



Legislation Details (With Text)

File #:	15-20836	Version:	1	Name:	
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File created:	7/18/2023	In control:		City Council Business Meeting	
On agenda:	8/28/2023	Final action:		8/28/2023	
Title:	Airport Baggage Handling System Masterplan Professional Services				

Attachments:

Date	Ver.	Action By	Action	Result
8/28/2023	1	City Council Business Meeting	Approve	

Airport Baggage Handling System Masterplan Professional Services

Action:

- A. Approve a contract with JSM & Associates, LLC for Baggage Handling System Masterplan professional services for term of three years, and**
- B. Authorize the City Manager to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Haley Gentry, Aviation
Jack Christine, Aviation

Explanation

- Aviation has seen unprecedented growth post-pandemic which has put a strain on the baggage handling system (BHS). Aviation will conduct a review of the BHS to determine what changes may be needed in the short, medium, and long-term to accommodate the operation.
- The BHS Masterplan will be performed in two phases to ensure system performance integrity and provide framework for future expansion of the BHS to support Aviation’s long-term development plans.
- Phase one will identify immediate and short-term plans for the next five years at a cost of \$498,688.01, and phase two will identify medium and long-term plans for fifteen years for an estimated \$1,500,000.
- On February 21, 2023, the city issued a Request for Qualifications (RFQ); five responses were received.
- JSM & Associates, LLC is the best qualified firm to meet the city’s needs based on demonstrated competence and qualification of professional services in response to the RFQ requirements.
- This activity is occurring on Airport property.
- Total expenditures are estimated to be \$2,000,000.

Charlotte Business INclusion

The city negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy).

JSM & Associates, LLC has identified the following certified firm(s) to be utilized as the project evolves:

- ALR Architecture (MBE) (architecture)
- Richa Graphics (MBE) (graphics & documents)

Fiscal Note

Funding: Aviation Capital Investment Plan