mike Davis, Engineering and Property Management  
 Tony Korolos, Engineering and Property Management

**Explanation**

- The City currently has 22 radio towers located on City property, with two additional towers under construction. This contract will cover a total of 24 radio towers.
- The City has an ongoing need for telecommunication management services along with consultation services to assist in review of carrier applications, contracts and amendments.
- Telecommunications structure services to be performed at the individual structure locations include, but may not be limited to:
  - Lease reviews of all existing customer leases to ensure compliance with equipment installed on each site under management contract.
  - Telecommunications Industry Association inspections (conduct or coordinate inspections, review reports, and submit reports to the City of Charlotte).
  - Monthly site inspections and project reporting along with emergency weather inspections to ensure City’s equipment is protected.
  - Issuance of Notice to Proceed (NTP) to cell tower personnel to climb towers and conduct maintenance under management agreement.
- A waiver of a competitive solicitation process may be granted when deemed appropriate and in the

City's best interest. Such a finding has been made and a waiver granted for this procurement.

- PRS Tower Management Services LLC best meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- The annual estimated contract expenditures are \$138,400.

**Charlotte Business INclusion**

No subcontracting goals were set because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Charlotte Water, Innovation and Technology, and Engineering and Property Management Operating Budgets