



Legislation Details (With Text)

**File #:** 15-20836    **Version:** 1    **Name:**  
**Type:** Consent Item    **Status:** Approved  
**File created:** 7/18/2023    **In control:** City Council Business Meeting  
**On agenda:** 8/28/2023    **Final action:** 8/28/2023  
**Title:** Airport Baggage Handling System Masterplan Professional Services

**Attachments:**

| Date      | Ver. | Action By                     | Action  | Result |
|-----------|------|-------------------------------|---------|--------|
| 8/28/2023 | 1    | City Council Business Meeting | Approve |        |

**Airport Baggage Handling System Masterplan Professional Services**

**Action:**

- A. Approve a contract with JSM & Associates, LLC for Baggage Handling System Masterplan professional services for term of three years, and**
- B. Authorize the City Manager to amend the contract consistent with the purpose for which the contract was approved.**

**Staff Resource(s):**

Haley Gentry, Aviation  
Jack Christine, Aviation

**Explanation**

- Aviation has seen unprecedented growth post-pandemic which has put a strain on the baggage handling system (BHS). Aviation will conduct a review of the BHS to determine what changes may be needed in the short, medium, and long-term to accommodate the operation.
- The BHS Masterplan will be performed in two phases to ensure system performance integrity and provide framework for future expansion of the BHS to support Aviation’s long-term development plans.
- Phase one will identify immediate and short-term plans for the next five years at a cost of \$498,688.01, and phase two will identify medium and long-term plans for fifteen years for an estimated \$1,500,000.
- On February 21, 2023, the city issued a Request for Qualifications (RFQ); five responses were received.
- JSM & Associates, LLC is the best qualified firm to meet the city’s needs based on demonstrated competence and qualification of professional services in response to the RFQ requirements.
- This activity is occurring on Airport property.
- Total expenditures are estimated to be \$2,000,000.

**Charlotte Business INClusion**

The city negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INClusion Policy).

JSM & Associates, LLC has identified the following certified firm(s) to be utilized as the project evolves:

- ALR Architecture (MBE) (architecture)
- Richa Graphics (MBE) (graphics & documents)

**Fiscal Note**

Funding: Aviation Capital Investment Plan