

City of Charlotte

*Charlotte-Mecklenburg Government Center
600 East 4th Street
Charlotte, NC 28202*



Meeting Agenda

Monday, June 26, 2017

Council Chambers

City Council Business Meeting

*Mayor Jennifer W. Roberts
Mayor Pro Tem Vi Lyles
Council Member Dimple Ajmera
Council Member Al Austin
Council Member Ed Driggs
Council Member Julie Eiselt
Council Member Claire Fallon
Council Member Patsy Kinsey
Council Member LaWana Mayfield
Council Member James Mitchell
Council Member Greg Phipps
Council Member Kenny Smith*



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Meeting Agenda City Council Business Meeting

Monday, June 26, 2017

5:00 PM

Council Chambers

5:00 P.M. DINNER BRIEFING, CHARLOTTE-MECKLENBURG GOVERNMENT CENTER, ROOM 267

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2. Mayor and Council Consent Item Questions 2
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5. Bojangles-Ovens Link Facility..... 5
6. Answers to Mayor and Council Consent Item Questions 7

6:30 P.M. PUBLIC FORUM

7. Public Forum 8

Call to Order

Roll Call

Introductions

Invocation

Pledge of Allegiance

8. Consent agenda items 23 through 66 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk. 9
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Adjournment

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City of Charlotte

Charlotte-Mecklenburg
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Agenda Date: 6/26/2017

Agenda #: 1. **File #:** 15-5817 **Type:** Dinner Briefing

Agenda Overview

Staff Resource(s):
Marcus Jones, City Manager



Agenda Date: 6/26/2017

Agenda #: 2. **File #:** 15-5818 **Type:** Dinner Briefing

Mayor and Council Consent Item Questions

Staff Resource(s):

Debra Campbell, City Manager's Office

Time: 5 minutes

Synopsis

Mayor and Council may ask questions about Consent agenda items. Staff will address questions at the end of the dinner meeting.



Agenda Date: 6/26/2017

Agenda #: 3. **File #:** 15-5853 **Type:** Consent Item

Community Safety Briefing

Committee Chair:

Julie Eiselt, Community Safety

Staff Resource(s):

Ann Wall, City Manager's Office
Bob Hagemann, City Attorney
Stephanie Kelly, City Clerk
Kerr Putney, Police

Time: 45 minutes

Explanation

- The purpose of this presentation is to provide updates on several community safety-related initiatives that are currently underway.
- The presentation will include updates on efforts to revise the Extraordinary Events ordinance and proposed revisions to the Citizens Review Board.

Future Action

- On June 26, 2017, revisions to the Extraordinary Events ordinance that repeal the current ordinance and amend the Picketing and Public Assembly ordinances will be brought to the City Council for approval.
- On June 26, 2017, revisions to the Citizens Review Board ordinance will be brought to the City Council for approval.
- Additional information provided is for informational purposes only.



Agenda Date: 7/24/2017

Agenda #: 4. File #: 15-5807 Type: Dinner Briefing

Hospitality and Tourism Update

Staff Resource(s):

Debra Campbell, City Manager's Office
Randy Harrington, Management and Financial Services
Michael Marsicano, Foundation for the Carolinas
Ron Kimble, City Manager's Office

Time: 30 minutes

Explanation

- The purpose of this presentation is to discuss the role of hospitality and tourism investments in supporting jobs and economic growth.
- The presentation will include an overview of facility investments, community benefits, and funding sources.

Future Action

Referral to the Economic Development Committee for review and discussion.



Agenda Date: 6/26/2017

Agenda #: 5.File #: 15-5708 Type: Dinner Briefing

Bojangles-Ovens Link Facility

Committee Chair:

James Mitchell, Economic Development

Staff Resource(s):

Debra Campbell, Assistant City Manager
Randy Harrington, Management and Financial Services
Mike Davis, Engineering and Property Management
Tom Murray, Charlotte Regional Visitors Authority

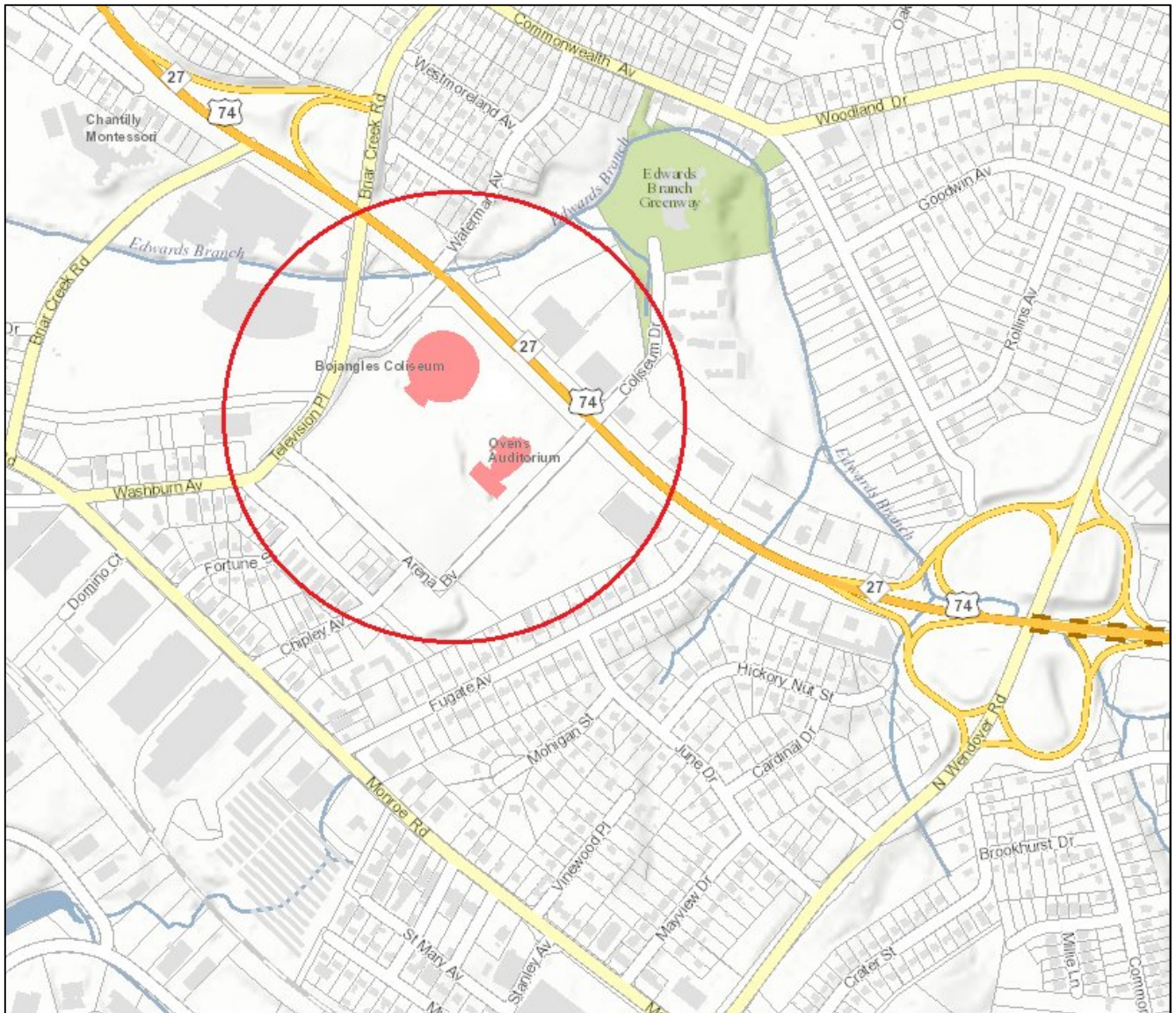
Time: 15 minutes

Explanation

- The purpose of the presentation is to update City Council on recommendation for the remaining \$18.5M in Bojangles/Ovens Area Redevelopment Community Investment Plan Funds.
- The proposed Bojangles Link connector facility will support additional operational and programming needs at the coliseum and the auditorium.
- The proposed facility will also benefit the Eastside community by improving the use of existing entertainment facilities and building strong public/private partnerships.
- On December 12, 2016, City Council received a Dinner Briefing presentation on the Bojangles Coliseum/Ovens Auditorium Area, which included the Bojangles-Ovens Link Facility.
- On May 11, 2017, the Economic Development Committee received a presentation on The LINK and the Committee voted unanimously (Mitchell, Eiselt, Ajmera, Driggs, and Mayfield) to support the project request.
- Staff will share with City Council the highlights of the proposed project and the next steps necessary to implement.

Future Action

City Council will be asked to approve a design contract for the Bojangles-Ovens Link Facility at the July 24, 2017 Business meeting.



Location Map - Bojangles-Ovens Link Facility (Council District 1)



Agenda Date: 6/26/2017

Agenda #: 6. **File #:** 15-5819 **Type:** Dinner Briefing

Answers to Mayor and Council Consent Item Questions

Staff Resource(s):

Debra Campbell, City Manager's Office

Time: 10 minutes

Synopsis

Staff responses to questions from the beginning of the dinner meeting.



City of Charlotte

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Agenda Date: 6/26/2017

Agenda #: 7. **File #:** 15-5862 **Type:** Public Hearing Item

Public Forum



Agenda Date: 6/26/2017

Agenda #: 8. File #: 15-5821 Type: Consent Item

Consent agenda items 23 through 66 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk.

Consideration of Consent Items shall occur in the following order:

- A. Items that have not been pulled, and
- B. Items with citizens signed up to speak to the item.



Agenda Date: 6/26/2017

Agenda #: 9. **File #:** 15-5823a **Type:** Public Hearing Item

District 2 Public Forum

Committee Chair:

Kenny Smith, Governance and Accountability

Staff Resource(s):

Stephanie Kelly, City Clerk

Explanation

- Council member Al Austin, representing District 2, has submitted his resignation effective July 16, 2017.
- Public Forum to receive comments from qualified applicants interested in filling the vacancy in City Council District 2.
- Each candidate will be allotted three minutes to make their respective comments.

Future Action

- Monday, July 24, 2017: Council appointment
 - Council will vote to appoint a qualified individual to fill the vacancy.
- Tuesday, July 25, 2017: Swearing-In
 - The person appointed to fill the vacancy will be sworn in by the Mayor or City Clerk.
- Monday, August 28, 2017: Formal Swearing-In Ceremony
 - A formal swearing-in ceremony will be held where the new Council member will join the full Council at the dais for the August 28 Business Meeting.



Agenda Date: 6/26/2017

Agenda #: 10. **File #:** 15-5843 **Type:** Public Hearing Item

Public Hearing on a Resolution to Close a Portion of Barnette Place

Action:

- A. Conduct a public hearing to close a portion of Barnette Place, and**
- B. Adopt a resolution to close a portion of Barnette Place.**

Staff Resource(s):

Danny Pleasant, Transportation
Jeff Boenisch, Transportation

Explanation

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The attached resolution refers to exhibits and metes and bounds descriptions that are available in the City Clerk's Office.
- A portion of Barnette Place is located in Council District 1.

Petitioners

Novant Health

Right-of-Way to be Abandoned

The portion of Barnette Place is located off of E. 4th Street between Queens Road and S. Caswell Road.

Reason

The petitioner owns all of the abutting property and intends to reassemble this land in order to accommodate the expansion of Presbyterian Hospital's medical and parking facilities. The abandonment of this right-of-way along with the proposed expansion project is consistent with rezoning petition #2013-043, which was approved by City Council on June 17, 2013.

Notification

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s) - All abutting property is owned by the petitioner.

Agenda #: 10.File #: 15-5843 Type: Public Hearing Item

Neighborhood/Business Association(s)

Elizabeth Community Association (ECA) - No objections

Private Utility Companies - No objections

City Departments

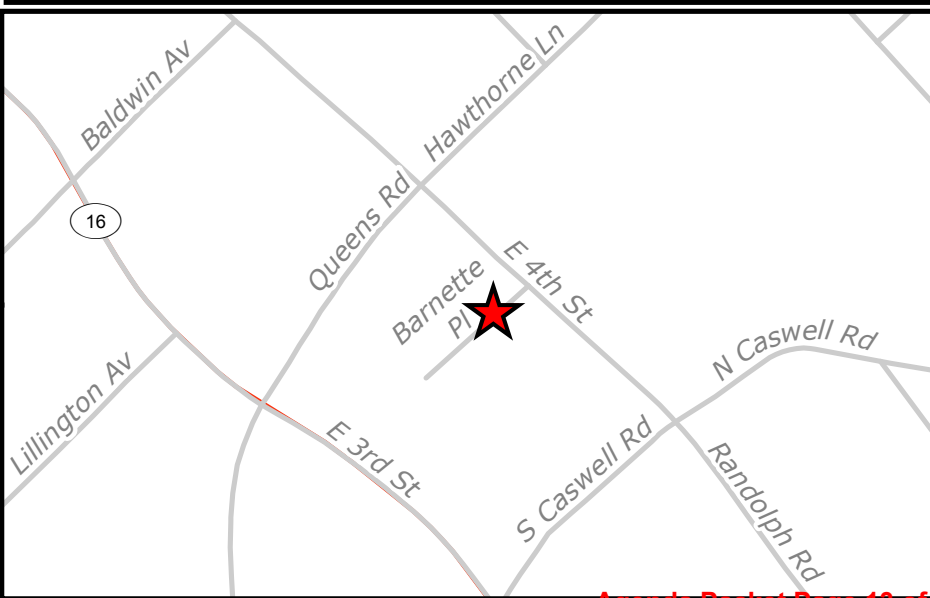
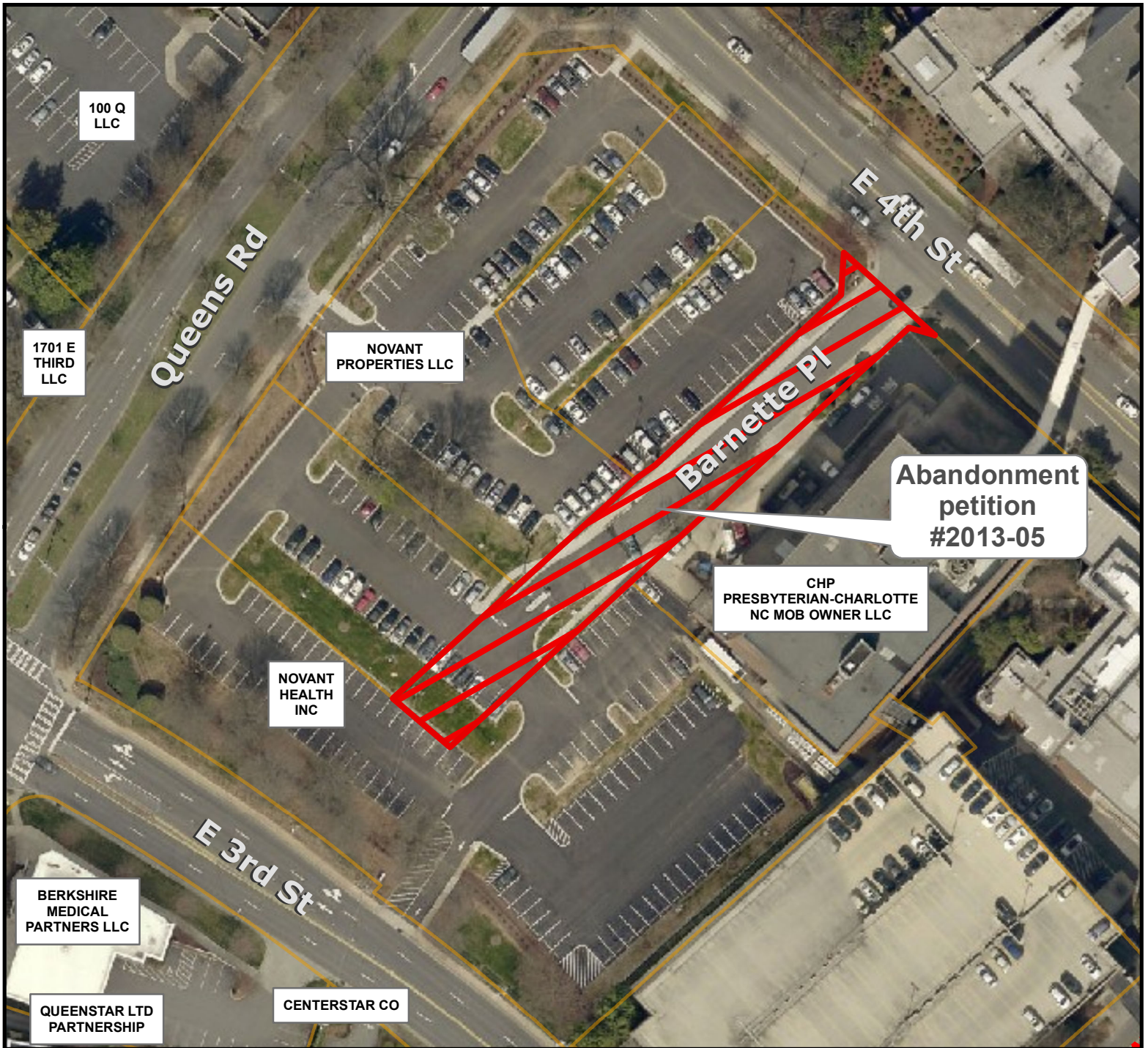
Review by City departments identified no apparent reason this closing would:

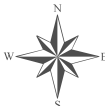
- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to his property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.

Attachment(s)

Map

Resolution






**CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION**

**Right-of-Way Abandonment
Petition 2013-05**

Right-of-Way Abandonment Area

 Barnette Place

RESOLUTION CLOSING A PORTION OF BARNETTE PLACE IN THE CITY OF CHARLOTTE,
MECKLENBURG COUNTY, NORTH CAROLINA

WHEREAS, pursuant to the provisions of Chapter 160A-299 of the General Statutes of North Carolina, the City Council has caused to be published a Resolution of Intent to close a portion of Barnette Place, which calls for a public hearing on the question; and

WHEREAS, the petitioner has caused a copy of the Resolution of Intent to close a portion of Barnette Place to be sent by registered or certified mail to all owners of property adjoining the said street and prominently posted a notice of the closing and public hearing in at least 2 places along said street or alley, all as required by G.S.160A-299; and

WHEREAS, the city may reserve its right, title, and interest in any utility improvement or easement within a street closed pursuant to G.S.160A-299; and

WHEREAS, an easement shall be reserved in favor of Charlotte Water, AT&T, and Duke Energy over, upon, and under the area petitioned to be abandoned for ingress, egress, and regress to access its existing facilities for the installation, maintenance, replacement, and repair of water line, water mains, sewer lines, conduit, and related equipment, as shown on the attached map marked "Exhibit A"; and

WHEREAS, the public hearing was held on the 26th day of June, 2017, and City Council determined that the closing of a portion of Barnette Place is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina at its regularly assembled meeting of June 26, 2017, that the Council hereby orders the closing of a portion of Barnette Place in the City of Charlotte Mecklenburg County, North Carolina as shown in the map marked "Exhibit A", and is more particularly described by metes and bounds in the document marked "Exhibit B", all of which are attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed in the Office of the Register of Deeds for Mecklenburg County, North Carolina.



Agenda Date: 6/26/2017

Agenda #: 11. **File #:** 15-5844 **Type:** Public Hearing Item

Public Hearing on a Resolution to Close a Portion of Myrtle Avenue

Action:

- A. Conduct a public hearing to close a portion of Myrtle Avenue, and**
- B. Adopt a resolution to close a portion of Myrtle Avenue.**

Staff Resource(s):

Danny Pleasant, Transportation
Jeff Boenisch, Transportation

Explanation

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The attached resolution refers to exhibits and metes and bounds descriptions that are available in the City Clerk's Office.
- A portion of Myrtle Avenue is located in Council District 1.

Petitioners

Mrs. Judith Overstreet and Mr. Michael Overstreet

Right-of-Way to be Abandoned

The portion of Myrtle Avenue is located within the side yard of the property at 728 Lexington Avenue.

Reason

This abandonment will enable the petitioner to correct a historic building encroachment into the Myrtle Avenue right-of-way by taking a small portion of right-of-way and reverting it into real property. Furthermore, this abandonment will not negatively impact any existing street(s) or sidewalk(s).

Notification

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s) - All abutting property is owned by the petitioner.

Agenda #: 11.File #: 15-5844 Type: Public Hearing Item

Neighborhood/Business Association(s)

Dilworth Community Association (DCA) - Supports

Private Utility Companies - No objections

City Departments

Review by City departments identified no apparent reason this closing would:

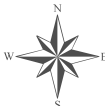
- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to his property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.

Attachment(s)

Map

Resolution






**CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION**

**Right-of-Way Abandonment
Petition 2017-05**

Right-of-Way Abandonment Area

 A Residual Portion of Myrtle Ave.

RESOLUTION CLOSING A PORTION OF MYRTLE AVENUE IN THE CITY OF CHARLOTTE,
MECKLENBURG COUNTY, NORTH CAROLINA

WHEREAS, pursuant to the provisions of Chapter 160A-299 of the General Statutes of North Carolina, the City Council has caused to be published a Resolution of Intent to close a portion of Myrtle Avenue, which calls for a public hearing on the question; and

WHEREAS, the petitioner has caused a copy of the Resolution of Intent to close a portion of Myrtle Avenue to be sent by registered or certified mail to all owners of property adjoining the said street and prominently posted a notice of the closing and public hearing in at least 2 places along said street or alley, all as required by G.S.160A-299; and

WHEREAS, the public hearing was held on the 26th day of June, 2017, and City Council determined that the closing of a portion of Myrtle Avenue is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina at its regularly assembled meeting of June 26, 2017, that the Council hereby orders the closing of a portion of Myrtle Avenue in the City of Charlotte Mecklenburg County, North Carolina as shown in the map marked "Exhibit A", and is more particularly described by metes and bounds in the document marked "Exhibit B", all of which are attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed in the Office of the Register of Deeds for Mecklenburg County, North Carolina.



Agenda Date: 6/26/2017

Agenda #: 12. **File #:** 15-5845 **Type:** Public Hearing Item

Public Hearing on a Resolution to Close a Portion of S. Poplar Street

Action:

- A. Conduct a public hearing to close a portion of S. Poplar Street, and**
- B. Adopt a resolution to close a portion of S. Poplar Street.**

Staff Resource(s):

Danny Pleasant, Transportation
Jeff Boenisch, Transportation

Explanation

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The attached resolution refers to exhibits and metes and bounds descriptions that are available in the City Clerk's Office.
- A portion of S. Poplar Street is located in Council District 2.

Petitioners

GSLH Charlotte Realty Holdings, LLC - John W. Harris, III

Right-of-Way to be Abandoned

The portion S. Poplar Street is located off of W. Stonewall Street between S. Mint Street and S. Church Street, and is also part of the old Charlotte Observer site.

Reason

The petitioner owns all of the abutting property and intends to reassemble this land to include a portion of S. Poplar Street in order to create a more contiguous property for redevelopment.

Notification

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s) - All abutting property is owned by the petitioner.

Neighborhood/Business Association(s) - N/A

Private Utility Companies - No objections

City Departments

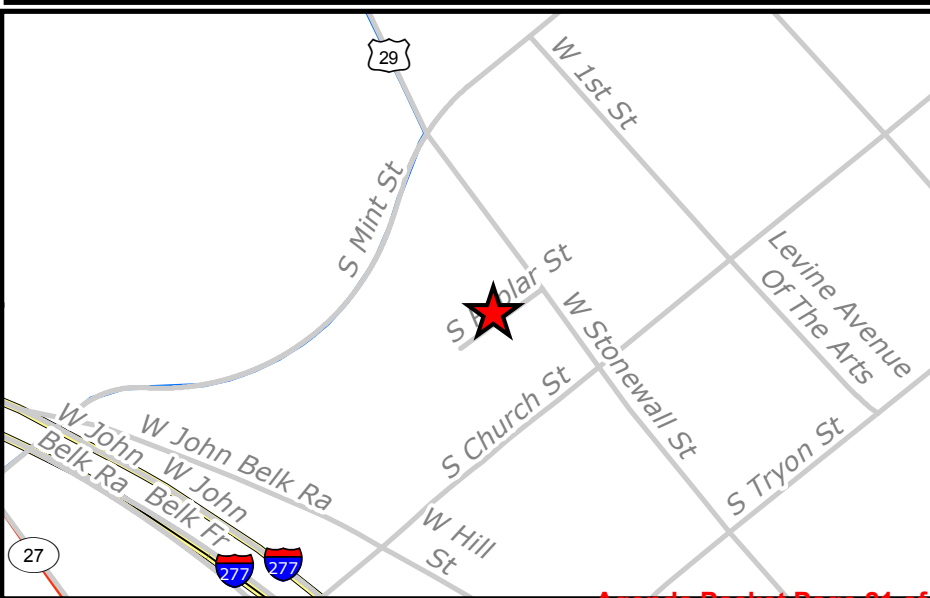
Review by City departments identified no apparent reason this closing would:

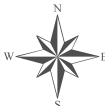
- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to his property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.

Attachment(s)

Map

Resolution






**CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION**

**Right-of-Way Abandonment
Petition 2016-12**

Right-of-Way Abandonment Area

 A Portion of S. Poplar Street

RESOLUTION CLOSING A PORTION OF S. POPLAR STREET IN THE CITY OF CHARLOTTE,
MECKLENBURG COUNTY, NORTH CAROLINA

WHEREAS, pursuant to the provisions of Chapter 160A-299 of the General Statutes of North Carolina, the City Council has caused to be published a Resolution of Intent to close a portion of S. Poplar Street, which calls for a public hearing on the question; and

WHEREAS, the petitioner has caused a copy of the Resolution of Intent to close a portion of S. Poplar Street to be sent by registered or certified mail to all owners of property adjoining the said street and prominently posted a notice of the closing and public hearing in at least 2 places along said street or alley, all as required by G.S.160A-299; and

WHEREAS, the city may reserve its right, title, and interest in any utility improvement or easement within a street closed pursuant to G.S.160A-299; and

WHEREAS, an easement shall be reserved in favor of Duke Energy over, upon, and under the area petitioned to be abandoned for ingress, egress, and regress to access its existing facilities for the installation, maintenance, replacement, and repair of cables, power lines, conduit, and related equipment, as shown on the attached map marked "Exhibit A"; and

WHEREAS, the public hearing was held on the 26th day of June, 2017, and City Council determined that the closing of a portion of S. Poplar Street is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina at its regularly assembled meeting of June 26, 2017, that the Council hereby orders the closing of a portion of S. Poplar Street in the City of Charlotte Mecklenburg County, North Carolina as shown in the map marked "Exhibit A", and is more particularly described by metes and bounds in the document marked "Exhibit B", all of which are attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed in the Office of the Register of Deeds for Mecklenburg County, North Carolina.



City of Charlotte

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Agenda Date: 6/26/2017

Agenda #: 13. **File #:** 15-5820 **Type:** Policy Item

City Manager's Report



Agenda Date: 6/26/2017

Agenda #: 14. **File #:** 15-5924 **Type:** Policy Item

Extraordinary Events Ordinance

Action:

Adopt an Ordinance repealing Article XIV of Chapter 15 of the City Code, entitled "Extraordinary Events."

Committee Chair:

Julie Eiselt, Community Safety

Staff Resource(s):

Ann Wall, City Manager's Office

Bob Hagemann, City Attorney

Kerr Putney, Police

Current Ordinance

- On January 23, 2012, the City Council adopted the current Extraordinary Events Ordinance,
- The ordinance addressed large-scale special events of national or international significance and/or an event expected to attract a significant number of people.
- The ordinance provided the following:
 - The City Manager may fix the boundaries and time period for the event,
 - Prohibits the possession of certain items that are deemed to be potentially dangerous, and
 - Provides for the defense of any necessary prosecution.
- Since the adoption of the Extraordinary Events Ordinance, the City Manager has declared 41 extraordinary events.
- On January 6, 2017, City Attorney, Bob Hagemann and Police Chief, Kerr Putney hosted a community forum to review the potential ordinance repeal with Charlotte residents and other key stakeholders.

Proposed Changes

- City staff has been in the process of reviewing the Extraordinary Events Ordinance, including its use and impact since February 2017.
- After considerable review, City staff recommends the repeal of the Extraordinary Events Ordinance.
- The Charlotte-Mecklenburg Police Department will work with organizers of large events to develop and execute public safety plans for large events considering current threats and intelligence.

Attachment(s)

Ordinance Repealing Article XIV of Chapter 15 of the Charlotte City Code

ORDINANCE NUMBER: _____

AMENDING CHAPTER 15

**AN ORDINANCE AMENDING CHAPTER 15 OF THE CHARLOTTE CITY CODE
ENTITLED “OFFENSES”**

BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that:

Section 1. Article XIV of Chapter 15 of the City Code entitled “Extraordinary Events” is replaced.

Section 2. This ordinance is effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 6/26/2017

Agenda #: 15. **File #:** 15-5926 **Type:** Policy Item

Revisions to the Citizens Review Board

Action:

Approve the Community Safety Committee's recommendation to revise Citizens Review Board membership requirements by amending Section 16-56 of Chapter 16 of the City Code.

Committee Chair:

Julie Eiselt, Community Safety

Staff Resource(s):

Ann Wall, City Manager's Office
Stephanie Kelly, City Clerk's Office
Bob Hagemann, City Attorney

Current Ordinance

- The Charlotte City Council established the Citizens Review Board in 1997 to review appeals challenging The Charlotte-Mecklenburg Police Department's (CMPD) disciplinary decisions.
- The Board reviews appeals filed by citizens concerning CMPD disciplinary decisions in five types of cases:
 - 1. Unbecoming conduct by an officer;
 - 2. Improper use of force by an officer;
 - 3. Unauthorized arrest, search, seizure by an officer;
 - 4. The discharge of a firearm by an officer that results in death or injury; and
 - 5. Arbitrary profiling (added in 2015).
- The Citizens Review Board has eleven members; three appointed by the Mayor, five appointed by the City Council, and three appointed by the City Manager.
- In order to qualify to serve, a person must be a registered voter and citizen of Mecklenburg County, have no conviction or nolo contendere plea to a felony or Class A misdemeanor or Class 1 or 2 misdemeanor within 3 years of nomination, execute a Confidentiality Agreement, and complete the CMPD Citizens' Academy.
- At the February 13, 2017 Dinner Briefing, staff provided a presentation to City Council reviewing the Citizens Review Board membership requirements and making recommendations for improvements including:
 - Review appointment process and requirements to ensure a diverse board,
 - Provide initial and annual training to board members,
 - Prepare easy to understand information on Citizens Review Board process and translate the information into other languages,

Agenda #: 15.File #: 15-5926 Type: Policy Item

- Direct complainants to resources to assist with filing complaint and participate in hearings, and
- Publish data on officer complaints and disposition.

Proposed Changes

- The recommended ordinance revisions provide for the following:
 - Expressing focus on maintaining diversity on the board,
 - Providing for interviews of prospective board members prior to appointment,
 - Prohibiting appointment of current and former city employees and family members of current and former CMPD employees, and
 - Adding a requirement for eight hours of training which may include a Police ride along.

Committee Discussion

- On April 6, 2017; May 4, 2017; May 18, 2017; and June 1, 2017 the Community Safety Committee received presentations on improvements to the Citizens Review Board including revisions to the ordinance as well as administrative changes to expand recruitment efforts, expand community understanding of the board and its process and provide data on board use. The Community Safety Committee voted unanimously to recommend the adoption of the revised ordinance at their June 1, 2017 meeting.

Attachment(s)

Ordinance Amending Section 16-56 of Chapter 16 of the Charlotte City Code

ORDINANCE NUMBER: _____

AMENDING CHAPTER 16

**AN ORDINANCE AMENDING CHAPTER 16 OF THE CHARLOTTE CITY CODE
ENTITLED “POLICE”**

BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that:

Section 1. Section 16-56 of the Charlotte City Code is amended as follows:

Sec. 16-56. - Creation; composition; terms; compensation; appointments; vacancies; quorum; removal.

- (a) There is hereby established a citizens review board to be composed of 11 members: five members to be appointed by the city council, three members to be appointed by the mayor and three to be appointed by the city manager. The appointing authorities ~~shall ensure that the members of the board are~~ shall strive to appoint a board that represents representative the diversity of the community.
- (a1) Candidates for the board may be interviewed by a panel comprised of a representative from the Community Relations Committee, the citizens review board, and the City Manager’s Office to assess core characteristics necessary to serve on the board. Such panels shall provide their assessments to the relevant appointing authority.
- (b) Members must be continually domiciled within the county and must be registered to vote within the county. Current and former City employees, and the spouse, parents, and children of a current or former CMPD officer, shall not be eligible to serve on the board.
- (c) Board members shall attend and successfully complete the Charlotte-Mecklenburg Police Department's Citizens' Academy and receive training on relevant legal, policy and cultural awareness issues as required by the city manager. This training must be completed prior to any board appointee serving as a member of the board. In addition, each members of the board shall participate in at least eight hours of training each calendar year, which training may include a four hour “ride-along” with a CMPD officer.
- (d) Individuals with a felony conviction or a Class A1 misdemeanor conviction shall not be eligible to serve on the board. In addition, individuals with a Class 1 or Class 2 misdemeanor conviction within three years of their nomination for appointment shall be ineligible to serve. Further, conviction of or a plea of nolo contendere to a felony, a Class A1 misdemeanor, a Class 1 misdemeanor, or a Class 2 misdemeanor during the term of office shall automatically terminate membership on the board, irrespective of any appeals. Board members charged with a felony, a Class A1 misdemeanor, a Class 1 misdemeanor, or a Class 2 misdemeanor during a term of office shall be automatically suspended until

disposition of the charge, and a quorum shall be established from the remaining membership.

- (e) Prior to serving, each board member must sign a confidentiality agreement that is satisfactory to the city and which shall require that members maintain as confidential any information classified as confidential by state law or otherwise classified as confidential by the city.
- (f) The members shall serve staggered terms of office for three years, with no member serving more than two consecutive terms.
- (g) The board shall elect a chairperson and vice-chairperson from the membership.
- (h) When a vacancy occurs, the original appointing authority shall appoint a person to serve for the unexpired term of the vacant position.
- (i) Six members shall constitute a quorum in order to hold business meetings and hearings. Members are required to attend all business meetings and hearings in accordance with the attendance policies promulgated by the city council. Vacancies resulting from a member's failure to attend the required number of meetings shall be filled as provided in this section.
- (j) All members shall serve without compensation.
- (k) Members of the board shall be subject to removal from office by a two-thirds vote of the city council.

Section 2. This ordinance is effective upon adoption.

Approved as to form

City Attorney



Agenda Date: 6/26/2017

Agenda #: 16. **File #:** 15-5748 **Type:** Appointment

Appointment to the Charlotte International Cabinet

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a three-year term in the At-Large category beginning July 1, 2017, and ending June 30, 2020.
 - Momina Faridi, nominated by Council members Fallon, Lyles, and Phippps.
 - Johnell Holman, nominated by Council members Austin and Eiselt.
 - David Lynn, nominated by Council members Driggs and Smith.

Attachment(s)


Charlotte International Cabinet Applicants




City of Charlotte, NC

CHARLOTTE INTERNATIONAL CABINET


BOARD DETAILS




OVERVIEW



SIZE 21 Seats



TERM LENGTH 3 Year



TERM LIMIT 2 Terms

The Charlotte International Cabinet creates awareness of Charlotte as an international city by promoting exchange between Charlotte and its Sister Cities, welcoming all citizens and visitors, regardless of ethnicity or language skills, supporting global education programs, encouraging further growth of the international business sector and enhancing Charlotte's non-profit international sector.

The Cabinet is charged with providing input and recommendations to City Council on topics pertaining to international affairs of domestic and foreign origin; promoting a forum to convene the international, immigrant, and other communities to raise visibility of issues facing the community at large, and promoting collaboration among Charlotte's diverse population; encouraging growth of international business through partnerships that support globally-competitive workforce development, entrepreneurship, foreign direct investment, and exporting; keeping City Council and City staff abreast of conditions in the international and immigrant communities, and how these conditions might affect business-government relations; and, advising Mayor and Council on international travel and on formal invitations for incoming delegations.

ADDITIONAL INFORMATION

Website: <http://charlottenc.gov/international-relations/initcommunity/Pages/Charlotte-International-Cabinet.aspx>
Email: cic@charlottenc.gov

BOARD HISTORY

BOARD DOCUMENTS N/A

BOARD DOCUMENT (2) N/A

BOARD DOCUMENTS (3) N/A



DETAILS

COMMITTEE MEMBERS

21 Members (7 by Mayor-1 NC Consular Corp, 1 Mecklenburg County, 1 Cultural/Ethnic, 1 International Business, 1 Education/Non-Profit and 2 At-large; 14 by City Council-1 Airport, 1 Charlotte Regional Visitor Authority, 1 Charlotte Regional Partnership, 1 Charlotte Chamber of Commerce, 2 Cultural/Ethnic, 2 International Business, 2 Education/Non-Profit and 3 At-large).

- NC Consular Corps, Charlotte Regional Partnership and Charlotte Chamber: a member of the organization or a staff person is eligible for appointment.
- Airport, Charlotte Regional Visitors Authority and Mecklenburg County: a staff member is eligible for this appointment.
- Cultural/Ethnic: nominees will represent the diversity in our community through their cultural/ethnic background or by being on the board or in the employment of an organization which serves our culturally/ ethnically diverse population.
- International Business: nominees will represent our growing global economy by being an international entrepreneur or international business owner or employee.
- Education/Non-Profit: nominees will represent the institutions and organizations which provide the skills and experiences necessary to build a globally competitive population by being a member or employee of an educational institution or a non-profit organization in Charlotte.

MEMBERSHIP

Appointees are subject to City Council's Attendance and Anti-Harassment Policies and Code of Ethics, Gift Policy and Disclosure Requirements for members of boards.

MEETING INFORMATION











Meeting Day: 3rd Wednesday monthly
Meeting Time: 7:30 a.m.
Meeting Location: Government Center Building (600 East 4th Street)
Time Commitment: 5 to 6 hours per month



City of Charlotte, NC

CHARLOTTE INTERNATIONAL CABINET

BOARD ROSTER

	ANTHONY ATIASE* Partial Term Sep 12, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Charlotte Chamber Appointed by City Council
	CINDY BARNES 2nd Term Jul 01, 2014 - Jun 30, 2017	Office Government Center Building, 600 E 4th Street Position Board Member Category At-Large Appointed by City Council
	DIANE D. CARTER 1st Term Dec 14, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Vice Chair Category Airport Staff Member Appointed by City Council
	JOHNELLE M CAUSWELL Partial Term Feb 14, 2017 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category International Business Appointed by City Council Dais Seat s yim
	CHRIS I DOMENY 1st Term Apr 08, 2016 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category NC Consular Corps Appointed by Mayor
	LARKEN M EGGLESTON 2nd Term Jul 01, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Chairperson Category At-Large Appointed by City Council
	VANESSA GOESCHL Partial Term Nov 14, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Charlotte Regional Partnership Appointed by City Council
	LESLIE JOHNSON 1st Term Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Mecklenburg Co Staff Appointed by Mayor
	NALAN KARAKAYA MULDER Partial Term Apr 25, 2016 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category Cultural / Ethnic Appointed by City Council
	OMAR KAZZAZ 1st Term Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category International Business Appointed by City Council



SASHA T. LEVONS

1st Term Jul 20, 2016 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street
Position Board Member
Category International Business
Appointed by Mayor



WILLIAM MCMILLAN

Partial Term Feb 13, 2017 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street
Position Board Member
Category Charlotte Regional Visitor's Authority
Appointed by City Council



CANDACE C MURRAY

2nd Term Jul 01, 2016 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street
Position Board Member
Category Education / Non-Profit
Appointed by City Council



DEEPTI PANJABI

Partial Term Oct 10, 2016 - Jul 01, 2018

Office Government Center Building, 600 E 4th Street
Position Board Member
Category Cultural / Ethnic
Appointed by City Council



TROY PELSHAK

2nd Term Jul 01, 2016 - Jul 01, 2019

Office Government Center Building, 600 E 4th Street
Position Board Member
Category Cultural / Ethnic
Appointed by Mayor



RUTH M PEREZ

1st Term Jul 01, 2016 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street
Position Board Member
Category At-Large
Appointed by Mayor



YOLANDA PERRY

2nd Term Jul 01, 2016 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street
Position Board Member
Category At-Large
Appointed by City Council



NADJA TREZ*

1st Term Jul 19, 2016 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street
Position Board Member
Category Education / Non-Profit
Appointed by Mayor



REINHARD VON HENNIGS

1st Term Dec 14, 2015 - Jun 30, 2018

Office Government Center Building, 600 E 4th Street
Position Board Member
Category At-Large
Appointed by City Council



JIAN ZHANG

2nd Term Jul 01, 2015 - Jun 30, 2018

Office Government Center Building, 600 E 4th Street
Position Board Member
Category Education / Non-Profit
Appointed by City Council



VACANCY

Office Government Center Building, 600 E 4th Street
Position Board Member
Category At-Large
Appointed by Mayor
Dais Seat d smith

City Of Charlotte Boards & Commissions

Submit Date: Aug 19, 2016
Charlotte International Cabinet: Submitted
Housing Advisory Board of Charlotte-Mecklenburg: Submitted
Community Relations Committee (O): Submitted
Domestic Violence Advisory Board (B/O): Submitted
Housing Appeals Board (B/O/E): Submitted

Profile

Momina Faridi
First Name Middle Initial Last Name

momi8186@gmail.com
Email Address

11728 Windy Creek Drive Apt. L
Street Address Suite or Apt
Charlotte NC 28262
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (828) 674-2906 Home:
Primary Phone Alternate Phone

District 4
What district do you live in?

Asian or Pacific Islander
Ethnicity

Independent
Political Party

Female
Gender

08/01/1986
Date of Birth

Momina Faridi

Page 1 of 6

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Have you completed the City's Civic Leadership Academy?

☐ Yes ☐ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Charlotte International Cabinet, Community Relations Committee (O), Domestic Violence Advisory Board (B/O), Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board (B/O/E)

Why are you interested in serving on these boards/ committees?

Charlotte International Cabinet: I believe we are all part of a global community and we need to think on a global perspective as citizens of the world. I was born in Pakistan, and moved to Brooklyn, NY when I was two. I have since moved to Charlotte, and have called this great city home for 12 years. As a woman with many points of views I know I can provide good insight on the Charlotte International Cabinet. Housing Appeals Board: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I see both sides of this issue. I understand the financial obligations of the lender, while still being able to empathize with the borrowers losing their home. I believe my perspective would be valuable to the Housing Appeals board. Housing Advisory Board of Charlotte-Mecklenburg: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I have counseled people while they are applying for home loans. I have seen how most people are one missed paycheck away from being without a home. Housing and the lack there of is very dear to my heart. I believe that home ownership can be a privilege but having a place to call home is a human right. I would be honored to be a member of the housing advisory board to help solve the issue of homelessness in our neighborhood.

Momina Faridi

Page 2 of 6

Please describe any background or abilities that qualify you to serve on these boards/committees.

I graduated from UNC Charlotte with a bachelors of science in Psychology. I have worked in the mortgage industry for almost 5 years.

Wyndham Capital Mortgage

Current Employer:

1

Years in current position:

Mortgage loan processor

Job Title:

Brief description of duties:

At Wyndham Capital, the Loan Processor is responsible for the timely and accurate processing of a pipeline of mortgage loans while consistently meeting closing date deadlines. The pipeline will consist of Conventional, FHA, and VA loans. The Processor is the borrower's primary contact for the loan file upon receipt so excellent communication skills are a must. Wyndham Capital is looking for candidates that have experience performing a variety of duties including understanding underwriter loan conditions, gathering documentation from the borrower to satisfy those conditions, data entry, customer service for all customers both inside and outside of Wyndham, and excellent pipeline management skills.

Other employment history:

January 2016 – April 2016 Loan Processor Movement Mortgage Fort Mill, SC - Obtain and accurately analyze all information requested by the underwriter for the purpose of attaining final approval for the loan file based on Conventional, FHA, VA or USDA guidelines. - Data entry of loan information into company system to ensure precise final loan package at closing. - Maintain a pipeline of loans and uphold Movement Mortgage's standards of a 7 day processing average. - Communicate effectively and professionally with borrower, loan officer, and third parties to the reach goal of processing a complete and qualified file. February 2015 – January 2016 Mortgage Repairs Processor Reverse Mortgage Solutions Charlotte, NC - Maintaining contact with borrowers over the phone and through letters. To ensure FHA and HUD guidelines are met for the repair conditions on the loan. Reviewing and obtaining the correct documentation to reimburse the borrower or any contractor involved. - Ordering & processing FHA inspections and appraisals to close out loan. - Maintaining the file in the RMS servicing system, Navigator. - Train new employees on the standard of procedures, and continually train existing employees to any changes in procedure. - Meeting compliance regulations with HUD and FHA. March 2012 – February 2015 Purchase Loan Processor Neighborhood Assistance Corporation of America Charlotte, NC - Originated, reviewed, processed, closed and administered customer loan proposals. - Submitted loan applications to underwriters for verification, recommendation, and approval. - Compiled a database of loan applicants' credit histories, income statements and other financial details. - Successfully closed an average of 15 loans per month.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

None of the Above

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O/E).

None of the Above

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population

Which category, if any, do you fall under

If you selected 'Other' please explain

Boards /Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☐ I Agree

Please type your name below:

City Of Charlotte Boards & Commissions

Submit Date: Jan 17, 2017

Business Advisory Committee (E): Submitted
Charlotte Housing Authority Board (B/O): Submitted
Charlotte International Cabinet: Submitted
Citizens Review Board (B/O/E): Submitted
Community Relations Committee (O): Submitted
Keep Charlotte Beautiful: Submitted
Planning Commission (O/E): Submitted
Privatization/Competition Advisory Committee (E): Appointed
Charlotte Business INclusion (CBI) Advisory Committee (O/E): Submitted

Profile

Johnell A Holman
First Name Middle Initial Last Name

jayanthony1@yahoo.com
Email Address

5804 Wallace Ave
Street Address Suite or Apt

Charlotte NC 28212
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 670-6490 Home: (704) 900-5421
Primary Phone Alternate Phone

District 5
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Male
Gender

10/18/1960
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Have you completed the City's Civic Leadership Academy?

☐ Yes ☐ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Business Advisory Committee (E), Charlotte Business INclusion (CBI) Advisory Committee (O/E), Charlotte Housing Authority Board (B/O), Charlotte International Cabinet, Citizens Review Board (B/O/E), Community Relations Committee (O), Keep Charlotte Beautiful, Planning Commission (O/E), Privatization/Competition Advisory Committee (E)

Why are you interested in serving on these boards/ committees?

Small business owner in Charlotte for over 18 years

Please describe any background or abilities that qualify you to serve on these boards/committees.

Paralegal, Navy Veteran, Contract Negotiator, Business Owner

HJH Residential Inc

Current Employer:

18

Years in current position:

owner

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee (E).

None of the Above

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority Board (B/O).

No

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O/E).

No

Have you graduated from Citizen's Academy?

Question applies to Charlotte International Cabinet.

At-Large (select this if none of the below apply)

Which category, if any, do you fall under

Legal/Construction

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☐ I Agree

Please type your name below:

Profile

David E Lynn
First Name Middle Initial Last Name

david.lynn@charlottecountryday.org
Email Address

4930 Broken Saddle Lane
Street Address Suite or Apt

Charlotte NC 28226
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 962-0218 Business: (704) 943-4566
Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Male
Gender

03/29/1978
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Have you completed the City's Civic Leadership Academy?

☐ Yes ☒ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

I have been attending Charlotte International Cabinet (CIC) meetings for the past four years and participating to the best of my ability as a member of the public. The CIC helps links global members of our community in the interest of serving others. These efforts are closely linked to the work I do professionally and value personally. I feel I can join the CIC and hit the ground running due to the fact I know most members well and have a solid understanding of the workings of the Cabinet.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I work in the field of global education and work closely with Charlotte's international community. I've lived abroad for ten years and maintain many global connections while in Charlotte. I am connected with a growing network of global community leaders in Charlotte and seek to connect these individuals in the interest of creating innovative programs and serving the greater good.

Charlotte Country Day School
Current Employer:

4
Years in current position:

Director of International Studies
Job Title:

Brief description of duties:

Oversee the development of our school's JK-12 global curriculum; maintain relations with eight sister school in eight countries (including to Charlotte sister cities); develop student-centered global opportunities both on campus, in the community and abroad, cultivate relations between our school and the broader global community in Charlotte; work alongside a staff of two in developing safe, cost-effective, and purposeful global education programs; advise the school's Model United Nations Club and Interact Club

Other employment history:

- American School of Paris, France (2005-2013): Middle and Upper School Social Studies Educator - Shackleton School (2003-2005): Upper School Social Studies Educator - Linyi Number One Middle School, China (2001-2002): English Teacher - Guzsalys School, Hungary (2000-2001): English Teacher

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

University of Richmond (2000): BA in History and Leadership Studies with a minor in Education Harvard University (2003): Master's in Education in School Leadership

Ming Qi

Spouse's Name:

US Acute Care

Spouse's Employer

Emergency Physician

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

Millie Cox

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte International Cabinet.
Education/Non-profit Representative - Nominee will be a member or employee of an educational institution or a non-profit organization in Charlotte

Which category, if any, do you fall under

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☒ I Agree

David Lynn

Please type your name below:



Agenda Date: 6/26/2017

Agenda #: 17. **File #:** 15-5741 **Type:** Appointment

Appointments to the Charlotte Regional Visitors Authority

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term in the At-Large category beginning immediately and ending June 30, 2018.
 - Peter Grills, nominated by Council members Ajmera, Driggs, Fallon, Lyles and Phipps.
 - Leo Percopo, nominated by Council members Austin, Eiselt, Lyles, Mayfield and Phipps.

Attachment(s)

Charlotte Regional Visitors Authority Applicants




City of Charlotte, NC


CHARLOTTE REGIONAL VISITORS AUTHORITY

(B/O)


BOARD DETAILS




OVERVIEW



SIZE 13 Seats




TERM LENGTH 3 Year



TERM LIMIT 2 Terms

The Charlotte Regional Visitors Authority serves to promote Charlotte as a major convention center, fully capable of providing facilities, exhibit spaces, meeting rooms, hotel rooms and other suitable amenities; and, to develop a comprehensive program that will promote and establish Charlotte as a tourist destination.











 <p>DETAILS</p>	COMMITTEE MEMBERS	13 Members (4 by Mayor-3 At-large and 1 Limited Service Hotel, 9 by City Council-5 At-large, 1 General Travel, 1 Full Service Hotel, 1 Restaurant and 1 Mecklenburg County Towns)
	MEMBERSHIP	Nominees are subject to a state criminal background check. Appointees must take an oath of office and are subject to City Council's Attendance and Anti-Harassment Policies and Code of Ethics, Gift Policy and Disclosure Requirements for members of boards.
	MEETING INFORMATION	Meeting Day: 2nd Wednesday (every other month) Meeting Time: 8:00 a.m. Meeting Location: Convention Center (501 South College Street) Time Commitment: 2 hours per month
	ADDITIONAL INFORMATION	Website: http://www.crva.com/leadership
	BOARD HISTORY	
	BOARD DOCUMENTS	N/A
	BOARD DOCUMENT (2)	N/A
	BOARD DOCUMENTS (3)	N/A



City of Charlotte, NC

CHARLOTTE REGIONAL VISITORS AUTHORITY (B/O)

BOARD ROSTER

	MARTHA DOCKERY CLARK 1st Term Jul 01, 2016 - Jun 30, 2019	Office Convention Center, 501 S College Street Position Board Member Category At-Large Appointed by City Council
	WILLIAM DELOACHE 1st Term Jul 01, 2014 - Jun 30, 2017	Office Convention Center, 501 S College Street Position Board Member Category Full Service Hotel Appointed by City Council
	THERESA L FOUST Partial Term Dec 01, 2015 - Jun 30, 2017	Office Convention Center, 501 S College Street Position Board Member Category At-Large Appointed by Mayor
	ARTHUR J GALLAGHER 1st Term Jul 01, 2014 - Jun 30, 2017	Office Convention Center, 501 S College Street Position Board Member Category Restaurant Appointed by City Council
	BRIDGET-ANNE HAMPDEN 1st Term Jul 01, 2015 - Jun 30, 2018	Office Convention Center, 501 S College Street Position Vice Chair Category At-Large Appointed by Mayor
	THOMAS HENSON 1st Term Jul 01, 2016 - Jun 30, 2019	Office Convention Center, 501 S College Street Position Chairperson Category Limited Service Hotel Appointed by Mayor
	MATTHEW C HIRSCHY Partial Term Oct 10, 2016 - Jun 30, 2019	Office Convention Center, 501 S College Street Position Board Member Category At-Large Appointed by City Council
	PAUL JAMISON 2nd Term Jul 01, 2014 - Jun 30, 2017	Office Convention Center, 501 S College Street Position Treasurer Category Town Representative Appointed by City Council
	ROBERT C MOCK, JR 1st Term Mar 29, 2017 - Jun 30, 2020	Office Convention Center, 501 S College Street Position Board Member Category At-Large Appointed by Mayor Dais Seat k henry
	TRACY MONTROSS 1st Term Jul 01, 2014 - Jun 30, 2017	Office Convention Center, 501 S College Street Position Board Member Category At-Large Appointed by City Council



THOMAS H SASSER

1st Term Jul 01, 2016 - Jun 30, 2019

Office Convention Center, 501 S College Street
Position Board Member
Category General Travel
Appointed by City Council



RUSSELL SIZEMORE

2nd Term Jul 01, 2014 - Jun 30, 2017

Office Convention Center, 501 S College Street
Position Past Chair
Category At-Large
Appointed by City Council



VACANCY

Office Convention Center, 501 S College Street
Position Board Member
Category At-Large
Appointed by City Council
Dais Seat v harrison

Profile

Peter Grills
First Name Last Name

pgrills@theballantynehotel.com
Email Address

5335 Park Road
Street Address Suite or Apt

Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 301-9668 Business: (704) 248-4092
Primary Phone Alternate Phone

What district do you live in? *

☒ District 6

Ethnicity

☒ Caucasian/Non-Hispanic

Political Party

☒ Prefer Not to Say

Gender

☒ Male

04/05/1955
Date of Birth

Peter J Grills

Page 1 of 5

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

NCRLA Charlotte Board, NCRLA State Board of Directors HTA Board of Directors CAHA Board of Directors, Chairman Charlotte Marriott Business Council, Co-Chairman

List any boards you have served on in the past:**Have you completed the City's Civic Leadership Academy?**

☐ Yes ☒ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Charlotte Regional Visitors Authority (B/O): Submitted

Why are you interested in serving on these boards/ committees?

I feel I would represent the Hotel industry well as well as the restaurant industry. I am active in the community and the industry and have been and will continue to be an advocate for our industry. I also represent Northwood, the current owners of Ballantyne Office Park, and Hotels

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am the current General manager of the Ballantyne Hotel & Lodge, I have worked in the Hospitality Industry all of my life. Have been a resident in Charlotte for over 10 years. I have served and been an active Board of Director on HTA, CAHA and Chaired the NCRLA Charlotte chapter Board for multiple years

The Ballantyne Hotel & Lodge
(Bissell Companies)

Current Employer:

Peter J Grills

Page 2 of 5

GM for 3 years, combined 10 years
with the Ballantyne)

Years in current position:

General Manager

Job Title:

Brief description of duties:

Oversee all aspect of Ballantyne Hotel and Lodge operations including Spa and Golf.

Other employment history:

Before joining Bissell Hotels, I managed the food and beverage operations for Bank of America in Charlotte. In addition, he served previously as director of operations at Cornerstone Management and Consulting. In this position, I was responsible for marketing, sales and operations of restaurants and hotels, including one sixtyblue, Michael Jordan's Steakhouses in Connecticut and Washington, DC, and W Hotels in Chicago and Mexico City. Earlier in my career, I was regional manager for Morton's and opened the Uptown Charlotte location.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

Education:

☒ College

If you selected 'Other' for education, please specify below:

Additional Education History:

Dinah Grills

Spouse's Name:

Dresslers Restaurants

Spouse's Employer

Host

Spouse's Job Title

How did you find out about the Charlotte Boards and Commissions vacancies? *

☒ Other

Recruited by previous Board
Members

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under? *

☒ Hotel/Convention Representative

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☒ I Agree

Peter Grills

Please type your name below:

Profile

Leo Percopo
First Name Last Name

leo.percopo@westin.com
Email Address

601 South College
Street Address Suite or Apt

Charlotte NC 28202
City State Postal Code

Is your mailing address the same as your home address?

☐ Yes ☒ No

If your home address differs from your mailing address, please provide your home address in the field below:

215 North Pine Street Unit 3803 Charlotte NC 28202

Mobile: (602) 471-0706 Home:
Primary Phone Alternate Phone

What district do you live in? *

☒ District 4

Ethnicity

☒ Caucasian/Non-Hispanic

Political Party

☒ Prefer Not to Say

Gender

☒ Male

10/31/1966
Date of Birth

Leo A Percopo

Page 1 of 5

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

While not on a board in Charlotte, I was asked and volunteer on a new program called Stonewall Collaborative; which is a group of leaders from various backgrounds to focus on making the Stonewall area another great part of Charlotte focused on green, arts, retail, and much more to further enhance our city and city experience to local and visitors

List any boards you have served on in the past:

Downtown Phoenix Partnership Governing Board Of Phoenix Theatre Houston International Business Advisory Board Houston Hotel Motel Association

Have you completed the City's Civic Leadership Academy?

☐ Yes ☒ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Business Advisory Committee (E): Submitted

Why are you interested in serving on these boards/ committees?

It would be under the "General Travel Board Slot" I have significant experience in the Hospitality Industry in large cities including Houston and Phoenix. What I see in Charlotte I believe is unique and has a tremendous opportunity to be the envy of all cities and the model for how to grow a city and do so responsibly. We believe in this city so much that my wife and I moved to Uptown to truly experience and enjoy the very best of what Charlotte has to offer. My goal is to assist and hope to provide insight and resources to further make Charlotte the great city it is but to also be sure that this story does not stay regionally but is seen globally. It would be an great honor to serve the city in some small capacity and I hope to have that opportunity in the future.

Leo A Percopo

Page 2 of 5

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have served on similar Boards in cities like Phoenix and Houston. Oversee multiple hotels and hotel Brands in Charlotte, the Carolina's and Savannah for Starwood, and now Marriott International. Worked very closely with CRVA to drive business to Charlotte including joint sales calls in Washington and Virginia to secure citywide business for Charlotte.

Marriott International

Current Employer:

4+

Years in current position:

Area General Manager for Marriott International

Job Title:

Brief description of duties:

Oversee day to day operations for multiple hotels in North Carolina, South Carolina, and Savannah along with General Manager of the Westin Charlotte.

Other employment history:

15+ years with Starwood Hotels & Resort in all areas of the country including, New York, Philadelphia, Wisconsin, Houston, Los Angeles

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

Education:

☒ College

If you selected 'Other' for education, please specify below:

Additional Education History:

Melissa Percopo

Spouse's Name:

Hendrick Motors

Spouse's Employer

Director of Guest Services

Spouse's Job Title

How did you find out about the Charlotte Boards and Commissions vacancies? *

☒ Recruited by current Committee Member

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee (E).

Which industry sector, if any, do you fall under *

☒ None of the Above

General Travel

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☒ I Agree

Leo Percopo

Please type your name below:



Agenda Date: 6/26/2017

Agenda #: 18. **File #:** 15-5746 **Type:** Appointment

Appointments to the Citizens' Transit Advisory Group

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a three-year term beginning July 1, 2017, and ending June 30, 2020.
 - Rebecca Cherry, nominated by Council members Driggs, Kinsey and Smith.
 - Daniel MacRae, nominated by Council members Ajmera and Phipps.
 - Adam Pasiak, nominated by Council members Fallon and Lyles.
 - Billy Roosenberg, nominated by Council members Austin and Eiselt.

Attachment(s)

Citizens' Transit Advisory Group Applicants



City of Charlotte, NC

CITIZENS' TRANSIT ADVISORY GROUP

BOARD DETAILS



SIZE 13 Seats
TERM LENGTH 2 Year
TERM LIMIT 2 Terms

The Citizens Transit Advisory Group (CTAG) is an advisory committee of the Metropolitan Transit Commission (MTC) that reviews the long-range transit system planning and proposed operating and capital programs from the community's perspective, and makes recommendations to the MTC.

CTAG responsibilities include: annual review, comment and recommendations with respect to the Transit Program and budget; review, comment and recommendations on proposed transit financial policies presented to the MTC for approval; review of corridor rapid transit alignments and technology plans recommendations coming out of preliminary engineering and environmental studies; engage in proactive efforts to seek and provide insights on community attitudes towards transit plans and system performance; annual review and comment on market research results; provide input and advice on increasing community awareness of transit-oriented land use planning and its relationship to the implementation of transit investments; and, engage in proactive efforts to increase awareness within the community and key stake-holders on the total value of investing in transit.

While CTAG is not a policy-making body, its recommendations to the MTC fulfill the requirement levied by the Interlocal Agreement that the MTC ensures public involvement in transit planning.

BOARD DOCUMENT (2) N/A

BOARD DOCUMENTS (3) N/A












COMMITTEE MEMBERS	13 Members (1 Co-Chair by Mayor, 1 Co-Chair by Chair of County Commission, 2 by Council, 2 by County, 1 by Board of Education, 1 by each 6 towns in Mecklenburg County (Cornelius, Davidson, Huntersville, Matthews, Mint Hill and Pineville).
MEMBERSHIP	Members may not be an elected official. City appointees are subject to City Council's Attendance and Anti-Harassment Policies and Code of Ethics, Gift Policy and Disclosure Requirements for members of boards.
MEETING INFORMATION	Meeting Day: 3rd Tuesday monthly Meeting Time: 7:30-9:00 a.m. Meeting Location: Government Center (600 East 4th Street,CH-14) Time Commitment: 2 hours monthly
ADDITIONAL INFORMATION	Website: http://charlottenc.gov/cats/about/boards/Pages/CTAG.aspx
BOARD HISTORY	
BOARD DOCUMENTS	N/A



City of Charlotte, NC

CITIZENS' TRANSIT ADVISORY GROUP

BOARD ROSTER

	JENNIFER BRAGANZA 1st Term Mar 01, 2014 - Jun 30, 2016	Office Government Center Building, 600 E 4th Street Position Board Member Category None Appointed by Town of Pineville No Recruitment
	MATT COVINGTON 2nd Term Jul 01, 2015 - Jun 30, 2017	Office Government Center Building, 600 E 4th Street Position Co-Chair Category None Appointed by County Commission No Recruitment
	FRANK (GUS) KRETSCHMER 2nd Term Jul 01, 2015 - Jun 30, 2017	Office Government Center Building, 600 E 4th Street Position Board Member Category None Appointed by City Council
	ROBBIE LOWRANCE 1st Term Jul 01, 2015 - Jun 30, 2017	Office Government Center Building, 600 E 4th Street Position Board Member Category None Appointed by Town of Cornelius No Recruitment
	ROBERT PADGETT Partial Term Nov 09, 2015 - Jun 30, 2017	Office Government Center Building, 600 E 4th Street Position Board Member Category None Appointed by City Council
	ADAM PASIAK 1st Term Apr 18, 2017 - Apr 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category None Appointed by County Commission No Recruitment
	TODD STEISS 2nd Term Jul 01, 2012 - Jun 30, 2014	Office Government Center Building, 600 E 4th Street Position Board Member Category None Appointed by Town of Huntersville No Recruitment
	DAVID TEIXEIRA 1st Term Mar 01, 2017 - Feb 28, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category None Appointed by Town of Matthews No Recruitment
	VACANCY	Office Government Center Building, 600 E 4th Street Position Board Member Category None Appointed by County Commission Dais Seat r watson No Recruitment



VACANCY

Office Government Center Building, 600 E 4th Street
Position Board Member
Category None
Appointed by Town of Davidson
No Recruitment



VACANCY

Office Government Center Building, 600 E 4th Street
Position Board Member
Category None
Appointed by Town of Mint Hill
Dais Seat None
No Recruitment



VACANCY

Office Government Center Building, 600 E 4th Street
Position Board Member
Category None
Appointed by Board of Education
No Recruitment



VACANCY

Office Government Center Building, 600 E 4th Street
Position Co-Chair
Category None
Appointed by Mayor
Dais Seat None

Profile

Rebecca P. Cherry
First Name Middle Initial Last Name

rebecca@cherryconsultingnc.com
Email Address

6227 Gothic Court
Street Address Suite or Apt
Charlotte NC 28210
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

N/A

Mobile: (704) 608-0399 Home:
Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Prefer Not to Say
Political Party

Female
Gender

03/25/1955
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

Rebecca P. Cherry

Page 1 of 5

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

Citizens' (Police) Review Board; Community Relations (as a representative for the Citizens' Review Board)

Have you completed the City's Civic Leadership Academy?

☐ Yes ☐ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Citizens' Transit Advisory Group

Why are you interested in serving on these boards/ committees?

I have worked in the transportation & public transit industry since 1981. Having owned my own consulting business since 1995 and worked with transportation providers throughout the US, I think that I have a skill set that can serve my own community. My objective will be to enhance the local services while hopefully making the transit system(s) more effective & efficient.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Master's Degree - Industrial Management: Georgia Institute of Technology (GA Tech). Shell Oil Company [1981 - 1983]. Metropolitan Transit Authority of Harris County (TX), aka Houston METRO [1983 - 1989]. Charlotte Transit System / Transit Mgt. of CLT [1989 - 1995]. Cherry Consulting of the Carolinas, Inc. [1995 - present]. Currently provide professional management consulting services to transportation providers throughout the US, specifically in the areas of operations, safety, risk management, and human resources. Had a 4 1/2-year contract @ Ft. Bragg operating the Wounded Warrior Battalion Trans. program; and also owned 4 minibuses here in CLT offering bus charter service for 16 years.

Cherry Consulting of the Carolinas,
Inc.
Current Employer:

21
Years in current position:

Rebecca P. Cherry

Page 2 of 5

President
Job Title:

Brief description of duties:

Provide professional management consulting services to transportation providers throughout the US, specifically in the areas of operations, safety, risk management, and human resources. Projects within NC include Community Transportation Service Plans for NCDOT - Public Transit Division; training of public transit employees in cities such as Rutherfordton, Hendersonville, Sparta, Columbus; Piedmont Authority for Regional Transportation (PART)- Implementation Plan for Davidson County Administrative Tasks; and an operations analysis study of Gastonia Transit for the City of Gastonia. Other current projects include Hilton Head Island Airport, New Jersey Transit, and South Jersey Toll Authority.

Other employment history:

Clayton County (GA) Board Of Education - Math and Algebra instructor [1977-1979]. (Graduate School: GA Tech [1979-1980]. Shell Oil Company [1981 - 1983]. Metropolitan Transit Authority of Harris County (TX), aka Houston METRO [1983 - 1989]. Central Piedmont Community College [1988 - 1989]. Charlotte Transit System / Transit Mgt. of CLT [1989 - 1995].

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

N/A

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

N/A

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

David Cherry

Spouse's Name:

KSQ Design Architecture

Spouse's Employer

Sr. Project Manager / Architect

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☐ I Agree

Please type your name below:

Profile

Daniel S MacRae
First Name Middle Initial Last Name

daniel@danielmacrae.com
Email Address

2000 Arrowcreek Dr Apt 301
Street Address Suite or Apt

Charlotte NC 28273
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (980) 999-1611 Home: (704) 665-7766
Primary Phone Alternate Phone

District 3
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Male
Gender

09/22/1989
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

TSAC

List any boards you have served on in the past:**Have you completed the City's Civic Leadership Academy?**

☐ Yes ☐ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Citizens' Transit Advisory Group, Transit Services Advisory Committee

Why are you interested in serving on these boards/ committees?

I have been a life long rider of CATS, have an understanding of the system's strengths and weaknesses and have many ideas for improvement.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I'm active in the community and utilize CATS as my primary mode of transportation.

N/A
Current Employer:

Years in current position:

Financial Services Professional
Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Daniel S MacRae

Page 3 of 5

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Transit Services Advisory Committee.

Express Service Passenger

Which category, if any, do you fall under?

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Daniel S MacRae

Page 4 of 5

Please check this box after reading the above disclosure statement:

☐ I Agree

Please type your name below:

City Of Charlotte Boards & Commissions

Submit Date: Apr 07, 2017

Charlotte Housing Authority Board (B/O): Submitted
Housing Advisory Board of Charlotte-Mecklenburg: Submitted
Citizens' Transit Advisory Group: Appointed
Domestic Violence Advisory Board (B/O): Submitted
Neighborhood Matching Grants Fund: Submitted

Profile

Adam

First Name

Middle Initial

Pasiak

Last Name

pasiak.adam@gmail.com

Email Address

6409 Dawnmist Lane

Street Address

Suite or Apt

Charlotte

City

NC

State

28269

Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (980) 355-1743

Primary Phone

Home:

Alternate Phone

District 4

What district do you live in?

Caucasian/Non-Hispanic

Ethnicity

Prefer Not to Say

Political Party

Male

Gender

08/19/1985

Date of Birth

Adam Pasiak

Page 1 of 6

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

North Region Parks Citizen Advisory Council (advisory council for the Mecklenburg Parks and Rec.)

List any boards you have served on in the past:

Have you completed the City's Civic Leadership Academy?

☒ Yes ☐ No

2017

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Charlotte Housing Authority Board (B/O), Citizens' Transit Advisory Group, Domestic Violence Advisory Board (B/O), Housing Advisory Board of Charlotte-Mecklenburg, Neighborhood Matching Grants Fund

Adam Pasiak

Page 2 of 6

Why are you interested in serving on these boards/ committees?

Recently in our community we've seen a lot of talk, action and buzzwords flying around about "Economic Mobility" and "Social Equity" and those buzzwords/terms have everything to do with opportunity, stability, safety, and education. The boards I've expressed interest in touch on three of those four areas. The Charlotte Housing Authority Board and the Housing Advisory Board of Charlotte-Mecklenburg directly effect the access and availability of housing for economically depressed groups within our communities. To be able to help neighbors in my community find housing and/or help them transition to self-sufficiency would provide them stability which helps lead to enriched opportunity. The Neighborhood Matching Grants Fund fosters the growth of community. I was recently a community member, neighbor, friend, and home owner over on the cities west side in the Biddleville/Smallwood neighborhood of Five Points. I saw firsthand what community involvement and a little bit of city financial help could do to bring a neighborhood together. Being able to see your neighborhood revitalize and come to life makes you even more prideful of the area of Charlotte you live in. Having pride in ones neighborhood helps a community connect and strengthen which in turn makes Charlotte as a whole, stronger. With regards to the Citizens Transit Advisory Group, as we continue to grow as a region our mass transit system must grow with us but it must also do so in a manner that benefits ALL of our citizens. The West, North, East and Southeast areas of Mecklenburg county need to be connected and the CTAG (I feel) plays a big part in that. The board fifth board and the most near and dear to my heart is the Domestic Violence Advisory Board. I was raised by a single mother who was a victim of domestic violence and I know first hand what it can and does do to a family unit. We as a community have to ensure that there are services, awareness, and support for victims of domestic violence whether they be female, male, or most importantly children. Safety for our community is of the utmost importance, especially when it comes to our women and children.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Over the past 10+ years I've had the privilege of leading cross-functional groups of all sizes to achieve goals at all levels in the corporate world. Most of my professional experience has been in the paper industry working across the table with both customers and colleagues to accomplish their marketing and packaging goals. My civic experience is still rather green but in the recent years I've become a member of my HOA Finance Committee and just this year I've become a member of the North Region Parks Citizen Advisory Council for the Mecklenburg County Parks and Rec. As well and most proudly, I've recently had the pleasure of being a part of the inaugural class in the City of Charlotte Civic Leadership Academy where we've learned/engaged/spoken openly about the issues facing our community currently. Topics have ranged from Education and Safety to all things surrounding Economic mobility in the community as well as many others. Most importantly the biggest thing that I think qualifies me to serve on these boards is that I'm open minded and I can listen to peoples concerns so that I can act in their best interest.

ScentAir Technologies.

Current Employer:

2

Years in current position:

Strategic Program Manager

Job Title:

Brief description of duties:

I wear multiple hats on any given day. My essential duties range from arbitrator and middle man to leader and implementer. Whether it is presenting and steering meetings in front of C-Level executives or communicating and working alongside temporary staff I can communicate effectively and ensure the tasks/goals are clearly and efficiently delivered.

Other employment history:

As mentioned in another section I've spent the last 10+ years in project management primarily in the paper industry for International Paper and Packaging Corporation of America.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Jillian Pasiak

Spouse's Name:

My Children

Spouse's Employer

Stay at home mother.

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Stephanie Kelly at the Charlotte
Leadership Academy

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Housing Authority Board (B/O).

No

Are you a low income housing resident?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

Community representative

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

None of the Above

Which category, if any, do you fall under?

that values strong neighborhood
pride.

If you selected 'Other' please explain

Adam Pasiak

Page 5 of 6

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☒ I Agree

Adam Pasiak

Please type your name below:

Adam Pasiak

Page 6 of 6

Profile

William (Billy)

First Name

R

Middle Initial

Roosenberg

Last Name

uncbrr@gmail.com

Email Address

517 N Graham St, Unit 3E

Street Address

Suite or Apt

Charlotte

City

NC

State

28202

Postal Code

Is your mailing address the same as your home address?☒ Yes ☐ No**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 293-5607

Primary Phone

Home:

Alternate Phone

District 2

What district do you live in?

Caucasian/Non-Hispanic

Ethnicity

Independent

Political Party

Male

Gender

12/12/1976

Date of Birth

Are you a registered voter of Mecklenburg County?☒ Yes ☐ No**List any boards you are currently serving on:**

None

List any boards you have served on in the past:

None

Have you completed the City's Civic Leadership Academy?☐ Yes ☒ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Citizens' Transit Advisory Group

Why are you interested in serving on these boards/ committees?

My desire to serve on a Board like to the Citizens' Transit Advisory Group started when I was a sophomore in college during the late 90s. The Charlotte Observer had an uptown design competition sponsored by journalist Mary Newsom. They were seeking community feedback on what ordinary citizens envisioned for Uptown. I didn't think my feedback would get much attention, yet I decided to submit an entry anyway. In hindsight, I wished that I spent more time on it, because I ended up getting an Honorary Mention and they published my proposal. I was the only entry that was recognized which didn't come from an architect or architecture firm. In the sketch drawing, I included a streetcar running through lively streets with pedestrians and shopping. Little did I know that this one brief moment of entering a design contest would later influence my future career plans and interests. As a native of Charlottean, I grew up with this city, have a huge appreciation and love for it. At a young age I found myself reading the Charlotte Business Journal each week scouting for any news about the next big project announcement or development. My friends would always joke not to ask me anything about Charlotte because I would go on for hours talking about it. I don't think much has changed. One of the areas where I am most optimistic for our city and believe is transformative to our future is our transit systems and accompanying land use plans. As a citizen and as someone who cares about transit, I would love the opportunity to support and provide feedback for how we continue to use transit for the betterment of our city and surrounding neighbors. Specifically this Board incorporates many of the areas where I have interest and knowledge. If I could redo my career plans, I would be a transit planner or urban planner. I was fortunate to earn a Master in Architecture with a concentration in Urban Design. During my studies, I was able to travel to Europe on two occasions to study architecture and urban design, which included how transit shaped and defined the city (both in good and bad ways) in such places as Athens, Florence, Berlin, and Amsterdam. In addition, I have briefly lived in other cities where transit is integral to their way of life such as Buenos Aires and New York City. To this day, I still avidly read articles and news related to transit, particularly light rail, streetcars, and high-speed rail. I'm familiar with many efforts taking place across the US related to transit, such as who is doing what (light rail, BRT, etc.) and the politics involved. While I am not a professional within the transit or transportation industry, I would say transit is a strong passion of mine and I believe I do understand many of the issues surrounding how it works and in some cases where it doesn't (and am eager to learn more). I believe transit is one of the primary ways that we can uplift communities and bring them together; as well as become a means within a much larger framework to affect positive change within the city and its surrounding communities. Finally, I have recently moved to uptown with the intention to use the light rail system to UNC Charlotte where I am currently employed. Along with riding the blue line extension to and from work, I'm excited about how riding transit also encourages biking and walking. I'm hoping that with the blue line extension and eventually the Cross Charlotte Trail (XCLT), I'll be able to interact with new areas and parts of the city that are missed when driving to and from work on the interstate. Transit has the ability to change how we live, but I believe in many ways that are beneficial to us as individuals and as a city. Riding transit encourages more walking and biking that improves health, it reduces our carbon footprint, and possibly the most important reason, it allows us to interact with the built environment and people around us. I'm not against cars, but the experience is limited to our own space and time (often with little consideration for others). Transit allows us to see a completely new world that isn't isolated and disparate from one neighborhood or community to the next.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

The following are a few highlights of experiences and abilities that support my desire to serve on the Citizens' Travel Advisory Group: > Participant of Leadership Charlotte - Class of 38. While I haven't yet been able to be a part of the City's Civic Leadership Academy (which I'd love to do), I am currently a participant in Leadership Charlotte. For a long time, I've had a desire to serve my hometown, but didn't know where to start. Leadership Charlotte has been a good catalyst to encourage me to seek out opportunities to help. As well, I have a greater understanding of the challenges and initiatives taking place within our City. > Coordinator of Scholar for the Levine Scholars Program at UNC Charlotte. In my current role, I work directly with students to mentor and advise them on how to grow as a leader, to pursue their intellectual curiosities, and help them become more civically engaged. Working with these students has also challenged me to take on greater leadership roles within our community and seek out opportunities where I can serve our City using my best gifts and talents. > Representative of the Community Life Work Group for the Mecklenburg County Livable Communities Plan in 2013-2014. This was a joint initiative among Mecklenburg County and its municipalities to develop a unified vision, and thereby develop community-wide goals that encourage and support a vibrant and healthy quality of life. The Community Life Work Group was focused on identifying and defining goals related to Community Identity and Resources, Arts/Entertainment, Faith-Based Initiatives, Engaging Youth, and Senior Life. > Former Firefighter and EMT with Concord Fire Department from 2009-2012. To date, this has been one of the most life-changing things I have ever done. Serving with the City of Concord confirmed my career decision to be a public servant, which continues to this day. Being a Firefighter helped me better understand and interact with all types of people and communities. > Earned a Master of Architecture with a concentration in Urban Design from Georgia Tech in May 2008. I mention this achievement not only to bring attention to my interest in issues related to urban design, but also because this was a challenging endeavor that taught me how to think critically and creatively. Much of architecture and urban design is problem-solving and how to incorporate all the many variables from sense of place to human scale. I believe earning a Master in Architecture, while in content unrelated to being a public servant, has best prepared me to approach problems and work collaboratively with others. > Native Charlottean and love of transit. As I mentioned previously, I'm from this City and know first-hand how transit has changed our identity, land use, and future. I believe we need someone who understands the benefits and challenges of transit, how it can be used to enhance and improve the built environment, and how it can be used to unify us as a City (in more ways than just physically). I feel my passion for transit, current and past experiences will help me be a collaborative and problem-solving member of the Citizens' Transit Advisory Group where I can make a meaningful contribution.

UNC Charlotte

Current Employer:

1.5 years with my current position
(over 4 years with the University)

Years in current position:

Coordinator of Scholar Support

Job Title:

Brief description of duties:

My primary responsibilities are to advise and mentor the freshman and sophomore scholars in matters related to academic curiosity, leadership, and civic engagement. Each scholar is required to complete specific programmatic requirements throughout his/her four years as an undergraduate, such as attending the National Outdoor Leadership School (NOLS), a nonprofit internship in Charlotte, an international experience, and a pre-professional internship. I help the scholars in planning these initiatives along with navigating the University system to incorporate and complete multiple majors/degrees, minors, and research opportunities. My overarching goal is to make sure each scholar takes full advantage of their four years at the University. I accompany the incoming freshman class during the summers to Wyoming for NOLS. This consists of a 23-day backpacking trip that incorporates leadership development, environmental awareness, and forming a community within that particular cohort. I serve as the primary liaison for the University to integrate their summer learning experience with their four years as a college student. The time with the scholars in the backcountry helps me identify and understand their strengths and weaknesses to help them develop as a leader within their fields of study, on campus, and within the City of Charlotte. As well, I help place each rising sophomore into a nonprofit internship in Charlotte. As a program we partner with over fifty nonprofits to help students understand how nonprofits operate and serve the community.

Other employment history:

> Academic Advisor for the School of Architecture at UNC Charlotte (Full-Time, December 2012 to September 2015) > Firefighter & EMT for the Concord Fire Department (Full-Time, December 2009 to December 2012) > Fitness & Member Services Specialist for the Steele Creek YMCA of Greater Charlotte (Part-Time, September 2009 to December 2009) > Unemployed Due to Recession (June 2008 to August 2009) / Attended Language School in Buenos Aires, Argentina for Spring 2009 > Graduate Student in Master of Architecture Program at Georgia Tech (Full-Time, May 2005 to May 2008) / Graphic Designer for the College of Architecture (Part-Time, August 2006 to May 2008) > Marketing Coordinator for Benchmark Insurance Group in Charlotte (Full-Time, March 2003 to May 2005) > Team Leader for College Christian Ministry (Vida Estudiantil) in La Plata, Argentina (Full-Time, August 2001 to November 2002) > Staff Intern for College Christian Ministry (Cru) in Charlotte (Full-Time, August 2000 to July 2001) > Marketing Analyst for Sabre, Inc. in Fort Worth, Texas (Full-Time, August 1999 to July 2000)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

> Master of Architecture, Georgia Tech, May 2008 > Bachelor of Science in Business Administration, UNC Chapel Hill, May 1999

N/A

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☒ I Agree

William R Roosenberg

Please type your name below:



Agenda Date: 6/26/2017

Agenda #: 19. **File #:** 15-5743 **Type:** Appointment

Appointment to the Domestic Violence Advisory Board

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term beginning immediately and ending September 21, 2018.
 - Alexis Kondratyk, nominated by Council members Austin and Mayfield.
 - Antoinette Mingo, nominated Council members Ajmera, Eiselt, Fallon, Lyles, and Phipps.


Attachment(s)

Domestic Violence Advisory Board Applicants




DOMESTIC VIOLENCE ADVISORY BOARD (B/O)


BOARD DETAILS




OVERVIEW



SIZE 12 Seats



TERM LENGTH 3 Year



TERM LIMIT 2 Terms

The Domestic Violence Advisory Board (DVAB) is the official citizen advisory commission on domestic violence issues. The members are appointed by and report to the Board of County Commissioners and Charlotte City Council.

The Board periodically reviews and evaluates all Charlotte and Mecklenburg County domestic violence services, makes appropriate recommendations to Charlotte City Council and the Board of County Commissioners to identify gaps, or need for additional services to meet the needs of victims of domestic violence and their children; and, provides vigorous advocacy for domestic violence awareness and its related costs to victims and the community.

The DVAB receives staff support from the Mecklenburg County Community Support Services Prevention and Intervention Services.



DETAILS










COMMITTEE MEMBERS	12 Members (2 by Mayor, 4 by City Council, 6 by County Commission)
MEMBERSHIP	Nominees are subject to a state criminal background check. City appointees must take an oath of office and are subject to City Council's Attendance and Anti-Harassment Policies and Code of Ethics, Gift Policy and Disclosure Requirements for members of boards.
MEETING INFORMATION	Meeting Day: 2nd Monday monthly Meeting Time: 6:15 p.m. Meeting Location: Hal Marshall Services Center (700 North Tryon St.) Time Commitment: 3 hours per month
ADDITIONAL INFORMATION	Website: http://charmck.org/mecklenburg/county/CommunitySupportServices/WomensConUs/Advisory-Board/Pages/DVAB.aspx
BOARD HISTORY	
BOARD DOCUMENTS	N/A
BOARD DOCUMENT (2)	N/A
BOARD DOCUMENTS (3)	N/A



City of Charlotte, NC

DOMESTIC VIOLENCE ADVISORY BOARD (B/O)

BOARD ROSTER

	NEIL BLOOMFIELD 1st Term Mar 16, 2016 - Apr 30, 2018	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by County Commission No Recruitment
	BEATRICE COTE 2nd Term Sep 23, 2014 - Sep 22, 2017	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by City Council
	KAWANA C DAVIS 1st Term Sep 22, 2016 - Sep 21, 2019	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by City Council
	LAUREN W EGLESTON 1st Term Sep 22, 2016 - Sep 21, 2019	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by City Council
	GURMAY E FRASER-DARLINGTON 1st Term Jan 21, 2014 - Jul 25, 2017	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by Mayor
	JANICE SHIRLEY 1st Term Jun 16, 2015 - Apr 30, 2018	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by County Commission Dais Seat j shirley No Recruitment
	VACANCY	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by County Commission Dais Seat m ranaud No Recruitment
	VACANCY	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by City Council Dais Seat e sanders
	VACANCY	Office Hal Marshall Building, 700 N Tryon Street Position Board Member Category None Appointed by County Commission Dais Seat s richardson No Recruitment



VACANCY

Office Hal Marshall Building, 700 N Tryon Street
Position Board Member
Category None
Appointed by County Commission
Dais Seat t hightower
No Recruitment



VACANCY

Office Hal Marshall Building, 700 N Tryon Street
Position Board Member
Category None
Appointed by County Commission
Dais Seat b carabello
No Recruitment



VACANCY

Office Hal Marshall Building, 700 N Tryon Street
Position Board Member
Category None
Appointed by Mayor
Dais Seat s cotton

Profile

Alexis Kondratyk
First Name Middle Initial Last Name

akondrat22@gmail.com
Email Address

437 Doughton Ln
Street Address Suite or Apt
Charlotte NC 28217
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (910) 670-5773 Home: (910) 670-5773
Primary Phone Alternate Phone

District 3
What district do you live in?

Other
Ethnicity

Democrat
Political Party

Female
Gender

04/22/1990
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

none currently

List any boards you have served on in the past:

None

Have you completed the City's Civic Leadership Academy?

☒ Yes ☐ No

April 2017 inaugural class

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Domestic Violence Advisory Board (B/O)

Why are you interested in serving on these boards/ committees?

I want to be a part of this board because I made a promise to myself and to the City of Charlotte that I would use my leadership abilities to make an impact. I don't believe there are enough young people represented on these boards and I need to be that change. It's important for this board and any board to include the perspectives of young people.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Like a lot of young men and women in Charlotte, I witnessed domestic violence or have experienced it myself at various points in my life. However, unlike most domestic violence victims- I was fortunate enough to get out of my situation. I was able to get the help I needed to heal. That is not the reality for a lot of people and I have and will continue to use my experiences to fuel my work against domestic violence.

Mecklenburg County Human Resources

Current Employer:

3 months

Years in current position:

Administrative Assistant

Job Title:

Brief description of duties:

Support the HR and Learning and Development divisions. Creating, analyzing, and maintaining databases, presentations, and files. Assisting with content and delivery of course trainings. General office duties.

Other employment history:

Prior to my recent transition into Human Resources, I worked as a case manager at DSS of Mecklenburg County beginning last year when I moved to Charlotte. Prior to that, I worked for DSS of Cumberland County.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

☐ Yes ☒ No

If yes, please explain conflict:**College**

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Certified PHR April 2017 Mecklenburg County Sheriffs Academy CMPD Citizens Academy

N/A

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Community Leadership and
Engagement academy

If you selected 'Other', please explain:

Board Specific Questions

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

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Please check this box after reading the above disclosure statement:

☒ I Agree

Alexis Kondratyk

Please type your name below:

Profile

Antoinette _____ Mingo _____
First Name Middle Initial Last Name

wirebead2@gmail.com _____
Email Address

13411 Ada Court _____
Street Address Suite or Apt

Charlotte _____ NC 28213
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 971-7244 _____ Home: _____
Primary Phone Alternate Phone

District 4 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

12/25/1945 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None in Mecklenburg County NC

Have you completed the City's Civic Leadership Academy?

☐ Yes ☒ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Citizens Review Board (B/O/E), Domestic Violence Advisory Board (B/O)

Why are you interested in serving on these boards/ committees?

I am currently serving as a mentor for young women in the Mecklenburg County jail. I have also served as a guardian ad litem for children in Mecklenburg County. To some extent, both of these volunteer opportunities go hand and hand with domestic violence inasmuch as many of my mentees and children that I have represented have been victims of domestic violence either directly or indirectly. While men are also sometimes victims of domestic violence, women are more likely than men to experience physical and mental abuse of a spouse or partner. As such, it is imperative that a woman's perspective is heard on the Domestic Violence Committee. Further, while I have never considered myself to be a victim, I have experienced domestic violence personally. As for the Citizens' Review Board, a woman's perspective should be shared there too. Further, this board should comprise more than one minority. The community needs its police officers and citizens to be safe. The CRB must be impartial when it is dealing with issues of alleged police brutality and must be able to weigh the safety of officers and the humanity of violators of the law intelligently and fairly. These things, I can do. I want very much to serve and believe I can contribute to both the committee and the board,

Please describe any background or abilities that qualify you to serve on these boards/committees.

While I have not served on a board in Mecklenburg County, I have served on the University of the District of Columbia Board of Trustees. As such, I was chair of the Student Affairs Committee and served on several other board committees. Since moving to Charlotte thirteen years ago, I have been very active in my community. I have served on my community's HOA board and, once served on of the HOA's committees. As mentioned above, I am a currently a volunteer mentor in the Mecklenburg County jail, through the Changed Choices program. While serving as a guardian ad litem, I advocated for children in family court. Visited the family in their homes and among other things went to the schools to check on the children. I conceived of, wrote bylaws for and am chair of a small philanthropic organization called Greater to Give. A few times a year, this organization gives money to other entities in the Charlotte metropolitan area that serve at risk youth and adults. I have learned to be objective by working as an investigator leading to recommendations for (or not) federal employees, military personnel and contractors obtaining secret, top secret and low level security clearances,. I do not believe anyone will tell you that I am not an honest person. I believe in fairness, transparency and Integrity. These qualities are essential, in my opinion, for anyone serving on the CRB. I also have experience working with low income single parents as program manager for PATHS, a job skills training program for TANF (welfare) recipients. My undergraduate degree is in Public Administration.

Retired

Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

CFO, Village Foundation, Alexandria, VA Budget Director, University of the District of Columbia Worked in a job skills training program in DC teaching interviewing skills and resume writing Worked in Baltimore, MD in a job skills training program for recovering drug addicts (worked in an administrative capacity).

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Some post graduate classwork in Management Information Services

N/A

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Citizens Review Board (B/O/E).

No

Have you graduated from Citizen's Academy?

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

☒ I Agree

Antoinette Mingo

Please type your name below:



Agenda Date: 6/26/2017

Agenda #: 20. **File #:** 15-5740 **Type:** Appointment

Appointments to Keep Charlotte Beautiful

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term beginning immediately and ending June 30, 2019.
- One appointment for a partial term beginning immediately and ending June 30, 2018.
 - Brenda Adams, nominated by Council members Eiselt, Fallon, Lyles and Phipps.
 - William Babb, nominated by Council members Fallon and Lyles.
 - J. Michael Haithcock, nominated by Council members Ajmera and Kinsey.

Attachment(s)

Keep Charlotte Beautiful Applicants



City of Charlotte, NC

KEEP CHARLOTTE BEAUTIFUL

BOARD DOCUMENTS (3)

N/A

BOARD DETAILS



OVERVIEW



SIZE 20 Seats



TERM LENGTH 3 Year



TERM LIMIT 2 Terms

Keep Charlotte Beautiful (KCB) Committee is a volunteer-based affiliate of Keep America Beautiful. The purpose of the Board shall be to improve and maintain the cleanliness of the City of Charlotte by providing advisory support and recommendations to the City Council. KCB's activities support existing City goals in Community Engagement, Solid Waste and Code Enforcement while aligning with the five focus areas of Keep America Beautiful: Litter Prevention, Recycling, Community Greening, Waste Reduction and Beautification.

Keep Charlotte Beautiful places a strong emphasis in helping to ensure that all Charlotte neighborhoods are beautiful, safe, and desirable places to live. KBC promotes partnerships between citizens, businesses, private organizations, and government agencies to ensure the City of Charlotte sustains a clean and healthy environment. KBC enhances public awareness of litter control laws and recycling. KBC encourages and promotes community service and sponsors various programs directed toward the purpose of developing and maintaining a clean healthy and safe community, such as Adopt-A-City Street Program, The Great American Cleanup and America Recycles Day.



DETAILS

COMMITTEE MEMBERS

20 Members (7 by Mayor, 13 by Council)

MEMBERSHIP

Appointees are subject to City Council's Attendance and Anti-Harassment Policies and Code of Ethics, Gift Policy and Disclosure Requirements for members of boards.

MEETING INFORMATION

Meeting Day: 1st Tuesday, monthly
Meeting Time: 11:30 a.m.
Meeting Location: Old City Hall (600 East Trade Street)
Time Commitment: 4-5 hours per month
There is an expectation, though not a requirement, that members attend some of the events and activities of the Board beyond the regularly scheduled Board meetings.

ADDITIONAL INFORMATION

Website: <http://charlottenc.gov/NBS/CE/KCB/Pages/default.aspx>

BOARD HISTORY

BOARD DOCUMENTS

N/A

BOARD DOCUMENT (2)










N/A



City of Charlotte, NC

KEEP CHARLOTTE BEAUTIFUL

BOARD ROSTER

	BRIE K CARLSON Partial Term Nov 28, 2016 - Jun 30, 2017	Office Old City Hall, 600 E Trade Street Position Board Member Category None Appointed by City Council Dais Seat None
	TRICI T DAVIS Partial Term Mar 27, 2017 - Jun 30, 2019	Office Old City Hall, 600 E Trade Street Position Board Member Category None Appointed by City Council Dais Seat None
	RUSSELL FERGUSON 2nd Term Jul 01, 2016 - Jul 01, 2019	Office Old City Hall, 600 E Trade Street Position Board Member Category None Appointed by City Council
	J MICHAEL HAITHCOCK 1st Term May 18, 2017 - May 17, 2020	Office Old City Hall, 600 E Trade Street Position Board Member Category None Appointed by Mayor
	TARIK M HAMEED Partial Term Mar 27, 2017 - Jun 30, 2018	Office Old City Hall, 600 E Trade Street Position Board Member Category None Appointed by City Council Dais Seat None
	DANIEL A HERRERA 1st Term Jul 01, 2016 - Jun 30, 2019	Office Old City Hall, 600 E Trade Street Position Board Member Category None Appointed by City Council
	TIFFANY HUGHES 1st Term Jul 01, 2015 - Jun 30, 2018	Office Old City Hall, 600 E Trade Street Position Vice Chair Category None Appointed by City Council
	MITCHELL K HUGHES Partial Term Nov 28, 2016 - Jun 30, 2018	Office Old City Hall, 600 E Trade Street Position Board Member Category None Appointed by City Council Dais Seat None
	CHARLES JEWETT 1st Term Jul 01, 2015 - Jun 30, 2018	Office Old City Hall, 600 E Trade Street Position Board Member Category None Appointed by Mayor



JOSHUA MIDDLETON

1st Term Jul 01, 2015 - Jun 30, 2018

Office Old City Hall, 600 E Trade Street
Position Chairperson
Category None
Appointed by City Council



ELIZABETH C PICOLI

Partial Term Feb 27, 2017 - Jun 30, 2017

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by City Council
Dais Seat None



THERESA ROSA-COREY

1st Term Mar 13, 2015 - Jun 30, 2018

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by Mayor



JAMAL I TATE

1st Term Jul 01, 2016 - Jun 30, 2019

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by Mayor



JONATHAN E THULL

1st Term Jul 21, 2016 - Jul 20, 2019

Office Old City Hall, 600 E Trade Street
Position Co-Chair
Category None
Appointed by Mayor



CORY A WATSON

Partial Term Nov 28, 2016 - Jun 30, 2019

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by City Council
Dais Seat None



GREGORIO WELCH

1st Term Mar 21, 2016 - Mar 22, 2019

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by Mayor



BRIAN G WITHROW

Partial Term Jul 01, 2016 - Jun 30, 2017

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by City Council
Dais Seat Hutchins



VACANCY

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by City Council
Dais Seat a singer



VACANCY

Office Old City Hall, 600 E Trade Street
Position Board Member
Category None
Appointed by Mayor
Dais Seat a wood

Profile

BRENDA M ADAMS
First Name Middle Initial Last Name

brmije1@gmail.com
Email Address

5128 Abercromby Street
Street Address Suite or Apt

Charlotte NC 28213
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 840-8546 Home:
Primary Phone Alternate Phone

District 4
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Female
Gender

08/25/1971
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

BRENDA M ADAMS

Page 1 of 5

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

Mecklenburg County Women's Advisory Board

Have you completed the City's Civic Leadership Academy?

☐ Yes ☐ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I believe maintaining a clean and vibrant community helps motivate it's residents to become more invested in that community. Residents feel a sense of belonging when local governments, boards, and committees place value in the communities; this sense of support encourages residents to hold one another accountable for the welfare of their communities as well.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I volunteered my time in my neighborhood, picking up trash and debris because I believe a community's appearance speaks highly of its residents. I wanted to send the message that I care about the neighborhood and encourage others to do the same.

XOOM Energy
Current Employer:

6 months
Years in current position:

Compliance Analyst
Job Title:

BRENDA M ADAMS

Page 2 of 5

Brief description of duties:

Ensure Independent Business Owners are in compliance when selling energy services to customers. Respond to customer complaints that may arise. Prepare daily reports, maintain spreadsheets, review data, etc.

Other employment history:

-Wells Fargo Bank - Financial Crimes - 15 years of service - Resigned in 2015 -N.C. Army National Guard
- Human Resources Sergeant - 10 years of service - Currently enlisted

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

N/A

Spouse's Name:

Spouse's Employer

BRENDA M ADAMS

Page 3 of 5

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

BRENDA M ADAMS

Page 4 of 5

Please check this box after reading the above disclosure statement:

☐ I Agree

Please type your name below:

Profile

William E Babb
First Name Middle Initial Last Name

webabb@gmail.com
Email Address

7512 Batavia Lane
Street Address Suite or Apt

Charlotte NC 28213
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 519-7372 Home:
Primary Phone Alternate Phone

District 4
What district do you live in?

Prefer not to Answer
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

06/21/1978
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:**List any boards you have served on in the past:****Have you completed the City's Civic Leadership Academy?**

☐ Yes ☐ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I am a twenty year resident of Mecklenburg county and I would love to become involved in my local community. I have a political science bachelors degree and am very interested in local politics and the progress and direction of the city in general. I live in the University Area, which is in the process of undergoing many changes that affect my own home and neighborhood that I want to be a part of because I know that investing time and effort in the areas directly around us is a great way to effect change. I attended Central Piedmont Community College and UNCC. I live here and I care about what happens here.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have a bachelors degree from UNCC in Political Science and a post bachelors certificate in paralegal studies. I served as a delegate for the model UN at Central Piedmont Community College and was awarded Best Delegate at a model UN conference in 2007. Being a litigation paralegal, I possess honed skills in communication and negotiation.

Baker Bilick, PA
Current Employer:

3
Years in current position:

Litigation Paragal

Job Title:

Brief description of duties:

I serve as a litigation paralegal for Luke Baker, an attorney who specializes in personal injury and insurance settlement litigation. I handle all incoming correspondence with potential clients, ongoing client communication, and information gathering. I facilitate all aspects of the discovery phase of client cases, deposition of clients and witnesses, and trial preparation. I manage all aspects of focus group research from scheduling, to completion, to analysis of results, and presentation to attorneys.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Bachelors degree from UNCC in Political Science 2010. Post bachelors certificate in paralegal studies 2011.

Kristin J Babb

Spouse's Name:

Carolinas Medical Center

Spouse's Employer

Registered Nurse- Neonatal Services

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

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Please check this box after reading the above disclosure statement:

☐ I Agree

Please type your name below:

Profile

J michael Haithcock
First Name Middle Initial Last Name

michael.haithcock@gmail.com
Email Address

4300 Somerdale Lane
Street Address Suite or Apt

Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 907-9155 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Male
Gender

12/19/1964
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

J michael Haithcock

Page 1 of 5

List any boards you are currently serving on:

Eastland Mall Redevelopment Advisory Committee

List any boards you have served on in the past:**Have you completed the City's Civic Leadership Academy?**

☐ Yes ☒ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

For the past year and five months I've been involved with my community doing quarterly cleanup's as well as community involvement with Winterfield neighborhood and the Latin American Coalition to get more Latinos involved in their perspective neighborhood associations.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have ran my own business since 2003 and before that I worked as a manager for an employment agency for 18 years. Since 2014 I have been involved with the Arts community and the last year and five months I've been heavily involved with the east side of Charlotte. I have done three community cleanup's and I have a scheduled cleaned up in May for storm drainage cleanup and Marker placement.

Reimagined Spaces
Current Employer:

14
Years in current position:

Owner
Job Title:

J michael Haithcock

Page 2 of 5

Brief description of duties:

Interior design, home staging professional organizing

Other employment history:

Associates Employment Agency 1985-2003

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Francisco Gonzalez

Spouse's Name:

Self Employed

Spouse's Employer

Artist mixed media/printmaker

Spouse's Job Title

J michael Haithcock

Page 3 of 5

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Denise Coleman

If you selected 'Other', please explain:

Board Specific Questions

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

J michael Haithcock

Page 4 of 5

Please check this box after reading the above disclosure statement:

☒ I Agree

J. Michael Haithcock

Please type your name below:



Agenda Date: 6/26/2017

Agenda #: 21. **File #:** 15-5745 **Type:** Appointment

Appointment to the Public Art Commission

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a three-year term beginning July 1, 2017, and ending June 30, 2020.
 - Steve Copulsky, nominated by Council members Fallon, Kinsey and Lyles.
 - Gaurav Gupte, nominated by Council members Ajmera, Austin, Driggs, Eiselt, Mayfield.

Attachment(s)

Public Art Commission Applicants



City of Charlotte, NC

PUBLIC ART COMMISSION

BOARD DETAILS



OVERVIEW

SIZE 9 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

The Public Art Commission oversees and administers a public art program that will ensure the inclusion of artwork in appropriate capital improvement projects for the City to enhance the artistic and cultural development of the City, enhance the City's character and identity, contribute to economic development and tourism, add warmth, dignity, beauty and accessibility to public spaces, and expand the experience and participation of the public with visual arts.

The role of the Commission includes selection of artists, review of project designs, and approval of artwork; responsibilities include: establishing procedures for the operation of the Charlotte-Mecklenburg Public Art Program; recommending the Annual Work Plan to the City Council and County Commission; reviewing and approving individual Artist Selection Panels; chairing the individual artist selection Panels; ensuring community outreach and citizen participation in the Charlotte-Mecklenburg Public Art Program; representing the Public Art Commission at community meetings, dedications, and special events; monitoring the overall development of the public art collection; and, ensuring that local and regional artists are represented in the collection and that the collection is reasonably balanced over time, with respect to ethnicity and gender of artists selected, styles of expression, media, and genre.



DETAILS

COMMITTEE MEMBERS

9 Members (1 by Mayor – business representative, 2 by Council – education representative and community representative, 3 by County – business representative, education representative and community representative, 3 by Arts & Science Council – visual arts or design professionals)

MEMBERSHIP

Appointees are subject to City Council's Attendance and Anti-Harassment Policies and Code of Ethics, Gift Policy and Disclosure Requirements for members of boards.

MEETING INFORMATION

Meeting Day: 4th Wednesday, monthly
Meeting Time: 12:00 p.m.
Meeting Location: 227 W. Trade Street
Time Commitment: 2 hours per month

ADDITIONAL INFORMATION

Website: <http://charlottenc.gov/charlottefuture/PublicArt/Pages/Public-art-commission.aspx>
Public Art in Charlotte:
<http://charlottenc.gov/charlottefuture/PublicArt/Pages/default.aspx>

BOARD HISTORY

BOARD DOCUMENTS

N/A



City of Charlotte, NC

PUBLIC ART COMMISSION

BOARD ROSTER



CHARLES BARGER III

2nd Term Jul 01, 2014 - Jul 01, 2017

Office 227 W Trade Street, Suite 250
Position Board Member
Category Education
Appointed by City Council



SHERRI D BELFIELD

1st Term Jul 01, 2016 - Jun 30, 2019

Office 227 W Trade Street, Suite 250
Position Board Member
Category Community At-Large
Appointed by City Council



CATHAY DAWKINS*

2nd Term Jul 01, 2016 - Jul 01, 2019

Office 227 W Trade Street, Suite 250
Position Board Member
Category Community At-Large
Appointed by County Commission
No Recruitment



LISA LEWIS DUBOIS

1st Term Mar 12, 2015 - Jun 30, 2018

Office 227 W Trade Street, Suite 250
Position Board Member
Category Business Representative
Appointed by Mayor



PATRICIA FLETCHER

2nd Term Jul 01, 2015 - Jun 30, 2018

Office 227 W Trade Street, Suite 250
Position Vice Chair
Category Business Representative
Appointed by County Commission
No Recruitment



SUZANNE FLETCHER*

2nd Term Jul 01, 2015 - Jun 30, 2018

Office 227 W Trade Street, Suite 250
Position Board Member
Category Art And Design
Appointed by Arts and Science Council
No Recruitment



LAURA GRACE

2nd Term Jul 01, 2015 - Jun 30, 2018

Office 227 W Trade Street, Suite 250
Position Board Member
Category Art And Design
Appointed by Arts and Science Council
No Recruitment



MARC GUSTAFSON

2nd Term Jul 01, 2014 - Jun 30, 2017

Office 227 W Trade Street, Suite 250
Position Chairperson
Category Art And Business
Appointed by Arts and Science Council
No Recruitment



MANOJ KESAVAN

2nd Term Jul 01, 2014 - Jun 30, 2017

Office 227 W Trade Street, Suite 250
Position Board Member
Category Education
Appointed by County Commission
No Recruitment

Profile

Steve _____ Copulsky _____
First Name Middle Initial Last Name

scopulsky@mindspring.com _____
Email Address

6614 Lynn Ave. _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28226 _____
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 543-7493 _____ Home: (704) 458-6651 _____
Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

10/29/1952 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

Steve Copulsky

Page 1 of 5

List any boards you are currently serving on:

None

List any boards you have served on in the past:

No boards. Served on the Charlotte Storm Water Mitigation Task Force

Have you completed the City's Civic Leadership Academy?

☐ Yes ☒ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Public Art Commission

Why are you interested in serving on these boards/ committees?

I have been very interested in public art for a number of years. About 5 years ago, I created a website for outdoor art in Charlotte (www.charlotteoutdoorart.org). The Public Art Commission Chair, Marc Gustafson, has encouraged me to apply.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have a strong background in public art. I have created the only website that I'm aware of for public art in Charlotte (www.charlotteoutdoorart.org). A few months ago, I gave a presentation about outdoor art at one of our leading art galleries (Larry Elder's gallery).

Retired _____
Current Employer:

Years in current position:

Job Title:

Steve Copulsky

Page 2 of 5

Brief description of duties:

Other employment history:

I was President of SFC Food Services from 1988-2012. Also, I was the contract Advertising Sales Manager at the Blumenthal Performing Arts Center from 1995-2005.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Not married

Spouse's Name:

Spouse's Employer

Steve Copulsky

Page 3 of 5

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Passenger Vehicle For Hire (B/O/E).

Which category, if any, do you fall under?

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Steve Copulsky

Page 4 of 5

Please check this box after reading the above disclosure statement:

☒ I Agree

Steve Copulsky

Please type your name below:

Profile

Gaurav A Gupte
First Name Middle Initial Last Name

ggupte@hotmail.com
Email Address

520-F N. Poplar St.
Street Address Suite or Apt
Charlotte NC 28202
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 965-2842 Business: (704) 414-1520
Primary Phone Alternate Phone

District 2
What district do you live in?

Asian or Pacific Islander
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

08/16/1976
Date of Birth

Are you a registered voter of Mecklenburg County?

☒ Yes ☐ No

List any boards you are currently serving on:

Friends of Fourth Ward - President

List any boards you have served on in the past:

American Institute of Architects - Charlotte - Director Bechtler Young Visionaries - Steering Committee

Have you completed the City's Civic Leadership Academy?

☐ Yes ☒ No

If you answered "Yes" to question above - When did you complete the academy?

Which Boards would you like to apply for?

Public Art Commission

Why are you interested in serving on these boards/ committees?

As an Architect in Charlotte, the need and quality of public art is important to me. I have been fortunate to be involved in the growth of Charlotte over the last 17 years. Seeing the transformation of Center City into a world class urban core has been exciting, but I do not feel public art has taken the same trajectory in all parts of Charlotte. I believe there is a need and opportunity to use public art to create vibrant places and neighborhoods in Charlotte. Being an immigrant, I want to give back to the community that has supported me, and serving on a board where my professional skills and love for public art intersect will be a tremendous opportunity.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a practicing Architect in Charlotte with over 16 years of experience in the public and private sector. My educational background includes a Bachelor of Architecture from Mumbai and a Master of Architecture from NC State University. I am also a LEED Accredited Professional integrating sustainability concepts in my work. My professional experience includes the design of various public buildings in Charlotte - BB&T Ballpark, Spectrum Center & Renovations at Bojangles Coliseum among others. I was also a member of the Community Building Initiative's (cbicharlotte.org) Leaders Under 40 Class, which motivated me to volunteer my time to various organizations. My involvement in the Bechtler Young Visionaries Steering committee and as AIA Director for Young Architects has taught me how to lead and interact with boards and professional organizations that serve their constituents. I was honored to receive the Charlotte Chamber's Young Professional of the year award in 2014. I believe that my background as a design professional and motivation to serve the community as a young leader will be a valuable asset that I can bring to the board.

Odell

Current Employer:

8

Years in current position:

Principal, Senior Architect &
Designer

Job Title:

Brief description of duties:

Design, Planning, and Management of commercial, sports, public assembly, and mixed-use development around the Country. As Principal of the WORK studio, I am also responsible for client relations and development. My passion is integrating architecture into the public environment, so that it can be used and enjoyed by all people in the community.

Other employment history:

Architect and Designer at Liquid Design.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☒ Yes ☐ No

If yes, please explain conflict:

As a practicing Architect in Charlotte, I have opportunities to work on publicly funded projects that could have a component of public art. If a conflict arose that involved any projects that me or my firm are personally involved in, I will recuse myself from discussions on those projects.

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Bachelor of Architecture, 1998. Academy of Architecture, Mumbai, India Master of Architecture, 2000. North Carolina State University, Raleigh, North Carolina

Mary Ellen George

Spouse's Name:

Carolinas Healthcare System

Spouse's Employer

Director, Planning and Facilities

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Passenger Vehicle For Hire (B/O/E).

Which category, if any, do you fall under?

If you selected 'Other' please explain

Boards /.Commissions Disclaimer

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Please check this box after reading the above disclosure statement:

☒ I Agree

Gaurav Gupte

Please type your name below:



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 6/26/2017

Agenda #: 22. **File #:** 15-5822 **Type:** Business Item

Mayor and City Council Topics

The City Council members may share information and raise topics for discussion.



Agenda Date: 6/26/2017

Agenda #: 23.File #: 15-5559 Type: Consent Item

Workers' Compensation Administration Services

Action:

- A. Approve a contract with Sedgwick Claims Management Services, Inc. for workers' compensation claims administration services for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two, one year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Randy Harrington, Management and Financial Services
Dan Pliszka, Management and Financial Services

Explanation

- The Risk Management Division of Management and Financial Services currently processes Workers' Compensation claims for the City of Charlotte, Mecklenburg County, Charlotte-Mecklenburg Board of Education, Charlotte Regional Visitors Authority, and MEDIC. Business, technology, resourcing, and regulatory needs have necessitated a review of the current Workers' Compensation service approach.
- Following year-long review by staff and the Privatization and Competition Advisory Committee (PCAC), it is recommended that the processing of City Workers' Compensation claims be transferred to a third-party administrator for the following reasons:
 - Avoids the cost of risk management computer system upgrades;
 - Enhances regulatory compliance with Medicare and Medicaid;
 - Enhances regulatory compliance with the North Carolina Industrial Commission;
 - Streamlines service delivery; and
 - Moves the workers' compensation system to a nearly paperless model.
- On February 9, 2017, the PCAC unanimously recommended this service model change. Sedgwick Claims Management Services, Inc. will supervise, administer, manage, and provide Workers' Compensation claims handling and claims management services to the City of Charlotte.
- Charlotte is currently one of only two local governments in North Carolina that administers workers' compensation claims in-house.
- As the third party administrator, the vendor will act as the City's representative in all matters related to the administration of workers' compensation claims and provide services including, but not limited to:
 - Reviewing and investigating claims, claim file reporting and administrative support;
 - Coordinating and authorizing appropriate medical treatment;
 - Coordinating and investigating litigated claims; and
 - Representing the City at workers' compensation mediations and/or hearings.
- A waiver of procurement process was obtained from the City Manager's Office to waive a competitive solicitation and award a contract directly with the vendor.
 - The North Carolina Department of Public Instruction conducted a Request for Proposals

process that resulted in selecting Sedgwick Claims Management Services, Inc. to handle their workers' compensation claims administration services.

- Annual estimated expenditures are approximately \$625,000. The contract cost will be offset by creating efficiencies to streamline redundant tasks and positions after implementation.
 - Risk Management will coordinate with Human Resources to mitigate the impact to employees to the extent possible.

Charlotte Business INclusion

The City will negotiate with Sedgwick for MWSBE participation to be included as a part of the operational activity of the services.

Sedgwick has identified MWSBE opportunities in the following scopes of work:

- Field Case Management
- Medical Services, Laboratory
- Surveillance
- Translation
- Transportation
- Vocational and Occupational Rehabilitation

Fiscal Note

Funding: Risk and Liability Insurance Fund



Agenda Date: 6/26/2017

Agenda #: 24. File #: 15-5999a Type: Consent Item

High-Intensity Drug Trafficking Area Grant

Action:

- A. Authorize the City Manager to accept a grant in the amount of \$80,813 with the Office of National Drug Control Policy for a regional High-Intensity Drug Trafficking Area Piedmont Initiative for Mecklenburg County, Gaston County, and Town of Matthews,**
- B. Authorize the City Manager to accept three, additional annual High-Intensity Drug Trafficking Area grants for the City of Charlotte (FY 2018, FY 2019, and FY 2020) in the total estimated amount of \$250,000, and**
- C. Adopt a budget ordinance appropriating \$80,813 into the FY 2017 Public Safety Grant Fund from the Office of National Drug Control Policy.**

Staff Resource(s):

Kerr Putney, Police
Mike Adams, Police

Explanation

- The High-Intensity Drug Trafficking Area (HIDTA) program improves the effectiveness and efficiency of drug control efforts by facilitating joint initiatives between law enforcement agencies, enabling them to share resources and information.
- Each HIDTA is governed by its own executive board, comprised of eight federal members and eight state or local members. The executive board facilitates interagency drug control efforts.
- The Piedmont HIDTA initiative is comprised of task force officers from the four participating agencies and will focus on black tar heroin: Charlotte-Mecklenburg Police Department, Gastonia Police Department, Town of Matthews Police Department, and Drug Enforcement Administration (DEA) officers.
- The DEA chooses which towns participate as HIDTA Task Force officers.
- The HIDTA funds will cover the cost of equipment, supplies, undercover activities, and other related expenses.
- The City of Charlotte will serve as the fiduciary for the Piedmont HIDTA initiative.
- The City has been awarded HIDTA grants annually since FY 2010.
- No matching City funds are required for this grant.

Fiscal Note

Funding: HIDTA Grant

Agenda #: 24.**File #:** 15-5999a **Type:** Consent Item

Attachment(s)
Budget Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE APPROPRIATING \$80,813 IN GRANT FUNDS FROM THE OFFICE OF NATIONAL DRUG CONTROL PUBLIC SAFETY GRANT FUND

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$80, 813 is hereby estimated to be available from the Office of National Drug Control Public Safety Grant Fund for a regional High-Intensity Drug Trafficking Area Piedmont initiative
Fund: 2600
Source: 1000
Type: 10002300
Year: 2017
Munis String: 2600-30-30-0000-000000-000000-000-421001

Section 2. That the sum of \$80,813 is hereby appropriated to:
General Grants and LTD Project Fund: 2600
Project: 3030110008-9004000000
Munis String: 2600-30-30-3090-303011-000000-000-530500

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 6/26/2017

Agenda #: 25. File #: 15-5773 Type: Consent Item

New Police Officers Grant Application

Action:

Authorize Charlotte-Mecklenburg Police Department to submit a grant application to the U. S. Department of Justice for \$1,874,924 over three years to fund 15 new police officer positions.

Staff Resource(s):

Kerr Putney, Police
Coerte Voorhees, Police
Paul Paskoff, Police

Explanation

- The Community Oriented Policing Services (COPS) Hiring Program offers \$137 million to law enforcement agencies to hire and/or rehire law enforcement officers in an effort to increase community policing capacity and crime prevention efforts.
- The Charlotte-Mecklenburg Police Department (CMPD) requests authorization to submit a grant application to fund 15 new police officer positions, which is the maximum number allowed for agencies serving populations under 1,000,000.
- The officer positions would increase the capacity of CMPD to implement community policing strategies that strengthen partnerships for safer Charlotte neighborhoods and enhance CMPD's capacity to prevent, solve, and control crime through the funding of these additional 15 officers.
- The U.S. Department of Justice COPS Office will notify grant awardees by January 1, 2018.
 - If CMPD is awarded grant funding, CMPD will hire the 15 new police officers in FY 2019.
 - It takes CMPD approximately six months to manage the vetting process of police officer applicants for the identification and selection of 15 new police officers.
- The grant application deadline is July 10, 2017. If this grant is awarded to CMPD, Council will be asked to accept and appropriate funding.
- Per grant requirements, grant proceeds cannot be used to cover previously funded positions.
- Per the City Council grant policy, applications must be approved prior to submission.
- This initiative aligns with the Community Letter.

Grant Provisions

- The COPS grant will cover up to 75% of the entry-level salary and fringe benefits of each newly hired full-time sworn officer over the three-year award period, with a minimum 25% local cash match requirement and maximum federal share of \$125,000 per officer position.
- The City must also fund equipment and training for the new officers.
- The City must agree to retain all positions added as a result of the grant for a minimum of one

Agenda #: 25.File #: 15-5773 Type: Consent Item

year after the grant funding ends.

- The retention period for each position is based upon the actual hire date.
- At the end of the grant period, the City's number of police officer allocations must remain at the increased level after the addition of the 15 new officers.

Funding

- The total cost for the new officers from Fiscal Year 2019 through Fiscal Year 2021 is estimated to be \$3,696,027
- The Federal share is \$1,874,924.
- In the grant period, the City share of personnel and operating costs will be approximately:
 - FY 2019: \$597,825
 - FY 2020: \$382,740
 - FY 2021: \$617,338
- In addition, the City will fund capital cost (vehicles) of \$223,200
- The grant expires after three years.
- Beginning FY 2022, ongoing annual total personnel and operating costs are estimated to be \$1,188,757 per year.
- The previous COPS Hiring Grant was in FY 2016 for 15 officers. The amount of the grant award was \$1,875,000.

Fiscal Note

Funding: COPS Grant and Police Operating Budget



Agenda Date: 6/26/2017

Agenda #: 26. **File #:** 15-5465 **Type:** Consent Item

Fire Rescue Service Apparatus

Action:

- A. Approve a unit price contract with Super Vacuum Manufacturing Company Inc. for the purchase of fire rescue trucks for a term of one year under the Houston-Galveston Area Council Buy contract FS12-15, and**
- B. Authorize the City Manager to extend the contract for additional one-year terms as long as the cooperative contract is in effect, at prices and terms that are the same or more favorable than those offered under the cooperative contract.**

Staff Resource(s):

Jon Hannon, Fire
Kevin Gordon, Fire

Cooperative Purchasing Exemption

NC S.L. 2001-328, effective January 1, 2002, authorizes competitive group purchasing.

Explanation

- The Charlotte Fire Department uses fire rescue trucks for a variety of emergencies such as vehicle pin-ins, water rescue, high angle rescue, trench emergencies, and building collapses. Each truck carries all needed equipment to respond to each unique call.
- Purchase two fire rescue trucks to replace the two 1999 model year trucks currently in use. The trucks currently in use will be used in reserve status.
- Super Vacuum Manufacturing Company Inc. has a cooperative contract awarded through the Houston-Galveston Area Council Buy that offers competitively-obtained contracts to public agencies nationwide to provide goods to public agencies at best value.
- The unit price for each rescue truck is \$886,703. Fire anticipates purchasing two rescue trucks and additional purchases will be subject to the availability of funding and need.

Charlotte Business INclusion

These are cooperative purchasing contracts and are exempt (Part A: Appendix 27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: General Capital Equipment Replacement Fund



Agenda Date: 6/26/2017

Agenda #: 27. File #: 15-5594 Type: Consent Item

Fire Station 16 Roof Replacement

Action:

Award a contract in the amount of \$228,788 to the lowest responsive bidder Tecta America Carolinas, LLC, for the Fire Station 16 Roof Replacement project.

Staff Resource(s):

Jon Hannan, Fire Department
Mike Davis, Engineering and Property Management
William Haas, Engineering and Property Management
Kevin Gordon, Fire Department

Explanation

- The existing roof will be removed and a new roof, gutters and downspouts will be installed at Fire Station 16, located at 6623 Park South Drive.
- The existing roof for Station 16 was installed in 1992 and had a 20 year warranty, and is leaking.
- On April 28, 2017, the City issued an Invitation to Bid; four bids were received from interested service providers.
- Tecta America Carolinas, LLC was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by fourth quarter 2017.

Charlotte Business INclusion

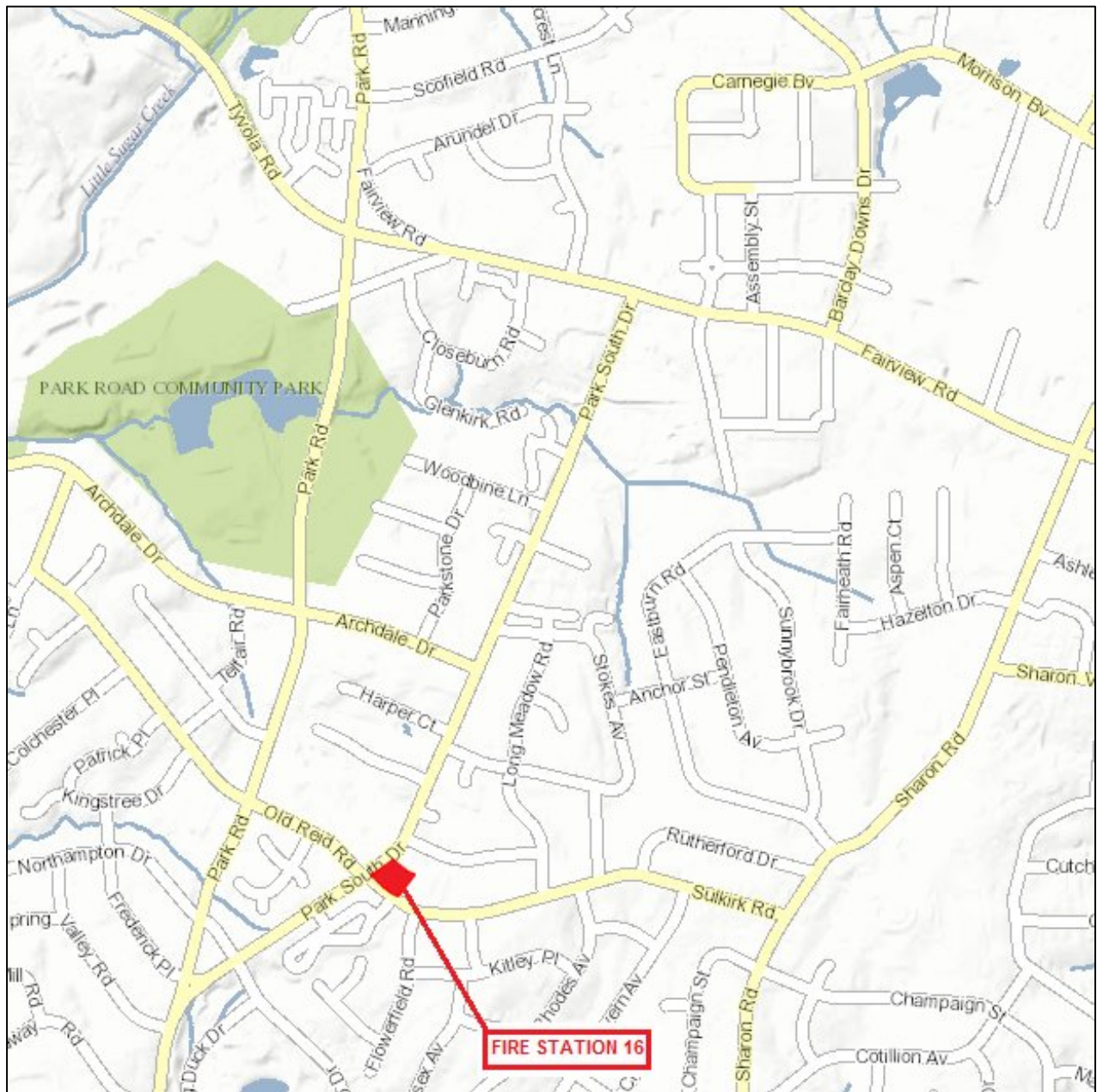
Construction contracts estimated to be less than \$300,000 are informal and are exempt from the goal setting process (Part A: Section 3.1 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: General Community Investment Plan

Attachment(s)

Map



Location Map: Fire Station 16 Roof Replacement (Council District 6)



Agenda Date: 6/26/2017

Agenda #: 28. **File #:** 15-5190 **Type:** Consent Item

Aberdeen, Carolina, and Western Railway (ACWR) Track Realignment Funding

Action:

Adopt a resolution authorizing the City Manager to execute a Municipal Agreement with the North Carolina Department of Transportation in an amount not to exceed \$300,000 for preparation of an environmental document for the ACWR Track Realignment

Staff Resource(s):

Danny Pleasant, Transportation
Timothy Gibbs, Transportation

Explanation

- Funding for the environmental document will be provided from the City's Northeast Corridor Infrastructure (NECI) Program that is part of the FY 2014 Community Investment Plan.
- The track realignment project (also known as the North Yard Lead Realignment) was first identified in the Charlotte Railroad Improvement and Safety Program (CRISP) in 2010. CRISP identified a variety of rail projects on intercity rail corridors citywide.
- The realignment of the ACWR tracks was included in the Blue Line Extension Transit Station Area Plan adopted by City Council in 2013.
- This project will allow the development of compatible land uses and transportation infrastructure to accommodate pedestrian, bicycle, and vehicular traffic in the area.
- A 2015 study completed by the City identified the realignment of the ACWR tracks east of the Sugar Creek Blue Line Extension light rail station that would best fit into the future area development plan.
- The project will:
 - Improve railroad operations north of the Norfolk Southern (NS) Yard near the current Amtrak Station on N. Tryon St.;
 - Simplify rail yard switching operations; and
 - Eliminate a number of unsafe neighborhood at-grade rail-street crossings.
- NCDOT Rail Division staff will oversee the preparation of the environmental document in conjunction with the City.
- Environmental documentation is needed before the ACWR track realignment project can become eligible for State or Federal funding.

Fiscal Note

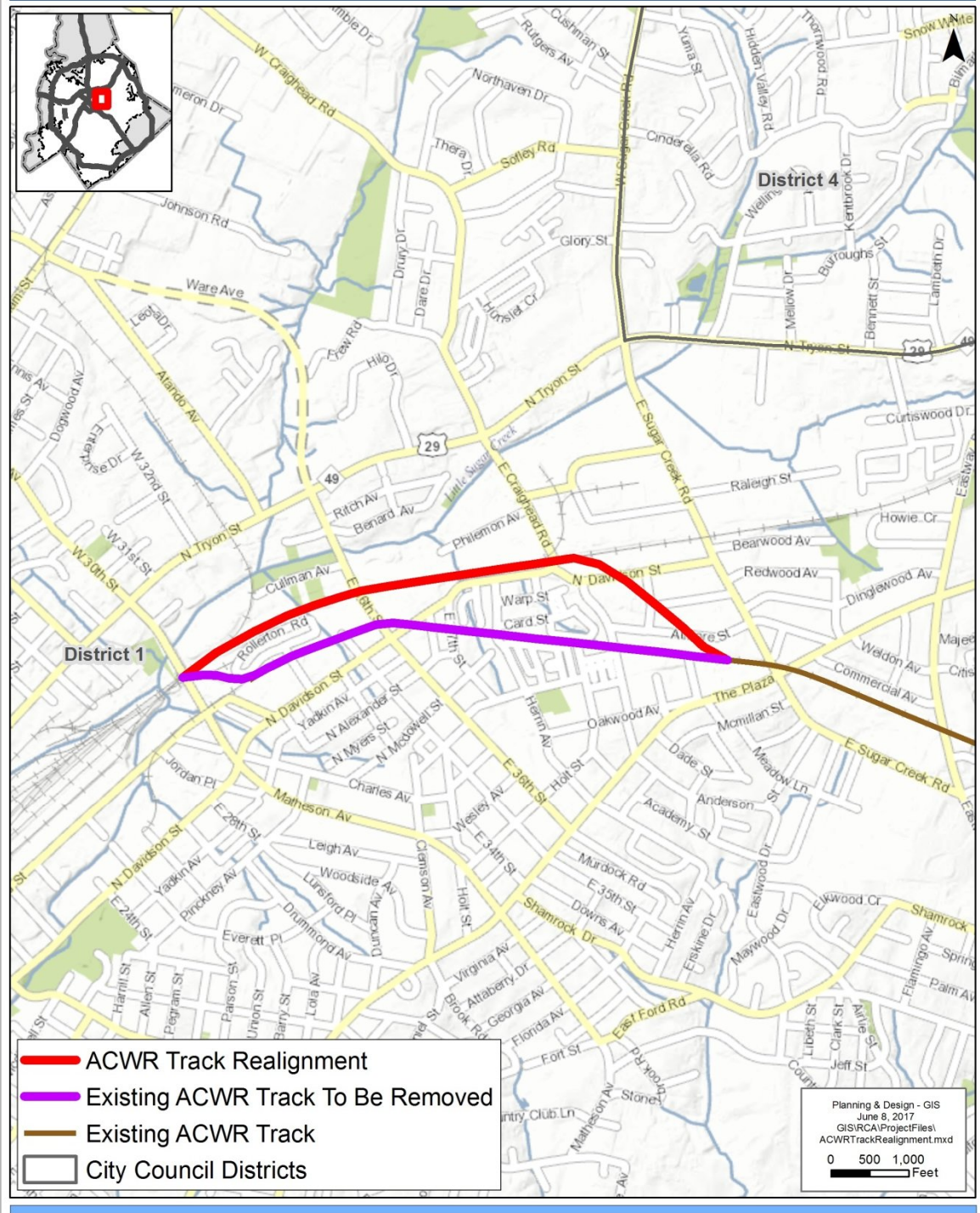
Funding: General Community Investment Plan

Agenda #: 28.**File #:** 15-5190 **Type:** Consent Item

Attachment(s)

Map
Resolution

Aberdeen, Carolina, and Western Railway (ACWR) Track Realignment



**RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF
CHARLOTTE, NORTH CAROLINA ON JUNE 26, 2017**

A motion was made by _____ and seconded by _____ for the adoption of the following Resolution and upon being put to a vote was duly adopted:

WHEREAS, A Municipal Agreement between the City and NCDOT will specify the financial participation; and,

WHEREAS, A Municipal Agreement between the City and NCDOT will allow the NCDOT to prepare the environmental document: and,

WHEREAS, The Municipal Agreement provides for the City to reimburse NCDOT up to \$300,000; and,

WHEREAS, The format and cost sharing philosophy is consistent with past agreements; and,

NOW, THEREFORE, BE IT RESOLVED that this resolution authorizing the Charlotte City Manager to execute a preliminary engineering funding agreement with the NCDOT for the City to reimburse the NCDOT up to \$300,000 for the Aberdeen, Carolina and Western Railway (ACWR) track realignment (also known as the North Yard Lead Realignment), is hereby formally approved by the City Council of the City of Charlotte and the City Manager and Clerk of this Municipality are hereby empowered to sign and execute the Agreement with the aforementioned groups.



Agenda Date: 6/26/2017

Agenda #: 29. **File #:** 15-5810 **Type:** Consent Item

Pedestrian Bridge Easement

Action:

- A. Adopt a resolution granting an Air Rights Passageway Easement for a Pedestrian Bridge across South Church Street between West Stonewall Street and West Hill Street,**
- B. Accept \$67,350 for an Air Rights Passageway Easement over South Church Street from GSLH Charlotte Realty Holdings, LLC., and**
- C. Adopt a budget ordinance appropriating \$67,350 from GSLH Charlotte Realty Holdings, LLC.**

Staff Resource(s):

Danny Pleasant, Transportation
Johanna Quinn, Transportation

Explanation

- GSLH Charlotte Realty Holdings, LLC is redeveloping the old Charlotte Observer site on both sides of South Church Street between West Stonewall Street and West Hill Street.
- GSLH Charlotte Realty Holdings, LLC is proposing a pedestrian bridge, linking the two blocks comprising the development.
- The proposed development will include up to 5,000,000 square feet, including office, hotel, retail, residential and open space components.
- Staff supports the request to grant an Air Rights Passageway Easement be granted for the pedestrian bridge over South Church Street in exchange for the fair market value of that easement.
- The proposed pedestrian bridge is in conformance with the City's Overstreet Walkway Policy.
- Engineering & Property Management has determined the cost of the easement and the value has been agreed to by the City and GSLH Charlotte Realty Holdings, LLC.

Fiscal Note

Funding: Developer payment

Attachment(s)

Budget Ordinance
Resolution

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE PROVIDING
AN APPROPRIATION OF \$67,350 FOR A PEDESTRIAN BRIDGE EASEMENT OVER SOUTH CHURCH STREET**

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$67,350 is hereby estimated to be available from GSLH Charlotte Realty Holdings, LLC

Section 2. That the sum of \$67,350 is hereby appropriated in the General Fund (1000)
GL: 1000-42-42-4210-420010-000000-000-470160

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney

RESOLUTION TO GRANT AN AIR RIGHTS PASSAGEWAY EASEMENT BY THE
CITY COUNCIL CITY OF CHARLOTTE, NORTH CAROLINA

A motion was made by _____ seconded by
_____ for the adoption of
the following Resolution, and upon being put to a vote was duly adopted.

WHEREAS, the City Council has the authority to grant air rights passageway easements over public rights-of-way and it is the City's Policy to charge for such rights; and,

WHEREAS, GSLH Charlotte Realty Holdings, LLC has requested the granting of air rights over South Church Street to construct a pedestrian bridge linking the two blocks that comprise the development,

WHEREAS, the proposed pedestrian bridge is in conformance with the City's Overstreet Walkway Policy and has been reviewed by Charlotte Department of Transportation, Engineering and Property Management Department, and Planning Department staff; and,

NOW, THEREFORE, BE IT RESOLVED that the Charlotte City Council approves the granting of air rights to GSLH Charlotte Realty Holdings, LLC for the construction of a pedestrian bridge across South Church Street and authorizes the City Manager to execute an Agreement granting such rights.



Agenda Date: 6/26/2017

Agenda #: 30. **File #:** 15-5771 **Type:** Consent Item

LED Traffic Signal Bulbs

Action:

- A. Award a unit price contract to the lowest responsive bidder LeoTek Electronics USA, LLC for the purchase of LED Signal Light Modules for a term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Danny Pleasant, Transportation
Ronnie Ashburner, Transportation

Explanation

- The Department of Transportation manages over 760 traffic signals within the City limits, all of which use LED bulbs.
- LED bulbs reduce energy consumption by approximately 40%, saving the City about \$50,000 per year. LEDs also last five to seven years versus traditional incandescent bulbs' two year service life.
- LED modules are used in traffic signal lights at intersections. The City requires eight-inch and 12-inch modules in red, yellow, and green colors.
- On May 15, 2017, the City issued an Invitation to Bid; four bids were received from interested service providers.
- LeoTek Electronics USA, LLC was selected as the lowest responsive, responsible bidder.
- Estimated annual expenditures are \$200,000.

Charlotte Business INclusion

No subcontracting goals were established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Department of Transportation Operating Budget



Agenda Date: 6/26/2017

Agenda #: 31. **File #:** 15-5762 **Type:** Consent Item

Street Maintenance Deicing Salt

Action:

- A. Award a unit price contract to the lowest responsive bidder, Cargill Inc., for the purchase of Sodium Chloride Road Salt for one year, and**
- B. Authorize the City Manager to renew the contract for up to four, one-year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Danny Pleasant, Transportation
Capryce Crowder, Transportation

Explanation

- Deicing Salt is used by the Charlotte Department of Transportation for the purposes of pretreating roadways during snow and ice conditions.
- On April 12, 2017, the City issued an Invitation to Bid; four bids were received from interested service providers.
- Cargill Inc. was selected as the lowest responsive, responsible bidder.
- Bidding for this solicitation was conducted using a reverse auction handled by a third party vendor Peralta Garcia.
 - A reverse auction is a type of auction in which the roles of buyer and seller are reversed, and sellers compete to obtain business from the buyer by decreasing their unit pricing bids over the duration of the auction.
- The reverse auction process resulted in a reduced bid price of \$80.89 per ton, approximately an 18 percent savings over previous pricing.
- Estimated annual expenditures are \$300,000.

Charlotte Business INclusion

No subcontracting goals were established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Department of Transportation Operating Budget



Agenda Date: 6/26/2017

Agenda #: 32. **File #:** 15-5629 **Type:** Consent Item

Traffic Signal Loop Sealant

Action:

- A. Award a unit price contract to the lowest responsive bidder Rosenblatt & Associates, Inc., for the purchase of Traffic Signal Loop Sealant for a term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two additional one year terms with possible price adjustments and to amend the contract consistent with the purpose for which the contract was approved.**

Staff Resource(s):

Danny Pleasant, Transportation
Ronnie Ashburner, Transportation

Explanation

- The Department of Transportation manages over 760 traffic signals within the City limits, of which over 500 have in-pavement loops to detect the presence of cars, motorcycles, and bicycles.
- Traffic Signal Loop Sealant is used to seal traffic signal detector slots in the pavement at various City intersections against water, dirt, and general wear.
- On April 4, 2017, the City issued an Invitation to Bid; two bids were received from interested service providers.
- Rosenblatt & Associates Inc. dba RAI Products was selected as the lowest responsive, responsible bidder.
- The company will be paid \$18.75 per gallon of loop sealant.
- Estimated annual expenditures are \$75,000.

Charlotte Business INclusion

No subcontracting goals were established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Department of Transportation Operating Budget



Agenda Date: 6/26/2017

Agenda #: 33.**File #:** 15-5569 **Type:** Consent Item

Independence Boulevard Area Sidewalk and Bike Facilities-North

Action:

Approve a contract in the amount of \$509,775 with AECOM Technical Services of North Carolina, Inc. for planning services for Independence Boulevard Sidewalk and Bike Facilities-North.

Staff Resource(s):

Mike Davis, Engineering and Property Management
Bette Frederick, Engineering and Property Management

Explanation

- In November 2016, voters approved a \$218.4 million bond referendum that included \$2.0 million for the Southeast Corridor Sidewalk and Bikeway Improvement Program.
- This contract will provide planning services for 5.64 miles of sidewalk with two projects identified in the Independence Boulevard Sidewalk and Bike Facilities-North:
 - North Pedestrian Bike Boulevard - Independence Boulevard Area Project (paralleling Independence Boulevard from Morningside Drive to the proposed Campbell Creek greenway, 4.75 miles).
 - Eastway Drive/Wendover Road Connector (Woodland Drive to Monroe Road, 0.89 miles).
- On February 17, 2014, a Request for Qualifications (RFQ) was issued for advanced preliminary planning to begin work on the 2014 Community Investment Plan.
- On April 28, 2014, City Council approved a contract in the amount of \$175,000 to URS Inc. (now AECOM) for sidewalk and bikeway improvement projects.
- AECOM Technical Services of North Carolina, Inc., was selected as the best qualified firm to meet the City's needs.

Charlotte Business INClusion

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INClusion Policy). AECOM has committed 19.95 percent (\$101,698) of the total contract amount to the following certified firms:

- CES Group Engineers, LLP (SBE, WBE) (\$33,624) (survey/mapping)
- Neighboring Concepts, PLLC (MBE) (\$33,196) (land development)
- CMW Design Strategies, PLLC (SBE) (\$26,372) (planning)
- Joel E. Wood & Associates, PLLC (SBE) (\$8,506) (geotechnical)

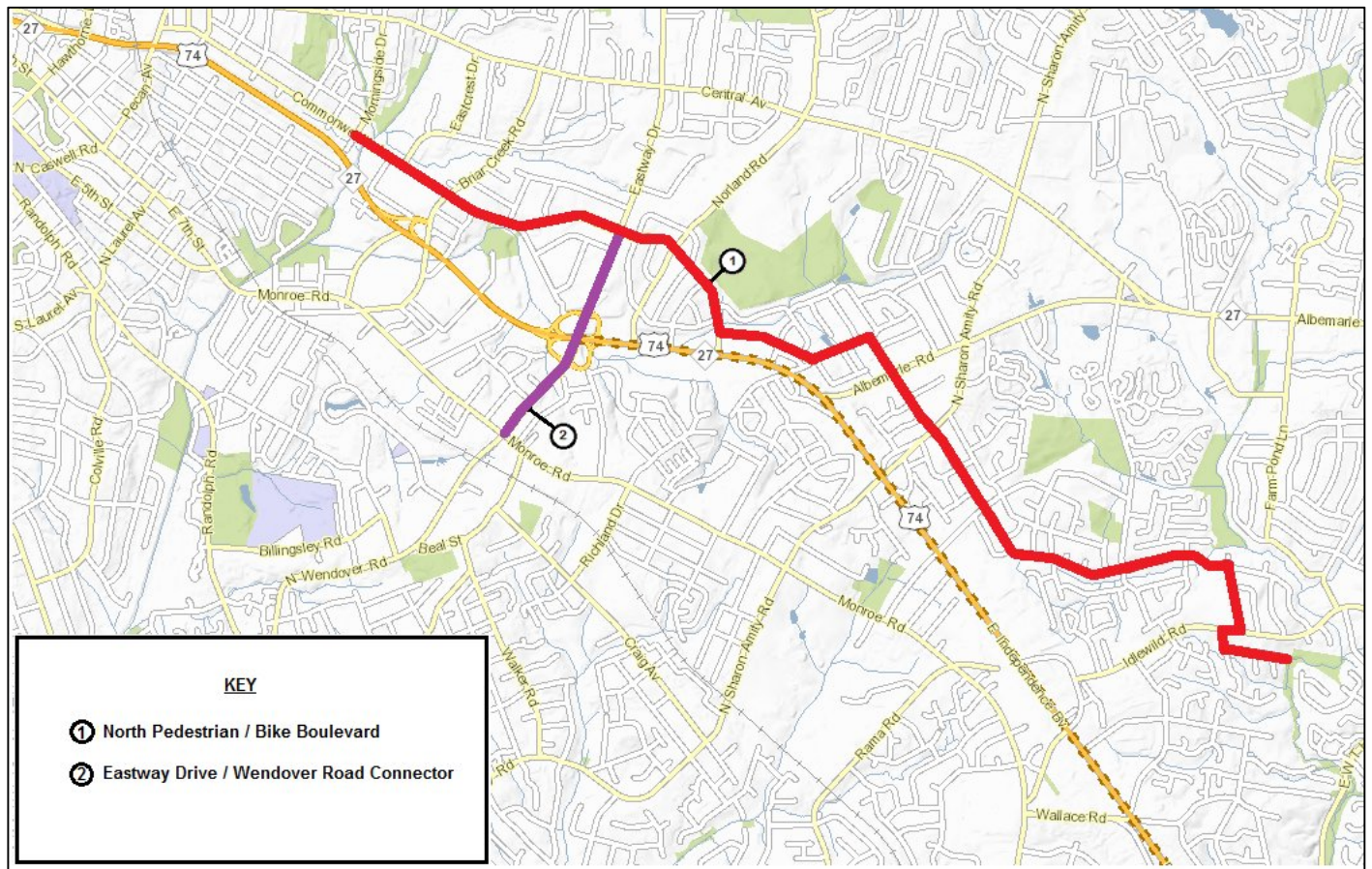
Fiscal Note

Funding: General Transportation Community Investment Plan

Agenda #: 33.**File #:** 15-5569 **Type:** Consent Item

Attachment(s)

Map



**Location Map: Independence Boulevard Sidewalk and Bike Facilities
(Council Districts 1 and 5)**



Agenda Date: 6/26/2017

Agenda #: 34.File #: 15-5591 Type: Consent Item

Mint Museum Uptown Energy Efficiency and Humidification Controls Upgrade

Action:

- A. Award a contract in the amount of \$746,724.05 to the lowest responsive bidder McKenney's Inc. for the Mint Museum Uptown Humidification and Controls Upgrade project,**
- B. Authorize the City Manager to enter into a cost sharing agreement with Mint Museum for the mechanical system upgrade at Mint Museum Uptown, and**
- C. Adopt a budget ordinance appropriating \$746,724.05 from the Cultural Facilities Operating fund for the purpose of replacing the humidification control system in the Mint Museum Uptown.**

Staff Resource(s):

Mike Davis, Engineering and Property Management
William Haas, Engineering and Property Management

Explanation

- This action allows for the replacement of the 10-year-old mechanical humidification and controls system at the Mint Museum Uptown, 500 South Tryon Street, for the following reasons:
 - The existing humidification system requires annual maintenance in excess of \$20,000 annually with high operating costs.
 - The artwork in the Mint Museum requires strict humidity control on a 24/7 basis.
 - The proposed water vaporizing humidification system will be more reliable, require less frequent maintenance, and will be significantly more energy efficient.
- The City's maintenance agreement with Mint Museum Uptown is modeled after a traditional owner-tenant relationship where the owner has responsibility for the structure and core infrastructure and the tenant has responsibility for the operating costs.
- Upon completion of the upgrade there will be a significant reduction in energy use at the Museum, resulting in lower utility expenses for the Mint Museum.
- The Mint Museum has agreed to share in the cost of the mechanical system upgrade in return for the expected long-term savings, predicted to be approximately \$140,000 annually.
- The cost sharing agreement specifies that:
 - The Mint Museum will be responsible for \$500,000 and the City will be responsible for \$246,724.05.
 - The City will advance \$500,000 for the Mint Museum's share of the cost that will be repaid

Agenda #: 34.File #: 15-5591 Type: Consent Item

to the City over a five-year period.

- The City will be responsible for managing the project.
- The full cost of \$746,724.05 to complete the upgrade will be funded from the City's Cultural Facilities Operating Fund.
- Mint Museum's five annual payments totaling \$500,000 will be returned to the Cultural Facilities Operating Fund.
- On May 4, 2017 the City issued an Invitation to Bid; two bids were received from interested service providers.
- McKenney's Inc. was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by the end of the year. The Mint Museum will remain open during this time.

Charlotte Business INClusion

No subcontracting goal was established for this contract because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INClusion Policy).

- McKenney's, Inc. has committed 13.50% (\$84,569) of the total contract amount to the following certified firm:
 - Electric System Specialists, Inc. (SBE) (\$84,569) (electrical)

Fiscal Note

Funding: Cultural Facilities Operating Fund Balance

Attachment(s)

Cost Share Agreement

Map

Budget Ordinance

MECHANICAL SYSTEM UPGRADE AGREEMENT
MINT MUSEUM UPTOWN

THIS MECHANICAL SYSTEM UPGRADE AGREEMENT ("Agreement") is made and entered into as of the 1st day of __June __, 2017 (the "Effective Date") by and between the City of Charlotte, a North Carolina municipal corporation, (Landlord) and the Mint Museum of Art, a North Carolina nonprofit corporation (Tenant).

WHEREAS, Landlord leases to Tenant, by that Lease Agreement dated September, 2006, the "Premises", more particularly described in the Lease, being located on Tryon Street in Charlotte and known as the Mint Museum; and

WHEREAS, Landlord and Tenant have discussed undertaking certain mechanical system improvements at the Premises, consisting of the construction of a new humidification system (the "Work"); and

WHEREAS, the parties expect that when the Work is complete, there will be a significant reduction in energy use at the Premises, resulting in lower utility expenses for Tenant, with the amount of savings estimated to be \$140,000 annually; and

WHEREAS, Landlord has had plans and specifications prepared for the Work, which plans and specifications comply with all the requirements of governmental departments and agencies having jurisdiction over the Premises, and which Tenant has reviewed and approved; and

WHEREAS, the parties have agreed on their respective responsibilities with respect to the Work and desire to set forth the terms of their agreement herein.

NOW, THEREFORE, for good and valuable consideration, consisting of the mutual covenants contained herein, the parties hereby agree as follows:

Upon the Effective Date, Landlord shall commence the Work in accordance with the plans and specifications approved by Tenant as above provided, and shall proceed to complete the Work expeditiously, safely, and in a manner which does not materially and adversely affect the Mint Museum's operation. Landlord agrees to hold Tenant harmless from liability for property damage or personal injury claims, both real and asserted, arising from or out of the Work.

The total cost for the Work is estimated to be approximately \$700,000 and the parties' financial responsibilities shall be as follows. Tenant's share shall be an amount of up to \$500,000 and Landlord's share shall be the remaining cost of the Work over the initial \$500,000. Landlord has agreed to advance the Tenant's improvements share, which will be repaid by Tenant to Landlord. Once the Work has been completed, Landlord will provide Tenant with invoices for work performed, and Tenant's repayment of the advanced Tenant's share shall commence in the form of bi-annual payments to Landlord. Landlord will also provide Tenant with actual data on the amount of utility savings at the Premises on a bi-annual basis.

Since Tenant is responsible for paying for utilities under the Lease and has been doing so, the parties expect that Tenant will be able to repay the advanced Tenant's share of the cost of the Work to

Landlord by using a portion of the utility money which will be saved after the Work is complete. Within 12 months after the completion of the Work, Tenant agrees to pay Landlord the amount of \$100,000 towards the Tenant's advanced share. Thereafter, Tenant agrees to pay that same amount (\$100,000) annually, for a total of 5 years. At its election, Tenant may make additional payments in excess of \$100,000 annually to reduce the 5 year term, until the actual amount of Tenant's advanced share has been paid in full, at which time this Agreement shall terminate.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

LANDLORD:

CITY OF CHARLOTTE

By: _____
Name: _____
Title: _____

TENANT:

MINT MUSEUM OF ART

By: Toni L. Freeman
Name: Toni L. Freeman
Title: Chief Operating Officer

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$746,724.05 FOR THE REPLACEMENT OF THE MINT MUSEUM HUMIDIFICATION AND CONTROLS SYSTEM

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$746,724.05 hereby estimated to be available from the Tourism Operating Fund - Fund Balance (Fund 2002)
- Section 2. That the sum of \$746,724.05 is hereby appropriated in the Tourism Capital Fund (4022) into the following project:
Mint Museum MeFog Replacement - 8010150064
GL: 4022-80-20-8010-801015-000000-000-530500-
FS: 4022-00-99-0000-000000-992002-000-489000-
- Section 3. That the Chief Financial Officer or his designee is hereby authorized to advance the sum of \$500,000 from the Tourism Operating Fund - Fund Balance to be repaid by the Mint Museum to the City of Charlotte over the course of five years.
- Section 4. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.
- Section 5. All ordinances in conflict with this ordinance are hereby repealed.
- Section 6. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 6/26/2017

Agenda #: 35.File #: 15-5734 Type: Consent Item

Cross Charlotte Trail Planning Services

Action:

- A. Approve a contract in the amount of \$200,000 with LandDesign, Inc. for planning services for the Craighead Road to Wellingford Street segment of the Cross Charlotte Trail Project; and**
- B. Approve a contract in the amount of \$199,000 with Alta Planning and Design, Inc. for planning services for the Wellingford Street to Orr Road segment of the Cross Charlotte Trail Project.**

Staff Resource(s):

Mike Davis, Engineering and Property Management
Joe Frey, Engineering and Property Management
Fran West, Engineering and Property Management
Walta Brumskine, Engineering and Property Management

Explanation

- On June 10, 2013, City Council approved an \$816.4 million General Community Investment Plan (CIP), which included the Cross Charlotte Trail (XCLT).
- The completed XCLT will consist of a combination of new and existing greenways connected by new urban trails to form a continuous pathway extending approximately 26 miles across the city of Charlotte.
- These contracts provide planning services for two segments of the Cross Charlotte Trail as identified in the XCLT Master Plan:
 - Craighead Road to Wellingford Street, through an area that is quickly re-developing along the Blue Line Extension (approximately one mile of trail). The contract with LandDesign, Inc. is task order based to allow the City the ability to quickly react to the development community and most efficiently plan this section of the trail.
 - Wellingford Street to Orr Road through the Hidden Valley Neighborhood (approximately 1.4 miles of trail).
- The planning services include, but are not limited to:
 - Public involvement,
 - Various analyses (e.g. storm drainage, traffic, etc.),
 - Conceptual plans, and
 - Cost estimates.
- On October 25, 2016, the City issued a Request for Qualifications (RFQ); eight proposals were received from interested professional service providers.
- LandDesign, Inc. and Alta Planning and Design, Inc. are the best qualified firms to meet the City's

needs.

Charlotte Business INclusion

LandDesign, Inc.

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). LandDesign, Inc. has identified MSBE firms to participate as project scopes are defined with task orders, and have committed 10 percent of the total contract amount to the following certified firms:

- Carolina Wetland Services, Inc. (SBE) (natural resources)
- LDSI, Inc. (SBE) (surveying services)
- RM Rutherford and Associates, Inc. (SBE) (cost estimating)
- Richa Graphics (SBE) (graphics)

Alta Planning and Design, Inc.

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). Alta Planning and Design, Inc. has committed 9.90 percent (\$19,700) of the total contract amount to the following firms:

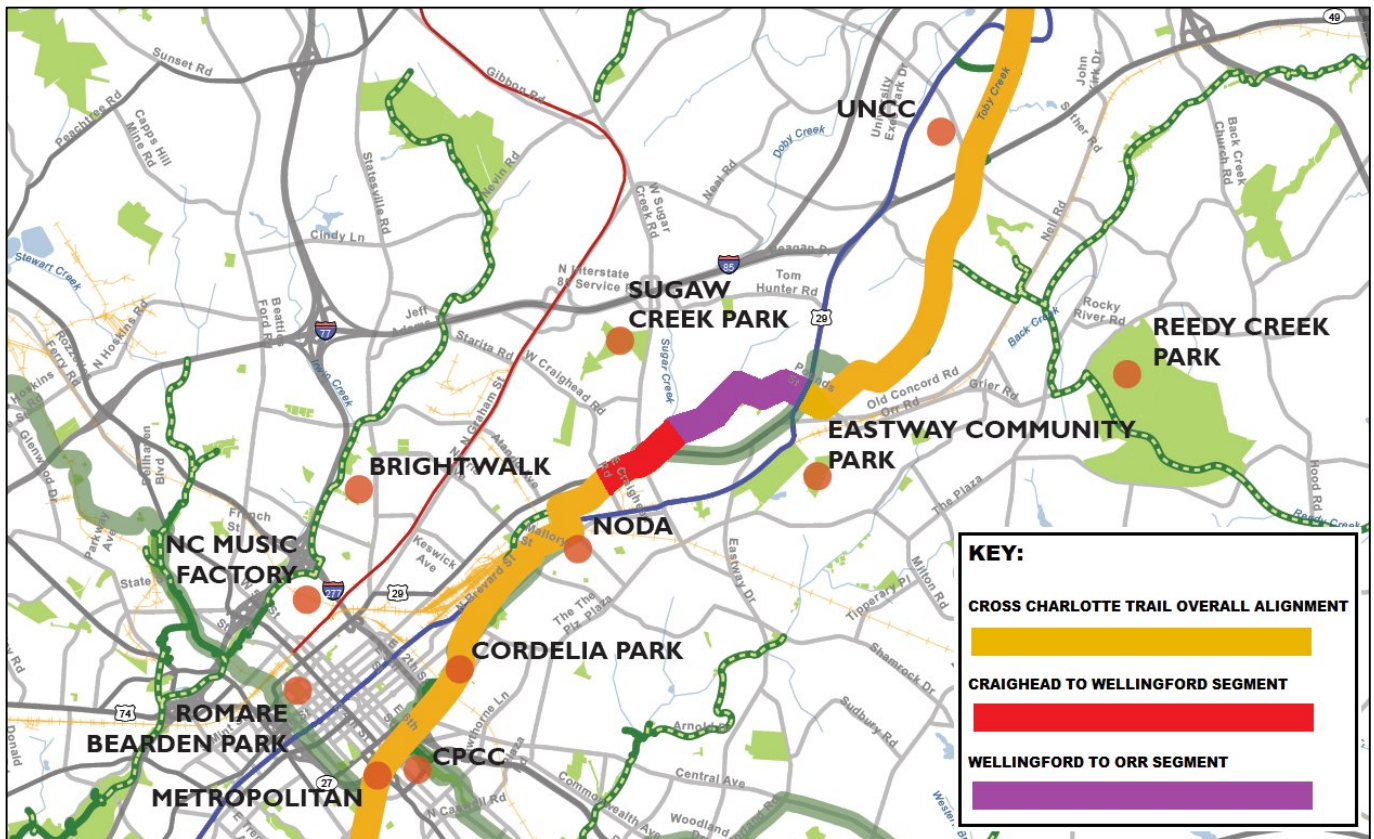
- The Dodd Studio (SBE) (\$19,700) (landscape architecture)

Fiscal Note

Funding: General Community Investment Plan

Attachment(s)

Map



**Location Map: Cross Charlotte Trail Planning Services
(Council Districts 1 and 4)**



Agenda Date: 6/26/2017

Agenda #: 36. **File #:** 15-5772 **Type:** Consent Item

Lease of 2145 Suttle Avenue from Mecklenburg County

Action:

Authorize the City Manager to negotiate and execute a lease agreement with Mecklenburg County for use of approximately 3,300 square feet of space in the Mecklenburg County facility at 2145 Suttle Avenue.

Staff Resource(s):

Mike Davis, Engineering & Property Management
Tony Korolos, Engineering & Property Management
Barry Gullet, Charlotte Water
Ed McKinney, Planning

Explanation

- In December 2015, Mecklenburg County's Land Use and Environmental Services Agency relocated from the Hal Marshall Services Center to the facility at 2145 Suttle Avenue. City staff from several departments supporting permitting services were also located at Hal Marshall and moved to the Suttle Avenue facility in February 2016.
- The co-location of County and City departments in the same facility provides comprehensive access to land development and permitting services.
- Lease terms have been in negotiation since City staff relocated to the County facility.
- Lease terms:
 - Term: 10 years
 - Square footage: approximately 3,300 square feet
 - Commencement: July 1, 2017
 - Termination: City may terminate on 12 months' notice
 - Rent: \$11.40/square foot, including base rent, maintenance, repair and utility costs
 - Escalation: 2% annually
- This lease is consistent with the Council City-Owned Real Estate and Facilities Policy because it enables inclusive delivery of services to residents through co-location with other agencies.

Fiscal Note

Funding: Charlotte Water Operating Budget, Engineering and Property Management Operating Budget, and Planning Department Operating Budget

Attachment(s)

Map



Agenda Date: 6/26/2017

Agenda #: 37.File #: 15-5753 Type: Consent Item

Karenstone Drive Storm Drainage Improvements

Action:

Award a contract in the amount of \$544,202.63 to the lowest responsive bidder Hall Contracting Corporation for the Karenstone Drive Storm Drainage Improvements project.

Staff Resource(s):

Mike Davis, Engineering and Property Management
Stewart Edwards, Engineering and Property Management

Explanation

- This project will install approximately 230 feet of new storm drainage, 330 feet of sanitary sewer, and replace associated utilities along Karenstone Drive.
- This project is bordered by The Plaza, East W.T. Harris Boulevard, and Milton Road.
- This work will include, but is not limited to:
 - Storm drainage,
 - Curb and gutter,
 - Driveways, and
 - Asphalt pavement replacement.
- On May 2, 2017, the City issued an Invitation to Bid; four bids were received from interested service providers.
- Hall Contracting Corporation was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by the end of first quarter 2018.

Charlotte Business INclusion

Established SBE Goal: 12.00%

Committed SBE Goal: 28.64%

Hall Contracting Corporation exceeded the established SBE subcontracting goal, and has committed 28.64% (\$155,877.40) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Whitesell Trucking, Inc. (SBE) (\$33,475) (clearing and grubbing)
- Axiom Foundations, LLC (SBE) (\$33,050) (foundation protection)
- On Time Construction, Inc (SBE, MBE) (\$29,700) (concrete)
- Trull Contracting, LLC (SBE, WBE) (\$18,900) (asphalt)
- D's Trucking Service, Inc (SBE, WBE) (\$16,365) (hauling)
- Abram Construction INC. (SBE, MBE) (\$9,878.40) (curb and gutter)
- Maybury Fencing, Inc (SBE, WBE) (\$9,030) (fence)

Agenda #: 37.File #: 15-5753 Type: Consent Item

- P and TL, Inc (SBE) (\$5,479) (erosion control)

Established MBE Goal: 5.00%

Committed MBE Goal: 7.27%

Hall Contracting Corporation exceeded the established MBE subcontracting goal, and has committed 7.27% (\$39,578.40) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INClusion Policy):

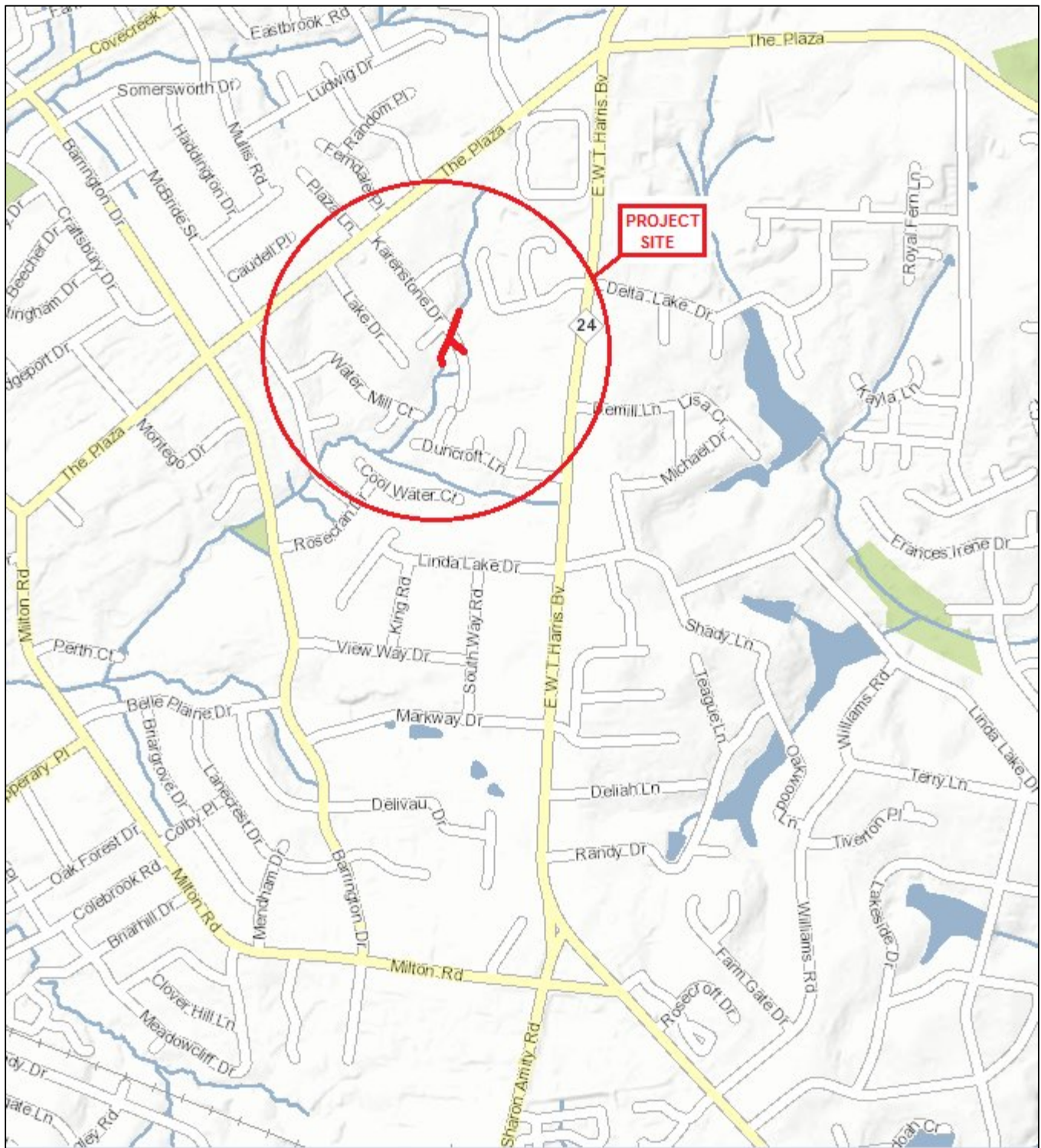
- On Time Construction, Inc (SBE, MBE) (\$29,700) (concrete)
- Abram Construction INC. (SBE, MBE) (\$9,878.40) (curb and gutter)

Fiscal Note

Funding: Storm Water Community Investment Plan

Attachment(s)

Map



**Location Map: Karenstone Drive Storm Drainage Improvements
(Council District 5)**



Agenda Date: 6/26/2017

Agenda #: 38. **File #:** 15-5735 **Type:** Consent Item

Oakdale, Miranda, and Sunset Road Intersection Project

Action:

Approve a contract in the amount of \$263,000 with American Structurepoint, Inc. for planning services for the Oakdale Road-Miranda Road-Sunset Road Intersection Project.

Staff Resource(s):

Mike Davis, Engineering and Property Management

Fran West, Engineering and Property Management

Explanation

- In November 2014, voters approved a bond referendum including \$20 million for the Comprehensive Neighborhood Improvement Program (CNIP).
- The Oakdale-Miranda-Sunset Intersection Project was selected to move forward under the Sunset-Beatties Ford CNIP.
- This project includes the planning and conceptual design for intersection improvements at this five-leg intersection consisting of Oakdale Road, Miranda Road, Sunset Road, Lawing Road and Simpson Road.
- This contract will provide planning services which include but are not limited to:
 - Traffic analysis,
 - Alternative analysis,
 - Conceptual plans,
 - Public involvement,
 - Cost estimates, and
 - Storm drainage analysis.
- City Council approved the projects as part of the City Fiscal Years 2015-2019 General Community Investment Plan.
- On February 24, 2016, the City issued a Request for Qualifications (RFQ); 20 proposals were received from interested professional service providers.
- American Structurepoint, Inc. was selected as the most qualified firm to meet the City's needs.

Charlotte Business INclusion

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). American Structurepoint, Inc. has committed 10.76% (\$28,294) of the total contract amount to the following firms:

- Carolina Wetland Services, Inc. (SBE) (\$5,279) (environmental resource investigation)
- Hinde Engineering, Inc. (SBE) (\$14,725) (utility coordination)

Agenda #: 38.File #: 15-5735 Type: Consent Item

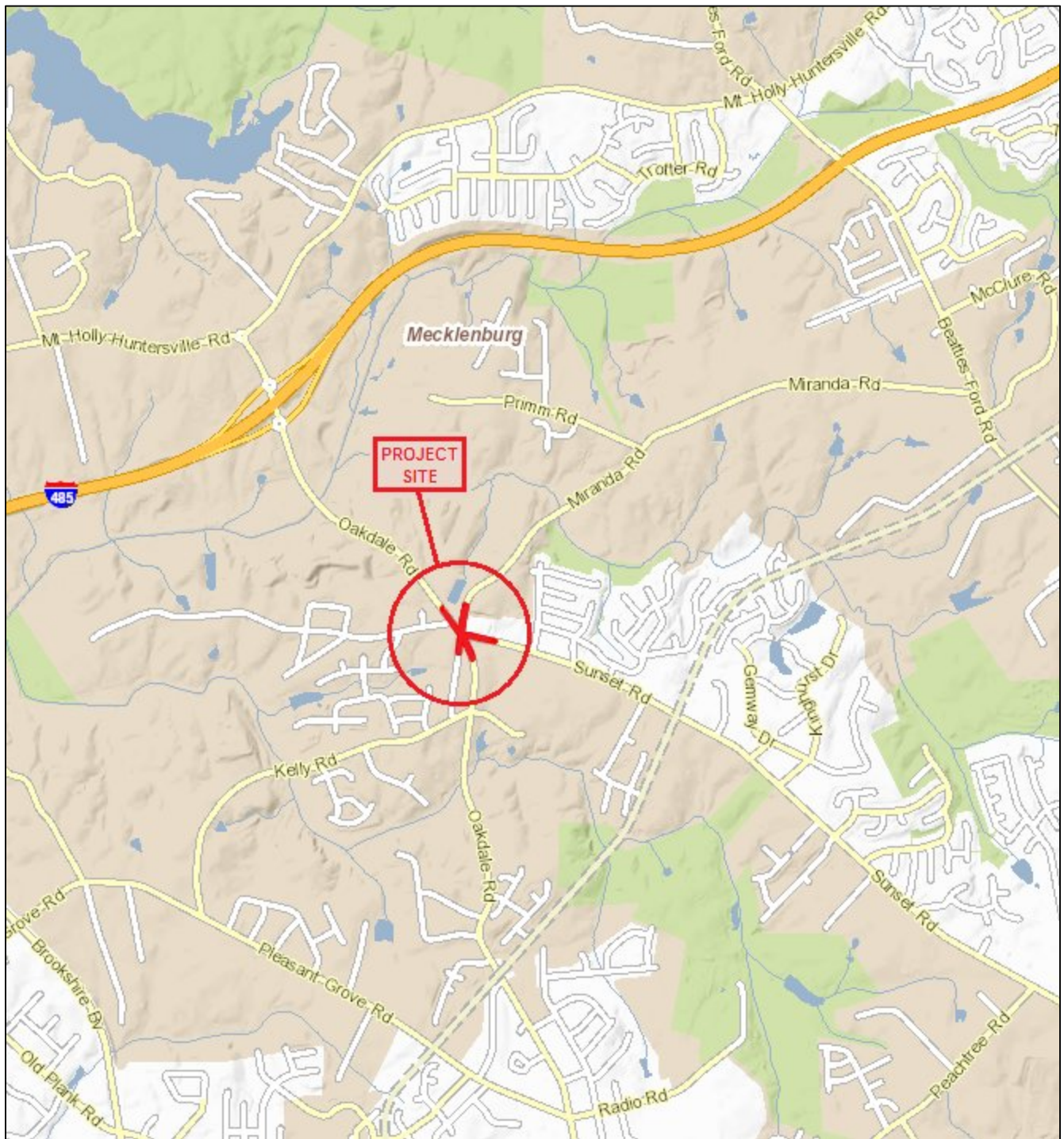
- Sikes Design PLLC (SBE) (\$3,000) (landscape architecture)
- Southern Engineering and Testing, PC (SBE) (\$5,290) (geotechnical investigation)

Fiscal Note

Funding: General Community Investment Plan

Attachment(s)

Map



**Location Map: Oakdale-Miranda-Sunset Intersection Project
(Council District 2)**



Agenda Date: 6/26/2017

Agenda #: 39. **File #:** 15-5736 **Type:** Consent Item

SouthPark Comprehensive Neighborhood Improvement Projects

Action:

Approve a contract in the amount of \$440,000 with AECOM Technical Services of North Carolina, Inc. for planning services for the SouthPark Comprehensive Neighborhood Improvement Projects.

Staff Resource(s):

Mike Davis, Engineering and Property Management
Leslie Bing, Engineering and Property Management

Explanation

- \$5.0 million for the SouthPark Comprehensive Neighborhood Improvement Projects (CNIP) was approved by voters as a part of the City's 2016 Bond Referendum, and an additional \$5.0 million will be included in the 2018 Bond Referendum for a total of \$10.0 million.
- The goals of the SouthPark CNIP include creating a well-connected network of streets, sidewalks, greenways, and bike lanes that link and enhance existing community assets.
- This contract will provide preliminary planning services for the SouthPark CNIP which will include, but is not limited to:
 - Community engagement,
 - Project identification and prioritization,
 - Cost estimates, and
 - Conceptual design.
- The CNIP plan will be developed in coordination with other current community investments in SouthPark, including the Cross Charlotte Trail (Brandywine to Tyvola Segment) and the Park South Drive Extension project.
- On November 30, 2016, the City issued a Request for Qualifications (RFQ); six proposals were received from interested professional service providers.
- AECOM Technical Services of North Carolina, Inc. was selected as the best qualified firm to meet the City's needs.

Charlotte Business INclusion

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). AECOM has committed 24.85 percent (\$109,336) of the total contract amount to the following firms:

- CMW Design Strategies, PLLC. (SBE) (\$27,254) (urban planning consulting, streetscaping services)
- City Explained, Inc. (SBE) (\$71,960) (zoning, land use studies)
- Neighboring Concepts, PLLC (MBE) (\$10,122) (architectural services, streetscaping services)

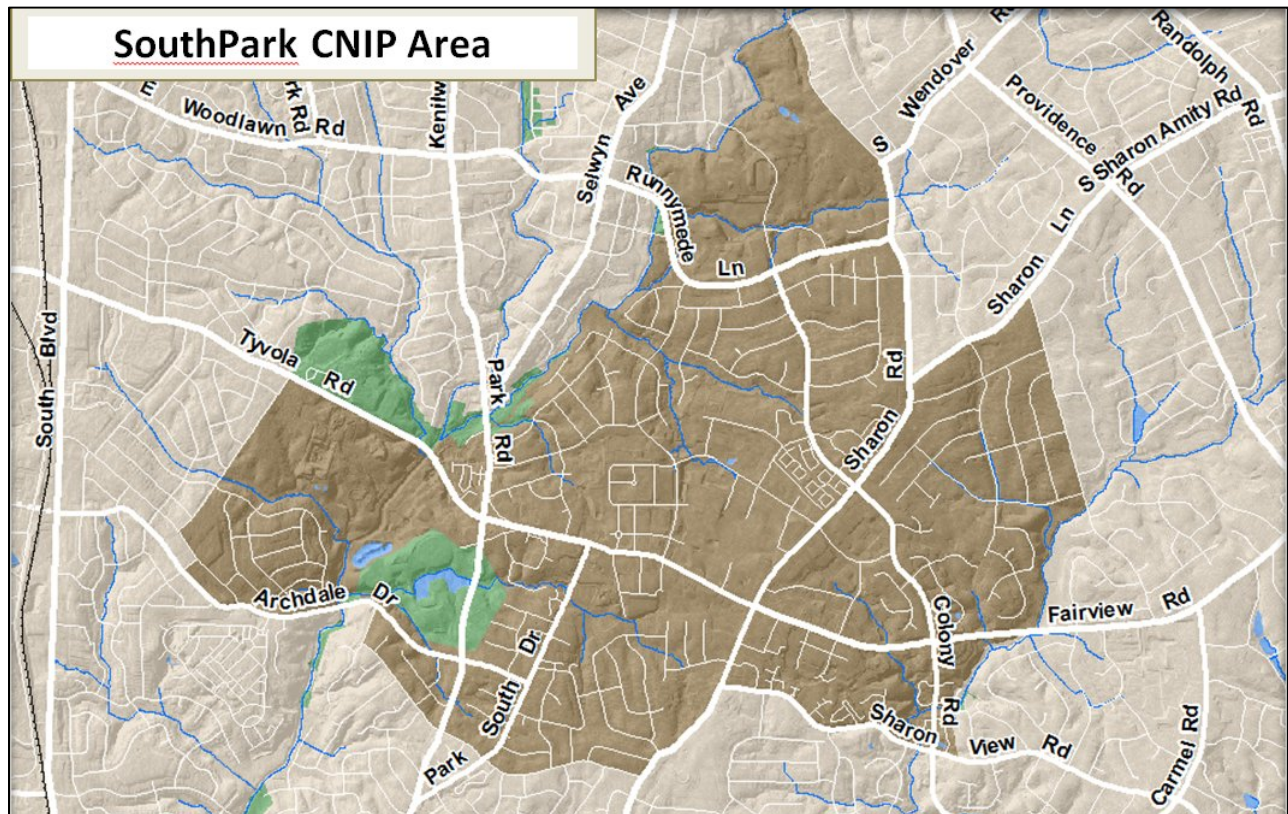
Agenda #: 39.**File #:** 15-5736 **Type:** Consent Item

Fiscal Note

Funding: General Community Investment Plan

Attachment(s)

Map



**Location Map: SouthPark Comprehensive
Neighborhood Improvement Projects
(Council District 6)**



Agenda Date: 6/26/2017

Agenda #: 40. **File #:** 15-5598 **Type:** Consent Item

City-Owned Fountain Maintenance Services

Action:

Approve a five-year contract for \$303,006 for fountain maintenance services with Danny Franklin Hood, Charlotte Specialty Services.

Staff Resource(s):

Mike Davis, Engineering and Property Management
Quin Hall, Engineering and Property Management

Explanation

- The contract includes operation, maintenance, cleaning and repair services for three fountains located in City-owned Uptown Green Spaces:
 - Arequipa Park at Sixth Street and Tryon Street
 - Ninth Street and Poplar Street
 - Thomas Polk Park at Trade Street and Tryon Street.
- The contract period is for five years with no renewals.
- On April 24, 2017, the City issued a Request for Proposal (RFP); one proposal was received from an interested service provider.
- Danny Franklin Hood, doing-business-as Charlotte Specialty Services, met the City's needs in terms of qualifications, experience, cost and responsiveness to the proposal package.
- Charlotte Specialty Services was selected using the Council-approved, qualifications-based selection process.

Charlotte Business INclusion

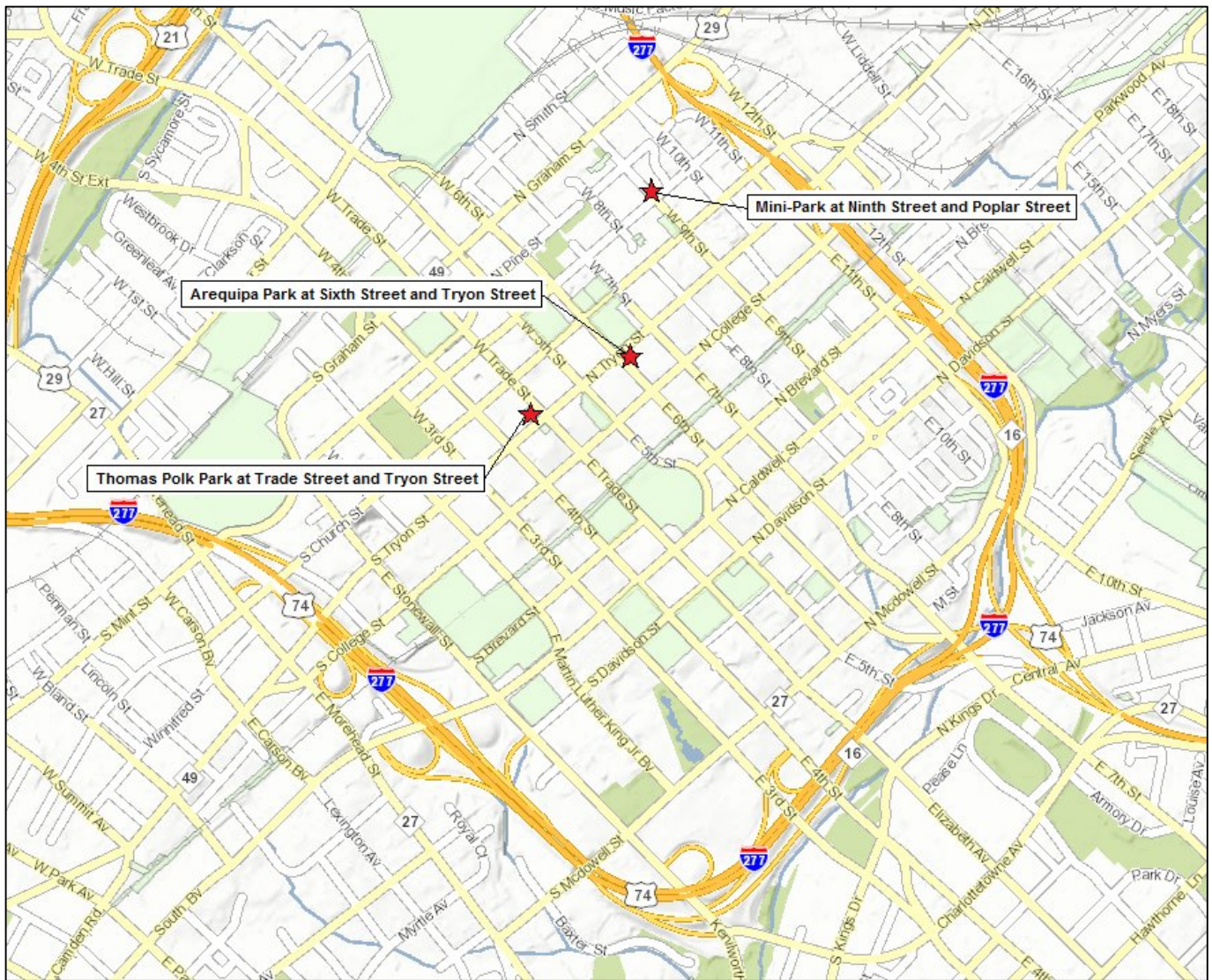
No subcontracting goal was established because there are no opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy). However, 100% of this contract will be awarded to Danny Franklin Hood, dba Charlotte Specialty Services (SBE).

Fiscal Note

Funding: Engineering and Property Management Operating Budget

Attachment(s)

Map



**Location Map: Fountain Maintenance Services
(Council Districts 1 and 2)**



Agenda Date: 6/26/2017

Agenda #: 41. File #: 15-5601 Type: Consent Item

City Data Center Generator Upgrade

Action:

Award a contract in the amount of \$298,500 to the lowest responsive bidder McFarland Building Group, LLC, dba McFarland Construction, for the Data Center Generator Upgrade project.

Staff Resource(s):

Mike Davis, Engineering and Property Management
William Haas, Engineering and Property Management
Jeff Stovall, Innovation and Technology
Dan Heller, Innovation and Technology

Explanation

- The project consists of adding a new primary generator and automatic transfer switch to the City's Data Center to ensure adequate redundancy in case of power loss. This system must operate without interruption during periods of electrical outages.
- Due to age, the current generator is no longer sufficient to serve as primary generator. It will remain to serve as backup generator.
- On March 17, 2017, the City issued an Invitation to Bid for the Data Center Generator Upgrade project; one bid was received from an interested service provider.
- McFarland Building Group, LLC was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by fourth quarter 2017.

Charlotte Business INclusion

The City solicited bids only from City certified SBEs, therefore 100% of the project participation is being committed to the following certified firm: McFarland Building Group, LLC (M/SBE) (Part A: Section 2.3 of the Charlotte Business INclusion Policy).

Additionally, McFarland Building Group, LLC has committed 37.68% (\$112,481.10) of the total contract amount to the following certified firm:

- Blew, Inc. (SBE) (\$112,481.10) (electrical)

Fiscal Note

Funding: Government Facilities Community Investment Plan



Agenda Date: 6/26/2017

Agenda #: 42. **File #:** 15-5680 **Type:** Consent Item

Charlotte Water Laboratory Supplies and Equipment Purchases

Action:

- A. Approve the purchase of laboratory equipment and supplies, as authorized by the sole source exemption of G.S. 143-129 (e)(6), and**
- B. Approve a contract with Horizon Technology, Incorporated, for the purchase of laboratory equipment and supplies for the term of three years.**

Staff Resource(s):

Barry Gullet, Charlotte Water
David Czerr, Charlotte Water

Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
 - Performance or price competition are not available;
 - A needed product is available from only one source or supply; or
 - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract because standardization and compatibility with existing equipment and analytical methods is the overriding consideration.
- The City Council must approve purchases made under the sole source exception.

Explanation

- Laboratory Services of Charlotte Water conducts approximately 200,000 tests per year using supplies from various manufacturers.
- The Laboratory's regulatory certification requires staff to use a specific set of proprietary testing supplies from Horizon Technology, Inc. to fulfill some of these analytical responsibilities.
- Horizon Technology, Inc. gives Charlotte Water volume-based discounts for these supplies.
- The first year's expenditures include replacement of one aging piece of equipment included in the FY 2017 Capital Equipment Replacement List.
- Annual expenditures under the contract are estimated to be \$64,000 in the first year and \$28,000 in the following years.

Charlotte Business INclusion

This is a sole source contract and is exempt (Part A: Appendix 27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Water Operating Budget



Agenda Date: 6/26/2017

Agenda #: 43. **File #:** 15-5682 **Type:** Consent Item

Resolution to Increase Clean Water State Revolving Fund Loan for Combined Heat and Power Project

Action:

- A. Adopt a resolution authorizing the City to request an increase in the Clean Water State Revolving Fund program loan not to exceed \$1,300,000 for the Combined Heat and Power Project at the McAlpine Creek Wastewater Treatment Plant,**
- B. Authorize the City Manager to take necessary actions to accept and complete the financing, including applying to the State of North Carolina Department of Environmental Quality and obtaining Local Government Commission approval, and**
- C. Adopt a budget ordinance appropriating \$1,300,000 from the Clean Water State Revolving Fund Program.**

Staff Resource(s):

Barry Gullet, Charlotte Water
Randy Harrington, Management and Financial Services
Ronald Hargrove, Charlotte Water
Scott Greer, Management and Financial Services

Explanation

- On June 24, 2015 the City Council authorized the acceptance of a Clean Water State Revolving Fund Loan of \$3,226,736 to fund the Combined Heat and Power Project at the McAlpine Creek Wastewater Treatment Plant (WWTP). There is no interest on this loan due to qualifying as a "Green" Project under the energy production classification. The loan is for 20 years.
- The loan funds were used to build a project at the McAlpine Creek WWTP which utilizes methane gas to run a power generating engine. The engine will generate approximately one milliwatt of continuous power (equivalent to ~1,000 homes) from methane currently being flared as a waste product.
- When the construction contract was originally awarded in 2015, bids were higher than the preliminary estimate used to apply for the 0% interest loan from the state. This caused the total project cost to exceed the loan amount by \$1.3 million.
- All costs above were initially funded by a revenue bond anticipation note and reimbursed by the State Revolving Fund (SRF) Loan.
- Prior communications with the State on this matter have confirmed there is additional available money to borrow to pay for the increased cost of the project. Paying for this project with SRF money saves money in comparison to traditional bond financing.
- If additional loan amount is not approved, funding will be obtained through a revenue bond anticipation note, with the current variable interest rate of approximately one percent.

Fiscal Note

Funding: Charlotte Water Community Investment Plan

Agenda #: 43.**File #:** 15-5682 **Type:** Consent Item

Attachment(s)
Budget Ordinance
Resolution

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$1,300,000 IN CLEAN WATER STATE REVOLVING FUND LOAN FOR THE MCALPINE COMBINED HEAT AND POWER PROJECT (CHP)

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$1,300,000 hereby estimated to be available from the following sources
- Clean Water State Revolving Fund
- Section 2. That the sum of \$1,300,000 is hereby appropriated to 6261-70-72-7030-703060-000000-000-530500-7030600066
- Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.
- Section 4. All ordinances in conflict with this ordinance are hereby repealed.
- Section 5. This ordinance shall be effective upon adoption and contingent upon the award of the loan

Approved as to form:

City Attorney

RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTE,
NORTH CAROLINA ON JUNE 26th, 2017

A motion was made by _____ and seconded by _____ for the adoption of the following Resolution, and upon being put to a vote was duly adopted:

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, drinking water treatment works, and/or drinking water distribution system or other "green" project), and

WHEREAS, The City of Charlotte has constructed a wastewater treatment works project described as Combined Heat and Power Project at McAlpine Wastewater Treatment Plant, and

WHEREAS, The City of Charlotte intends to request additional state loan assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CHARLOTTE:

That the City of Charlotte, (Applicant), will arrange financing for all remaining costs of the project, if approved for a State loan award.

That the City of Charlotte will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the City of Charlotte agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Charlotte to make scheduled repayment of the loan, to withhold from the City of Charlotte any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the City of Charlotte will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the City of Charlotte, Barry Gullet or Ronald Hargrove, Jr. (Authorized Official), and successors so titled, are hereby authorized to execute and file an application of increase to a previously approved loan on behalf of the City of Charlotte with the State of North Carolina for a loan to aid in the construction of the project described above.

That the City of Charlotte, Barry Gullet or Ronald Hargrove, Jr. (Authorized Official), and successors so titled, are hereby authorized to execute and file an acceptance of an increase not to exceed \$1,300,000 to a previously approved loan on behalf of the City of Charlotte with the State of North Carolina for a loan to aid in the construction of the project described above.

That Barry Gullet or Ronald Hargrove Jr., and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the City of Charlotte has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the _____ day of _____, 2017 at Charlotte, North Carolina.

Jennifer Roberts, Mayor, City of Charlotte

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting _____ of the City of Charlotte does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City Council of the City of Charlotte duly held on June 26th, 2017; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of June, 2017.

(Signature)

(Title)



Agenda Date: 6/26/2017

Agenda #: 44. **File #:** 15-5683 **Type:** Consent Item

Lee S. Dukes Water Treatment Plant Tank Rehabilitation

Action:

Award a contract in the amount of \$378,769 to the lowest responsive bidder, Superior Industrial Maintenance Company, for the Lee S. Dukes Water Treatment Plant Clarifiers and Thickener Rehabilitation project.

Staff Resource(s):

Barry Gullet, Charlotte Water
Carl Wilson, Charlotte Water

Explanation

- The City owns and maintains three water treatment plants in Mecklenburg County. The Lee S. Dukes Water Treatment Plant (WTP) is in Huntersville.
- Clarifiers and thickeners are large cylindrical concrete tanks used in the water treatment process. This contract provides for the routine inspection, mechanical maintenance, and restoration of these tanks, which are required on a 15- to 20-year maintenance cycle.
- On April 18, 2017 the City issued an Invitation to Bid for Lee S. Dukes Water Treatment Plant Clarifier and Thickener Rehabilitation project; three bids were received from interested service providers.
- Superior Industrial Maintenance Company was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by the first quarter of 2018.

Charlotte Business INClusion

No subcontracting goals was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

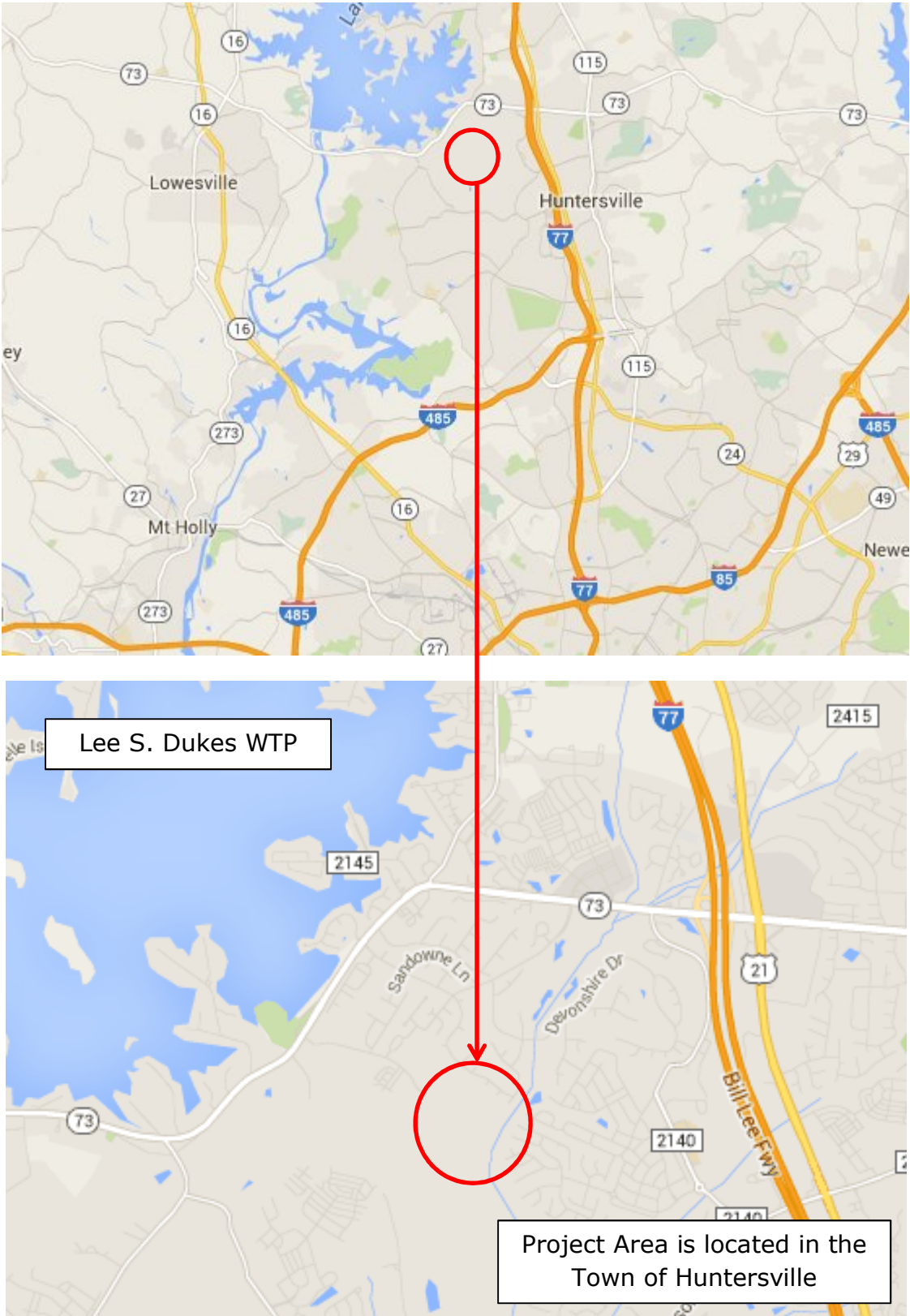
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment(s)

Map

Lee S. Dukes Water Treatment Plant Clarifier and Thickener
Rehabilitation – Map





Agenda Date: 6/26/2017

Agenda #: 45. **File #:** 15-5568 **Type:** Consent Item

Charlotte Water Cone Valve Rehabilitation

Action:

Approve a contract with VAG USA LLC for rehabilitation of cone valves for a term of one year to have rehabilitation work completed.

Staff Resource(s):

Barry Gullet, Charlotte Water
John Huber, Charlotte Water

Explanation

- Charlotte Water uses cone valves to control pumping and distribution of drinking water.
- This contract will refurbish three 16"-20" diameter cone valves.
- Work includes cleaning, replacing parts, sand blasting and re-painting the valves.
- The manufacturer has evaluated each valve and has determined these valves can be successfully restored. Restoring valves can occur at approximately 20 percent of the cost of new valves.
- On May 4, 2017, the Charlotte Water Director approved the waiver of solicitation, which was required as only one service provider can rehabilitate these valves.
- These valves were originally manufactured by Allis Chalmers. VAG USA LLC has since purchased all remaining stock and the original molds/casting of these valves, therefore it is considered the original equipment manufacturer. No other known company has the ability to provide replacement parts or to reproduce the Allis Chalmers valves.
- Estimated contract expenditures are \$111,927.

Charlotte Business INClusion

No subcontracting goals were set because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business INClusion Policy).

Fiscal Note

Funding: Charlotte Water Operating Budget



Agenda Date: 6/26/2017

Agenda #: 46. **File #:** 15-5514 **Type:** Consent Item

Water Pipeline Easement Clearing

Action:

- A. Approve unit price contracts with the following companies for Easement Clearing and Mowing for an initial term of one year:**
- **L&M Construction of Blairs LLC; and**
 - **North American Lawn & Landscape LLC, and**
- B. Authorize the City Manager to renew the contracts for up to two additional one-year terms with possible price adjustments and to amend the contracts consistent with the purpose for which the contracts were approved.**

Staff Resource(s):

Barry Gullet, Charlotte Water
John Huber, Charlotte Water

Explanation

- Service Providers are responsible for mowing, clearing, removing, and disposal of all vegetation and other debris from within the raw water easement areas that supply untreated water to the water treatment plants.
- On April 25, 2017 the City issued a Request for Proposal (RFP); three proposals were received from interested service providers.
- L&M Construction of Blairs, LLC and North American Lawn & Landscape, LLC best meet the City's needs in terms of qualifications, experience, cost, and responsiveness to the RFP requirements.
- The contract provides the option to renew for two additional, one-year terms with a price increase that will not exceed 5% per year.
- Estimated contract expenditures for all contracts are \$70,000 annually and \$210,000 over the three-year term.

Charlotte Business INclusion

No subcontracting goals were set because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Water Operating Budget



Agenda Date: 6/26/2017

Agenda #: 47. **File #:** 15-5670 **Type:** Consent Item

Upper Little Sugar Creek Sewer Replacement, Phase 1

Action:

Award a contract in the amount of \$1,281,525 to the lowest responsive bidder State Utility Contractors, Inc. for the Upper Little Sugar Creek Sewer Replacement, Phase 1 project.

Staff Resource(s):

Barry Gullet, Charlotte Water

Carl Wilson, Charlotte Water

Explanation

- The Upper Little Sugar Creek Sewer Replacement Phase 1 project begins at Wellingford Street and extends to Bilmark Avenue in the Hidden Valley neighborhood of Charlotte.
- This phase of the project will consist of 3,600 feet of 18-inch sewer, 300 feet of 8-inch sewer, and 23 new manholes to address aging infrastructure of the existing sewer system, which is approximately 55 years old and has reached the end of its useful life.
- On April 4, 2017, the City issued an Invitation to Bid for Upper Little Sugar Creek Sewer Replacement, Phase 1; four bids were received from interested service providers.
- State Utility Contractors, Inc. was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by the first quarter of 2018.
- Phase 2 of the Upper Little Sugar Creek Sewer Replacement is currently in design, and will start construction following phase 1, in the first quarter of 2018.

Charlotte Business INclusion

Established MSBE Goal: 6%

Committed SBE Goal: 6.02%

State Utility Contractors, Inc. met the established subcontracting goal and has committed 6.02% (\$77,100) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Barton Contracting (SBE) (\$41,000) (asphalt)
- Maybury Fencing, Inc. (SBE, WBE) (\$16,100) (fencing)
- P&TL, Inc. (SBE) (\$7,000) (silt fence)
- All Points Trucking, Inc. (SBE, WBE) (\$6,500) (hauling)
- D's Trucking Service, Inc. (SBE, WBE) (\$6,500) (hauling)

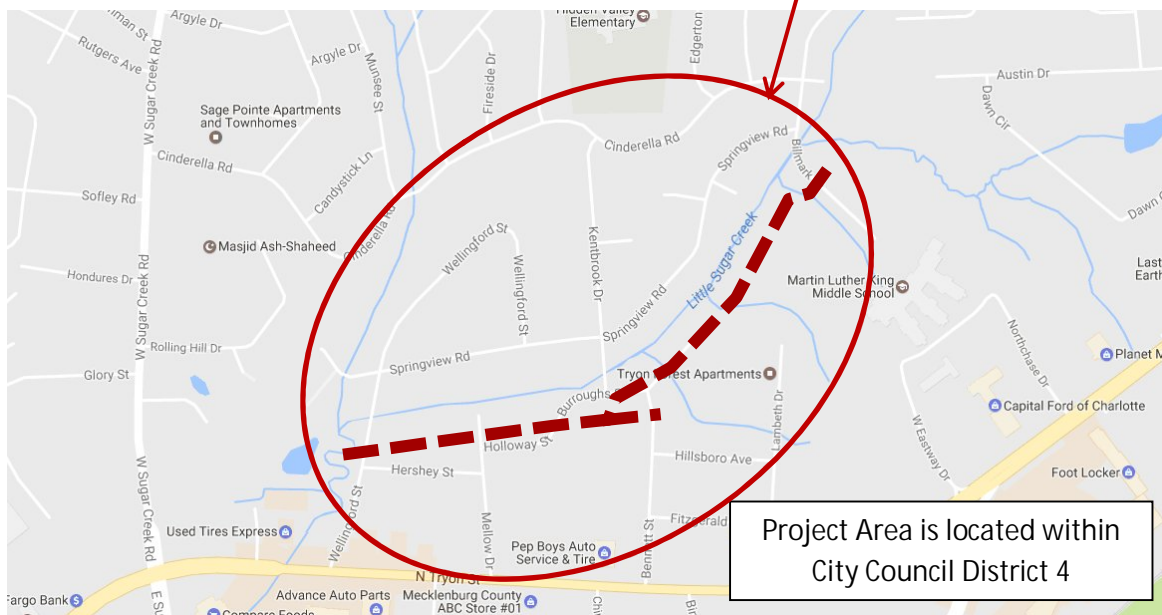
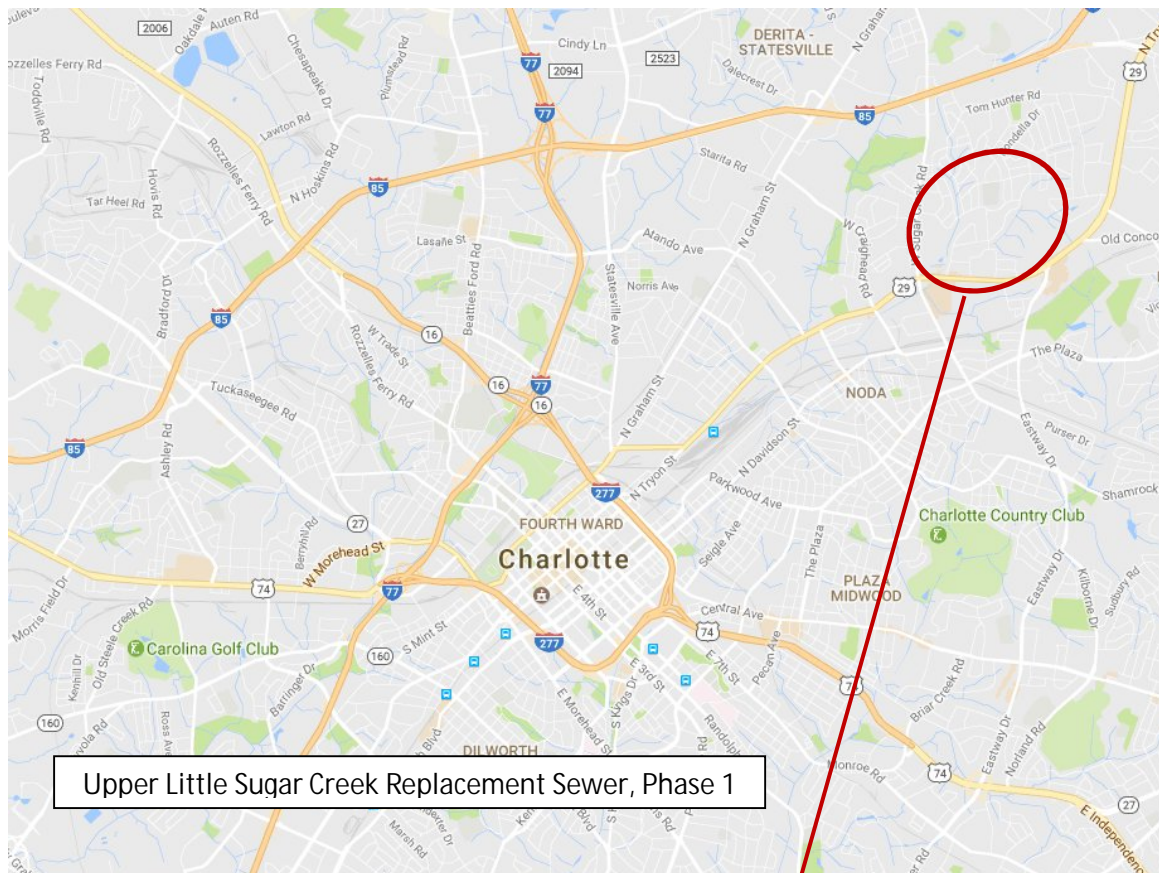
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment(s)

Map

Upper Little Sugar Creek Replacement Sewer, Phase 1 - Map





Agenda Date: 6/26/2017

Agenda #: 48. **File #:** 15-5452 **Type:** Consent Item

Vest Water Treatment Plant Power Generation System

Action:

Award a contract in the amount of \$2,399,990 to the lowest responsive bidder Carolina Tractor & Equipment Company for the purchase of a Power Generation System.

Staff Resource(s):

Barry Gullet, Charlotte Water

Ron Hargrove, Charlotte Water

Explanation

- The City owns and maintains three water treatment plants in Mecklenburg County. The Vest Water Treatment Plant (WTP), located in West Charlotte, is a National Historic Landmark and is the oldest WTP Charlotte.
- This contract will provide a generator system and related equipment for the Vest WTP, as the existing system does not provide sufficient auxiliary power to meet the current and future demands of essential equipment.
- On-site power generation is necessary to keep essential facilities, such as water treatment plants, operating during power outages and to reduce load on the Duke Energy electrical grid during peak usage.
- Replacing generators is a continuation of an ongoing plan in an effort to ensure reliability and resiliency in treatment processes. Additional contracts to purchase on-site power generation systems for other water and wastewater assets will be coming for approval in the next fiscal year.
- On March 24, 2017, the City issued an Invitation to Bid; two bids were received from interested service providers.
- Carolina Tractor & Equipment Company (Carolina CAT) was selected as the lowest responsive, responsible bidder.

Charlotte Business INclusion

No subcontracting goals were set because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business INclusion Policy).

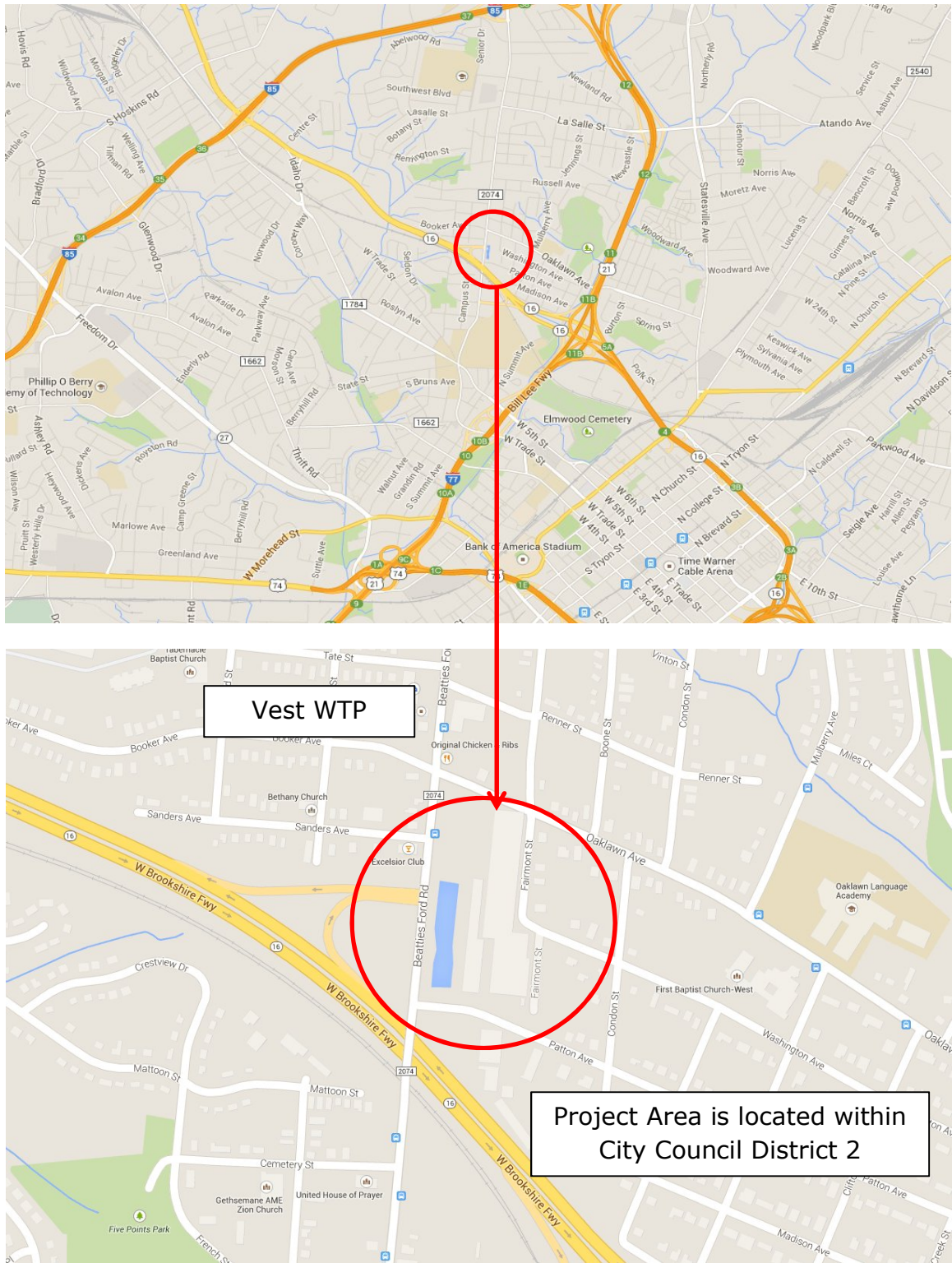
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment(s)

Map

Power Generation System for Vest Water Treatment Plant – Map





Agenda Date: 6/26/2017

Agenda #: 49. **File #:** 15-5687 **Type:** Consent Item

Steele Creek Lift Station Replacement Project Change Order #3

Action:

- A. Approve Change Order #3 to the construction contract with English Construction Company, Inc. to add \$1,097,750 and 58 days, and**
- B. Approve Amendment #1 to the Brown and Caldwell contract to add \$514,871 for professional engineering services.**

Staff Resource(s):

Barry Gullet, Charlotte Water
Carl Wilson, Charlotte Water

Explanation

- Located in southwestern Mecklenburg County, the Steele Creek Lift Station is one of the largest wastewater lift stations in the sewer system. This lift station was originally constructed in 1971; it was replaced in 1981 to expand its capacity.
- The Lift Station now has to be expanded again to keep pace with growth in Southwest Mecklenburg County. The existing station conveys wastewater to the McAlpine Wastewater Treatment Plant in Pineville.
- The new Lift station is expected to be completed in the summer of 2018.

Action A

- On July 27, 2015, City Council awarded a construction contract to English Construction Company, Inc. for \$44.3M for replacement of the current lift station, and for construction of more than six miles of 36- and 63-inch diameter pipe.
- Due to weather delays and unforeseen conditions, Charlotte Water has issued two change orders to English Construction to extend the contract term, adding a total of 4 months to the original contract term of 24 months.
- English Construction's contract includes a unit price for rock. Based on construction to date, the actual quantity of rock is estimated to be significantly more than the quantity estimated during design, resulting in the request for additional funds.

Action B

- On December 8, 2014, Council approved a contract with Brown and Caldwell for \$3.8M to provide engineering services during construction. The contract amount was based on providing services for two years. Because the construction is now expected to take 25% longer than anticipated, an amendment of 14% is needed to provide services through the end of construction.

Charlotte Business Inclusion

Action A

Work will be performed by English Construction Company, Inc. and their existing subcontractors (Part D: Section 6 of the Charlotte Business INclusion Policy).

Agenda #: 49.**File #:** 15-5687 **Type:** Consent Item

Action B

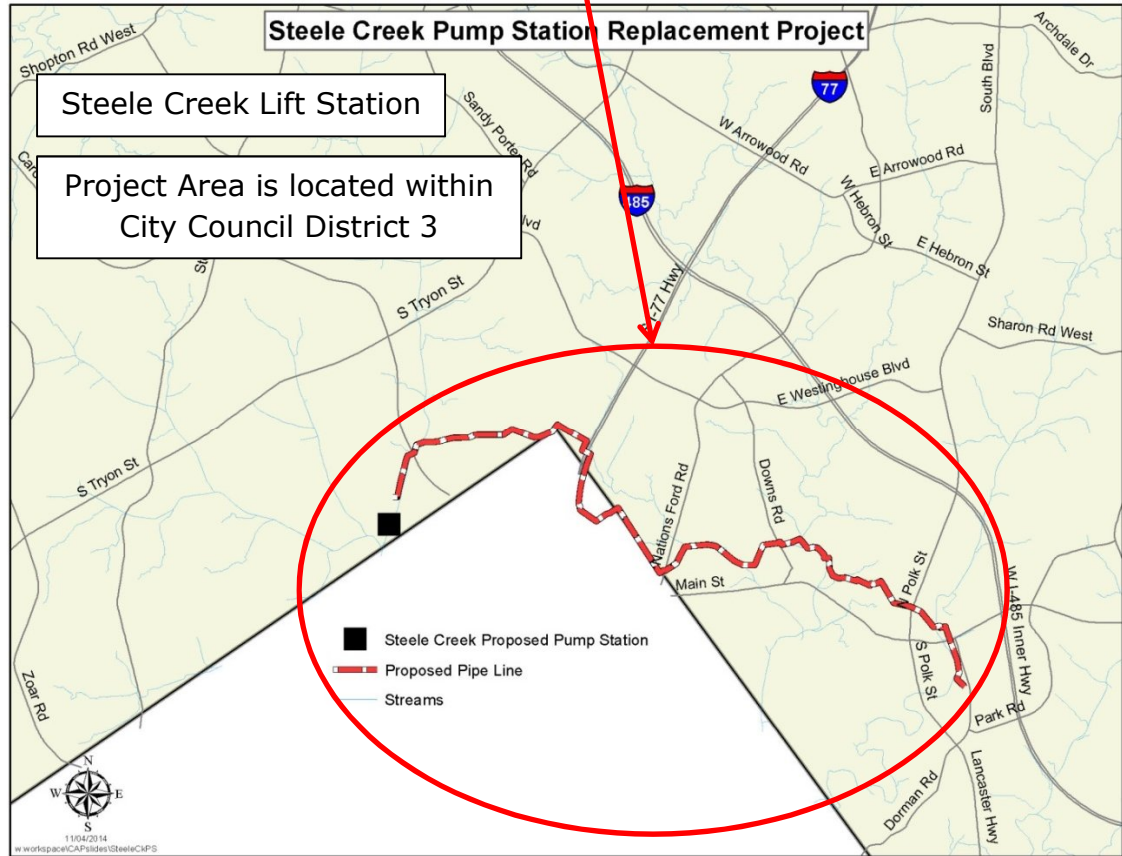
Work will be performed by Brown and Caldwell and their existing subconsultants (Part D: Section 6 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment(s)

Map





Agenda Date: 6/26/2017

Agenda #: 50. **File #:** 15-5693 **Type:** Consent Item

Ayrsley Gravity Sewer Replacement Phase 2

Action:

Award a contract in the amount of \$2,503,865 to the lowest responsive bidder Dellinger, Inc. for the Ayrsley Gravity Sewer Replacement, Phase 2 project.

Staff Resource(s):

Barry Gullet, Charlotte Water
Carl Wilson, Charlotte Water

Explanation

- An eight-inch collection main was constructed in 1980 to serve newly annexed areas of Charlotte known as the Ayrsley Town Center area. Subsequent to the original annexation and collection system construction, changes in land use zoning have allowed for increased development and population destiny greater than the original zoning during annexation and collection system construction.
- The project provides for the removal and replacement of 1,261 linear feet of 8-inch collection main with an 18-inch collection main, construction starting at the Coffey Creek interceptor and tunneling under Interstate I-485 where it will connect to the increased pipe size of the Phase 1 project, already in service.
- On March 21, 2017 the City issued an invitation to Bid; four bids were received. Review of the bids revealed that required documents were inadvertently omitted in several bids. All bids were rejected and the project was re-advertised in accordance with state public procurement rules.
- On May 12, 2017, the City of Charlotte re-issued an Invitation to Bid; two bids were received from interested service providers.
- Dellinger, Inc. was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by the fourth quarter of calendar year 2017.
- This is the second of three construction phases to provide sanitary sewer capacity to the service area.
- City Council approved Phase 1 construction on November 23, 2015.
- A Phase 3 project, the pipeline upstream of Phase 1, may be initiated as soon as 2018. The determination of Phase 3 timing will be made utilizing system monitoring and analysis to ensure adequate collection system capacity.

Charlotte Business INclusion

Established MSBE Goal: 2.00%

Committed SBE Goal: 2.34%

Dellinger, Inc. met the established subcontracting goal and has committed 2.34% (\$58,600) of the total

Agenda #: 50.File #: 15-5693 Type: Consent Item

contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INClusion Policy):

- Erosion Defence, LLC (SBE) (\$14,000) (silt fence)
- CES Group Engineers, LLP (SBE, WBE) (\$12,600) (layout)
- D's Trucking Service, Inc. (SBE, WBE) (\$12,000) (hauling)
- Sanders Constructors, Inc. (SBE) (\$12,000) (clearing)
- Erosion Defence, LLC (SBE) (\$8,000) (seeding)

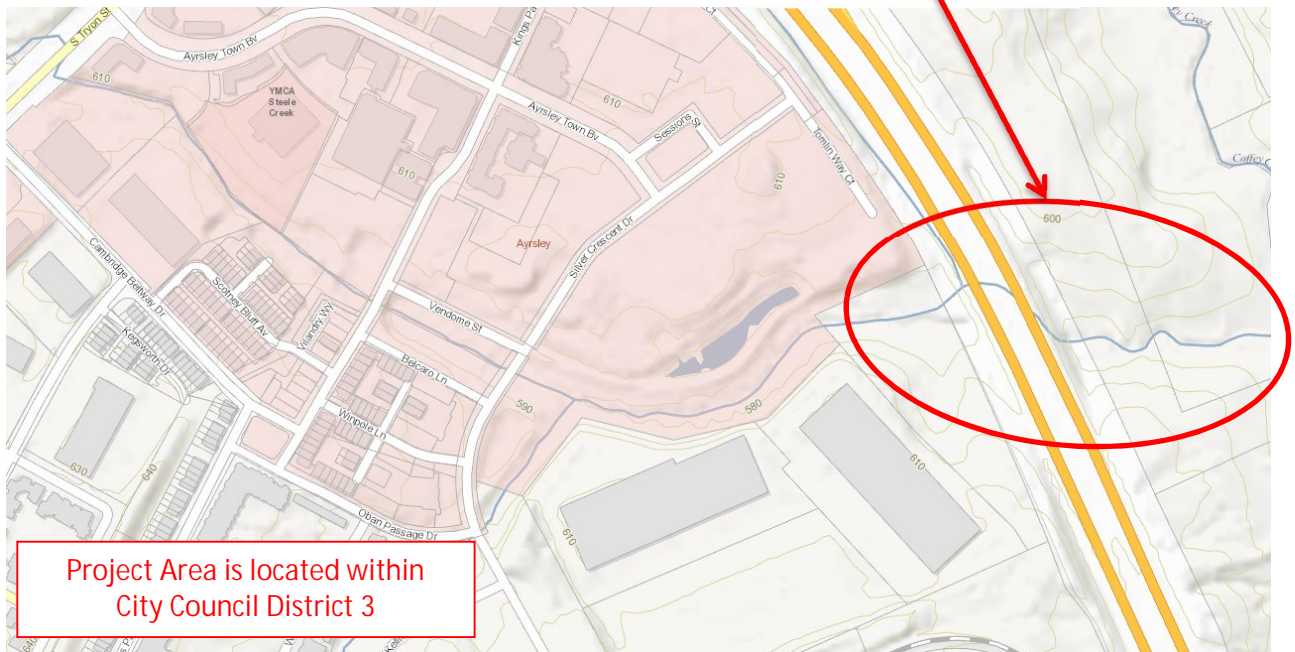
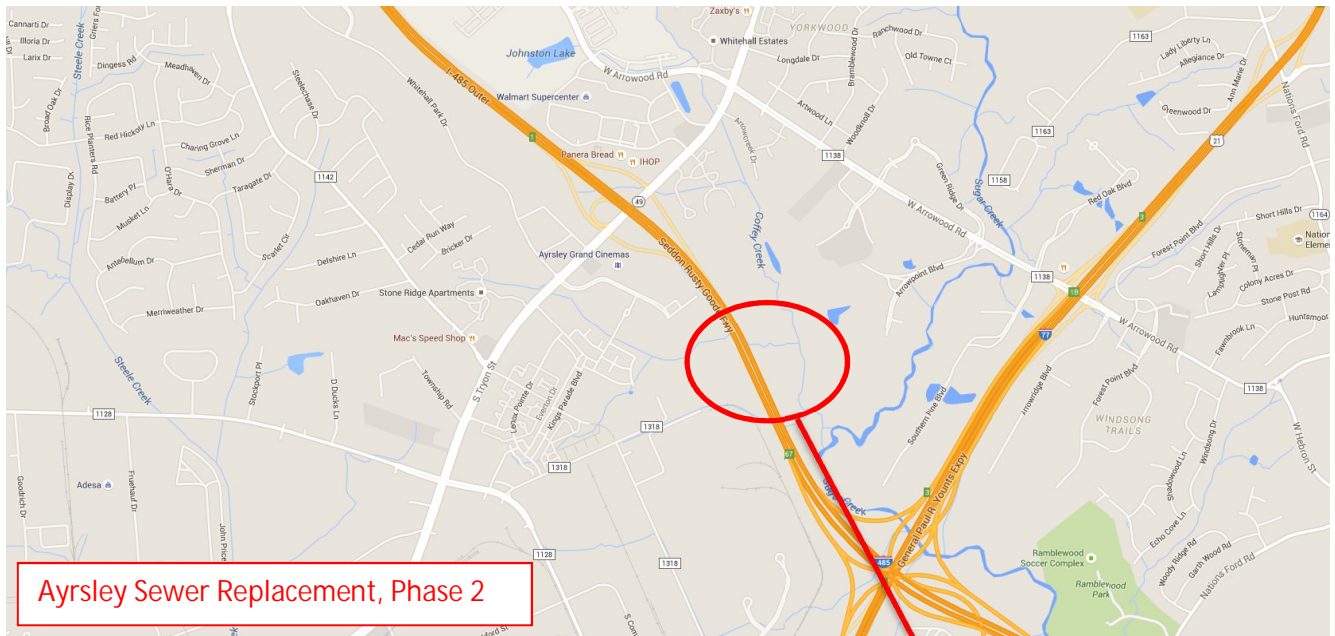
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment(s)

Map

Ayrley Gravity Sewer Replacement, Phase 2 - Map





Agenda Date: 6/26/2017

Agenda #: 51. **File #:** 15-5756 **Type:** Consent Item

Blue Line Extension - Amendment to CSX Transportation Inc. Reimbursement Agreement

Action:

Approve contract amendment #3 of the Reimbursement Agreement with CSX Transportation Inc. in the amount of \$251,976 for services related to the Blue Line Extension project.

Staff Resource(s):

John Lewis, CATS
Jill Brim, CATS

Explanation

- On March 26, 2012, the City Council authorized a reimbursement agreement with CSX Transportation Inc. (CSX) to reimburse CSX for costs associated with the Blue Line Extension (BLE) project.
- The BLE crosses over the CSX right-of-way on a bridge just south of 16th Street. The crossing requires that CATS construct drainage improvements under the CSX railroad. CSX has approved the design and is providing additional flagging, engineering, and inspection services during construction.
- Amendment #3 is needed due to a substantial increase in flagging needs and project duration.
 - On March 27, 2012, the reimbursement agreement was executed in the amount of \$402,000.
 - On April 20, 2016, amendment #1 was executed amending the terms of the agreement related to the drainage work. Amendment #1 did not change the contract amount.
 - On September 12, 2016, City Council approved amendment #2 for \$176,801 for additional time and flagging.
- The new value of the contract, including this amendment, will be \$830,777.

Fiscal Note

Funding: CATS Community Investment Plan



Agenda Date: 6/26/2017

Agenda #: 52. **File #:** 15-5757 **Type:** Consent Item

Transit Vehicle Location System Maintenance Contract

Action:

Authorize the City Manager to enter into a five-year contract with Trapeze, Inc. for maintenance services for the software system that provides automatic vehicle location (AVL) functions for CATS buses.

Staff Resource(s):

John Lewis, CATS

Mike Haddad, CATS

Explanation

- CATS is seeking a five-year contract to ensure the vehicle location system for its bus fleet is maintained in a state of good repair.
- All CATS buses are required to have an AVL unit to locate buses and communicate with drivers in emergency situations.
- In addition, the system monitors on-time performance of buses, allows customers to locate buses and tracks ridership information by route and stop.
- Currently, the system is maintained by Trapeze Inc.
- Trapeze was selected to provide this maintenance because it is a proprietary system and therefore there are no other vendors authorized to support the software.
- The estimated annual cost of the maintenance contract is \$317,626.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: CATS Operating Budget



Agenda Date: 6/26/2017

Agenda #: 53. **File #:** 15-5805 **Type:** Consent Item

Phase 2 of CityLYNX Gold Line Electrical Testing Services

Action:

Authorize the City Manager to negotiate and execute an agreement with STV Engineers, Inc. for electrical testing for the CityLYNX Gold Line Phase 2 Project in an amount up to \$300,000.

Staff Resource(s):

John Lewis, CATS

David McDonald, CATS

Explanation

- Specialized engineering support is required to monitor and test the electrical systems constructed as a part of the CityLYNX Gold Line Phase 2 project.
- On November 15, 2016, the City issued a Request for Proposal; a single proposal was received from STV Engineers, Inc.
- STV Engineers, Inc. was selected as the best qualified firm to meet the City's needs.
- The contract will provide for electrical testing and inspection services related to the electrical power and control systems for the extended segments of the CityLYNX Gold Line.
- The contractor will provide the following:
 - Specialized testing and quality control testing as the City's agents, and
 - Ensure that the components and systems being provided by the construction contractor meet the project specifications and safety certifications.

Disadvantaged Business Enterprise (DBE) Opportunity

Pursuant to the United States Department of Transportation DBE Program, Subpart C, no DBE utilization goal was set for this contract because there are no subcontracting opportunities.

Fiscal Note

Funding: CATS Community Investment Plan



Agenda Date: 6/26/2017

Agenda #: 54. File #: 15-5758 Type: Consent Item

LYNX North and West Corridor Alternative Analysis and Center City Integration Study

Action:

Approve the professional services contract in an amount not to exceed \$3,200,000 with WSP USA Inc., for the LYNX North and West Corridor Alternative Analysis and Center City Integration Study.

Staff Resource(s):

John Lewis, CATS

David McDonald, CATS

Jason Lawrence, CATS

Explanation

- On March 3, 2017, the City issued a Request for Proposals; four proposals were received from interested service providers.
- A multi-disciplinary team, including representatives from the towns of Cornelius, Davidson, Huntersville and representatives from CDOT, Aviation, Planning and CATS evaluated the firms based on qualifications, and selected WSP USA Inc.
- The studies will:
 - Define the rapid transit alignments for the North and West Corridors,
 - Finalize the modal technology (i.e. Light Rail, Commuter Rail, Streetcar, etc.) for both corridors,
 - Update how the corridors will integrate with the existing LYNX Blue Line, CityLYNX Gold Line, and bus services, including the future Charlotte Gateway Station and LYNX Silver Line,
 - Provide preliminary cost estimates to build the remaining 3 rapid transit corridors in the 2030 Transit Corridor System Plan.
- A proactive public engagement process will be used to inform the community and address any concerns. The study will take approximately 18 months with an anticipated completion date of December 2018.

Charlotte Business INclusion

Established MWSBE Goal: 7%

Committed MWSBE Goal: 7%

WSP USA, Inc., met the established subcontracting goal and committed 7% (an estimated \$224,000) of the total contract amount to the following MWSBE firm (Part B: Section 3 of the Charlotte Business INclusion Policy).

- Neighboring Concepts PLLC (MBE) (\$224,000) (stakeholder outreach and urban design)

Agenda #: 54.**File #:** 15-5758 **Type:** Consent Item

Fiscal Note

Funding: CATS Community Investment Plan



Agenda Date: 6/26/2017

Agenda #: 55. **File #:** 15-5587 **Type:** Consent Item

Airport Comprehensive Sustainability Plan

Action:

Approve a contract in the amount of \$380,100 with Integral Group Consulting (BC) LLC for the development of a Comprehensive Sustainability Plan.

Staff Resource(s):

Brent Cagle, Aviation

Explanation

- The Comprehensive Sustainability Plan (CSP) will allow Aviation to align the City of Charlotte's Policy for Sustainable Standards with existing and future Airport-owned and operated facilities.
- Aviation will use the CSP to:
 - Incorporate sustainability principles and performance goals into all aspects of Airport business, and
 - Develop a monitoring and tracking system for reporting progress to both internal and external stakeholders.
- On January 20, 2017, the City issued a Request for Qualifications; three proposals were received from interested service providers.
- Integral Group Consulting (BC) LLC was selected based on demonstrated experience by the firm and its subcontractor partners in providing similar services for comparable airport projects.

Charlotte Business INclusion

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). Integral Group Consulting (BC) LLC has committed 9.21% (\$35,000) of the total contract amount to the following certified firm:

- Lyerly Agency (WBE) (\$35,000) (stakeholder engagement and communications material production)

Fiscal Note

Funding: Aviation Community Investment Plan



Agenda Date: 6/26/2017

Agenda #: 56. File #: 15-5770 Type: Consent Item

Airport Concourse B Renovations

Action:

Award a contract in the amount of \$ 12,321,925.20 to the lowest responsive bidder Messer Construction Co. for the Concourse B Renovation project.

Staff Resource(s):

Brent Cagle, Aviation

Explanation

- Concourse B was opened as part of the new terminal in 1982, and was expanded in the late 1980's. Some of the original finishes and equipment are still in place and require updating.
- The Concourse B Renovation project will include new ceiling systems and lighting, heating ventilation and air conditioning equipment, fire sprinklers, a generator, wall and floor finishes, terrazzo in the passenger circulation areas, and renovation of all restrooms.
- On April 4, 2017, the City issued an Invitation to Bid for Concourse B Renovations; two bids were received from interested service providers. Since a minimum of three bidders are required to open per North Carolina General Statute, the project was re-advertised on May 16, 2017; two bids were received from interested service providers.
- Messer Construction Co. was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by the fourth quarter of 2018.

Charlotte Business INclusion

Established SBE Goal: 7.00%

Committed SBE Goal: 8.48%

Messer Construction Co. exceeded the established subcontracting goal, and has committed 8.48% of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy);

- Steven's Interiors (SBE) (\$651,796) (drywall and acoustic)
- Mekki Modular Systems, Inc. (SBE, MBE) (\$241,523) (flooring)
- United Painting (SBE, MBE) (\$62,900) (painting)
- Berry's Container Service (SBE) (\$49,400) (dumpster services)
- Absolute Cleaning and Restoration (SBE) (\$20,000) (cleaning services)
- Sweetwater Utility Exploration (SBE) (\$12,500) (ground penetrating radar/utility locating)
- Sir Speedy (SBE) (\$4,000) (temporary signage, printing)
- Richa Graphics (SBE) (\$1,000) (printing services)

Established MBE Goal: 5.00%

Committed MBE Goal: 21.79%

Messer Construction Co. exceeded the established subcontracting goal, and has committed 21.79% of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business

Agenda #: 56.File #: 15-5770 Type: Consent Item

INClusion Policy):

- Superior Mechanical Systems Inc. (MBE) (\$2,326,000) (heating ventilation and air conditioning)
- Mekki Modular Systems, Inc. (MBE, SBE) (\$241,253) (flooring)
- United Painting Services, Inc. (MBE, SBE) (\$62,900) (painting)
- All Points Waste Service (MBE) (\$49,075) (dumpster services)

Fiscal Note

Funding: Aviation Community Investment Plan

Initial funding is 2016 Bond Anticipation Notes to be replaced by a future debt issuance.



Agenda Date: 6/26/2017

Agenda #: 57. **File #:** 15-5785 **Type:** Consent Item

Brush Mowing and Trash and Debris Removal Services

Action:

- A. Approve a unit price contract with Leisure Time Lawn Care, LP for Brush Mowing and Trash and Debris Removal for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Brent Cagle, Aviation

Explanation

- The Aviation Department owns and maintains multiple outlying parcels of land consisting of vacant land, fields, and drainage areas, which requires regular brush mowing and as necessary, trash and debris removal.
- On April 24, 2017, the City issued a Request for Proposal (RFP); four proposals were received from interested service providers.
- Leisure Time Lawn Care was selected based on its qualifications, experience, cost, and responsiveness to RFP requirements.
- Estimated contract expenditures are \$125,000 annually, \$375,000 in aggregate over the three-year term.

Charlotte Business INclusion

The City negotiates subcontracting participation after the proposal selection process; however, Leisure Time Lawn Care, LP has submitted a Self-Performance Affidavit with their proposal (Part C: Section 2.3 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Aviation Operating Budget



Agenda Date: 6/26/2017

Agenda #: 58. File #: 15-5831 Type: Consent Item

Funders' Network Partners for Places Grant

Action:

A. Authorize the City Manager to accept grants from the following organizations for the Partners in Places Project:

- **The Funders' Network (\$75,000)**
- **The Knight Foundation (\$50,000)**
- **OrthoCarolina (\$25,000)**

B. Adopt a budget ordinance appropriating \$50,000 from the Knight Foundation for the Partners in Places Project. The remaining grants have already been appropriated.

Staff Resource(s):

Kim Eagle, City Manager's Office
Rob Phocas, City Manager's Office
Pat Mumford, Economic Development

Explanation

- In May 2017, The Funders' Network for Smart Growth and Livable Communities awarded the City of Charlotte \$75,000 through its Partners for Places Matching Grant Program to help fund sustainability work in the North End Smart District. The grant's match was provided by the Knight Foundation and OrthoCarolina with contributions of \$50,000 and \$25,000 respectively.
- The Partners for Places program creates opportunities for cities in the United States and Canada to improve communities by building partnerships between local government sustainability programs and philanthropic organizations.
- The city applied for the one-year grant, which will allow residents to collaborate with government, nonprofit and private sector partners on projects including:
 - **Healthy communities:** Focuses on reducing the amount of household waste by concentrating on helping residents to develop healthier eating habits.
 - **Neighborhood transportation:** Creation of better connectivity between the residents and employees in the North End Smart District and the Blue Line Extension.
 - **Technology training programs:** Collaboration among the City, Charlotte-Mecklenburg Schools, Microsoft and other partners to create a workforce development pipeline for technical education on topics such as computer science, cybersecurity and financial services technology.
 - **Smart homes and neighborhoods:** Collaboration among the City, Duke Energy, Lowe's and other partners to help residents understand their utility usage and to reduce their energy consumption through the use of technology.
- The Funders' Network developed the initiative to support its commitment to equity and inclusion,

Agenda #: 58.File #: 15-5831 Type: Consent Item

while supporting local efforts to advance sustainability and climate action.

- The projects mostly benefit low-income neighborhoods.
- The list of selected cities also included Berkeley, California, Cleveland, Ohio, and Minneapolis, Minnesota.
- No City matching funds are required for this grant and it was anticipated in FY 2017.

Fiscal Note

Funding: Funders' Network's \$75,000 grant with matching funds from the Knight Foundation (\$50,000) and OrthoCarolina (\$25,000)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$50,000 IN GRANT FUNDS FROM THE KNIGHT FOUNDATION FOR THE PARTNERS IN PLACE CONTRACT

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$50,000 is hereby estimated to be available from the Knight Foundation for the Partners in Place contract

Section 2. That the sum of \$50,000 is hereby appropriated to:
General Grants and LTD Project

Fund: 2700
Project: 6110100102
GL Expense String: 2700-61-60-6150-611010-000000-000-530500
GL Revenue String: 2700-61-60-0000-000000-000000-000-470150
Funding Source String: 6110100102-2000-20001000-2017

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 6/26/2017

Agenda #: 59. **File #:** 15-5759 **Type:** Consent Item

Market Salary Data Services

Action:

- A. Approve contract amendment #2 with Pay Scale, Inc. to provide market salary data services, and**
- B. Authorize the City Manager to approve other amendments consistent with the purpose for which the contract was approved, including price adjustments for as long as the City uses the Pay Scale, Inc. software system.**

Staff Resource(s):

Cheryl Brown, Human Resources

Explanation

- The City Council-approved policy is that market competitiveness for a specific job is based on the median of actual salaries paid in the applicable recruitment area for jobs of a similar nature.
- Market competitiveness is determined through local, regional, and national pay surveys. The market rate is calculated in market pricing software. Pay Scale, Inc. provides the software tool used to calculate the market rates.
- Pay Scale, Inc. provides data integration services to manage and extract comparative survey data used in setting pay scales from numerous market salary surveys purchased by the City annually.
- This amendment extends the initial agreement to allow the City continued access to market rate surveys to gain insight to the latest information available for current market rates for City salaries.
- The original contract with the vendor was for three years.
 - Contract Amendment #1 extended the original term for one year.
 - Total expenditures to-date have been \$99,999.
 - The City is seeking Council approval to extend the contract for as long as the Pay Scale, Inc. software is in use to provide market salary survey data.
 - Services provided by Pay Scale, Inc. will be reviewed by the City on an annual basis.
- Annual ongoing contract expenditures are estimated at \$29,500.

Fiscal Note

Funding: Human Resources Operating Budget



Agenda Date: 6/26/2017

Agenda #: 60. **File #:** 15-5775 **Type:** Consent Item

Refund of Property Taxes

Action:

Adopt a resolution authorizing the refund of property taxes assessed through clerical or assessment error in the amount of \$206.76.

Staff Resource(s):

Randy Harrington, Management and Financial Services
Teresa Smith, Management and Financial Services

Explanation

- Mecklenburg County notified and provided the City the list of Property Tax refunds due to clerical or assessment error.

Attachment(s)

Taxpayers and Refunds Requested
Resolution Property Tax Refunds

Taxpayers and Refunds Requested

DIMIDIA LLC

\$	206.76
\$	206.76

A RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES

Reference is made to the schedule of "Taxpayers and Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected property taxes from the taxpayers set out on the list attached to the Docket.
2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.
3. The amounts listed on the schedule were collected through either a clerical or assessment error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 26th day of June 2017 that those taxpayers listed on the schedule of "Taxpayers and Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.



Agenda Date: 6/26/2017

Agenda #: 61. **File #:** 15-5804 **Type:** Consent Item

Meeting Minutes

Action:

Approve the titles, motions, and votes reflected in the Clerk's record as the minutes of:

- **May 22, 2017, Business Meeting**
- **May 24, 2017, Straw Votes**
- **June 5, 2017, Workshop**
- **June 12, 2017, Business Meeting**

Staff Resource(s):

Stephanie Kelly, City Clerk's Office



Agenda Date: 6/26/2017

Agenda #: 62. File #: 15-5694 Type: Consent Item

Land Purchase for Tree Canopy Preservation Program

Action:

- A. Approve the purchase of an approximately 27-acre parcel (parcel identification number 047-351-02) located at 9022 Research Drive in University Research Park for the amount of \$1,200,000, and**
- B. Authorize the City Manager to negotiate and grant a conservation easement to Catawba Lands Conservancy.**

Staff Resource(s):

Mike Davis, Engineering and Property Management
Tim Porter, Engineering and Property Management
Tony Korolos, Engineering and Property Management

Explanation

- The City's Tree Ordinance allows developers to pay into the Tree Ordinance Mitigation Fund, administered by the City, in lieu of saving trees on site. The City uses these funds for property acquisition and expenditures associated with ongoing tree preservation and maintenance.
- Staff identified this property as a good candidate for the Tree Canopy Preservation Program due to location, forest quality, conservation value, and partnership opportunities. The property adjacent to Mallard Creek Greenway features mature forest habitat important for conservation and offers a partnership opportunity with the Catawba Lands Conservancy, meeting the program criteria.
- Staff negotiated the purchase price with the property owner based on appraised value and the desired sales price.
- The City will donate a conservation easement to the Catawba Lands Conservancy to ensure stewardship of the tree canopy and monitoring of the property in perpetuity.
- The Charlotte-Mecklenburg Planning Commission recommended approval for the City to purchase the land on March 21, 2017.
- This transaction is consistent with the Council City-Owned Real Estate and Facilities Policy because it fulfills a City ordinance requirement and addresses Council's priority for 50% tree canopy coverage by 2050.

Fiscal Note

Funding: Tree Ordinance Mitigation Fund

Attachment(s)

Map





Agenda Date: 6/26/2017

Agenda #: 63.File #: 15-5571 Type: Consent Item

Sale of City Surplus Properties adjacent to Interstate 77 to the North Carolina Department of Transportation

Action:

Approve the sale of City surplus properties totaling 3.623 acres to the North Carolina Department of Transportation (NCDOT) for \$130,925.

Staff Resource(s):

Mike Davis, Engineering and Property Management
Tony Korolos, Engineering and Property Management

Explanation

- The NCDOT I-77 Express Lanes Project is a road infrastructure project that will improve 26 miles of I-77 North between Uptown Charlotte and the Lake Norman area.
- NCDOT has identified portions of 27 City surplus properties that must be acquired to complete the project. All properties are vacant lots zoned R-8 located in Council District 2:
 - PID 075-094-01, 0.239 acres
 - PID 075-094-10, 0.256 acres
 - PID 075-096-11, 0.070 acres
 - PID 075-096-12, 0.053 acres
 - PID 075-096-13, 0.055 acres
 - PID 075-096-14, 0.071 acres
 - PID 075-096-15, 0.072 acres
 - PID 075-096-16, 0.072 acres
 - PID 075-096-17, 0.072 acres
 - PID 075-096-18, 0.073 acres
 - PID 075-096-19, 0.073 acres
 - PID 075-096-20, 0.073 acres
 - PID 075-096-21, 0.074 acres
 - PID 075-096-22, 0.079 acres
 - PID 075-097-12, 0.080 acres
 - PID 075-097-13, 0.071 acres
 - PID 075-097-14, 0.151 acres
 - PID 075-097-15, 0.152 acres
 - PID 075-097-16, 0.077 acres
 - PID 075-097-17, 0.232 acres
 - PID 075-097-18, 0.163 acres
 - PID 075-098-06, 0.085 acres
 - PID 075-098-07, 0.074 acres
 - PID 075-098-08, 0.063 acres
 - PID 075-098-09, 0.990 acres
 - PID 075-098-09, 0.080 acres
 - Right-of-way, 0.074 acres
 - Right-of-way, 0.079 acres
- NCDOT will pay \$130,925 for the parcels.
- The City's real estate appraiser determined the purchase price is representative of fair market value.
- North Carolina General Statute §160A-274 permits the City to sell property to another governmental unit, including the State, upon such terms and conditions as it deems wise, and the North Carolina Department of Administration has approved this state transaction.
- These parcels are not suitable for affordable housing because Duke Energy has a perpetual easement and right-of-way on the properties which renders them unbuildable.
- This proposed sale has been through the Mandatory Referral process and the Planning Commission is expected to recommend the sale on June 20, 2017.
- This proposed sale is consistent with City Council's City-Owned Real Estate and Facilities Policy because the properties are underutilized, not appropriate for other uses, and revenue is maximized through a sale at market value.

Agenda #: 63.**File #:** 15-5571 **Type:** Consent Item

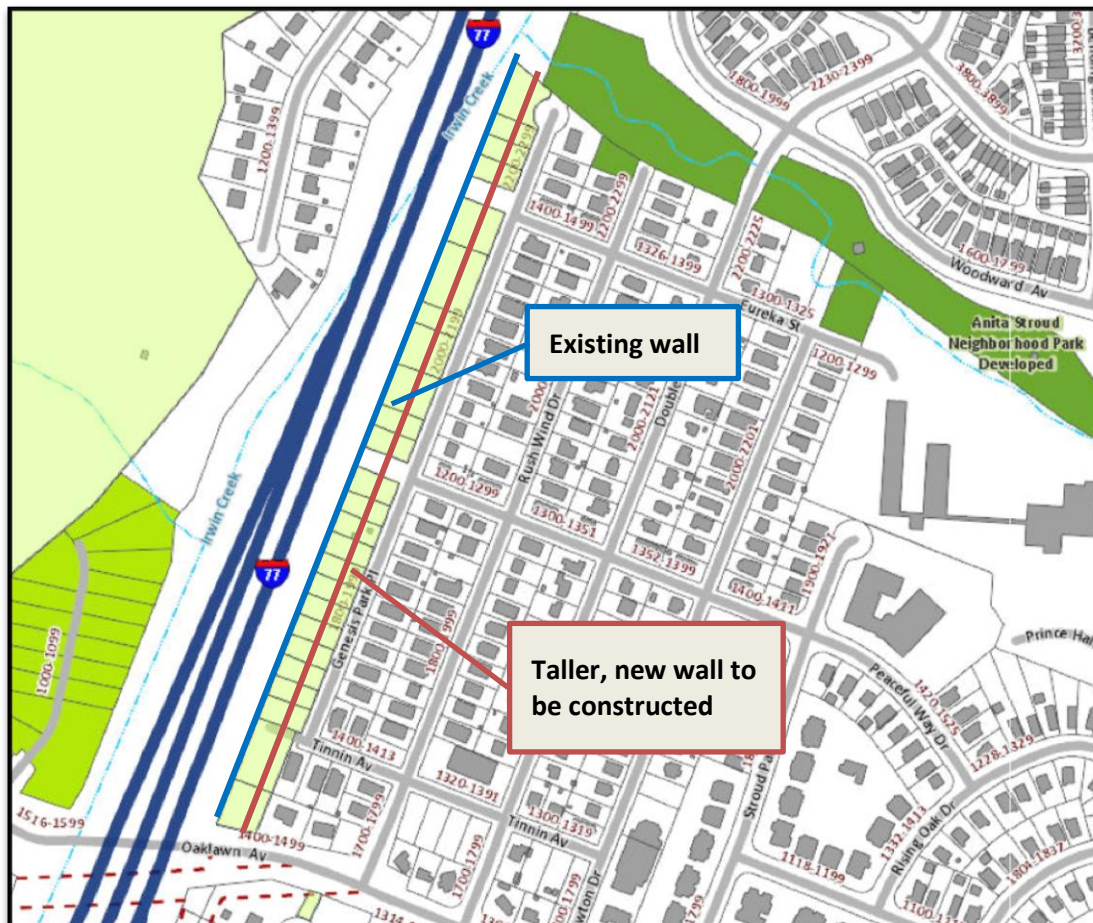
Fiscal Note

Funding: Proceeds from the sale will be deposited into the General Capital Pay-As-You-Go Fund to support future capital investments per City Council policy.

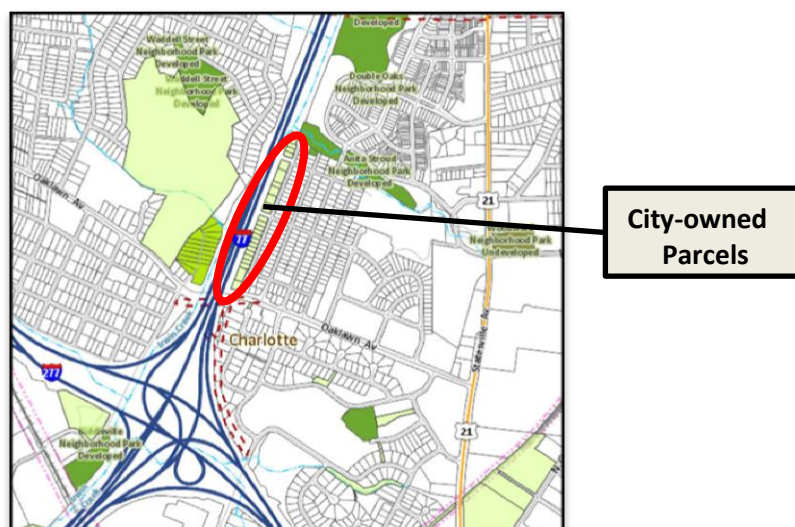
Attachment(s)

Map

Sale of City Surplus Properties for I-77 Express Lanes



Location Map



Council District 2



Agenda Date: 6/26/2017

Agenda #: 64. **File #:** 15-5715 **Type:** Consent Item

Aviation Property Transaction

Action:

Approve the following Property Acquisition - 7728 Steel Creek Road

Project: Airport Environmental Impact Statement Mitigation Land

Owner(s): Steel Creek Presbyterian Church, Inc.

Property Address: 7728 Steele Creek Road (This is the manse and accompanying land)

Total Parcel Area: 17.028 acres

Property to be acquired by Easements: N/A

Structures/Improvements to be impacted: Single-family home

Landscaping to be impacted: Trees and shrubs

Zoned: R-3

Use: Single-family Residential

Tax Code: 141-112-06

Purchase Price: \$1,580,000 and all relocation benefits in compliance with federal, state, or local regulations.

Council District: N/A



Agenda Date: 6/26/2017

Agenda #: 65.**File #:** 15-5726 **Type:** Consent Item

Property Transactions - Little Rock Road Sidewalk, Parcel #9

Action: **Approve the following Condemnation: Little Rock Road Sidewalk, Parcel #9**

Project: Little Rock Road Sidewalk, Parcel #9

Owner(s): Nai Tina Touprong Hole

Property Address: 2133 Little Rock Road

Total Parcel Area: 97,781 sq. ft. (2.245 ac.)

Property to be acquired by Fee: 939 sq. ft. (.022 ac.) in Fee Simple, plus 7,660 sq. ft. (.176 ac.) in Fee Simple within Existing Right-of-Way

Property to be acquired by Easements: 2,569 sq. ft. (.059 ac.) in Sidewalk and Utility Easement, plus 6,624 sq. ft. (.152 ac.) in Temporary Construction Easement, plus 66 sq. ft. (.002 ac.) in Utility Easement

Structures/Improvements to be impacted: None

Landscaping to be impacted: Trees

Zoned: R-3

Use: Single-family Residential - Rural Acreage

Tax Code: 059-172-02

Appraised Value: \$3,000

Property Owner's Counteroffer: \$9,900

Property Owner's Concerns: Property owner is concerned with the amount of compensation being offered.

City's Response to Property Owner's Concerns: Staff informed the property owners that they can obtain their own appraisal in order to justify their counter offer.

Recommendation: To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

Council District: 3



Agenda Date: 6/26/2017

Agenda #: 66.**File #:** 15-5729 **Type:** Consent Item

Property Transactions - Little Rock Road Sidewalk, Parcel #33

Action: **Approve the following Condemnation: Little Rock Road Sidewalk, Parcel #33**

Project: Little Rock Road Sidewalk, Parcel #33

Owner(s): Deborah N. Johnson, Stephanie Bailey, Jonathan Allen, Deniece Ingram, Darryl Allen and Gefferi Allen

Property Address: 6740 Rocklake Drive

Total Parcel Area: 12,000 sq. ft. (.275 ac.)

Property to be acquired by Easements: 79 sq. ft. (.002 ac.) in Sidewalk and Utility Easement, plus 481 sq. ft. (.011 ac.) in Temporary Construction Easement

Structures/Improvements to be impacted: None

Landscaping to be impacted: Trees and various plantings

Zoned: R-3

Use: Single-family Residential

Tax Code: 059-191-20

Appraised Value: \$150

Recommendation: To obtain clear title and avoid delay in the project schedule, staff recommends proceeding to condemnation.

Council District: 3



Agenda Date: 1/23/2017

Agenda #: 67.File #: 15-4813 Type: Consent Item

Reference - Charlotte Business INClusion Policy

The following excerpts from the City's Charlotte Business INClusion Policy are intended to provide further explanation for those agenda items which reference the Charlotte Business INClusion Policy in the business meeting agenda.

Part A: Administration & Enforcement

Appendix Section 20: Contract: For the purposes of establishing an MWSBE subcontracting goal on a Contract, the following are examples of contract types:

- Any agreement through which the City procures services from a Business Enterprise, other than Exempt Contracts.
- Contracts include agreements and purchase orders for (a) construction, re-construction, alteration and remodeling; (b) architectural work, engineering, surveying, testing, construction management and other professional services related to construction; and (c) services of any nature (including but not limited to general consulting and technology-related services) , and (d) apparatus, supplies, goods or equipment.
- The term "Contract" shall also include Exempt Contracts for which an SBE, MBE or WBE Goal has been set.
- Financial Partner Agreements, Development Agreements, and Construction Manager-at-Risk Agreements shall also be deemed "Contracts," but shall be subject to the provisions referenced in the respective Parts of the Charlotte Business INClusion Program Policy.

Appendix Section 27: Exempt Contracts: Contracts that fall within one or more of the following categories shall be "Exempt Contracts" from all aspects of the Charlotte Business INClusion Policy, unless the Department responsible for procuring the Contract decides otherwise:

No Competitive Process Contracts: Contracts or purchase orders that are entered into without a competitive process, or entered into based on a competitive process administered by an entity other than the City shall be Exempt Contracts, including but not limited to contracts that are entered into by sole sourcing, piggybacking, buying off the North Carolina State contract, buying from a competitive bidding group purchasing program as allowed under G.S. 143-129(e)(3), or using the emergency procurement procedures established by the North Carolina General Statutes.

Managed Competition Contracts: Managed competition contracts pursuant to which a City Department or division competes with Business Enterprises to perform a City function shall be Exempt Contracts.

Real Estate Leasing and Acquisition Contracts: Contracts for the acquisition or lease of real estate shall be Exempt Contracts.

Federal Contracts Subject to DBE Requirements: Contracts that are subject to the U.S. Department

Agenda #: 67.File #: 15-4813 Type: Consent Item

of Transportation Disadvantaged Business Enterprise Program as set forth in 49 CFR Part 26 or any successor legislation shall be Exempt Contracts.

State Contracts Subject to MWBE Requirements: Contracts for which a minority and women business participation goal is set pursuant to G.S. 143-128.2(a) due to a building project receiving funding from the State of North Carolina shall be Exempt Contracts.

Financial Partner Agreements with DBE or MWBE Requirements: Contracts that are subject to a disadvantaged business development program or minority and women business development program maintained by a Financial Partner shall be Exempt Contracts.

Interlocal Agreements: Contracts with other units of federal, state, or local government shall be Exempt Contracts.

Contracts for Legal Services: Contracts for legal services shall be Exempt Contracts, unless otherwise indicated by the City Attorney.

Contracts with Waivers: Contracts for which the SBO Program Manager or the City Manager waives the SBO Program requirements shall be Exempt Contracts (such as when there are no SBE subcontracting opportunities on a Contract).

Special Exemptions: Contracts where the Department and the Program Manager agree that the Department had no discretion to hire an SBE (e.g., emergency contracts or contracts for banking or insurance services) shall be Exempt Contracts.

Appendix Section 35: Informal Contracts: Contracts and purchase orders through which the City procures services from a Business Enterprise that fall within one of the following two categories:

Construction Contracts Less Than or Equal To \$500,000:

Service and Commodities Contracts That Are Less Than or Equal To \$100,000:

Part B: Formal Construction Bidding

Part B: Section 2.1: When the City Solicitation Documents for a Construction Contract contain an MWSBE Goal, each Bidder must either: (a) meet the MWSBE Goal, or (b) comply with the Good Faith Negotiation and Good Faith Efforts requirements. Failure to do so constitutes grounds for rejection of the Bid. The City Solicitation Documents will contain certain forms that Bidders must complete to document having met these requirements.

Part B: Section 2.3: No Goals When There Are No Subcontracting Opportunities.

The City shall not establish Subcontracting Goals for Contracts where: a) there are no subcontracting opportunities identified for the Contract; or b) there are no SBEs, MBEs or WBEs (as applicable) to perform scopes of work or provide products or services that the City regards as realistic opportunities for subcontracting.

Part C: Services Procurement

Part C: Section 2.1: When the City Solicitation Documents for a Service Contract do not contain an SBE Goal, each Proposer must negotiate in good faith with each MWSBE that responds to the Proposer's solicitations and each MWSBE that contacts the Proposer on its own accord. Additionally, the City may negotiate a Committed SBE Goal with the successful Proposer after the Proposal Opening.

Part C: Section 2.1: No Goal When There Are No MWSBE Subcontracting Opportunities. The City shall not establish an MWSBE Goal for Service Contracts where there are no MWSBEs certified to perform the

scopes of work that the City regards as realistic opportunities for subcontracting.

Part D: Post Contract Award Requirements

Part D: Section 6: New Subcontractor Opportunities/Additions to Scope, Contract Amendments

If a Contractor elects to subcontract any portion of a Contract that the Contractor did not previously identify to the City as a subcontracting opportunity, or if the scope of work on a Contract increases for any reason in a manner that creates a new MWSBE subcontracting opportunity, the City shall either:

- Notify the Contractor that there will be no Supplemental MWSBE Goal for the new work; or
- Establish and notify the Contractor of a Supplemental MWSBE Goal for the new work.



Agenda Date: 1/23/2017

Agenda #: 68.File #: 15-4814 Type: Consent Item

Reference - Property Transaction Process

Property Transaction Process Following City Council Approval for Condemnation

The following overview is intended to provide further explanation for the process of property transactions that are approved by City Council for condemnation.

Approximately six weeks of preparatory work is required before the condemnation lawsuit is filed. During this time, City staff continues to negotiate with the property owner in an effort to reach a mutual settlement.

- If a settlement is reached, the condemnation process is stopped, and the property transaction proceeds to a real estate closing.
- If a settlement cannot be reached, the condemnation lawsuit is filed. Even after filing, negotiations continue between the property owner and the City's legal representative. Filing of the condemnation documents allows:
 - The City to gain access and title to the subject property so the capital project can proceed on schedule.
 - The City to deposit the appraised value of the property in an escrow account with the Clerk of Court. These funds may be withdrawn by the property owner immediately upon filing, and at any time thereafter, with the understanding that additional funds transfer may be required at the time of final settlement or at the conclusion of litigation.
- If a condemnation lawsuit is filed, the final trial may not occur for 18 to 24 months; however, a vast majority of the cases settle prior to final trial. The City's condemnation attorney remains actively engaged with the property owner to continue negotiations throughout litigation.
 - North Carolina law requires that all condemnation cases go through formal non-binding mediation, at which an independent certified mediator attempts to facilitate a successful settlement. For the minority of cases that do not settle, the property owner has the right to a trial by judge or jury in order to determine the amount of compensation the property owner will receive.



Agenda Date: 1/23/2017

Agenda #: 69.File #: 15-4815 Type: Consent Item

Reference - Property Acquisitions and Condemnations

- The City has negotiated in good faith to acquire the properties set forth below
- For acquisitions, the property owner and staff have agreed on a price based on appraisals and/or estimates.
- In the case of condemnations, the value was established by an independent, certified appraisal followed by a third-party appraisal review.
- Real Estate staff diligently attempts to contact all property owners by:
 - Sending introductory letters via regular and certified mail,
 - Making several site visits,
 - Leaving door hangers and business cards,
 - Seeking information from neighbors,
 - Searching the internet,
 - Obtaining title abstracts, and
 - Leave voice messages.
- For most condemnation cases, City staff and the property owner(s) have been unable to reach a settlement. In some cases, condemnation is necessary to ensure a clear title to the property.
- If the City Council approves the resolutions, the City Attorney's office will initiate condemnation proceedings. As part of the condemnation process, real estate staff and the City Attorney's Office will continue to negotiate, including court-mandated mediation, in an attempt to resolve the matter. Most condemnation cases are settled by the parties prior to going to court.
- If a settlement cannot be reached, the case will proceed to a trial before a judge or jury to determine "just compensation."
- Full text of each resolution is on file with the City Clerk's Office.
- The definition of easement is a right created by grant, reservation, agreement, prescription, or necessary implication, which one has in the land of another, it is either for the benefit of land, such as right to cross A to get to B, or "in gross," such as public utility easement.
- The definition of fee simple is an estate under which the owner is entitled to unrestricted powers to dispose of the property, and which can be left by will or inherited, commonly, synonym for ownership.