



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/17/2021

Agenda #: 20.File #: 15-15765 Type: Zoning Hearing

Rezoning Petition: 2020-116 by Carolina Development Group NC, LLC

Update: Petitioner has withdrawn this petition

Location: Approximately 0.58 acres located along the east side of Pecan Avenue, north of Commonwealth Avenue, and south of Central Avenue. (Council District 1 - Egleston)

Current Zoning: MUDD-O PED (mixed-use development, optional, pedestrian overlay), B-2 PED (general business, pedestrian overlay)

Proposed Zoning: TOD-UC PED (transit-oriented development - urban center, pedestrian overlay)



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Agenda Date: 5/17/2021

Agenda #: 21. **File #:** 15-15744 **Type:** Zoning Hearing

Rezoning Petition: 2020-133 by D.R. Horton

Update: Petitioner is requesting deferral to June 21, 2021

Location: Approximately 26.195 acres located on the south side of Hamilton Road, east of Youngblood Road, and west of Steele Creek Road. (ETJ)

Current Zoning: R-3 (single-family residential)

Proposed Zoning: R-8 MF (CD) (multi-family residential, conditional)



Agenda Date: 5/17/2021

Agenda #: 22.File #: 15-15771 Type: Zoning Hearing

Rezoning Petition: 2021-110 by Charlotte Planning, Design, & Development - Text Amendment

Summary of Petition:

This Text Amendment proposes to update the Zoning Ordinance to bring it into compliance with new North Carolina General Statute legislation (Chapter 160D) related to land use effective 7-1-21. This text amendment 1) updates N.C.G.S. references to align with Chapter 160D; 2) updates the processes for all development approvals, including written notices of decisions to both the applicant and the property owner; 3) updates the processes for filing applications, notice requirements, evidentiary hearing provisions and quasi-judicial procedures; and 4) adds conflict of interest standards for boards and administrative staff.

Attachments:

Pre-Hearing Staff Analysis
Text Amendment

REQUEST

Text amendment to the Charlotte Zoning Ordinance, Sections 1.102, 1.105, 1.110, 1.111, 2.102, 2.202, 3.202, 3.203, 3.301, 3.302, 3.303, 3.401, 3.402, 3.403, 3.501, 3.602, 3.605, 3.606, 4.102, 5.101, 5.103, 5.107, 5.110, 5.113, 6.105, 6.108, 6.109, 6.110, 6.111, 6.113, 6.201, 6.204, 6.205, 6.206, 6.207, 6.209, 7.103, 8.102, 8.107, 9.104, 9.407, 9.805, 9.906, 9.1006, 10.203, 10.208, 10.209, 10.210, 10.216, 10.509, 10.510, 10.609, 10.610, 10.710, 10.711, 12.103, 12.509, 12.212, 13.4, 13.10, 13.11, 13.12, 13.15, 15.8.4, Table of Contents Chapter 13, Table of Contents – Zoning Ordinance.

SUMMARY OF PETITION

The text amendment proposes to update the Charlotte Zoning Ordinance to bring it into compliance with new North Carolina General Statute legislation (Chapter 160D) related to development by the July 1, 2021 deadline.

**PETITIONER
AGENT/REPRESENTATIVE**

Charlotte Planning, Design & Development
Charlotte Planning, Design & Development

COMMUNITY MEETING

Meeting is not required.

**STAFF
RECOMMENDATION**

Staff recommends approval of this petition.

Plan Consistency

The text amendment is **consistent** with 2019 North Carolina General Assembly legislation.

Rationale for Recommendation

- The text amendment updates the Charlotte Zoning Ordinance to align with new N.C.G.S. Chapter 160D legislation.
- The text amendment updates the processes for filing applications, and the public notice requirements for legislative and evidentiary public hearings;
- The text amendment updates the evidentiary hearing provisions and quasi-judicial procedures;
- The text amendment updates the processes for all development approvals, including written notices of decisions to both the applicant and the property owner;
- The text amendment adds new conflict of interest standards for boards and administrative staff; and
- The text amendment updates the vested rights and permit choice provisions to include multi-phase developments.

PLANNING STAFF REVIEW

• **Background**

- In 2019, the North Carolina General Assembly adopted new land use legislation consolidating previous city enabling statutes (Article 19 of Chapter 160A) and county enabling statutes (Article 18 of Chapter 153A) and into a new Chapter 160D. The intent of the consolidation is to have a uniform set of statutes applicable to cities and counties and common to all development regulations. This is the first major recodification and modernization of city and county development regulations since 1905.

- Chapter 160D legislation becomes effective July 1, 2021, or takes effect for a jurisdiction when local ordinances are updated and adopted, if adopted prior to July 1, 2021.
- This text amendment updates the Charlotte Zoning Ordinance to align zoning regulations and processes related to land use to meet the July 1, 2021 deadline.

- **Proposed Request Details**

The text amendment contains the following highlights:

General

- Updates North Carolina General Statute references to align with the new N.C.G.S Chapter 160D references.
- Requires all development approvals and decisions (including variances, appeals, certificates of appropriateness, administrative amendments, alternative compliance, site plan approvals, conditional zoning approvals, and zoning permits) to be written and provided to the applicant and property owner, if different.

Chapter 1

- Updates vested rights by adding multi-phased development with an extended vesting of up to seven (7) years.
- Adds new details on the permit choice rule for vested rights.
- Adds new conflict of interest standards for boards, appointed boards, and administrative staff.

Chapter 2

- Updates definitions for "building", "dwelling unit", "manufactured home", and deletes the definition for "mobile home", to align with legislation.
- Adds new definitions for "conditional zoning" and "dwelling" per legislation.

Chapter 3

- Requires rules of procedures for appointed boards to be posted on the website and available at the City Clerk's office, in addition to the office of the Charlotte Planning, Design, and Development Department.
- Updates the duties of the Board of Adjustment to include decisions on appeals regarding a certificate of appropriateness. (Also in Chapter 5)
- Modifies the terminology of the historic district "guidelines" to historic district "standards". (Also in Chapter 10)
- Requires the Historic District Commission to follow updated statutory procedures for evidentiary hearings and quasi-judicial decisions.

Chapter 4

- Updates the entities that can apply for a building permit to include property owners, a lessee or person holding an option or contract to purchase or lease land, an authorized agent of the property owner, or an easement holder (for development authorized by the easement).
- Requires building permits to be issued in writing, in print or electronic form, and protected from further editing.
- Requires inspections to be undertaken during reasonable hours, upon presentation of proper credentials. Consent must be provided to inspect areas not open to the public, or an appropriate inspection warrant must be secured.
- Requires a certificate of compliance and/or certificate of occupancy before using any land, building or structure or any change of use, except for agricultural purposes.

Chapter 5

- Updates the duties of the Board of Adjustment to include decisions on appeals regarding a certificate of appropriateness.
- Updates the appeal procedures adding that if the administrative materials are forwarded to the Board of Adjustment prior to the hearing, they shall at the same time be distributed to the applicant and property owner, if different.
- Updates the statutory procedures for evidentiary hearings and quasi-judicial decision.

Chapter 6

- Requires that down-zoning of property must have the written consent of all property owners, with the exception of those initiated by government or the property owner(s).
- Modifies the administrative amendment process by not permitting changes that increase the intensity and density of the development.
- Updates the notice of hearing provisions for zoning map amendments (rezoning petitions) and text amendments to the City Zoning Ordinance.
- Adds requirements for the City Council to adopt a statement of reasonableness for a zoning map amendment and a statement of plan consistency.
- Requires a petitioner to provide written consent to all conditions attached to the approval of a conditional rezoning.

Chapter 7

- Deletes the term, “mobile home” from the non-conforming regulations, leaving the term “manufactured home” in the text.

Chapter 8

- Requires a notice of violation to be provided to the property owner as well as the violator, and provides options for delivery of the notice or posting on the property.

Chapter 9

- Adds new requirements that power lines do not have to be installed underground if several criteria are met: 1) the power lines existed above ground at the time of first approval of a plat or development plan, and 2) the power lines are outside the boundaries of the parcel that contains the subdivision or property covered by the development plan.

Chapter 10

- Updates the statutory procedures for evidentiary notices, hearings, decisions, and procedures for the Historic District Commission and the Board of Adjustment.

Chapter 11

- No changes.

Chapter 12

- Adds new requirements that power lines do not have to be installed underground if several criteria are met: 1) the power lines existed above ground at the time of first approval of a plat or development plan, and 2) the power lines are outside the boundaries of the parcel that contains the subdivision or property covered by the development plan.

Chapter 13

- Updates the procedures for issuing or denying a sign permit and provides options for delivery of the permit or decision to the applicant and property owner, if different from the applicant.
- Requires sign permits to be issued in print or electronic form, and for permits issued exclusively in electronic form, the form shall be protected from further editing once issued.
- Updates the procedures for providing a written notice of the decision for a Planned Development Flexibility Option to the applicant and property owner, if different from the applicant.
- Requires written notices of violation to be provided to the permit holder and to the property owner, if different from the applicant, and that the notice may be posted on the property.

Chapter 14

- No changes.

Chapter 15

- Adds new requirements that power lines do not have to be installed underground if several criteria are met: 1) the power lines existed above ground at the time of first approval of a plat or development plan, and 2) the power lines are outside the boundaries of the parcel that contains the subdivision or property covered by the development plan.

Chapter 16

- No changes.

Appendix

- No changes

- **Public Plans and Policies**

- The North Carolina General Statute legislation requires the Charlotte Zoning Ordinance to become compliant with N.C.G.S Chapter 160D regulations by July 1, 2021.

- **TRANSPORTATION SUMMARY**

- **Transportation Considerations**
 - No comments submitted.

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No comments submitted.
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Department of Solid Waste Services:** No outstanding issues.
- **Charlotte-Mecklenburg Schools:** Not applicable.
- **Charlotte Water:** No comments submitted.

- **City Arborist:** No comments submitted
- **Erosion Control:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** No comments submitted.
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** No outstanding issues.
- **Urban Forestry:** No outstanding issues.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Sandra Montgomery (704) 336-5722

2021-110 TEXT AMENDMENT SUMMARY

CHARLOTTE ZONING ORDINANCE

5/4/21

This document summarizes the changes proposed to the Charlotte Zoning Ordinance through petition 2021-110. Only the sections being revised are shown in the summary. Text to be added is in red and underlined. Text to be deleted is in red and struck through. The full ordinance, with the changes shown in the ordinance, can be found on the webpage for [rezoning petition 2021-110](#) on the Charlotte Planning, Design & Development website.

(For all Chapters listed herein, section and subsection listings not shown remain unchanged)

CHAPTER 1 PURPOSE AND APPLICABILITY

Section 1.102. Authority and purpose.

These regulations are adopted pursuant to the authority granted to the City of Charlotte by Chapter ~~160A, Article 19~~160D, Articles 1 through 14, of the General Statutes of North Carolina, and by any special local legislation enacted by the General Assembly for the City of Charlotte, in order to carry out the purposes listed below:

Section 1.105. Exceptions to applicability.

- (1) These regulations shall not be applicable or enforceable without the consent of the owner with regard to lots, buildings, or structures for which a building permit has been issued prior to the effective date of these regulations so long as the permit has not been revoked pursuant to G.S. Sec. ~~160A-422~~160D-403(f) and 160D-1115. If construction authorized by the permit is not started within 6 months of the permit issuance, or after construction has commenced, it is discontinued for a period of 12 months, the permit shall immediately expire pursuant to G.S. Sec. ~~160A-448~~160D-403(c) and 160D-1111 and any further work shall be subject to these regulations.
- (2) Any amendments, modifications, supplements, repeal, or other changes to these regulations and restrictions or the Zoning Maps shall not be applicable or enforceable without the consent of the owner with regard to

buildings and uses for which either (a) a building permit has been issued prior to the effective date of the ordinance making the change, so long as the permit remains valid and unexpired pursuant to G.S. Sec. ~~160A-418~~160D-403(c) and 160D-1111 and the building permit has not been revoked pursuant to G.S. Sec. ~~160A-422, 160D-403(f) and 160D-1115~~ or (b) a vested right has been established pursuant to Section 1.110 and such vested right remains valid and unexpired pursuant to Section 1.110. A permit issued pursuant to G.S. Sec. ~~160A-417~~ 160D-403 and 160D-1110 shall expire by limitation in six (6) months after the date of issuance if the work authorized by the permit has not been commenced, except that a permit shall not expire or be revoked because of the running time while a vested right under Section 1.110 is outstanding. If after commencement the work is discontinued for a period of twelve (12) months, the permit therefore shall immediately expire except for a permit issued under Section 1.110. Upon issuance of a building permit under Section 1.110, the provisions of G.S. Sec. ~~160A-418~~ 160D-403(c) and 160D-1111 and G.S. Sec. ~~160A-422~~ 160D-403(f) and 160D-1115 shall apply, except that the permit shall not expire or be revoked because of the running of time while a vested right under the section is outstanding. No work authorized by any permit that has expired shall thereafter be performed until a new permit has been secured.

Section 1.110. Procedures for establishing a vested right and permit choice.

(1) Vested Rights

Pursuant to G.S. §~~160A-385.1~~ 160D-102, 160D-108, and 160D-108.1, “Vested Rights”, a vested right to undertake and complete the development and use of the property under the terms and conditions as approved shall be established with respect to: ~~any property zoned as follows:~~

- (a) site-specific vesting plans (including conditional zoning district plans); ~~which previously were described variously as conditional district, conditional use district, parallel conditional district, and parallel conditional use district) and~~
- (b) special-use permit, multi-phased developments pursuant to G.S. Section 160D-108(f);

~~The approved plans and conditions for districts constitute, for purposes of G.S. §160A- 385.1, site specific development plans.~~

(c) development permits in accordance with N.C.G.S. 143-755; and

(d) the terms of development agreements authorized by N.C.G.S. 160D, Chapter 10.

(2) Period of Validity.

- (a) Site-Specific Vesting Plans: A vested right for a site-specific plan (including conditional district zoning plans), which has been vested as provided for in this section, shall remain vested for a period of ~~from~~ two to five years.

The approving authority in its sound discretion may establish a vesting period exceeding the two year minimum, up to a period of five years where the applicant or petitioner shows such extended period is warranted in light of all relevant circumstances, including but not limited to, the size and phasing of development, the level of investment, the need for the development, economic cycles, and market conditions, or other considerations.

- (b) Multi-phased developments: A vested right for a development with multiple phases has an extended vesting period of seven years from the time the first site approval is granted for the initial phase. The development must be at least 25 acres in size; subject to a master development plan with committed elements showing the type and intensity of use for each phase; and is to be permitted and built in phases.

A multi-phased development is vested for the entire development with the land development regulations then in place at the time a site plan approval is granted for the initial phase of the multi-phased development.

- (c) Development permits (including zoning permits, site plan approvals): Development approvals are valid for 12 months, unless work authorized

by the permit is substantially commenced.

- (d) Modifications or amendments to an approved site-specific plan or multi-phased development does not extend the period of vesting unless specifically so provided by the City Council when it approves the modification or amendment.

(3) Effect of a Vested Right.

- (a) A vested right, once established, precludes any action by the City Council that would modify, alter, impair, prevent, diminish, or delay the development or use of the property allowed by the applicable zoning regulations, except where a change in State or federal law mandating local government enforcement occurs after the development application is submitted that has a fundamental and retroactive effect on the development or use.
- (b) The establishment of a vested right shall not preclude the application of overlay zoning that imposes additional requirements but does not affect the allowable type or intensity of use, or ordinances or regulations that are general in nature and are applicable to all property, including, but not limited to, building, fire, plumbing, electrical and mechanical codes.
- (c) A vested right obtained under this section is not a personal right, but shall attach to and run with the subject property, except for the use of land for outdoor advertising governed by G.S. 136-136.1 and G.S. 131.2 in which case the rights granted run with the owner of the permit issued by the North Carolina Department of Transportation.
- (d) New and amended zoning regulations that would be applicable to certain property but for the establishment of a vested right, shall become effective upon the expiration or termination of the vested rights.

(4) Expiration of a Vested Right

- (a) A right, which has been vested as provided in this Section 1.110, shall terminate at the end of the applicable vesting period with respect to

buildings and uses for which no valid building permit applications have been filed.

- (b) A vested right expires for 1) an uncompleted development project, and 2) a nonconforming use of property, if the development work or use is intentionally and voluntarily discontinued for a period of not less than 24 consecutive months. The 24-month period is tolled during any board of adjustment proceeding or civil action in a State or federal trial or appellate court regarding the validity of a development permit, the use of the property or the existence of the statutory vesting period.

(5) Permit Choice

- (a) If an applicant submits a permit application for development, and after application submission, but before a development permit decision is made, the Development Regulation is amended, then the applicant may choose which version of the Development Regulation applies to the application and use of land, as per G.S. 143-755.

If the applicant chooses the version of the rule or ordinance applicable at the time of the permit application, the development permit applicant shall not be required to await the outcome of the amendment to the rule, map, or ordinance prior to acting on the development permit.

Where multiple development permits are required to complete a development project, the development permit applicant may choose the version of each of the local land development regulations applicable to the project upon submittal of the application for the initial development permit. This provision is applicable only for those subsequent development permit applications filed within 18 months of approval of the initial permit. For purposes of the vesting protections of this subsection, an erosion and sedimentation control permit or sign permit is not an initial development permit.

If a permit application is on hold for six consecutive months, then permit choice is waived. If an applicant resumes an application after six months of discontinuation, then the rules in effect at the time of resuming apply.

Section 1.111. Conflicts of Interest.

- (1) Governing Board. – A governing board member shall not vote on any legislative decision regarding a development regulation adopted pursuant to this Chapter where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. A governing board member shall not vote on any zoning amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship.
- (2) Appointed Boards. – Members of appointed boards shall not vote on any advisory or legislative decision regarding a development regulation adopted pursuant to this Chapter where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. An appointed board member shall not vote on any zoning amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship.
- (3) Administrative Staff. – No staff member shall make a final decision on an administrative decision required by this Chapter if the outcome of that decision would have a direct, substantial, and readily identifiable financial impact on the staff member or if the applicant or other person subject to that decision is a person with whom the staff member has a close familial, business, or other associational relationship. If a staff member has a conflict of interest under this section, the decision shall be assigned to the supervisor of the staff person or such other staff person as may be designated by the development regulation or other ordinance. No staff member shall be financially interested or employed by a business that is financially interested in a development subject to regulation under this Chapter unless the staff member is the owner of the land or building involved. No staff member or other individual or an employee of a company contracting with a local government to provide staff support shall engage in any work that is inconsistent with his or her duties or with the interest of the local government, as determined by the local government.

- (4) Quasi-Judicial Decisions. – A member of any board exercising quasi-judicial functions pursuant to this Chapter shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.
- (5) Resolution of Objection. – If an objection is raised to a board member's participation at or prior to the hearing or vote on a particular matter and that member does not recuse himself or herself, the remaining members of the board shall by majority vote rule on the objection.
- (6) Familial Relationship. – For purposes of this section, a "close familial relationship" means a spouse, parent, child, brother, sister, grandparent, or grandchild. The term includes the step, half, and in-law relationships.

CHAPTER 2 DEFINITION AND RULES OF CONSTRUCTION

Section 2.102 Interpretation of Zoning Maps

Part 2 Definitions

(Definitions not listed are unchanged)

- (8) Interpretation of information on the zoning maps will be made by the Zoning Administrator. Appeals of the Zoning Administrator's interpretation may be made to the Board of Adjustment.

The Zoning Administrator will evaluate any alleged map error using all available materials and records. These materials may include, but are not limited to, the following:

(Petition No. 2012-020, § 2.102, (05/14/2012))

- (a) The tax map, current or historic.
- (b) Legal descriptions of properties or boundaries.
- (c) Historical zoning maps.

- (d) Zoning case history maps.
- (e) Tax records, current or historic.
- (f) Zoning ~~and special use permit~~ case files.
- (g) Official maps from other jurisdictions.
- (h) Topographic and planimetric maps and aerial photos.
- (i) Other documentable information.

Building.

~~A temporary or permanent structure having a roof supported by columns or walls and which can be used for the shelter, housing, or enclosure of persons, animals, or goods. Any structure having a roof supported by columns or walls used or intended for supporting or sheltering any use or occupancy.~~

Conditional zoning.

~~A legislative zoning map amendment with site-specific conditions incorporated into the zoning map amendment.~~

Dwelling.

~~Any building, structure, manufactured home or mobile home, or part thereof, used and occupied for human habitation or intended to be so used, and includes any outhouses and appurtenances belonging thereto or usually enjoyed therewith, except that for purposes of Minimum Housing Codes it does not include any manufactured home, mobile home, or recreational vehicle, if used solely for a seasonal vacation purpose.~~

Dwelling unit.

~~A room or combination of rooms designed for year-round habitation, containing a bathroom and kitchen facilities, and designed for or used as a permanent residence by at least one family. A single unit providing complete, independent living~~

facilities for no more than one family, including permanent provisions for living, sleeping, eating, cooking and sanitation.

Manufactured Home.

(Petition No. 2006-94, § 2.201, 09/18/06)

~~A structure, transportable in one or more sections, which meets all the following requirements:~~

- ~~(a) Meets all of the requirements of the Federal Manufactured Home Construction and Safety Standards Act of 1974, which requires units built after June 15, 1976 to have a HUD certification label confirming it was built in conformance with the Act of 1974;~~
- ~~(b) Is designed to be used as a dwelling unit;~~
- ~~(c) Is eight feet or more in width, and or 40 feet or more in length; or, when erected on site, is 320 or more square feet;~~
- ~~(d) Is built on a permanent chassis;~~
- ~~(e) Is connected to required utilities during set-up, including plumbing, heating, air conditioning and electrical systems contained therein;~~
- ~~(f) When set-up, it has a permanent foundation and skirting installed in accordance with the North Carolina Department of Insurance Regulations for Manufactured Home Installation Standards; and~~
- ~~(g) Unless located in a manufactured home park, the moving hitch or tongue shall be removed upon set-up.~~

~~A manufactured home that meets requirements (a) through (d) only, is still considered to be a manufactured home, even though it has not met requirements (e) through (g) until after it is set up.~~

A structure, transportable in one or more sections, which in the traveling mode is eight body feet or more in width, or 40 body feet or more in length, or, when erected on site, is 320 or more square feet; and which is built on a permanent chassis and designed to be used as a dwelling, with or without permanent foundation when connected to the required utilities, including the plumbing, heating, air conditioning and electrical systems contained therein. "Manufactured home" includes any structure that meets all of the requirements of this subsection except the size requirements and with

respect to which the manufacturer voluntarily files a certification required by the Secretary of HUD and complies with the standards established under the Act. For manufactured homes built before June 15, 1976, "manufactured home" means a portable manufactured housing unit designed for transportation on its own chassis and placement on a temporary or semipermanent foundation having a measurement of over 32 feet in length and over eight feet in width. "Manufactured home" also means a double-wide manufactured home, which is two or more portable manufactured housing units designed for transportation on their own chassis that connect on site for placement on a temporary or semipermanent foundation having a measurement of over 32 feet in length and over eight feet in width.

~~Mobile home.~~

~~(Petition No. 2006-94, § 2.201, 09/18/06)~~

~~A manufactured structure, designed to be used as a dwelling unit and built before June 15, 1976 (the date the HUD Construction and Safety Standards Act went into effect). A "mobile home" is designed to be transportable in one or more sections on its own chassis and measures at least 32 feet in length and at least eight feet in width. To be classified as a "mobile home", the unit must be placed on a permanent foundation.~~

Zoning Administrator.

The employee of the Charlotte-Mecklenburg Planning Department charged with the administration and interpretation of these regulations or his or her designee.

(Petition No. 2005-78, § 2.201, 06/20/05)

(Petition No. 2012-020, § 2.201, 05/14/2012)

CHAPTER 3 DECISION-MAKING AND ADMINISTRATIVE BODIES

PART 2: PLANNING COMMISSION

Section 3.202. Membership; officers.

Members and officers of the Planning Commission shall be appointed and removed in accordance with the Interlocal Cooperation Agreement made and entered into as of July 2, 1984, between the City of Charlotte and the County of Mecklenburg, as it may be amended from time to time. Each member shall comply with the conflict of interest standards in Section 1.111.

Section 3.203. Meetings, hearings, and procedures.

- (2) Any rules of procedure adopted by the Planning Commission shall be kept on file at by the office of the Charlotte Planning, Design and Development Department-Commission. and at the City Clerk's office and posted on the website.
- (6) ~~Planning Commission members shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member~~
~~(Petition No. 2006-16 §3.203(6), 03/20/06)~~

Section 3.204. Staff.

The staff for the Planning Commission shall be provided in accordance with the Interlocal Cooperation Agreement made and entered into as of July 2, 1984, between the City of Charlotte and the County of Mecklenburg, as it may be amended from time to time.

Staff shall comply with the conflict of interest standards in Section 1.111.

PART 3: BOARD OF ADJUSTMENT

Section 3.301. Powers and duties.

(1A) The Board of Adjustment shall have the authority to hear and decide all appeals regarding the issuance or denial of a Certificate of Appropriateness by the City of Charlotte Historic District Commission.

Section 3.302. Membership; officers.

Members and officers of the Zoning Board of Adjustment shall be appointed and removed in accordance with the City Council procedures. Each member shall comply with the conflict of interest standards in Section 1.111.

Section 3.303. Meetings, hearings and procedures.

- (2) Any rules of procedure adopted by the Board of Adjustment shall be kept on file at the office of the Zoning Administrator and at the office of the City Clerk, and posted on the Charlotte Planning, Design & Development Department website. ~~a~~ A current copy or synopsis of such rules shall be provided to each appellant or applicant at the time of filing a notice of appeal or variance application.
- (5) The concurring vote of ~~four-fifths~~ a simple majority of the Board of Adjustment shall be necessary to grant a zoning variance, as per special legislation. A majority of the members shall be required to decide any other quasi-judicial matter or to determine an appeal made in the nature of certiorari. For the purposes of this subsection, vacant positions on the board and members who are disqualified from voting on a quasi-judicial matter shall not be considered members of the board for calculation of the requisite majority if there are no qualified alternates available to take the place of such members.
(Petition No. 2014-087 §3.303(5), 10/20/2014)

- (6) In determining appeals of administrative decisions and variances, the Board of Adjustment shall follow the statutory procedures for all quasi-judicial decisions required by G.S. 160D-406.

Section 3.304. Staff.

The staff for the Board of Adjustment shall be provided by the Zoning Administrator.

Staff shall comply with the conflict of interest standards in Section 1.111.

PART 4: HISTORIC DISTRICT COMMISSION

Section 3.401. Powers and duties.

- (2) To develop ~~guidelines~~ standards for development within designated historic districts.

Section 3.402. Membership; officers.

Each member shall comply with the conflict of interest standards in Section 1.111.

Section 3.403. Meetings, hearings, and procedures.

- (2) Any rules of procedure adopted by the Historic District Commission shall be kept

- on file at the office of the Historic District Commission, at the office of the City Clerk, and posted on the Charlotte Planning, Design, and Development website.
- (6) In determining certificates of appropriateness, the Historic District Commission shall follow the statutory procedures for all quasi-judicial decisions required by G.S. 160D-406.
- (7) All decisions of the Historic District Commission in granting or denying a certificate of appropriateness may be appealed to the Board of Adjustment. A notice of appeal, in the form prescribed by the Board of Adjustment, shall be properly filed by the owner or other party within thirty (30) days of the receipt of the written notice of the determination by the Zoning Administrator or of his or her authorized designee. Any other person with standing to appeal has thirty (30) days from the source of actual or constructive notice of the determination within which to file an appeal. In the absence of evidence to the contrary, notice given pursuant to G.S. 403(b) by first-class mail is deemed received on the third business day following deposit of the notice for mailing with the United States Postal Service.

Section 3.404. Staff.

Staff shall comply with the conflict of interest standards in Section 1.111.

PART 5: PROFESSIONAL STAFF

Section 3.501. Charlotte Planning Commission Staff; powers and duties.

- (14) To comply with the Conflict of Interest standards in Section 1.111.

PART 6: ALTERNATIVE COMPLIANCE REVIEW BOARD

(Petition No. 2018-169 §Part 6, 04/15/2019)

Section 3.602: Membership and officers.

- (1) Each member shall comply with the conflict of interest standards in Section 1.111.

Section 3.605: Meetings and procedures.

- (2) Any rules of procedure adopted by the Alternative Compliance Review Board shall be kept on file at the office of the Charlotte Planning, Design and Development Department, at the City Clerk's office, and posted on the

Department website.

- ~~(4) Alternative Compliance Review Board members shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.~~

Section 3.606: Staff.

- ~~(3) Staff shall comply with the Conflict of Interest standards in Section 1.111.~~

Chapter 4 DEVELOPMENT APPROVAL

Section 4.102. Building permit required.

- ~~(2) Applications for a building permit may be made by the property owner, a lessee or person holding an option or contract to purchase or lease land, or an authorized agent of the property owner. An easement holder may also apply for a building permit for such development that is authorized by the easement.~~
- ~~(3) Building permits shall be issued in writing and provided in print or electronic form. If an electronic form is used, it must be protected from further editing.~~
- ~~(4) Building permits attach to and run with the land.~~
- ~~(2 5)~~ The Director of Land Use and Environmental Services Agency (LUESA), or his or her authorized designee, will not issue a building permit unless the plans, specifications, and intended use of the structure conform to the requirements of these regulations. The application for a building permit must be accompanied by information sufficient to allow the Director of LUESA to act on the request and be filed in the office of Director of Land Use and Environmental Services Agency (LUESA), accompanied by a fee established by the City Council.
(Petition No. 2006-116 §4.102(2), 01/16/07)
- ~~(6) The Director of Land Use and Environmental Services Agency (LUESA), or his or her authorized designee shall inspect work undertaken through a~~

building permit, to assure that the work is being done in compliance with the permit. Inspectors are authorized to enter any premises within the jurisdiction at all reasonable hours for the purposes of inspection or other enforcement action, upon presentation of proper credentials; provided however, that the appropriate consent has been given for inspection of areas not open to the public or that an appropriate inspection warrant has been secured.

Section 4.103. Certificates of Compliance/Certificates of Occupancy required.

- (1) It is illegal for any person to occupy or use any land, building, or structure or change the use of any land, building, or structure, except for land used for agricultural purposes, without first obtaining a certificate of compliance/occupancy.

(Petition No. 2006-116 §4.103(1), 01/16/07)

CHAPTER 5 APPEALS AND VARIANCES

Section 5.101. Authority of City of Charlotte

(1A) The Board of Adjustment shall have the authority to hear and decide all appeals regarding the issuance or denial of a Certificate of Appropriateness by the City of Charlotte Historic District Commission in the nature of certiorari within the times prescribed for appeals of administrative decisions pursuant to G.S. 160D-405(d).

- (5) Pursuant to G.S. ~~§160A-388~~, 160D-406 the Board of Adjustment only has the statutory authority to grant or to deny variances and to determine if the zoning administrator correctly or incorrectly interpreted and applied the zoning ordinance in rendering a decision. The Board of Adjustment does not have jurisdiction to address or rule upon constitutional and federal and state statutory issues or any other legal issues beyond its statutory authority.

(Petition No. 2014-087 §5.101(5), 10/20/2014)

- (6) Variance approvals attach to and run with the land.

Section 5.103. Filing of notice of appeal.

- (1) A notice of appeal, in the form prescribed by the Board of Adjustment, shall be properly filed by the owner or other party ~~a person aggrieved with the decision of the Zoning Administrator, or of his or her authorized designee,~~ within thirty (30) days of the decision receipt of the written determination by the Zoning Administrator or of his or her authorized designee. Any other person with standing to appeal has thirty (30) days from receipt from the source of actual or constructive notice of the determination within which to file an appeal. In the absence of evidence to the contrary, notice given pursuant to G.S. 160D-403(b) by first-class mail is deemed received on the third business day following deposit of the notice for mailing with the U.S. Postal Service. ~~Pursuant to N.C.G.S. §160A-388(d), when passing upon appeals, the Board shall have jurisdiction to grant variances for any violations but shall have that jurisdiction for variances only at that time.~~ If an applicant fails to request variances at that time, then the applicant shall forfeit the right to seek variances for the stated violations. ~~The Board shall not have jurisdiction to grant variances.~~ The notice filed with the Zoning Administrator shall be accompanied by a nonrefundable filing fee as established by City Council. Failure to timely and properly file such notice and the fee shall constitute a waiver of any rights to appeal under this chapter and the Board of Adjustment shall have no jurisdiction to hear the appeal.
(Petition No. 2006-116 §5.103(1), 01/16/07)
- (2) ~~Upon the filing of such notice,~~ The Zoning Administrator shall ~~forthwith~~ transmit to the Board of Adjustment all administrative papers, records, and other information regarding the subject matter of the appeal. The administrative materials may be distributed to the members of the board prior to the hearing if at the same time they are distributed to the board, a copy is also provided to the applicant and to the property owner if that person is not the applicant. Administrative materials may be provided in written or electronic form.
- (3) An appeal stays all proceedings and enforcement actions, including fines in furtherance of the action appealed from, unless the officer from whom the appeal is taken certifies to the Board of Adjustment, after notice of appeal has been filed, that because of facts stated in the certificate a stay would cause imminent peril to life or property or that because the violation charged is transitory in nature a stay would seriously interfere with enforcement of these regulations. In that case proceedings shall not be

stayed except by a restraining order, which may be granted by the Board of Adjustment or by a court of record on application, on notice to the officer from which the appeal is taken and on due cause shown.

Section 5.107. Notice and hearing.

The Board of Adjustment shall, in accordance with rules adopted by it for such purpose, ~~hold~~ follow statutory procedures for evidentiary hearings and quasi-judicial ~~hearings~~ decisions required by 160D-406, on any appeal or variance petition, which comes before it.

As per G.S. § ~~160A-388(a2)~~, 160D-406 notices of hearings shall be mailed to (1) the person or entity whose appeal, application or request is the subject of the hearing; (2) to the owner of the property that is the subject of the hearing if the owner did not initiate the hearing; and (3) to the owners of all parcels of land abutting the parcel of land that is the subject of the hearing.

Staff shall transmit to the Board of Adjustment all applications, reports, and written materials relevant to the matter being considered. The administrative materials may be distributed to the members of the board prior to the hearing if at the same time they are distributed to the board, a copy is also provided to the applicant and to the property owner if that person is not the applicant. The administrative materials may be provided in written or electronic form.

Objections to inclusion or exclusion of administrative materials may be made before or during the hearing. Rulings on unresolved objections shall be made by the board at the hearing.

All parties with standing shall be allowed to participate fully in the evidentiary hearing, including presenting evidence, cross-examining witnesses, objecting to evidence, and making legal arguments.

For appeals of administrative decisions, the administrator or staff person who made the decision (or his or her successor if the person is no longer employed) shall be present at the quasi-judicial hearing to appear as a witness.

If any aggrieved party wishes to receive a written copy of the decision of the Zoning Board of Adjustment pursuant to section 5.113(1), then the aggrieved party, as stated in G.S. Sec. ~~160A-388(e)~~, 160D-1402(c) should file a written request for a copy of

the Board's decision with the Secretary or Chairperson of the Zoning Board of Adjustment prior to the date the decision becomes effective.

The decision of the Board of Adjustment shall be delivered by personal delivery, electronic mail, or by first-class mail to the applicant, property owner, and to any person who has submitted a written request for a copy, prior to the date the decision becomes effective. The person required to provide notice shall certify that proper notice has been made.

Section 5.110. Action by the Board of Adjustment.

- (3) The board shall vote in accordance with state law. Vacant positions on the board and members who are disqualified from voting on a quasi-judicial matter under G.S. 160D-109(d) shall not be considered members of the board for calculation of the requisite majority if there are no qualified alternates available to take the place of such members.
- (4) Each quasi-judicial decision shall be reduced to writing and reflect the board's determination of contested facts and their application to the applicable standards. The written decision shall be approved by the board, signed by the chair or other duly authorized member of the board, and protected from further editing. A quasi-judicial decision is effective upon filing the written decision with the clerk to the board.
- (5) The decision of the Board of Adjustment shall be delivered by personal delivery, electronic mail, or by first-class mail to the applicant, property owner, and to any person who has submitted a written request for a copy, prior to the date the decision becomes effective. The person required to provide notice shall certify that proper notice has been made.
- (36) If any aggrieved party wishes to receive a written copy of the decision of the Zoning Board of Adjustment pursuant to section 5.113(1), then the aggrieved party, as stated in G.S. Sec. ~~160A-388(e)~~, 160D-1402(c) should file a written request for a copy of the Board's decision with the Secretary or Chairperson of the Zoning Board of Adjustment prior to the date the decision becomes effective. (*Petition No. 2014-087 §5.110(1-3), 10/20/2014*)

Section 5.113. Appeal from Board of Adjustment.

(Petition No. 2005-78 §5.104(1)(3)(4), 06/20/05) (Petition No. 2014-087 §5.113(1-3), 10/20/2014)

- ~~(1) The decision of the Board of Adjustment shall be delivered by personal delivery, electronic mail, or by first class mail to the applicant, property owner, and to any person who has submitted a written request for a copy, prior to the date the decision becomes effective. The person required to provide notice shall certify that proper notice has been made.~~
- ~~(2)~~ Every quasi-judicial decision of the Board shall be subject to judicial review by the superior court by proceedings in the nature of certiorari pursuant to G.S. § ~~160A-393~~ 160D-1402. Any petition for a review of the Board's decision in the nature of certiorari by the superior court must be filed with the clerk of superior court by the later of (1) 30 days after the decision is effective, or (2) 30 days after a written copy of the decision is given in accordance with subsection (1) of this section. When first-class mail is used to deliver notice, three days shall be added to the time to file the petition.
- ~~(3)~~ 2 If a petition for review pursuant to G.S. § ~~160A-388(e2)~~ 160D-406(k) is filed, then the petitioner must order from the court reporter and pay for the original transcript of the hearing for delivery to the secretary of the Zoning Board of Adjustment for preparation of the filing of the record in superior court. If a court ultimately renders a decision in favor of the petitioner, then the City shall reimburse the petitioner for the cost of the transcript. In the event that the petitioner does not order the transcript and does not prevail on appeal, then the City shall request the Court to make the costs of the original transcript part of the costs of the action or recover the costs in the nature of debt owed.

(Petition No. 2014-087 §5.113(1-3), 10/20/2014)

CHAPTER 6 AMENDMENTS

PART 1 PROVISIONS OF GENERAL APPLICABILITY

Section 6.105. Filing of petitions.

- ~~(2) Except for a city-initiated zoning map amendment, when a rezoning application is not filed by the owner of the subject parcel of land no zoning~~

map amendment that down-zones property shall be initiated nor is it enforceable without the written consent of all property owners whose property is the subject of the down- zoning amendment.

- (~~2~~3) No application for reclassification of property will be accepted until it is complete. A decision by the Planning Director or his or her designee that an application is incomplete may be appealed to the Planning Commission. A decision by the Planning Commission that an application is incomplete may be appealed to the City Council.

Section 6.108. Withdrawal and amendment of petition.

- (1) The petitioner may withdraw a petition filed under [Section 6.105](#) at any time prior to the day of the first publication of the public hearing notice as required under G.S. Section ~~160A-364~~ [160D-601\(a\)](#). After that time, the petitioner may file a request to withdraw the petition with the Planning Director. The City Council shall decide, on the date scheduled for the hearing, whether to allow the withdrawal.
(*Petition No. 2003-101 §6.108(1), 11/17/03*)

Section 6.109. Notice of hearing.

- (1) Notice of all public hearings required under this Chapter shall be in accordance with the North Carolina General Statutes [160D-602](#) and rules and procedures adopted by the City Council.

Section 6.110. Hearing.

- (2) The hearing shall be conducted in accordance with [North Carolina General Statute 160D-601 and](#) rules and procedures adopted by City Council.
- (3) No proposed amendment shall be approved until the Planning Commission has made its written recommendations, or 30 days after the public hearing, whichever shall first occur. If the Planning Commission does not make a recommendation within 30 days after the petition has been referred to it, then the Planning Commission shall be considered to have made a favorable recommendation, unless action was taken to defer.

In making its written recommendation, the Planning Commission shall ~~also~~ advise and comment on whether the ~~zoning petition proposed action~~ is consistent with ~~the purposes, goals, and objectives and policies of the adopted “Generalized Land Plan” and any amendment to that plan through an adopted district or area plan covering the subject property.~~ any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The Planning Commission shall provide a written recommendation to the City Council that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the Planning Commission that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the City Council.

Section 6.111. Action by City Council.

- (6) ~~In approving a rezoning petition, the City Council shall adopt a statement describing whether its action is consistent with the purposes, goals, objectives, and policies of the adopted “Generalized Land Plan” and any amendment to that plan through an adopted district or area plan covering the subject property, and provide an explanation why the action taken is reasonable and in the public interest. This statement shall not be subject to judicial review.~~
~~(Petition No. 2006-16 §6.111(5), 03/20/06)~~ If any resident or property owner in the local government submits a written statement regarding a proposed amendment, modification, or repeal to a zoning regulation, including a text or map amendment that has been properly initiated as provided in G.S. 160D-601, to the City Clerk at least two business days prior to the proposed vote on such change, the City Clerk shall deliver such written statement to the City Council.
- (7) ~~When adopting or rejecting any zoning text or map amendment, the City Council shall approve a brief statement describing whether its action is consistent or inconsistent with an adopted comprehensive plan. The requirement for a plan consistency statement may also be met by a clear indication in the minutes of the governing board that at the time of action on the amendment the City Council was aware of and considered the Planning Commission's recommendations and any relevant portions of an adopted comprehensive plan. If a zoning map amendment is adopted and the action was deemed inconsistent with the adopted plan, the zoning amendment shall~~

have the effect of also amending any future land-use map in the approved plan, and no additional request or application for a plan amendment shall be required. A plan amendment and a zoning amendment may be considered concurrently. The plan consistency statement is not subject to judicial review.

If a zoning map amendment qualifies as a "large-scale rezoning" under G.S. 160D-602(b), the City Council statement describing plan consistency may address the overall rezoning and describe how the analysis and policies in the relevant adopted plans were considered in the action taken.

- (8) The City Council shall also adopt a statement of reasonableness for a zoning map amendment. This statement of reasonableness may consider, among other factors, 1) the size, physical conditions, and other attributes of the area proposed to be rezoned, 2) the benefits and detriments to the landowners, the neighbors, and the surrounding community, 3) the relationship between the current actual and permissible development on a tract and adjoining areas and the development that would be permissible under the proposed amendment, 4) why the action taken is in the public interest, and 5) any changed conditions warranting the amendment. If a zoning map amendment qualifies as a "large-scale rezoning", the statement on reasonableness may address the overall rezoning.

The statement of plan consistency and the statement of reasonableness required may be approved as a single statement.

Section 6.113. Protest petitions.

(Petition No. 2009-15 §6.113(1, 2, 3) 04/20/09)

- ~~(1) — In the event that the City Council receives a petition protesting any reclassification of property, and signed by the owners of either 20 percent or more, of the area included in the proposed change, or 5% or more of a 100-foot wide buffer extending along the entire boundary of each discrete or separate area proposed to be rezoned, the amendment shall become effective only upon an affirmative vote of three fourths (3/4) of the members of the City Council, including the Mayor, who are not excused from voting. For the purposes of this subsection, vacant positions on the Council and members who are excused from voting shall not be considered "members of the Council" for calculation of the requisite supermajority.~~

~~Street right-of-ways shall not be considered in computing the 100-foot buffer area as long as that street right-of-way is 100 feet wide or less. When less than an entire parcel of land is subject to the proposed zoning map amendment, the 100-foot buffer shall be measured from the property line of that parcel. The protest petition shall be on the form prescribed by the City or on a document containing all of the information on the City's form. All protest petitions shall include the following information to be considered complete:~~

- ~~• — Name, address, daytime phone number of the person filing the protest petition with the City Clerk.~~
- ~~• Rezoning petition number.~~
- ~~• Statement of the reason for the protest petition.~~
- ~~• Legible printed name of property owner(s).~~
- ~~• — Tax parcel identification number of the property included in the protest petition.~~
- ~~• Address of the property included in the protest petition.~~
- ~~• — Daytime phone number of property owner(s) or authorized agent signing the protest petition.~~
- ~~• — Signature of legal property owner(s) or authorized agent (indicate representative capacity) of the property included in the protest petition.~~
- ~~• Number of pages submitted.~~
- ~~• Clerk's certification.~~

~~(2) — No protest against any change or amendment to a zoning ordinance or zoning map shall be valid or effective for the purposes of G.S. § 160A-385, unless it 1) meets the requirements of subsection (1) of this section, and 2) has been received by the City Clerk in sufficient time to allow the City at least two normal work days, excluding Saturdays, Sundays and City of Charlotte legal holidays, before the date established for a public hearing on the proposed change or amendment to determine the sufficiency and accuracy of the petition. (For example, a petition must be filed by 5:00 p.m. on Wednesday for a hearing taking place the following Monday.)~~

(3-1) For existing protest petitions on rezoning map amendments without a decision by Council, Aany property owner may withdraw their protest at any time prior to the Council's vote on the rezoning petition. Such a

withdrawal deletes the subject properties from the computation. ~~pursuant to G.S. § 160A-385.~~ In order to effectively withdraw signatures, the withdrawals must be in writing, identify the rezoning petition protested against, state that the submitted signatures have the purpose of deleting the signers from the protest petition, and be submitted to the City Clerk. Only those protest petitions that meet the qualifying standards ~~set forth in G.S. 160A-385~~ at the time of the vote on the rezoning petition shall trigger the supermajority voting requirement. A withdrawn protest may not be reinstated. ~~after the deadline for filing protests set forth in subsection (2).~~ (Petition No. 2006-16 §6.113(3), 03/20/06)

PART 2 CONDITIONAL ZONING DISTRICT

Section 6.201. Purpose

- (2) Conditional zoning districts identified in Chapter 11: Mixed Use Districts, Manufactured Housing District Development, Commercial Center District, Neighborhood Services District, Hazardous Waste District, and Research 3 District.

Section 6.204. Approval of conditional zoning district.

The City Council may not vote to rezone property to a conditional zoning district during the time period beginning on the date of a municipal general election and concluding on the date immediately following the date on which the City Council holds its organizational meeting following a municipal general election unless no person spoke against the rezoning at the public hearing and no valid protest petition ~~under G.S. 160A-386~~ was filed. ~~If a valid protest petition under G.S. 160A-386 has been filed against a zoning petition which would otherwise have been scheduled for a public hearing during the period beginning on the first day of October prior to a municipal general election, but prior to the new City Council taking office, then the public hearing on such petition and any decision on such petition shall both be postponed until after the new City Council takes office.~~

Section 6.205. Conditions to approval of petition.

In approving a petition for the reclassification of property to a conditional zoning district, the Planning Commission may recommend, and the City Council request, that reasonable and appropriate conditions be attached to approval of the petition, but only those conditions consented to by the petitioner, in writing, may be incorporated into the

conditional site-specific plan. Conditions and site-specific standards shall be limited to those that address the conformance of the development and use of the site to city ordinances and an officially adopted comprehensive or other plan and those that address the impacts reasonably expected to be generated by the development or use of the site. Any such conditions should relate to the relationship of the proposed use to surrounding property, proposed support facilities such as parking areas and driveways, pedestrian and vehicular circulation systems, screening and buffer areas, the timing of development, street and right-of-way improvements, water and sewer improvements, storm water drainage, the provision of open space, and other matters that the City Council may find appropriate or the petitioner may propose. Such conditions to approval of the petition may include dedication to the City, County or State, as appropriate, of any rights-of-way or easements for streets, water, sewer, or other public utilities necessary to serve the proposed development. The petitioner shall have a reasonable opportunity to consider and respond to any such conditions prior to final action by the City Council. Only those conditions mutually consented to by the petitioner, in writing, and approved by the Council, by ordinance, and the petitioner may shall be incorporated into the petition. (Petition No. 2006-16 §6.205, 03/20/06)

Section 6.206. Effect of approval.

Any conditional zoning district approved on or after October 1, 1991, shall have vested rights pursuant to N.C.G.S. Section ~~160A-385.1~~ 160D-108 for the period of time established pursuant to Section 1.110 of this Zoning Ordinance, except as such vested rights may be altered as allowed by N.C.G.S. Section ~~160A-385.1(e)~~ 160D-108.1(c). Vested rights shall remain effective beyond the end of the period of time established pursuant to Section 1.110 of this Ordinance for any buildings or uses for which a valid building permit had been issued during the vested rights period, so long as such building permit is valid. Notwithstanding, the foregoing, property governed by this subsection shall not include as a permitted use an adult establishment, unless the approved site plan explicitly provides that an adult establishment is a permitted use or the site meets the standards of Section 12.518.

Section 6.207. Alterations to approval.

(Petition No. 2007-27, § 6.207, 04/16/07)

- (2) Administrative minor amendment process.

An administrative minor amendment is defined as an amendment that does not significantly alter the site plan or its conditions and the change does not

have a significant impact upon abutting properties.

- a. Application for an administrative minor amendment. Any request for an administrative minor amendment shall be pursuant to a written letter, signed by the property owner, to the Planning staff detailing the requested change. Upon request, the applicant must provide any additional information that is requested. Accompanying the letter shall be the applicable fee for administrative review.
- b. Authority to approve an administrative minor amendment. The Planning Director or designee shall have the delegated authority to approve an administrative minor amendment change to an approved site plan. ~~The standard for approving or denying such a requested change shall be that the change does not significantly alter the site plan or its conditions and the change does not have a significant impact upon abutting properties.~~

~~Any changes that increase the intensity or density of the development or involve a change of use are considered to be significant changes that can not be considered through an administrative minor amendment. limited for nonresidential development to 10% of the approved requirement or 1,000 square feet, whichever is less. For residential development, increases in density are limited to 10% of the development or no more than 5 dwelling units, whichever is less.~~

Other Significant changes to an approved site plan that can not be considered through an administrative minor amendment include the following:

- (a) Increasing the number of buildings
- ~~(b) Increasing the number of dwelling units more than five (5) units or 10% of the total approved, whichever is less.~~
- ~~(e b)~~ Adding driveways to thoroughfares
- ~~(d c)~~ Reducing parking spaces below the minimum standards ~~(e d)~~ Reducing buffers or yards
- ~~(f e)~~ Moving structures closer to adjacent properties in a residential district or when abutting a residential use.
- ~~(g f)~~ Reducing open space
- ~~(h g)~~ Changing owner occupied units to rental if noted on the site plan

(~~i~~h) Increasing the mass of buildings.

Significant changes are considered major modifications and shall follow the standard legislative approval process for legislative hearings.

(c) Staff decision, notifications, appeal process.

- (i) Approval where there was a valid protest petition in effect on the original rezoning petition. If an administrative amendment is approved, and a valid protest petition was filed against the original petition on or after January 1, 2006 (even if it was withdrawn), then the Planning Director or designee shall:

- 3. Post a sign on the subject property, indicating that the staff has granted an administrative amendment.

Adjacent property owners within 100' (exclusive of rights-of-way) have the right to file an appeal with the Planning Director or designee within ~~21~~ 30 days from the date of the written notification. If notification is sent by first-class mail, an additional three days shall be added to the time period. The Zoning Committee of the Planning Commission shall hear the appeal through a quasi-judicial process.

- (ii) Approval without valid protest petition in effect on the date of the original rezoning decision. If an administrative amendment is approved, adjacent property owners within 100' (exclusive of rights-of-way) have the right to file an appeal with the Planning Director or designee within ~~21~~ 30 days of the date the decision was filed, although no notification to adjacent property owners is required.
- (iii) Denial. If an administrative amendment is denied, then the Planning Director or designee shall send written notification of the denial to the applicant. The applicant shall have ~~21~~ 30 days from the date of the written notification to file an appeal of the decision with the Planning Director or designee. If the written notification is sent by first-class mail, then three days shall be

added to the time period.

Section 6.209. Protest Petitions

New protest petitions are no longer allowed per the North Carolina General Statutes.

Existing protest petitions remain in effect for zoning map amendments still pending approval by City Council.

CHAPTER 7 NONCONFORMITIES

Section 7.103. Nonconforming structures.

- (8) An existing ~~mobile home or~~ manufactured home located in a nonconforming mobile home or manufactured housing park in operation at the time of adoption of these regulations may be replaced with another ~~mobile home or~~ manufactured home provided the number of ~~mobile home or~~ manufactured home units may not be increased beyond the number available before replacement and the replacing ~~mobile~~ manufactured home must not create nonconforming yards, separation distances, or increase existing nonconforming yards or separation distances.

CHAPTER 8 ENFORCEMENT

Section 8.102. Enforcement procedures

(Petition No. 2005-78 §8.102, 06/20/05)

If an inspection by the professional staff identified in Part 5 of Chapter 3 reveals a violation of these regulations, the Zoning Administrator, individually, or by and through his or her authorized designees, shall issue a written notice of violation notifying the violator (holder of the development approval) and the owner of the property involved, if the property owner is not the violator, by personal delivery, electronic delivery, or first-class mail and may be provided to the occupant of the property or the person undertaking the work or activity, or may be posted on the property. The notice shall and give the violator a specified time to correct the violation. The person providing the notice of violation shall certify to the City that the notice was provided.

A notice of violation may be appealed to the board of adjustment.

Section 8.107. Other remedies.

(Petition No. 2006-116 §8.107(1,2,3 & 4), 01/16/07)

- (3) Written notice of the suspension or revocation of a building permit or a certificate of occupancy pursuant to [Section 8.107\(2\)](#) shall be given in accordance with the provisions for issuance of citations set out in Section 8.105, and by notifying the holder of the building permit or certificate of occupancy in writing stating the reason for the revocation or suspension. The same development review and approval process required for issuance of the approval shall be followed.

CHAPTER 9 GENERAL DISTRICTS

PART 1 TABLES OF USES AND HIERARCHY OF DISTRICTS

Section 9.104 Bona Fide Farms.

Bona fide farms located in the extra-territorial jurisdiction (ETJ) are exempt from city zoning regulations, to the same extent bona fide farming activities are exempt from county zoning pursuant to 160D-903.

PART 4 URBAN RESIDENTIAL DISTRICTS

Section 9.407. Urban Residential Districts: development standards for various uses.

- (1) Density bonus provisions.
 - (c) Bonus permitted.
 - (v) For the preservation of a structure and/or land which has been designated as a historic property pursuant to G.S. ~~160A-399~~ 160D-944 and 160D-945 and for which a certificate of appropriateness has been secured, or for the preservation of a property listed in the National Register of Historic Places preserved in accordance with the Secretary of the Interior's standards for historic preservation projects, a floor area bonus of 5 percent of the base floor area ratio, but not less than 4 dwelling units shall be granted. For the preservation of only a building facade or a group or series of facades of a structure or structures which have been designated as a historic property as listed above, a floor area bonus of 2 percent of the base floor area ratio but not less than 2 dwelling units, is granted.

PART 8 BUSINESS DISTRICTS

Section 9.805. Development standards for business districts.

- (7) Special Development Requirements for the BP district. Additional development requirements for the BP district are specified below:

(b) Utility lines underground. All utility lines such as electric, telephone, CATV, or other similar lines must be installed underground, unless the following criteria are met:

- (i) The power lines existed above ground at the time of first approval of a plat or development plan by the local government, whether or not the power lines are subsequently relocated during construction of the subdivision or development plan.
- (ii) The power lines are located outside the boundaries of the parcel of land that contains the subdivision or property covered by the development plan.

PART 9 UPTOWN MIXED USE DISTRICT

Section 9.906. Uptown Mixed Use District; urban design and development standards.

(8) Utility Lines

All utility lines along all project street frontages must be placed underground in projects over 100,000 square feet as part of the streetscape improvements, or if the following criteria are met:

- a. The power lines existed above ground at the time of first approval of a plat or development plan by the local government, whether or not the power lines are subsequently relocated during construction of the subdivision or development plan.
- b. The power lines are located outside the boundaries of the parcel of land that contains the subdivision or property covered by the development plan.

PART 10 URBAN INDUSTRIAL DISTRICT

Section 9.1006. Urban Industrial District; development standards.

(5) All development in the UI districts must conform to any adopted streetscape plan for the streets, which the project abuts. Improvements relating to sidewalk tree planting and landscaping as specified by the streetscape plan must be installed during the development process. Setbacks prescribed in the streetscape plan supersede those listed as minimums for the district when the plan specifies a greater setback than the minimum for the district. Developers are strongly encouraged to work with the appropriate utility

companies to relocate overhead utilities underground during the development of the site, unless the following criteria are met:

- a. The power lines existed above ground at the time of first approval of a plat or development plan by the local government, whether or not the power lines are subsequently relocated during construction of the subdivision or development plan.
- b. The power lines are located outside the boundaries of the parcel of land that contains the subdivision or property covered by the development plan.

~~If the utilities are not relocated at the time the site is developed the design of the site must provide for the eventual placement of utilities underground, and appropriate easements must be set aside accordingly.~~

Section 9.1007. Urban Industrial District; off-street parking.

- ~~(3)~~ 2 Parking spaces intended for use by small or compact vehicles may comprise 25 percent of the total parking spaces required. Such parking spaces may not be less than 7½ feet in width and 14 feet in length.
- ~~(4)~~ 3 Bicycle parking. The bicycle parking standards of [Section 12.202](#) and [Section 12.202A](#) are applicable in this district
(Petition No. 2005-013, §9.1007(3), 3/21/05)

CHAPTER 10 OVERLAY DISTRICTS

PART 2 HISTORIC DISTRICTS

Section 10.203. Certificate of Appropriateness required.

(2) If a certificate shall be required, then the Historic District Commission staff will provide the applicant with an application form, instructions, and such technical advice as may be deemed necessary. The Historic District Commission shall prepare and adopt principles and ~~guidelines standards~~, not inconsistent with Chapter ~~160A, Part 3C 160D, Part 4~~ "Historic ~~Districts~~ Preservation", of the General Statutes, for new construction, alterations, additions, moving and demolition. A copy of the adopted principles and ~~guidelines standards~~ shall be kept at the Historic District Commission's Office and City Clerk's Office.

(3) Work may not begin until a certificate has been issued. A certificate must be issued by the Historic District Commission through an evidentiary hearing prior to the issuance of a building permit or other permit granted, for the purposes of

constructing, altering, moving, or demolishing structures, which a certificate may be issued subject to reasonable conditions necessary to carry out the purposes of N. C. General Statutes, Chapter ~~160A, Article 19, Part 3C~~ 160D, Article 9, Part 4. A certificate of appropriateness shall be required whether or not a building permit is required.

Section 10.208. Procedure.

- (2) All properly filed applications for a certificate of appropriateness shall be reviewed and acted upon within a reasonable time. ~~In cases where the Historic District Commission deems it necessary, it may hold a public hearing concerning the application.~~

Section 10.209. Notice, hearing and decision.

~~The Historic District Commission shall follow statutory procedures for evidentiary hearings and quasi-judicial decisions in 160D-406 when approving, approving with conditions, or denying a certificate of appropriateness application. The Historic District Commission shall take such steps as may be reasonably required under the particular circumstances as stated in the "Rules of Procedure" to inform the abutting property owners and any other owners of any property likely to be materially affected by the application,~~ prior to the issuance or denial of a certificate of appropriateness.

Section 10.210. Standards.

- (1) In considering an application for a certificate of appropriateness, the Historic District Commission shall first determine that the project is compatible with the district as a whole in terms of size, scale, and massing, as well as maintaining a pedestrian scale and orientation. Further, the Historic District Commission shall apply the Secretary of Interior's Standards for Rehabilitation (See 36 Code of Federal Regulations Section 67.7. Hereinafter: "Secretary's Standards") stated in Sub-section (2) and the principles and guidelines standards, referred to in Section 10.203(2), and adopted by the Historic District Commission. Although the Historic District Commission will use the "Secretary's Standards" as its standards, approval of a certificate of

appropriateness by the Historic District Commission should not be interpreted as approval for any other process such as the Investment Tax Credits.

Section 10.213. Appeal to Zoning Board of Adjustment.

- (2) Any appeal must be filed with the Board of Adjustment within thirty days from ~~the date of receipt of the written notice of~~ the issuance or denial of the certificate. When first-class mail is used to deliver notice, three days shall be added to the time to file the petition. An appeal from the Board of Adjustment's decision in any such case shall be heard by the Superior Court of Mecklenburg County.

Section 10.216. Revocation of building permit.

Pursuant to N. C. General Statutes Section ~~160A-422~~ 160D-1115, "Revocation of building permits", the Land Use and Environmental Services Agency shall be notified to revoke any building permits for any substantial departure from the approved application, plans, or specifications, for refusal or failure to comply with the requirements of a certificate of appropriateness. If a certificate of appropriateness is required, then a building permit shall not be issued. If a building permit has been mistakenly issued or issued based upon false statements or misrepresentations made in securing the building permits, then the building permit may be revoked by the Land Use and Environmental Services Agency, or as directed by the City.

(Petition No. 2005-78 §10.216, 06/20/05)

PART 5 MOUNTAIN ISLAND LAKE WATERSHED OVERLAY

Section 10.509. High Density Option.

3. Installation of Structural BMP's

(Petition No. 2011-019 § 10.509(3), 04/25/11)

B. Property Other Than SUBDIVISIONS – Civil Penalties

Any person who fails to install or maintain the required structural BMP in accordance with this chapter shall be subject to a civil penalty of not more than \$500. No penalties shall be assessed until the person alleged to be in violation has been notified of the violation by registered or certified mail, return receipt requested, or other means which are reasonably calculated to give actual notice. The notice shall describe the violation with reasonable particularity, specify a reasonable time period within which the violation must be corrected, and warn that failure to correct the violation within the time period will result

in the assessment of a civil penalty or other enforcement action. Each day that the violation continues shall constitute a separate violation. If the violator files an appeal, enforcement of civil penalties will pause during the appeal.

Section 10.510. Appeals and Variances.

B. A petition for a local watershed variance, as defined in this part, shall comply with all the procedures and standards of Chapter 5, Appeals and Variances, of these regulations. The Board of Adjustment shall have the authority to grant or to deny a local watershed variance based upon §5.108, "Standards for granting a variance". Any appeal of the Board's decision shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e).~~160D-406(k).

C. 2. The Board of Adjustment shall have the authority to grant or deny a minor watershed variance based upon § 5.108 "Standards for granting a variance". Any appeal of the Board's decision shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e).~~ 160D-406(k).

3. b. If the Board of Adjustment makes a decision to deny the major variance, then the record of the Board's hearing, findings, and conclusions shall not be forwarded to the North Carolina Environmental Management Commission. Any appeal of the Board's denial of a major watershed variance shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e).~~160D-406(k).

PART 6 CATAWBA RIVER/LAKE WYLIE WATERSHED OVERLAY

Section 10.609. High Density Option.

3. Installation of Structural BMP's

(Petition No. 2011-019 § 10.609(3) 04/25/11)

B. Property Other Than SUBDIVISIONS - Civil Penalties

Any person who fails to install or maintain the required structural BMP in accordance with this chapter, shall be subject to a civil penalty of not more than \$500. No penalties shall be assessed until the person alleged to be in violation has been notified of the violation by registered or certified mail, return receipt requested, or other means which are reasonably calculated to give actual notice. The notice shall describe the violation with reasonable particularity, specify a reasonable time period within which the violation must be corrected, and warn that failure to correct the violation within the time period will result in the assessment of a civil penalty or other enforcement action. Each day that the violation continues shall constitute a separate violation. If the violator files an appeal, enforcement of civil penalties will

pause during the appeal.

Section 10.610. Appeals and Variances.

B. A petition for a local watershed variance, as defined in this part, shall comply with all the procedures and standards of Chapter 5, Appeals and Variances, of these regulations. The Board of Adjustment shall have the authority to grant or to deny a local watershed variance based upon § 5.108, "Standards for granting a variance". Any appeal of the Board's decision shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e)~~. 160D-406(k).

C. 2. The Board of Adjustment shall have the authority to grant or deny a minor watershed variance based upon § 5.108 "Standards for granting a variance". Any appeal of the Board's decision shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e)~~. 160D-406(k).

3. b. If the Board of Adjustment makes a decision to deny the major variance, then the record of the Board's hearing, findings, and conclusions shall not be forwarded to the North Carolina Environmental Management Commission. Any appeal of the Board's denial of a major watershed variance shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e)~~. 160D-406(k).

PART 7 LOWER LAKE WYLIE WATERSHED OVERLAY

Section 10.711. Appeals and Variances.

B. A petition for a local watershed variance, as defined in this part, shall comply with all the procedures and standards of Chapter 5, Appeals and Variances, of these regulations. The Board of Adjustment shall have the authority to grant or to deny a local watershed variance based upon § 5.108, "Standards for granting a variance". Any appeal of the Board's decision shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e)~~. 160D-406(k).

C. 2. The Board of Adjustment shall have the authority to grant or deny a minor watershed variance based upon § 5.108 "Standards for granting a variance". Any appeal of the Board's decision shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e)~~. 160D-406(k).

3. b. If the Board of Adjustment makes a decision to deny the major variance, then the record of the Board's hearing, findings, and conclusions shall not be forwarded to the North Carolina Environmental Management Commission. Any appeal of the Board's denial of a major watershed variance shall be pursuant to Chapter 5 and G.S. § ~~160A-388(e)~~. 160D-406(k).

CHAPTER 12 DEVELOPMENTAL STANDARDS OF GENERAL APPLICABILITY

PART 1 SUPPLEMENTAL DEVELOPMENT STANDARDS

Section 12.103. Requirements for lots along thoroughfares.

(4) An affected property owner shall have the right to appeal transitional yard or setback requirements to the Board of Adjustment for variance or modification as they apply to the particular piece of property. The Board of Adjustment may vary or modify these requirements upon a showing that:

- (a) The peculiar nature of the property results in practical difficulties or unnecessary hardships that impede carrying out the strict letter of the requirement;
- (b) The property will not yield a reasonable return or cannot be put to reasonable use unless relief is granted; and
- (c) Balancing the public interest in enforcing the setback requirements and the interest of the owner, the grant of relief is required by considerations of justice and equity.

In granting relief, the Board of Adjustment may impose reasonable and appropriate conditions and safeguards to protect the interest of neighboring properties. The Board of Adjustment's decision shall be subject to review by the superior court by proceedings in the nature of certiorari all in accordance with G.S. Sec. ~~160A-388(e)~~ 160D-1402 and 160D-406(k).

PART 5 SPECIAL REQUIREMENT FOR CERTAIN USES

Section 12.509. Public utility transmission and distribution lines.

- (1) All electricity, telephone, CATV, and other utility distribution lines, which deliver service to the end user from a transmission line providing service to an area larger than the individual parcel or project area in developing or redeveloping areas, shall be installed underground in all districts, except the Research, Institutional and BP districts, unless terrain, subsurface or surface obstructions inhibit installation. ~~This provision does not apply to the Research, Institutional and BP districts., or if the following criteria are met:~~

- (a) The power liens existed above ground at the time of first approval of a plat or development plan by the local government, whether or not the power lines are subsequently relocated during construction of the subdivision or development plan.
- (b) The power lines are located outside the boundaries of the parcel of land that contains the subdivision or property covered by the development plan.

PART 6 STORMWATER DRAINAGE

Section 12.603. Standards for plan approval.

The following standards shall be met for approval of a storm water drainage plan:

- (1) The City Engineer shall review the drainage plan for compliance with the standards contained in the current edition of the Charlotte-Land Development Standards Manual, the Charlotte-Mecklenburg Storm Water Design Manual, which is to be adopted in its entirety ~~pursuant to G.S. 160a-76~~, and all other relevant and appropriate standards established by the Engineering Department.

CHAPTER 13 SIGNS

13.4 Sign Permit

B. Approval Procedure

- 1. Upon the filing of an application for a sign permit made by the property owner, a lessee or person holding an option or contract to purchase or lease the property, or an authorized agent of the property owner, the Zoning Administrator or their designee shall examine the plans and specifications within 15 business days. If deemed necessary, they may inspect the premises where the sign will be installed.
- 2. If an application for a proposed sign permit is complete and complies with all the requirements of these regulations and other applicable codes, including but not limited to Historic District Commission Design Guidelines, the Zoning Administrator or their

designee a permit shall be issued issue a sign permit in writing to the applicant. The sign permit shall be issued in print or electronic form. Any permit issued exclusively in electronic form shall be protected from further editing once issued. The permit shall be delivered by personal delivery, electronic mail, or by first-class mail, to the applicant and the property owner, if different from the applicant. The permit shall be delivered to the applicant's address provided on the application. If the applicant is different from the property owner, a written notice of the sign permit shall be delivered to the last address listed for the property owner on the county tax abstract.

If the sign permit is denied, the Zoning Administrator or designee shall deliver a written notice of the decision to the applicant at the address on the application, and to the property owner, if different from the applicant. The written notice shall be provided by personal delivery, electronic mail, or first-class mail, and shall be delivered to the applicant's address provided on the application. If the applicant is different from the property owner, the notice shall be delivered to the last address listed for the property owner on the county tax abstract.

An appeal of the decision shall be made to the Zoning Board of Adjustment and shall be properly filed within 30 days from receipt of the written notice of the decision. If notice is given by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States Post Office.

13.10 Signs Requiring Permits

L. Sign Permit Procedures

All sign permit decisions shall be accordance with the procedures of Section 13.4.B.

13.11 Outdoor Advertising Signs

E. Outdoor Advertising Sign Permit Procedures

All outdoor advertising sign permit decisions shall be in accordance with the procedures of Section 13.4.B.

13.12 Special Sign Regulations

All special sign permit decisions shall be in accordance with the procedures of

Section 13.4.B.

5. In approving or disapproving the Planned Development Flexibility Option, the Planning Design, & Development Director shall deliver written notice of the decision, in print or electronic form to the applicant and property owner, if different from the applicant by personal delivery, electronic mail, or by first-class mail, If the request is not approved, the reasons shall be stated in the notice of the decision. Any notice of decision issued exclusively in electronic form shall be protected from further editing once issued.

The notice shall be delivered to the applicant at the address provided in the application, and to the property owner, if different from the applicant, at the last address listed for the owner of the property on the county tax abstract.

2. Converting a Monument Sign to a Pole Sign

c. An appeal of the decision to the Board of Adjustment shall be properly filed within 30 days from receipt of the written notice of the decision. If notice is given by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States Post Office.

4. Approval and New Sign Permit Required

b. In approving or disapproving the application for relocation, conversion or modification of the detached sign, the Planning Director or designee shall deliver written notice of the decision, in print or electronic form to the applicant and property owner, if different from the applicant by personal delivery, electronic mail, or by first-class mail.

An appeal of the decision to the Zoning Board of Adjustment shall be properly filed within 30 days from receipt of the written notice of the decision. If notice is given by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States Post Office.

c. If the application is approved a new sign permit is required for each sign.

D. Landmark and Historic Signs

1. Designation Procedure

a. In approving or disapproving a landmark or historic sign application, the Zoning Administrator or their designee shall state the reasons in writing deliver written notice

of the decision, in print or electronic form to the property owner by personal delivery, electronic mail, or by first-class mail. The notice shall be delivered to the address of the property owner on the application.

An appeal of the decision to the Zoning Board of Adjustment shall be properly filed within 30 days of the date of the decision as shown on the face of the decision. from receipt of the written notice of the decision. If notice is given by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States Post Office.

e. An appeal of the decision to the Zoning Board of Adjustment shall be properly filed within 30 days of the date of the decision as shown on the face of the decision. from receipt of the written notice of the decision. If notice is given by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States Post Office.

13.15 Sign Enforcement

B. Notices of Violations and Citations

If, through inspection, it is determined that a person has failed to comply with the provisions of these regulations, the Zoning Administrator or their designee shall issue to the violator/permit holder either (1) a written Warning Citation for violations associated with, but not limited to, temporary type signs such as portable signs, banners, and feather flags or (2) a written Notice of Violation for violations associated with permanent type signs.

For violations, a written notice of violation shall be sent to the violator/permit holder and to the property owner, if the property owner is not the holder of the permit. Notices of violation shall be provided by personal delivery, electronic delivery, or first-class mail and may be provided by similar means to the occupant of the property or the person undertaking the work or activity. The Notice of Violation may be posted on the property. The person providing the notice of violation shall certify to the City that the notice was provided.

A notice of violation may be appealed to the board of adjustment within 30 days of receipt. If the notice of violation is delivered by first-class mail, the notice shall be deemed received on the third business day following deposit of the notice for mailing with the United States Postal Service.

CHAPTER 15 TRANSIT ORIENTED DEVELOPMENT DISTRICTS

15.8.4 Uses

9. Utility

c. **Utility Transmission and Distribution Lines.** For new construction, service from utility distribution lines serving the site, which deliver service to the end user from a transmission line providing service to an area larger than the individual site, shall be installed underground unless terrain, subsurface, or surface obstructions inhibit installation., **or if the following criteria are met:**

- i. The power lines existed above ground at the time of first approval of a plat or development plan by the local government, whether or not the power lines are subsequently relocated during construction of the subdivision or development plan.
- ii. The power lines are located outside the boundaries of the parcel of land that contains the subdivision or property covered by the development plan.





Agenda Date: 5/17/2021

Agenda #: 23. File #: 15-15763 Type: Zoning Hearing

Rezoning Petition: 2021-109 by Charlotte Planning, Design, & Development

This Text Amendment proposes to update the Subdivision Ordinance to bring it into compliance with new North Carolina General Statute legislation (Chapter 160D) related to land use effective 7-1-21. This text amendment 1) updates N.C.G.S. references to align with new Chapter 160D legislation; 2) adds conflict of interest standards for boards, commissions, and administrative staff; 3) adds a requirement for written notices of decisions on preliminary plans and final plats, to be provided to the applicant and the property owner, if different; 4) modifies the performance guarantee regulations; 5) adds requirements for inspectors to present proper credentials prior to inspections, and that proper consent must be given to inspect areas not open to the public or an appropriate inspection warrant must be secured; 6) adds and modifies definitions, and 7) adds text that notifications of decisions sent by first-class mail are deemed received on the third business day for the purposes of filing an appeal.

Attachments:

Pre-Hearing Staff Analysis
Text Amendment

| | |
|-----------------------------|---|
| REQUEST | Text amendment to The Charlotte Subdivision Ordinance, Sections 20-2, 20-6, 20-7A, 20-9, 20-10, 20-17, 20-20, 20-24, 20-58, 20-59, 20-86, 20-87, 20-88, 20-93, 20-94, 20-97, and Table of Contents. |
| SUMMARY OF PETITION | The text amendment proposes to update the Charlotte Subdivision Ordinance to bring it into compliance with new North Carolina General Statute legislation (Chapter 160D) related to land use. |
| PETITIONER | Charlotte Planning, Design & Development |
| AGENT/REPRESENTATIVE | Charlotte Planning, Design & Development |
| COMMUNITY MEETING | Meeting is not required. |

| | |
|---------------------------------|--|
| STAFF RECOMMENDATION | <p>Staff recommends approval of this petition.</p> <p><u>Plan Consistency</u> The text amendment is consistent with the 2019 and 2020 North Carolina General Statutes Chapter 160D.</p> <p><u>Rationale for Recommendation</u></p> <ul style="list-style-type: none">• The text amendment updates the Subdivision Ordinance to align with new N.C.G.S. Chapter 160D legislation;• The text amendment updates the processes for approvals and decisions, including written notices of decisions to both the applicant and the property owner;• The text amendment adds new conflict of interest standards for boards and administrative staff; and• Allows appeals to be initiated by an incorporated or unincorporated association if at least one of the members of the association has standing. |
|---------------------------------|--|

PLANNING STAFF REVIEW

- **Background**
 - In 2019 and 2020, the North Carolina General Assembly adopted new land use legislation consolidating previous city enabling statutes (Article 19 of Chapter 160A) and county enabling statutes (Article 18 of Chapter 153A) and into a new Chapter 160D. The intent of the consolidation is to have a uniform set of statutes applicable to cities and counties and common to all development regulations. This is the first major recodification and modernization of city and county development regulations since 1905.
 - The Charlotte Subdivision Ordinance must be updated to align with N.C.G.S Chapter 160D, and take effect no later than July 1, 2021.
 - This text amendment updates the Charlotte Subdivision Ordinance to align zoning regulations and processes related to land use to meet this deadline.
- **Proposed Request Details**

The text amendment contains the following provisions:

General

 - Updates North Carolina General Statute references to align with the new N.C.G.S Chapter 160D references.

Section 20-6

 - Adds new definitions for "performance guarantee" "minor-limited subdivision", per legislation.
 - Modifies the definition for "subdivision".

Section 20-7A (new)

- Adds new conflict of interest standards for boards and commissions, and administrative staff.

Section 20-9

- Adds a requirement that Planning Commission members shall take an oath of office before starting their duties.

Section 20-10

- Adds a requirement that Zoning Board of Adjustment members shall take an oath of office before starting their duties.

Section 20-17

- Requires all development approvals and decisions for preliminary subdivision plans and final subdivision plats to be written and provided to the applicant and property owner, if different. Disapproval decisions shall include the reasons for the disapproval.
- Adds a new requirement for appeals of decisions that are sent by first-class mail to be deemed received on the third business day following deposit of the notice for mailing with the U.S. Post Office.

Section 20-20

- Requires development approvals and decisions for planned development preliminary plans and final plats to be written and provided to the applicant and property owner, if different. This includes disapproval decisions with the reasons provided for the disapproval.

Section 20-24

- Requires the Development Review Board to deliver written notices of decisions to the applicant and property owner, if different. Disapproval decisions shall include the reasons for the disapproval.
- Adds a new requirement that appeals of decisions that are sent by first-class mail to be deemed received on the third business day following deposit of the notice for mailing with the U.S. Post Office.

Section 20-58

- Modifies the Section title to read, "Modification of requirements; performance guarantees".
- Adds details requiring performance guarantees not to exceed 125% of the reasonably estimated cost of completion.
- Requires performance guarantees to initially be for one year, unless the scope of work necessitates a longer period.
- Modifies the options a developer has to allow the posting of one performance guarantee in lieu of multiple bonds, letters of credit, or other equivalent security.
- Requires staff to provide written acknowledgement to the developer when the improvements have been completed and authorize the release or return of the performance guarantees.

Section 20-59

- Requires inspections to be undertaken during reasonable hours, upon presentation of proper credentials. Consent must be provided to inspect areas not open to the public, or an appropriate inspection warrant must be secured.

Section 20-87

- Allows appeals to be initiated by an incorporated or unincorporated association if at least one of the members of the association has standing.

Section 20-88

- Adds a new requirement that appeals of decisions that are sent by first-class mail shall be deemed received on the third business day following deposit of the notice for mailing with the U.S. Post Office.
- Requires that civil penalties are stayed during the appeal process.

Section 20-93

- Requires appeals and variance recommendations from the planning director to the planning commission to be delivered to the appellant or petitioner, at the same time prior to the public hearing.

Section 20-94

- Requires appeals and variance materials to be transmitted to the planning commission and to the appellant or applicant and landowner, if not the appellant or applicant if materials are provided prior to the public hearing.
- Requires the official who made the administrative decision being appealed to be present at the evidentiary public hearing as a witness.

Section 20-97

- Updates how the 30-day time period for appeals of the planning commission's or hearing committee's decision by the superior court is counted to be from receipt of a written notice of the decision.

- **Public Plans and Policies**
 - The North Carolina General Statute legislation requires the Charlotte Subdivision Ordinance to become compliant with N.C.G.S Chapter 160D regulations by July 1, 2021.
- **TRANSPORTATION SUMMARY**
 - No comments submitted.

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Department of Solid Waste Services:** No outstanding issues.
- **Charlotte Fire Department:** No outstanding issues.
- **Charlotte-Mecklenburg Schools:** No comments submitted.
- **Charlotte Water:** No comments submitted.
- **City Arborist:** No comments submitted.
- **Erosion Control:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** No comments submitted.
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** No outstanding issues.
- **Urban Forestry:** No outstanding issues.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Sandra Montgomery (704) 336-5722

2021-109 TEXT AMENDMENT SUMMARY

CHARLOTTE SUBDIVISION ORDINANCE

05/02/21

This document summarizes the changes proposed to the Charlotte Subdivision Ordinance through petition 2021-109. Only the sections being revised are shown in the summary. Text to be added is in red and underlined. Text to be deleted is in red and struck through. The full ordinance, with the changes shown in the ordinance, can be found on the webpage for [rezoning petition 2021-109](#) on the Charlotte Planning, Design & Development website.

ARTICLE 1. IN GENERAL

Sec. 20-2. - Purpose.

This chapter is adopted pursuant to the authority conferred by G.S. ~~160A-371~~ 160D-801 et seq., the Charter, and certain special legislation for the city and the county (ch. 203, Sess. Laws 1961) and for the purpose of promoting the orderly development of the city and county and for the purpose of coordinating streets within subdivisions with existing or planned streets or with public facilities; to secure adequate rights-of-way or easements for street or utility purposes; to secure adequate spaces for recreation and school sites; to provide for the distribution of population and traffic in a manner which shall avoid congestion and overcrowding; to protect and enhance environmental quality; and to create conditions essential to health, safety, convenience and the general welfare.

Sec. 20-6. - Definitions.

(Definitions not listed remain unchanged)

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Performance guarantee means any of the following forms of guarantee: a surety bond issued by any company authorized to do business in this State; a letter of credit issued by any financial institution licensed to do business in this State; or other form of guarantee that provides equivalent security to a surety bond or letter or credit.

Subdivision will include all divisions of a tract or parcel of land into two or more lots, building sites, or other divisions for the purpose, whether immediate or future, of sale, or building development of any type, including both residential and nonresidential multiple building site and multi-site projects even if there is no division of the underlying land into separate parcels which is to be recorded with the register of deeds and also includes

all divisions of land involving the dedication of a new street or a new street right-of-way or a change in existing streets; provided, however, that the following will not be included within this definition nor be subject to the requirements of this chapter:

- (1) The combination or recombination of portions of parcels created and recorded prior to January 1, 1988, or portions of lots platted in compliance with this ordinance after January 1, 1988, where the total number of parcels or lots is not increased and the resultant parcels are equal to the standards of the zoning ordinance.
- (2) The division of land into parcels greater than ~~five~~ ten acres where no street right-of-way dedication is involved.
- (3) The creation of strips of land for the widening or opening of streets or the location of public utility rights-of-way.
- (4) The division of a tract in single ownership whose entire area is no greater than two acres into not more than three lots, where no street right-of-way dedication is involved and where the resultant lots are equal to or exceed the standards of the appropriate zoning classification.
- (5) The division of land into plots or lots for use as a cemetery.
- (6) Creation of a separate lot or building site by a less than fee simple instrument, such as a ground lease, when the property interest created is divided from the original parcel for ten years or less, including options to renew.
- (7) The lease of space or other area within a building owned by the landlord.
- (8) Easements for the purposes of utilities, driveways, parking, footpaths, trails or other similar purposes.
- (9) The division of a tract or parcel into separate tracts or parcels, or the creation of interests in lots or parcels, by means of:
 - a. A deed of trust, mortgage, or similar security interest solely for the purpose of securing any bona fide obligation (including transfers of such parcels or tracts pursuant to foreclosure or deeds in lieu of foreclosure), and
 - b. Releases from the liens and operation of such deeds of trust, mortgages, or similar security interests.
- (10) Proceedings to partition interests in lots or parcels pursuant to G.S. ch. 46 (or any successor statute) resulting in the division of a lot or parcel into two or more lots or parcels except where the partition proceeding is brought to circumvent the provisions of this chapter.
- (11) Divisions of a tract into parcels in accordance with the terms of a probated will or in accordance with intestate succession under Chapter 29 of the General Statutes.
- (12) Transfers of tracts or parcels by inheritance, to settle an estate, or bona fide gift.
- (13) Condemnation or deed in lieu of condemnation, by either a public or private condemnor; provided, however, that the condemnor must comply with the

requirements of this chapter as to the property acquired, either prior to the commencement of any development of the property acquired, or prior to the issuance of any building permit on the property acquired, or within six months following the date of acquisition, whichever date first occurs.

Subdivision, minor-limited is the division of a tract or parcel of land in single ownership if all of the following criteria are met, which may require only a plat for recordation:

- (1) The tract or parcel of land to be divided is not exempted under the subdivision definition (2) in this chapter.
- (2) No part of the tract or parcel to be divided has been divided under this subsection in the 10 years prior to division.
- (3) The entire area of the tract or parcel to be divided is greater than 5 acres.
- (4) After division, no more than three lots result from the division.
- (5) After division, all resultant lots comply with all the following:
 - a. All lot dimension size requirements of the applicable land-use regulations, if any.
 - b. The use of the lots is in conformity with the applicable zoning requirements, if any.
 - c. A permanent means of ingress and egress is recorded for each lot.

Sec. 20-7A. – Conflicts of Interest

For the purposes of this ordinance, the following conflicts of interest standards shall apply:

- (1) Boards and Commissions. – Members of appointed boards and commissions (Charlotte-Mecklenburg Planning Commission, Design Review Board, and the Alternative Compliance Review Board) shall not vote on any advisory or quasi-judicial decision regarding a development regulation adopted pursuant to this ordinance where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (2) Administrative Staff. – No staff member shall make a final decision on an administrative decision required by this Chapter if the outcome of that decision would have a direct, substantial, and readily identifiable financial impact on the staff member or if the applicant or other person subject to that decision is a person with whom the staff member has a close familial, business, or other associational relationship. If a staff member has a conflict of interest under this section, the decision shall be assigned to the supervisor of the staff person or such other staff person as may be designated by the development regulation or other ordinance. No staff member shall be financially interested or employed by a business that is financially interested in a development subject to regulation under this ordinance unless the staff member is the owner of the land or building involved. No staff member or other individual or an employee of a company contracting with a local government to provide staff support shall engage in any work that is inconsistent with his or her duties or with the interest of the local government, as determined by the local government.

- (3) Quasi-Judicial Decisions. – A member of any board exercising quasi-judicial functions pursuant to this Chapter shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.
- (4) Resolution of Objection. – If an objection is raised to a board member's participation at or prior to the hearing or vote on a particular matter and that member does not recuse himself or herself, the remaining members of the board shall by majority vote rule on the objection.
- (5) Familial Relationship. – For purposes of this section, a "close familial relationship" means a spouse, parent, child, brother, sister, grandparent, or grandchild. The term includes the step, half, and in-law relationships.

Sec. 20-9. - Planning commission.

(Subsection listings not shown remain unchanged)

- (a) In addition to any authority granted to the Charlotte-Mecklenburg Planning Commission (hereinafter "planning commission) by other ordinances of the city or Mecklenburg County, and in accordance with the provisions of the interlocal agreement regarding the structure and responsibilities of the planning commission, the planning commission will have the following powers and duties to be carried out in accordance with these regulations.
 - (1) To hear appeals filed regarding the action of the planning staff in the approval or disapproval of any subdivision proposed under these regulations.
 - (2) To hear and decide requests for variances from the standards of this chapter in accordance with the provisions of article III. The planning commission may appoint the zoning committee to serve as the hearing committee to hear and decide requests for variances.
 - (3) To hear and decide appeals from the interpretation of any provisions of this ordinance from the planning staff. The planning commission may appoint the zoning committee to serve as the hearing committee to hear and decide appeals.
- (b) In all of these matters, the planning commission, or the hearing committee, may approve the request, deny the request, or approve the request with conditions relating to the intent and standards of this chapter.
- (c) Each commission member shall take an oath of office before starting their duties.

(Code 1985, § 20-11; Ord. No. 2960, § 2, 5-16-2005)

Sec. 20-10. – Development Review Board.

(Subsection listings not shown remain unchanged)

- (a) A Development Review Board is hereby established to hear and decide requests for alternative compliance with the standards of this chapter. The board shall be composed of nine members and three alternates who shall be appointed according to the following disciplines (the determination that an appointee meets the relevant discipline shall be made by the appointing authority whose determination shall be conclusive):

Architect (City Council)

Civil Engineer (Mayor)

Landscape Architect

(Mayor)

Bicycle Advocate (Mayor)

Planning Commissioner (City Council)

Public Health Professional (City

Council) Real Estate Attorney (City

Council)

Real Estate Development Industry Representative (City Council)

Transportation Planner or Urban Planner (City Council)

Architect – Alternate (Mayor)

Civil Engineer – Alternate (City Council)

Landscape Architect – Alternate (City Council)

- (b) The terms of office shall be for three (3) years with no member serving more than two consecutive full terms. The terms of one-third of the Board shall expire each year. If a vacancy occurs, the original appointing authority shall appoint a person to serve for the unexpired term of the vacant position.
- (c) Five voting members shall constitute a quorum. Members are required to attend all business meetings and hearings in accordance with the attendance policies promulgated by the City Council. Vacancies resulting from a member's failure to attend the required number of meetings shall be filled as provided in this section.
- (d) Members shall be subject to removal from the Board with or without cause by the appointing authority.
- (e) Each commission member shall take an oath of office before starting their duties

Sec. 20-17. - Procedures for approval.

(Subsection listings not shown remain unchanged)

- (a) Preliminary plan. A preliminary plan of the proposed subdivision, developed in accordance with the specifications set forth in section 20-16, must be submitted to the planning staff. The plan must be accompanied by an application in duplicate, signed by the owner and/or his or her duly authorized agent for approval of the plans, on application forms to be furnished by the planning staff. At the time of submission, the applicant will be advised as to the number of copies of the plan and related data required in section 20-16 that must be submitted with the application.

- (b) Time limits. Time limits for reviewing complete applications are as follows:

| Action | Staff Time |
|--|------------|
| Initial review of preliminary plan—red line drawings | 30 days |
| Review of plans with corrections and/or changes | 20 days |
| Approval of completed and correct plan | 10 days |

The time limits do not apply to plans for which no sketch plan has been prepared and submitted to the planning staff or to plans which contain any proposed school, park, greenway or other public facility for which reservation is required. The applicant may consent to an extension of any of the time limits in this subsection. Should the staff fail to respond within the time limits set out, the application will be considered to be denied, and the applicant may appeal the denial to the planning commission. ~~If the application is denied by the planning staff, the staff will furnish a written notice of the denial and the reasons for the denial upon request of the applicant.~~

- (c) Waiver. The required preliminary plan may be waived by the planning staff for certain subdivisions, including metes and bounds subdivision. Such applications will

be designated "minor subdivisions," provided:

- (1) Such land abuts a street of required width and is so situated that no new streets are proposed, and no improvements are required to be installed by the subdivider according to this chapter.
- (2) A plat of the tract being subdivided, accompanied by two applications signed by the owner/developer and/or his or her duly authorized agent, has been filed with the planning staff.
- (3) The subdivider may be required to submit topographic information to determine flood elevations whenever the property proposed to be subdivided or resubdivided is traversed by or adjacent to a known watercourse. However, a final plat must be prepared and recorded as provided in section 20-18.

- (4) The required preliminary plan may also be waived by the planning staff for limited subdivisions and/or those subdivisions which do not involve the dedication of a new street.
- (d) Final plats. Upon tentative approval of the preliminary subdivision plan by the planning staff, the subdivider may proceed to comply with the other requirements of this chapter and the preparation of the final subdivision plat. The final plat may include all or only a portion of the subdivision as proposed and approved on the preliminary subdivision plan, provided that all required improvements to any existing or new street shown on the preliminary plan within the boundaries of the final plat have been provided for or been assured by the posting of a surety as provided for in section 20-58 prior to any final plat approval. The final subdivision plat must be developed in accordance with the specifications set forth in section 20-18. When the final plat is submitted to the planning staff for approval, it must be accompanied by an application in duplicate, signed by the owner and/or his or her duly authorized agent for final plat approval, on an application form to be supplied by the planning staff. The official plat for recording, together with a sufficient number of copies for distribution, must be presented for approval. The planning staff will approve final plats which comply with the requirements of this chapter within 30 days after complete submission.
- (e) Decisions for preliminary subdivision plan and final subdivision plat.
- (i.) In approving a preliminary subdivision plan or final subdivision plat, the planning staff shall deliver a written notice of the decision, in print or electronic form, by personal delivery, electronic mail, or by first-class mail to the applicant and property owner, if different from the applicant. Any approval issued exclusively in electronic form shall be protected from further editing once issued. The written notice shall be delivered to the applicant's address provided in the application, and to the last address listed for the property owner on the county tax abstract, if the applicant is not the property owner.
- (ii.) Disapproval. If the planning staff disapproves a preliminary plan or final plat of a subdivision, ~~the grounds~~ reasons for such disapproval will be stated in ~~writing~~ a written notice of the decision delivered to the applicant and property owner, if different from the applicant, by personal delivery, electronic mail, or by first-class mail. The written notice shall be delivered to the applicant's address provided in the application, and to the last address listed for the property owner on the county tax abstract, if the applicant is not the property owner.

After such disapproval, an appeal from the decisions of the planning staff may be taken to the planning commission, in accordance with article III of this chapter, and shall be properly filed within 30 days from receipt of the written notice of the decision. If notice is provided by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States Post Office. The planning

commission may approve, disapprove in whole or in part, or otherwise modify the action of the planning staff. A final plat of a subdivision approved by the planning commission upon appeal from the decision of the planning staff will be eligible for recording by the register of deeds of the county.

- (f) Effect of approval of preliminary plan. A preliminary plan approved under this chapter will be valid for a period of three years from the date of approval. If no work on the site in furtherance of the plan has commenced within the three-year period, the preliminary plan approval will become null and void, and a new application will be required to develop the site. If work on the site in furtherance of the plan has commenced, that involves any utility installations or street improvements except grading, the plan will remain valid and in force, and the subdivision may be completed in accordance with the approved plan.
- (g) Release of grading permit. Preliminary plan approval is required for the issuance of a grading permit for any grading work on the site for the installation of any improvements in furtherance of the development. The release of the grading permit may be authorized by the planning staff prior to the approval of the preliminary plan, if the matters staying the approval are not related to nor will have an effect on the need for grading on the site. Once the preliminary plan is approved, further approvals under this subsection are not required for granting permits for individual sites within the development.

Sec. 20-20. - Planned developments.

(Subsection listings not shown remain unchanged)

- (a) The requirements of this section will apply for the preparation, submission and approval of preliminary site plans for planned developments involving one-family attached dwellings and planned multifamily developments.
- (b) A pre-preliminary site plan conference will be arranged by the developer with designated members of the planning staff prior to the submission of a preliminary site plan for a planned development.
- (c) The developer must submit to the planning staff a preliminary site plan and supplemental documents for review and approval. The preliminary site plan must be prepared in accordance with the requirements of section 20-16 and must include the following additional information:
 - (1) The use, approximate height, bulk and location of all buildings and structures other than one-family detached and semidetached dwellings, except that one-family detached dwellings using a zero side yard shall be shown.
 - (2) All proposed land use and dwelling unit densities.
 - (3) For plans which call for development over a period of years, a schedule showing the time within which application for final approval of all parts of the development are intended to be filed.

- (4) The proposed location, use, improvements, ownership and manner of maintenance of common open space areas.
- (5) Proposed off-street parking and circulation plan showing the location and arrangement of parking spaces and any driveways for ingress and egress to and from adjacent streets and highways.
- (d) The planning staff action may be approval, requests for revisions, or denial of the preliminary site plan.

(1) In approving a preliminary site plan, or requesting revisions for a planned development, the planning staff shall deliver a written notice of the decision, in print or electronic form, to the developer and property owner, if different from the developer, by personal delivery, electronic mail, or by first-class mail. Any approval issued exclusively in electronic form shall be protected from further editing once issued. The written notice shall be delivered to the developer's address provided in the application, and to the last address listed for the property owner on the county tax abstract, if the developer is not the property owner.

(+2) If the planning staff disapproves a preliminary site plan for a planned development, the applicant will be notified of the ~~grounds~~ reasons for such disapproval in a written notice of decision delivered to the developer and property owner, if different from the developer, by personal delivery, electronic mail, or by first-class mail. The written notice shall be delivered to the developer's address provided in the application, and to the last address listed for the property owner on the county tax abstract, if the developer is not the property owner.

After such disapproval, an appeal from the decision of the staff may be taken to the planning commission and shall be properly filed within 30 days from receipt of the written notice of the decision. If notice is given by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States Post Office. The planning commission may disapprove in whole or in part or otherwise modify the action of the planning staff.

- (23) The final plat for planned developments, involving one-family attached dwellings and planned multifamily developments shall be prepared in accordance with the requirements of section 20-18 and shall contain the following additional information:
- a. The use, bulk, and location of all buildings and structures other than one family detached and semidetached dwellings.
 - b. All land uses.
 - c. The location, use, improvements, ownership and manner of maintenance of all common areas.

Written notice of the decision on a final plat for planned development shall be sent to the developer and to the property owner, if different from the developer. The written decision may be provided in print or electronic form and shall be delivered by personal delivery, electronic mail, or by first-class mail. Any approval issued exclusively in electronic form shall be protected from further editing once issued. If the final plat is not approved, the reasons shall be provided in the notice of decision. The notice shall be delivered to the developer at the address provided in the final plat application, and to the last address listed for the property owner on the county tax abstract, if the developer is not the property owner.

- (e) The planning staff will review the preliminary site plan to ensure conformance with the requirements of the zoning ordinance in appendix A to this Code and with this chapter. (Code 1985, § 20-20)

Sec. 20-24 Alternative Compliance for Street Design

(Subsection listings not shown remain unchanged)

- (1) Purpose and Intent. It is the purpose of this section to provide for the consideration of alternative street designs which differ from the conventional design standards outlined in Sec. 20-22 and 20-23 of this article but which are based upon sound engineering, transportation, and urban design practice. Alternative street design means alternative designs for physical improvements such as street cross-sections, street network, and street block design.
- (2) Authority. The Development Review Board will have the authority to hear and decide applications for alternative compliance.
- (3) Initiation. An application for alternative compliance may be initiated only by the owner of the subject property, an agent authorized in writing to act on the owner's behalf, or a person having written contractual interest in the affected property.
 - (a) An applicant requesting alternative compliance shall schedule a pre-application conference with staff to discuss the procedures, standards, and regulations.
 - (b) An application, in a form prescribed by the Planning Director, must be filed with the planning department accompanied by a nonrefundable filing fee as established by city council. The application shall include an explanation of why the development proposal is not allowed by the ordinance standards.
- (4) Determination of completeness.
 - (a) Within ten days of receiving an application for alternative compliance, the Planning Director will determine whether the application is complete. If the Planning Director determines that the application is not complete, he or she will notify the applicant or specifying the application's deficiencies. The planning director will take no further action on the application until the deficiencies are remedied. If the planning director fails to notify the applicant,

the application will be deemed complete. If the application is deemed complete, the planning director will schedule the application for consideration at a hearing before the Development Review Board within 30 days.

- (b) A determination of completeness will not constitute a determination of compliance with the substantive requirements of these regulations but will only allow review of the application to proceed under this section. In the event that the application is automatically deemed complete due to the failure of the planning director to notify the applicant of any deficiencies in the application, the deficiency of information may result in rejection of the application by the Development Review Board.
- (5) Staff review.
- (a) After receipt of a complete application for alternative compliance, the planning director will review the application and send a written recommendation to the Development Review Board setting forth whether the application for alternative compliance should be granted or denied and the reasons for such recommendation. In making such recommendation, the planning director may consult with other city and county agencies and may allow them to review the application for alternative compliance. The recommendation of the planning director will be submitted to the Development Review Board and mailed to the applicant at least five days prior to the scheduled public hearing.
- (6) Notice and hearing.
- (a) The Development Review Board will hold hearings on any application for alternative compliance which comes before it in accordance with rules adopted by it for such purpose.
 - (b) The planning staff will mail written notice of the time, place, and subject of the hearing to the person or persons filing the application, to the owners of the subject property, and to the owners of property which adjoins or is directly across a street or alley from the subject property at least 15 days prior to the hearing.
- (7) Action by the Development Review Board. The Development Review Board will grant or deny the application for alternative compliance. The board must state the reasons used to reach its decision.
- (a) If the application is approved by the Development Review Board, the administrator shall deliver a written notice of the decision, in print or electronic form, by personal delivery, electronic mail or by first-class mail to the applicant and property owner, if different from the applicant. Any approval issued exclusively in electronic form shall be protected from further editing once issued. The written notice shall be delivered to the applicant's address provided in the application, and to the last address listed for the property owner on the county tax abstract, if the applicant is not the property owner. A written copy of the notice of decision shall also be mailed to every

aggrieved party who has filed a written request for such copy with the planning director at the time of the hearing.

- (b) If the application is disapproved by the Development Review Board, the administrator shall notify the applicant of the reasons for such disapproval in a written notice of decision delivered to the applicant and property owner, if different from the applicant, by personal delivery, electronic mail, or by first-class mail. The written notice shall be delivered to the applicant's address provided in the application, and to the last address listed for the property owner on the county tax abstract, if the applicant is not the property owner. A written copy of the notice of decision shall also be mailed to every aggrieved party who has filed a written request for such copy with the planning director at the time of the hearing.
- (8) Approval criteria. Before granting approval of an application for alternative compliance, the Development Review Board must determine that:
 - (a) While the proposed alternative design does not strictly meet all of the standards of the Urban Street Design Guidelines it nevertheless satisfies their intent and is not an inferior improvement design.
 - (b) The proposed alternative design will have the same or higher level of service or adequacy as the standard required improvements. It is not the intent of the alternative compliance procedure to allow an inferior improvement design to the standards required by this chapter for the purpose of reducing cost.
 - (c) The departure from the standard is the minimum necessary, given the specific circumstances of the request.
 - (d) The proposed alternative design will not materially endanger the public health or safety if constructed where proposed and developed according to the plan as submitted and approved
- (9) Rehearing. The Development Review Board may refuse to hear an application for alternative compliance which is substantially similar to an application that has been previously denied.
- (10) Appeal from Development Review Board. Any appeal of a decision rendered by the Development Review Board under this section must be to the superior court by proceedings in the nature of certiorari. Any petition for review by the superior court must be properly filed with the clerk of superior court within 30 days from receipt of the written notice of decision. If notice is given by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States Post Office.~~after the decision of the Development Review Board is filed in the office of the planning director or after a written copy thereof is mailed to every aggrieved party who has filed a written request for such copy with the planning director at the time of the hearing, whichever is later.~~
- (11) Effect of grant of application for alternative compliance. After the approval of an application for alternative compliance, the applicant will be required to follow the

procedures for preliminary and final plat approval in order to proceed with development of the subject property. All decisions made by administrative officers under those procedures will comply with the alternative compliance to the regulations granted to the applicant by the Development Review Board or court.

ARTICLE II. REQUIRED IMPROVEMENTS

Sec. 20-58. - Modification of requirements; ~~bond~~ performance guarantees.

(Subsection listings not shown remain unchanged)

- (a) In subdivisions adjoining already established streets that have been accepted for maintenance by the city or the state department of transportation, the requirements of this article will apply as follows:
 - (1) Those requirements that would necessitate the general removal and reconstruction of established permanent pavements will not be applicable;
 - (2) Where the adjoining established street is a part of the city's or the state department of transportation's street system, the adjoining street must be improved in accordance with either the requirements of this article and the requirements of the city or the state department of transportation, whichever establishes the higher standard.
- (b) Plats for new lots fronting on already dedicated or established streets or roads that have not been accepted for maintenance by the city council or the state department of transportation, or which have been accepted for maintenance by the state department of transportation but have not been improved with a paved roadway, will be eligible for final approval when the requirements of this article have been complied with as closely as may reasonably be required considering the existing condition of the road, the extent of area to be platted and the cost of required improvements in relation to the comparative benefits to accrue to the subdivider and the other owners of property on both sides of the street or road.
- (c) Where the improvements required by this chapter have not been completed prior to the submission of the final subdivision plat for approval, the approval of the plat will be subject to the owner filing ~~a surety bond or an irrevocable letter of credit~~ performance guarantee with the engineering department, ~~in an amount to be determined by the city engineering department~~ The amount of the performance guarantee shall not exceed 125% of the reasonably estimated cost of completion at the time the performance guarantee is issued. The City, in consultation with other affected agencies, such as the department of environmental health, with ~~sureties~~ performance guarantees satisfactory to the city guaranteeing the installation of the required improvements allowing credit for improvements completed prior to the submission of the final plat, may determine the amount of the performance guarantee or use a cost estimate determined by the developer. The reasonably

estimated cost of completion shall include 100% of the cost for labor and materials necessary for completion of the required improvements. Where applicable, the costs shall be based on unit pricing. The additional 25% allowed under this section includes inflation and all costs of administration regardless of how such fees or charges are denominated. The duration of the performance guarantee shall initially be one year, unless the developer determines that the scope of work for the required improvements necessitates a longer duration. The amount of any extension of any performance guarantee shall be determined according to the procedures for determining the initial guarantee and shall not exceed 125% of the reasonably estimated cost of completion of the remaining incomplete improvements still outstanding at the time. Upon completion of the improvements and the submission of as-built drawings, as required by this chapter, written notice thereof must be given by the subdivider to the appropriate engineering department. The engineering department will arrange for an inspection of the improvements and, if found satisfactory, will, within 30 days of the date of the notice, provide written acknowledgement to the developer that the required improvements have been completed and authorize in writing the release or return of the ~~security~~ performance guarantees given, subject to the warranty requirement.

The developer shall have the option to post one type of a performance guarantee, in lieu of multiple bonds, letters of credit, or other equivalent security, for all matters related to the same project requiring performance guarantees. Performance guarantees associated with erosion control and stormwater control measures are not subject to the provisions of this section.

(Code 1985, § 20-44)

Sec. 20-59. - Inspection.

(Subsection listings not shown remain unchanged)

- (a) The city must be notified two days in advance of the work to be started in a subdivision so that an authorized representative of the city engineer or other responsible agency may be assigned to make any and all necessary inspections of the work performed.
- (b) The inspector must be allowed access to all parts of the work to ascertain whether or not the work as performed is in accordance with the specifications, and terms of approval. In exercising this power, staff are authorized to enter any premises within the jurisdiction of the local government at all reasonable hours for the purposes of inspection or other enforcement action, upon presentation of proper credentials; provided, however, that the appropriate consent has been given for inspection of areas not open to the public or that an appropriate inspection warrant has been secured.
- (c) No material may be placed nor any work performed except in the presence of the inspector without special permission of the appropriate agency. Such inspection,

however, does not relieve the contractor from any obligation to perform all of the work strictly in accordance with the specifications.

- (d) If any disputes arises as to the material furnished or the manner of performing the work, the inspector will have authority to reject materials or suspend work until the question or issue can be referred to and decided by the appropriate agency. The contractor must remove any work or material condemned as unsatisfactory by the inspector and must rebuild and replace the work or material to the standard required by the specifications, all at his or her own expense.

(Code 1985, § 20-45)

ARTICLE III. APPEALS AND VARIANCES

Sec. 20-87. - Initiation.

- (a) An appeal of a decision on a subdivision preliminary plan may be initiated by any person or incorporated or unincorporated association to which at least one of the members has standing per G.S. 160D-1402(c) is aggrieved or by any officer, department, board or bureau of the city or the county. However, only the applicant has the right to appeal from the disapproval of a final plat as required by section 20-18.
- (b) A petition for variance may be initiated only by the owner of the affected property, an agent authorized in writing to act on the owner's behalf, or a person having a written contractual interest in the affected property.

(Code 1985, § 20-57)

Sec. 20-88. - Filing of notice of appeal.

- (a) A notice of appeal in the form prescribed by the planning commission must be properly filed with the planning director within ~~ten~~ 30 days from receipt of the written notice of the decision. If the notice is given by first-class mail, the notice is deemed received on the third business day following deposit of the notice for mailing with the United States post Office. The notice filed with the planning director must be accompanied by a nonrefundable filing fee as established by the city council. Failure to timely file such notice and fee will constitute a waiver of any rights to appeal under this section.
- (b) The filing of such notice will require the officer whose action is appealed to transmit to the planning commission all administrative ~~papers~~ materials, records, and other information regarding the subject matter of the appeal.
- (c) Except as provided in this article, the filing of such notice shall stay any proceedings, including the issuance of civil penalties in furtherance of the contested action.

(Code 1985, § 20-58)

Sec. 20-93. - Staff review.

After receipt of a complete variance petition or notice of appeal from an action taken, the planning director will review the notice or petition and send a written recommendation to the planning commission, or the hearing committee, setting forth whether the appeal or variance should be granted or denied and the reasons for such recommendation. In making such recommendation, the planning director may consult with other city and county agencies and may allow them to review the notice of appeal or variance petition. The recommendation of the planning director will be submitted provided in written or electronic form to the planning commission and ~~mailed~~ to the appellant or petitioner, at the same time, at least five days prior to the scheduled public hearing.

(Code 1985, § 20-63; Ord. No. 2960, § 7, 5-16-2005)

Sec. 20-94. - Notice and hearing.

- (a) The planning commission, or the hearing committee, will hold quasi-judicial hearings on any appeal or variance petition which comes before it in accordance with rules adopted by it for such purpose.
- (b) As per G.S. ~~160A-388(a2)~~, 160D-406(b) notices of hearings shall be mailed by the administrator or planning staff to (1) the person or entity whose appeal, application or request is the subject of the hearing; (2) to the owner of the property that is the subject of the hearing if the owner did not initiate the hearing; and (3) to the owners of all parcels of land abutting the parcel of land that is the subject to the hearing, and to other persons entitled to receive notice.

In the absence of evidence to the contrary, the county tax listing shall be used to determine owners of property entitled to mailed notice. The notice must be deposited in the mail at least 10 days, but not more than 25 days, prior to the date of the hearing. Within that same period, the city shall also prominently post a notice of the hearing on the site that is the subject of the hearing or on an adjacent street or highway right-of-way.

(Code 1985, § 20-64; Ord. No. 2960, § 8, 5-16-2005)

- (c) The administrator or planning staff shall transmit to the planning commission all applications, administrative materials, records, and other information regarding the subject matter being considered. The administrative materials may be distributed in written or electronic form to the members of the commission prior to the hearing if at the same time they are distributed to the commission a copy is also provided to the appellant or applicant and to the landowner if that person is not the appellant or applicant. Objections to inclusion or exclusion of administrative materials may be made before or during the hearing. The planning commission chair shall rule on any

objections. Rulings on unresolved objections shall be made by the commission at the hearing. These rulings are also subject to judicial review pursuant to G.S. 160D-1402.

- (d) The official who made the decision or the person currently occupying that position, if the decision maker is no longer employed by the City shall be present at the evidentiary hearing as a witness.

Sec. 20-97. - Appeal from planning commission.

- (a) Every quasi-judicial decision of the planning commission, or the hearing committee, shall be subject to judicial review by the superior court by proceedings in the nature of certiorari pursuant to G.S. ~~160A-393~~ 160D-1403. Any petition for a review of the planning commission's, or hearing committee's decision in the nature of certiorari by the superior court must be filed with the clerk of superior court ~~by the later of (1) within~~ 30 days ~~after the decision is effective, or (2) 30 days after a from receipt of the~~ written ~~copy of the~~ notice of decision, is given in accordance with Section 20-95 of this ordinance. When first-class mail is used to deliver notice, three days shall be added to the time to file the petition.
- (b) If there is an appeal from the decision of the planning staff taken to the planning commission, or the hearing committee, then the person filing the appeal may not file a revised preliminary plan or revised final plat for the portion of the subject site affected by the appeal until the completion of the appeal, or any final judicial determination. The planning staff may approve a preliminary plan or final plat for that portion of the property not affected by the action of the appeal.

(Code 1985, § 20-67; Ord. No. 2960, §§ 11, 12, 5-16-2005)



Agenda Date: 5/17/2021

Agenda #: 24. File #: 15-15772 Type: Zoning Hearing

Rezoning Petition: 2021-113 by Charlotte Planning, Design, & Development - Text Amendment

Summary of Petition:

This Text Amendment proposes to update the Charlotte Tree Ordinance to bring it into compliance by July 1, 2021 with the requirements of North Carolina General Statute 160D. The text amendment 1) updates N.C.G.S. references to align with Chapter 160D legislation; 2) updates the processes and requirements for enforcement procedures; 3) updates the requirements for administrative decisions, evidentiary hearings and quasi-judicial procedures; 4) adds new vested rights and permit choice rules; and 5) adds conflict of interest standards for boards and administrative staff.

Attachments:

Pre-Hearing Staff Analysis
Text Amendment

| | |
|-----------------------------|--|
| REQUEST | Text amendment to the Charlotte Tree Ordinance, Sections 21-31, 21-32, 21-122, 21-124, and 21-126. |
| SUMMARY OF PETITION | The petition proposes to update the Charlotte Tree Ordinance to bring it into compliance with new North Carolina General Statute legislation (Chapter 160D) related to development by the July 1, 2021 deadline. |
| PETITIONER | Charlotte Planning, Design & Development |
| AGENT/REPRESENTATIVE | Charlotte Planning, Design & Development |
| COMMUNITY MEETING | Meeting is not required. |

| | |
|-----------------------------|---|
| STAFF RECOMMENDATION | <p>Staff recommends approval of this petition.</p> <p><u>Plan Consistency</u> The petition is consistent with 2019 North Carolina General Assembly legislation.</p> <p><u>Rationale for Recommendation</u></p> <ul style="list-style-type: none"> • The text amendment updates the Charlotte Tree Ordinance to align with new N.C.G.S. Chapter 160D legislation. • The text amendment updates the public notice requirements for evidentiary public hearings. • The text amendment updates the evidentiary hearing provisions and quasi-judicial procedures. • The text amendment updates the processes for all development approvals, including written notices of decisions to both the applicant and the property owner. • The text amendment adds new conflict of interest standards for the Tree Advisory Commission and administrative staff. |
|-----------------------------|---|

PLANNING STAFF REVIEW

- **Background**
 - In 2019, the North Carolina General Assembly adopted new development legislation consolidating previous city enabling statutes (Article 19 of Chapter 160A) and county enabling statutes (Article 18 of Chapter 153A) and into a new Chapter 160D. The intent of the consolidation is to have a uniform set of statutes applicable to cities and counties and common to all development regulations. This is the first major recodification and modernization of city and county development regulations since 1905.
 - Chapter 160D legislation becomes effective July 1, 2021, or takes effect for a jurisdiction when local ordinances are updated and adopted, if adopted prior to July 1, 2021.
 - This text amendment updates the Charlotte Tree Ordinance to align regulations and processes related to land use to meet the July 1, 2021 deadline.
- **Proposed Request Details**

The text amendment contains the following highlights:

Sections 21-1 through 21-30

 - No changes.

Section 21-31

 - Requires the Tree Advisory Commission rules of procedure to be consistent with N.C.G.S Chapter 160D and kept on file at the office of the City Clerk and posted on the City of Charlotte website.
 - Requires the Tree Advisory Commission to follow Chapter 160D statutory procedures for all quasi-judicial decisions.

- Requires the Tree Advisory Commission members to take an oath of office prior to starting their duties.
- Requires the Tree Advisory Commission members to comply with new conflict of interest standards.

Section 21-32

- Adds new conflict of interest requirements for staff that make administrative decisions.

Sections 21-33 through 21-121

- No changes.

Section 21-122

- Requires inspections to be undertaken during reasonable hours, upon presentation of proper credentials. Consent must be provided to inspect areas not open to the public, or an appropriate inspection warrant must be secured.
- Requires a notice of violation to be provided to the holder of the development approval and to the landowner of the property involved, if different, and provides options for delivery of the notice or posting on the property. (Also in Section 21-124)
- Requires the staff person providing the notice of violation to certify that the notice was provided. (Also in Section 21-124)

Section 21-123

- No changes

Section 21-124

- Requires a notice of violation to be provided to the holder of the development approval and to the landowner of the property involved, if different, and provides options for delivery of the notice or posting on the property. (Also in Section 21-122)
- Requires the staff person providing the notice of violation to certify that the notice was provided. (Also in Section 12-122)

Section 21-125

- No changes.

Section 21-126

- Requires the Tree Advisory Commission to follow statutory quasi-judicial procedures in determining appeals of administrative decisions and variances.
- Requires variance requests denied by the city arborist or senior urban forester to be written and sent by first-class mail to the petitioner. The petitioner has 30 days from receipt of the written notice to submit an application for an appeal hearing before the Tree Advisory Commission. The notice shall be deemed received on the third business day following deposit of the notice for mailing with the U.S. Postal Service.
- Updates the requirements that appeals stay enforcement action and accrual of any assessment of any fines during the pendency of the appeal, unless there is imminent peril to life or property, or the violation is transitory in nature.
- Requires notices of appeals to be sent to the person or entity whose appeal is the subject of the hearing, if the owner did not initiate the hearing, and to the owners of all parcels of land abutting the parcel of land that is the subject of the hearing. The notice must be deposited in the mail at least 10 days, but not more than 25 days prior to the date of the hearing. A notice of the hearing shall also be posted on the site that is the subject of the hearing, or on an adjacent street or right-of-way.
- Requires every quasi-judicial decision of the Tree Advisory Commission to be subject to review by the superior court, and must be filed within 30 days after the decision is effective or a written copy of the decision is provided. When first-class mail is used to deliver the notice, three days shall be added to the time to file the petition.
- Updates the appeal procedures adding that if the administrative materials are forwarded to the Tree Advisory Commission prior to the hearing, they shall at the same time be distributed to the applicant and property owner, if different.
- Requires the administrator or staff person whose decision is being appealed, (or his or her successor if the person is no longer employed) to appear as a witness at the quasi-judicial hearing.
- Allows all parties with standing to participate fully in the evidentiary hearing.
- Requires the decision of the Tree Advisory Commission to be delivered by personal delivery, electronic mail, or by first-class mail to the petitioner, property owner, and any person who has submitted a written request for a copy prior to the date the decision becomes effective.
- Requires the staff person who provides the notice to certify that proper notice has been made.

- **Public Plans and Policies**
 - The North Carolina General Statute legislation requires the Charlotte Tree Ordinance to become compliant with N.C.G.S Chapter 160D regulations by July 1, 2021.
- **TRANSPORTATION SUMMARY**
 - **Transportation Considerations**
 - No comments submitted

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Department of Solid Waste Services:** No outstanding issues.
- **Charlotte Fire Department:** No outstanding issues.
- **Charlotte Water:** No comments submitted.
- **City Arborist:** No comments submitted.
- **Erosion Control:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** No comments submitted.
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** No outstanding issues.
- **Urban Forestry:** No outstanding issues.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Sandra Montgomery (704) 336-5722

2021-113 TEXT AMENDMENT SUMMARY
CHARLOTTE ZONING ORDINANCE
5/10/21

This document summarizes the changes proposed to the Charlotte Tree Ordinance through petition 2021-113. Only the sections being revised are shown in the summary. Text to be added is in red and underlined. Text to be deleted is in red and struck through. The full ordinance, with the changes shown in the ordinance, can be found on the webpage for [rezoning petition 2021-113](#) on the Charlotte Planning, Design & Development website.

(For all Chapters listed herein, section and subsection listings not shown remain unchanged)

CHAPTER 21 TREES

ARTICLE II ADMINISTRATION

Sec. 21-31 Tree advisory commission

- (e) Any rules of procedure adopted by the tree advisory commission shall be consistent with the provisions of G.S. Chapter 160D and kept on file at the office of the City Clerk and posted on the City of Charlotte website.
- (f) In determining appeals of administrative decisions and variances, the tree advisory commission shall follow the statutory procedures for all quasi-judicial decisions as required by G.S. Sec.160D-406.
- (g) The tree advisory commission shall keep minutes of its proceedings as required by G.S. Sec.160D- 308.
- (h) Each member shall take an oath of office before starting their duties as required by G.S. Sec. 160D- 309.
- (i) Each member shall comply with the conflict of interest standards as specified in G.S. Sec. 160D-109 and Section 1.111 of the City of Charlotte zoning ordinance.

(Ord. No. 4521, § 1, 9-27-2010)

Sec. 21-32 City jurisdiction and authority

- (d) No staff member shall make a final decision on an administrative decision

required by this chapter if the outcome of that decision would have a direct, substantial, and readily identifiable financial impact on the staff member or if the applicant or other person subject to that decision is a person with whom the staff member has a close familial, business, or other associational relationship. If a staff member has a conflict of interest under this section, the decision shall be assigned to the supervisor of the staff person or such other staff person as may be designated by the development regulation or other ordinance. No staff member shall be financially interested or employed by a business that is financially interested in a development subject to regulation under this Chapter unless the staff member is the owner of the land or building involved. No staff member or other individual or an employee of a company contracting with the city to provide staff support shall engage in any work that is inconsistent with his or her duties or with the interest of the city, as determined by the city. For purposes of this chapter, a "close familial relationship" means a spouse, parent, child, brother, sister, grandparent, or grandchild. The term includes the step, half, and in-law relationships.

ARTICLE V MODIFICATION, INSPECTION, ENFORCEMENT AND APPEAL

Sec. 21-122 Inspections and investigations of sites

- (a) ~~Agents, officials or other qualified persons designated by the~~ Administrative staff of the city are authorized to inspect the sites subject to this chapter to determine compliance with this chapter, the terms of applicable development approval, or rules or orders adopted or issued pursuant to this chapter. In exercising this power, staff are authorized to enter any premises within the jurisdiction of the local government at all reasonable hours for the purposes of inspection or other enforcement action, upon presentation of proper credentials; provided, however, that the appropriate consent has been given for inspection of areas not open to the public or that an appropriate inspection warrant has been secured.
- (b) ~~No person shall refuse entry or access to any authorized city representative or agent who requests entry for the purpose of inspection, nor shall any person resist, delay, obstruct or interfere with such authorized representative while in the process of carrying out official duties.~~
- (eb) If, through inspection, it is determined that a property owner or person in control of the land has failed to comply or is no longer in compliance with this chapter or rules or orders issued pursuant to this chapter, the city ~~will serve~~

may issue a written notice of violation. As specified by G.S. Sec. 160D-404(a), the notice of violation shall be delivered to the holder of the development approval and to the landowner of the property involved, if the landowner is not the holder of the development approval, by personal delivery, electronic delivery, or first-class mail and may be provided by similar means to the occupant of the property or the person undertaking the work or activity. The notice of the violation may be posted on the property. The person providing the notice of violation shall certify that the notice was provided, and the certificate shall be deemed conclusive in the absence of fraud. The notice may be served by any means authorized under G.S. 1A-1, rule 4, or any other means reasonably calculated to give actual notice, such as facsimile or hand delivery. A notice of violation shall identify the nature of the violation and shall set forth the measures necessary to achieve compliance with this chapter. The notice shall inform the person whether a civil penalty will be assessed immediately or shall specify a date by which the person must comply with this chapter. The notice shall advise that failure to correct the violation within the time specified will subject that person to the civil penalties as provided in section 21-124 or any other authorized enforcement action.

- (~~dc~~) The city shall have the power to conduct such investigation as it may reasonably deem necessary to carry out its duties as prescribed in this chapter, and for this purpose may enter at reasonable times upon any property, public or private, for the purpose of investigating and inspecting the sites subject to this chapter as specified by G.S. Sec. 160D-403(e) and subsection (a) of this section.

(Ord. No. 4521, § 1, 9-27-2010)

Sec. 21-124 Penalties

- (d) *Notice.* The city shall determine the amount of the civil penalty and shall notify the person who is assessed the civil penalty of the amount of the penalty and the reason for assessing the penalty. As specified by G.S. Sec. 160D-404(a), the notice of violation shall be delivered to the person assessed the civil penalty by personal delivery, electronic delivery, or first-class mail. The notice of violation shall be posted on the property. The person providing the notice of violation shall certify to the city that the notice was provided, and the certificate shall be deemed conclusive in the absence of fraud. The notice of assessment ~~shall be served by any means authorized under G.S. 1A-1, rule 4, and~~ shall direct the

violator to either pay the assessment or contest the assessment as specified in section 21-126. If payment of assessed penalties is not received within 30 days after it is due, or if no request for a hearing has been made as provided in section 21-126, the assessment shall be considered a debt due and owing to the city, and the matter shall be referred to the city attorney for institution of a civil action to recover the amount of the debt. The civil action may be brought in the Mecklenburg County Superior Court or in any other court of competent jurisdiction.

Sec. 21-126. - Hearings and appeals.

(a) Quasi-judicial procedure. In determining appeals of administrative decisions and variances, the tree advisory commission shall follow the statutory procedures for all quasi-judicial decisions as required by G.S. Sec. 160D-406.

(~~a~~b) *Requests for variance.* Procedures for a request for a variance from this chapter are as follows:

- (1) The decision of the city arborist or senior urban forester to deny an application for a variance from the requirements of this chapter shall entitle the person submitting the application (petitioner) to a public hearing before the commission if such person submits a written request for a hearing to the chair of the commission within ~~ten-working~~ 30 days ~~of from~~ receipt of the written notice of the decision denying the variance. In the absence of evidence to the contrary, notice given pursuant to G.S. Sec. 160D-403(b) by first-class mail is deemed received on the third business day following deposit of the notice for mailing with the United States Postal Service. As soon as possible after the receipt of the request, the chair of the commission will set a date, time and place for the hearing and notify the petitioner of the hearing by mail. The time specified for the hearing shall be either at the next regularly scheduled meeting of the commission from the submission of the request, as soon thereafter as practical, or at a special meeting. The chair may appoint a three-member board selected from the appointed members of the commission to act as an appeal board and hear the request of the petitioner. The hearing shall be conducted by the commission in accordance with subsection (d).
- (2) The commission or its designated appeal board may grant a variance from the requirements of this chapter upon a finding that:
 - a. Unnecessary hardship would result from the strict application of the

regulation. It is not necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property.

b. The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance.

c. The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance is not a self-created hardship.

d. The requested variance is consistent with the spirit, purpose, and intent of the regulation, such that public safety is secured and substantial justice is achieved.

~~a. Practical difficulties or unnecessary hardship would result if the strict letter of the law were followed; and~~

~~b. The variance is in accordance with the general purpose and~~

~~intent of this chapter. (3) Variance approvals attach to and run with the land pursuant to G.S. Sec. 160D-104.~~

~~(bc)~~ *Appeals of decisions, notices of violation and assessments of civil penalties.*

Any party dissatisfied with a decision of the city adversely affecting such party in the application or enforcement of this chapter, including notices of violations and assessments of civil penalties, may request a public hearing before the commission. ~~An appeal stays enforcement of the action appealed from and accrual of any fines assessed during the pendency of the appeal to the commission as specified in G.S. Sec. 160D-405(f), unless the city staff member who made the decision certifies to the commission, after notice of appeal has been filed that because of the facts stated in the certificate a stay would cause imminent peril to life or property or that because the violation charged is transitory in nature, a stay would seriously interfere with the enforcement of this chapter. In that case, enforcement shall not be stayed except by a restraining order, which may be granted by a court. Procedures for such appeal~~ hearings are as follows:

- (1) The issuance of a decision, including a notice of violation or assessment of a civil penalty by the city, shall entitle the person subject to the decision or responsible for the violation (petitioner) to a public hearing before the

commission if such person submits a written request for a hearing to the chair of the commission within 30 days of the receipt of a decision, notice of violation or assessment of a civil penalty. In the absence of evidence to the contrary, notice given pursuant to G.S. Sec. 160D-403(b) by first-class mail is deemed received on the third business day following deposit of the notice for mailing with the United States Postal Service.

- (2) As soon as possible after the receipt of the request, the chair shall set a date, time and place for the hearing and, as specified in G.S. Sec. 160D-406, notify shall mail notices to (1) the petitioner person or entity whose appeal is the subject of the hearing; (2) to the owner of the property that is the subject of the hearing if the owner did not initiate the hearing; and (3) to the owners of all parcels of land abutting the parcel of land that is the subject of the hearing. In the absence of evidence to the contrary, the county tax listing shall be used to determine owners of property entitled to mailed notice. The notice must be deposited in the mail at least 10 days, but not more than 25 days, prior to the date of the hearing. Within that same period, the city shall also prominently post a notice of the hearing on the site that is the subject of the hearing or on an adjacent street or highway right-of-way.

~~by mail of the date, time and place of the hearing.~~ The time specified for the hearing shall be either at the next regularly scheduled meeting of the commission from the submission of the request, as soon thereafter as practical, or at a special meeting. The hearing shall be conducted pursuant to G.S. Sec. 160D-406 and subsection ~~(de)~~.

- ~~(ed)~~ *Petition for review of commission's decision.* Every quasi-judicial decision of the commission shall be subject to judicial review by the superior court by proceedings in the nature of certiorari pursuant to G.S. Sec. 160D-1402. Any petition for a review of the commission's decision in the nature of certiorari by the superior court must be filed with the clerk of superior court by the later of (1) 30 days after the decision is effective, or (2) 30 days after a written copy of the decision is given in accordance with subsection (1) of this section. When first-class mail is used to deliver notice, three days shall be added to the time to file the petition. Any party aggrieved by the decision of the commission shall have 30 days from the receipt of the decision to file a petition for review in the nature of certiorari with the clerk of Mecklenburg County Superior Court.

- ~~(de)~~ *Hearing procedure.* The following shall be applicable to any hearing conducted by the commission pursuant to subsection (a) or (b):

- (1) At the hearing, the petitioner and the city shall have the right to:

- a. Be present and be heard;
 - b. Be represented by counsel; and
 - c. Present evidence through witnesses and competent testimony relevant to the issues before the commission.
- (4) Staff shall transmit to the commission all applications, reports, and written materials relevant to the matter being considered. The administrative materials may be distributed to the members of the commission prior to the hearing if at the same time they are distributed to the commission, a copy is also provided to the petitioner and to the property owner if that person is not the petitioner. The administrative materials may be provided in written or electronic form. Objections to inclusion or exclusion of administrative materials may be made before or during the hearing. Rulings on unresolved objections shall be made by the commission the hearing.
- (45) Witnesses shall testify under oath or affirmation to be administered by the court reporter or another duly authorized official.
- (6) For appeals of administrative decisions, the administrator or staff person who made the decision (or his or her successor if the person is no longer employed) shall be present at the quasi-judicial hearing to appear as a witness.
- (7) All parties with standing shall be allowed to participate fully in the evidentiary hearing, including presenting evidence, cross-examining witnesses, objecting to evidence, and making legal arguments.
- (58) The procedure at the hearing shall be such as to permit and secure a full, fair and orderly hearing and to permit all relevant, competent, substantial and material evidence to be received therein. A full record shall be kept of all evidence taken or offered at such hearing. Both the representative for the city and for the petitioner shall have the right to cross examine witnesses.
- (9) At the conclusion of the hearing, the commission shall render its decision on the evidence submitted at such hearing and not otherwise.
- a. If, after considering the evidence presented at the hearing, the commission concludes by a preponderance of the evidence that the grounds for the city's actions are true and substantiated, the commission shall, as it sees fit, uphold the city's action.
 - b. If, after considering the evidence presented at the hearing, the

commission concludes by a preponderance of the evidence that the grounds for the city's actions are not true and substantiated, the commission may, as it sees fit, reverse or modify any order, requirement, decision or determination of the city. The commission bylaws will determine the number of concurring votes needed to reverse any order, requirement, decision or determination of the city.

(~~7~~10) The commission shall keep minutes of its proceedings, showing the vote of each member upon each question and the absence or failure of any member to vote. The decision of the commission shall be based on findings of fact and conclusions of law to support its decision. and shall be based upon competent, material, and substantial evidence in the record. The decision shall be reduced to writing, reflect the commission's determination of contested facts and their application to the applicable standards, and be approved by the commission and signed by the chair or other duly authorized member of the commission.

(~~8~~11) ~~The commission shall send a copy of its findings and decision to the petitioner and the city. The decision of the commission shall be delivered by personal delivery, electronic mail, or by first- class mail to the petitioner, property owner, and to any person who has submitted a written request for a copy, prior to the date the decision becomes effective. The person required to provide notice shall certify that proper notice has been made.~~ If either party contemplates an appeal to a court of law, the party may request and obtain, at his own cost, a transcript of the proceedings.

(~~9~~12) The decision of the commission shall constitute a final decision.

(Ord. No. 4521, § 1, 9-27-2010)



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/17/2021

Agenda #: 25. File #: 15-15742 Type: Zoning Hearing

Rezoning Petition: 2017-118 by Phillips Investments Properties

Location: Approximately 0.78 acre located on the west side of Statesville Road, north of Cindy Lane.
(Council District 2 - Graham)

Current Zoning: R-4 (single-family residential)

Proposed Zoning: B-2 (CD) (general business, conditional) with five-year vested rights

Staff Recommendation:

Staff recommends APPROVAL of this petition.

Attachments:

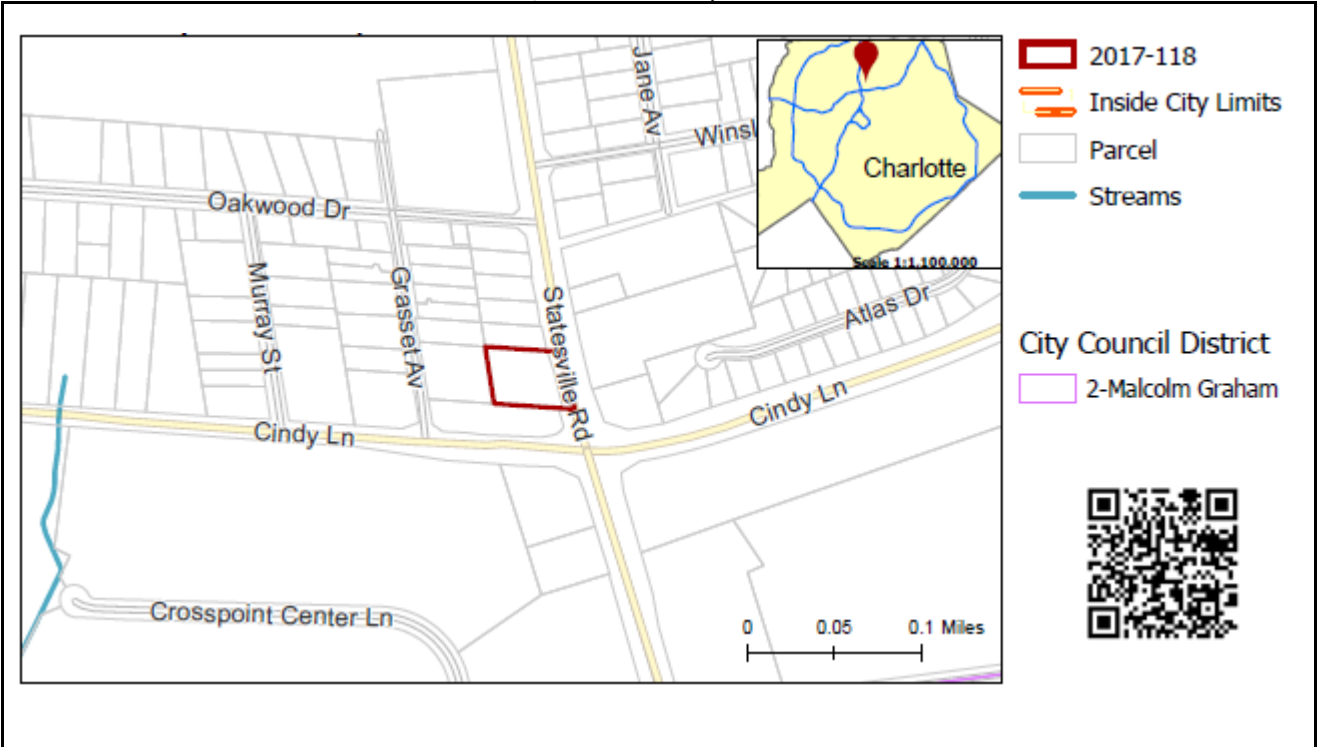
Pre-Hearing Staff Analysis
Site Plan

REQUEST

Current Zoning: R-4 (single family residential)
Proposed Zoning: B-2(CD) (general business, conditional)

LOCATION

Approximately 0.78 acres located on the west side of Statesville Road, north of Cindy Lane.



SUMMARY OF PETITION

The petition proposes an 11,500 square-foot warehouse addition and parking for an abutting business on vacant land.

PROPERTY OWNER

Phillips Investment Properties, LLC

PETITIONER

Phillips Investment Properties, LLC

AGENT/REPRESENTATIVE

John Phillips

COMMUNITY MEETING

Meeting is required and has been held. Report available online.
Number of people attending the Community Meeting: 0

**STAFF
RECOMMENDATION**

Staff recommends approval of this petition.

Plan Consistency

The petition is **inconsistent** with the *Northeast District Plan (1996)* recommendation of single family uses up to 4 dwelling units per acre.

Rationale for Recommendation

- This petition proposes a warehouse addition and nine additional parking spaces as an expansion of an already-existing business located on the parcel directly below this site.
- This site had been used as overflow parking for the adjacent auto parts business, but after the widening of Statesville Road the parking lot did not meet zoning requirements in its current form. This petition will formalize the parking spaces and bring the site up to current zoning code.

- The site will add a 22-foot class B buffer and tree save area between the site and the surrounding single-family homes and add a 5-foot sidewalk connecting the sidewalk on Statesville Road to the new warehouse addition and parking lot.
- The existing auto parts business on the adjacent site and the parking lot was recognized by the *Northeast District Plan (1996)* even though the plan recommends single family residential uses for this site, and the site use is currently not out of character with the commercial sites across the street.
- Adding a parking lot and warehouse space along with appropriate buffers will make the site safer for the surrounding residents and for pedestrians.

The approval of this petition will revise the adopted future land use as specified by the *Northeast District Plan*, **from Single-family Residential up to 4 DUA to General Business** for the site.

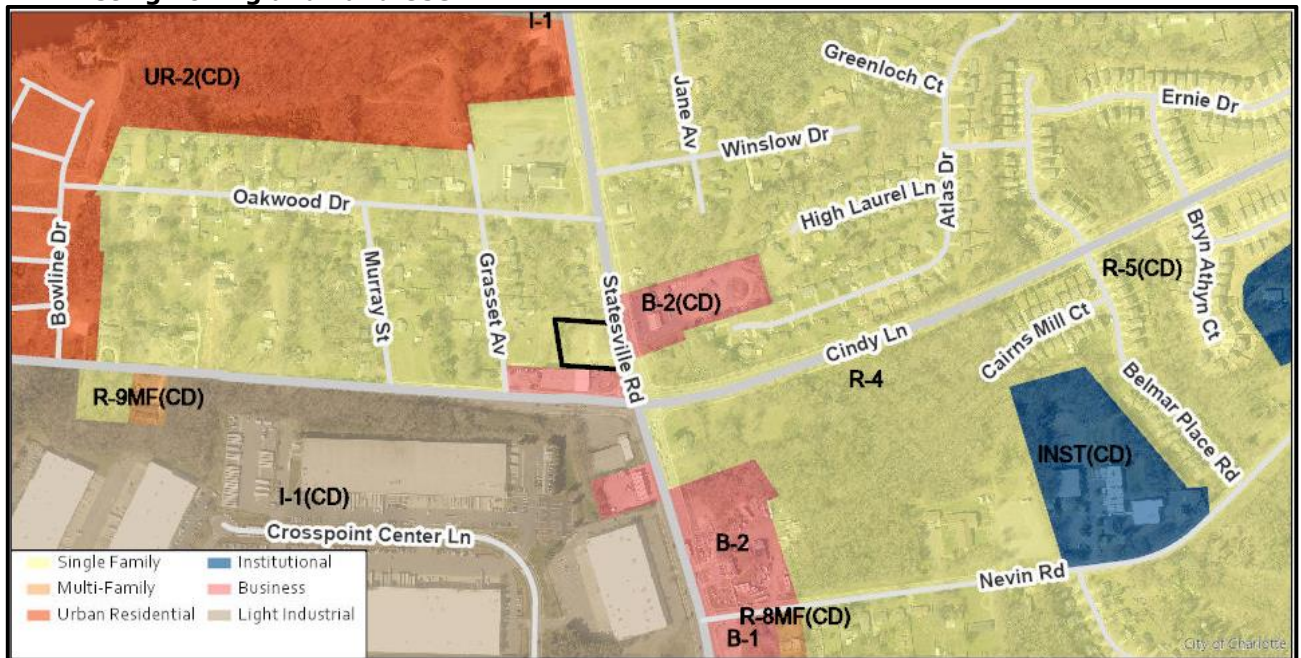
PLANNING STAFF REVIEW

- **Proposed Request Details**

The site plan accompanying this petition contains the following provisions:

- Allows an 11,500 square-foot warehouse addition.
- Provides 9 new parking spaces.
- Commits to an 8-foot planting strip and 6-foot sidewalk along Statesville Road.
- Connects the sidewalk on Statesville Road to the new warehouse addition and parking lot with a 5-foot sidewalk.
- Provides a 22-foot Class B buffer with a wooden fence to abutting residential.

- **Existing Zoning and Land Use**



The surrounding land uses include single family residential, warehouse, retail, and commercial uses.



The subject property denoted with a red star.



The property to the south along Cindy lane and Statesville Road is developed with a warehouse use.



The property to the north along Statesville Road is developed with single family homes.

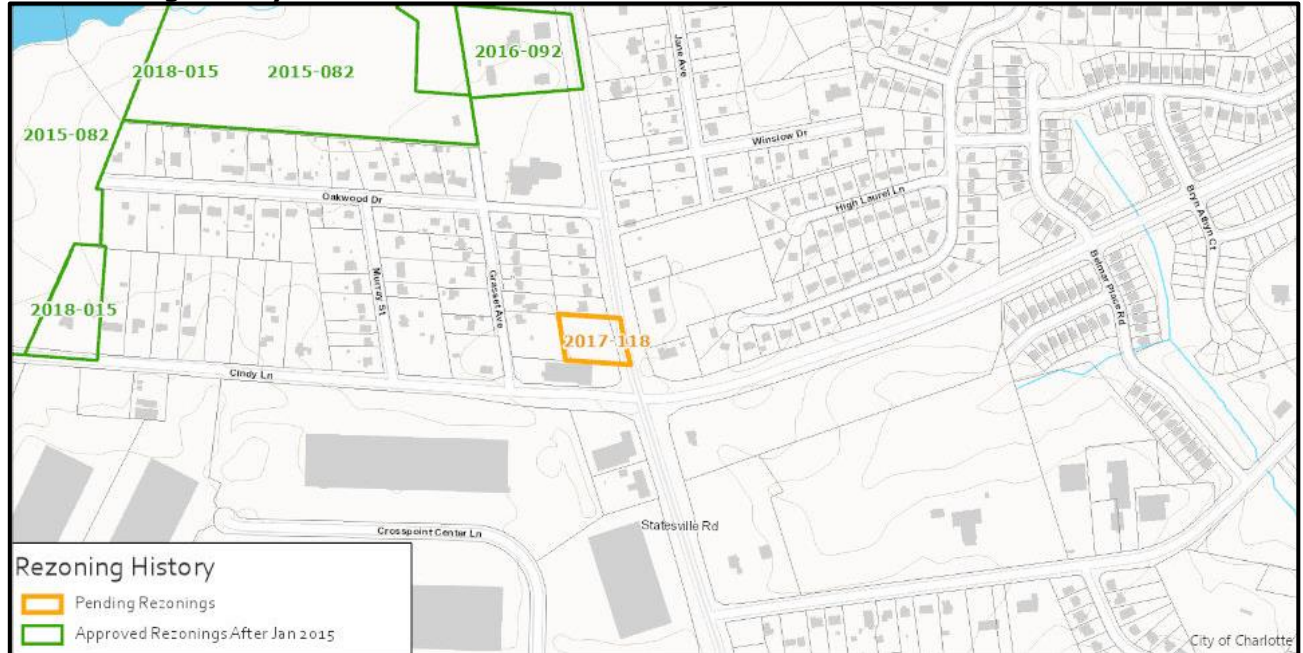


The property to the west along Grasset Avenue is developed single family homes and vacant land.



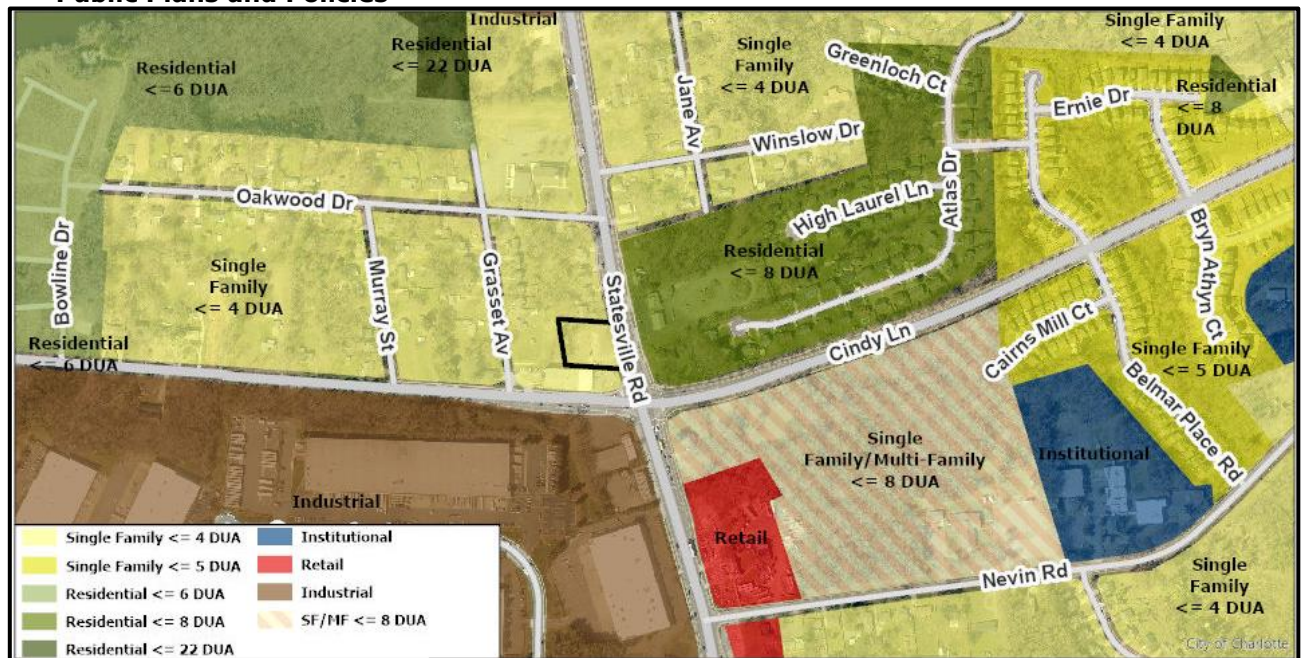
The property to the east across Statesville Road is developed with an asphalt company.

- Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------|---|----------|
| 2015-082 | Rezoned 64.33 acres to allow up to 270 multi-family dwelling units and 480 single family dwelling units. | Approved |
| 2016-092 | Rezoned 5.63 acres to add undeveloped parcels to a previously approved residential development - rezoning petition 2015-082. | Approved |
| 2018-015 | Rezoned 66.50 acres to modify a previously approved site plan to change the residential unit types and to decrease the number of units. | Approved |

- Public Plans and Policies**



- The *Northeast District Plan* (1996) calls for Single-family uses up to 4 DUA for the site.

- **TRANSPORTATION SUMMARY**

- The site is located on a major thoroughfare road (Statesville Road). The trip generation is the same for the proposed and entitlement land uses (see trip generation table). The petitioner has committed to installing 8-foot planting strip and 6-foot sidewalk along Statesville Road. CDOT recommends for the petitioner to coordinate with Urban Forestry to identify the appropriate locations for sidewalk placement to preserve existing trees. The sidewalk may meander outside of the public right-of-way to preserve existing trees, to be dedicated within a sidewalk-utility-easement (SUE). All CDOT items are addressed.
- **Active Projects:**
 - Street Lighting - Statesville Avenue Phase II
 - This project will implement street lighting along the Statesville Avenue corridor
 - Project phase: Design
 - Construction: 2020
 - CDOT PM: Anthony Mendez
- **Transportation Considerations**
 - No outstanding issues.
- **Vehicle Trip Generation:**

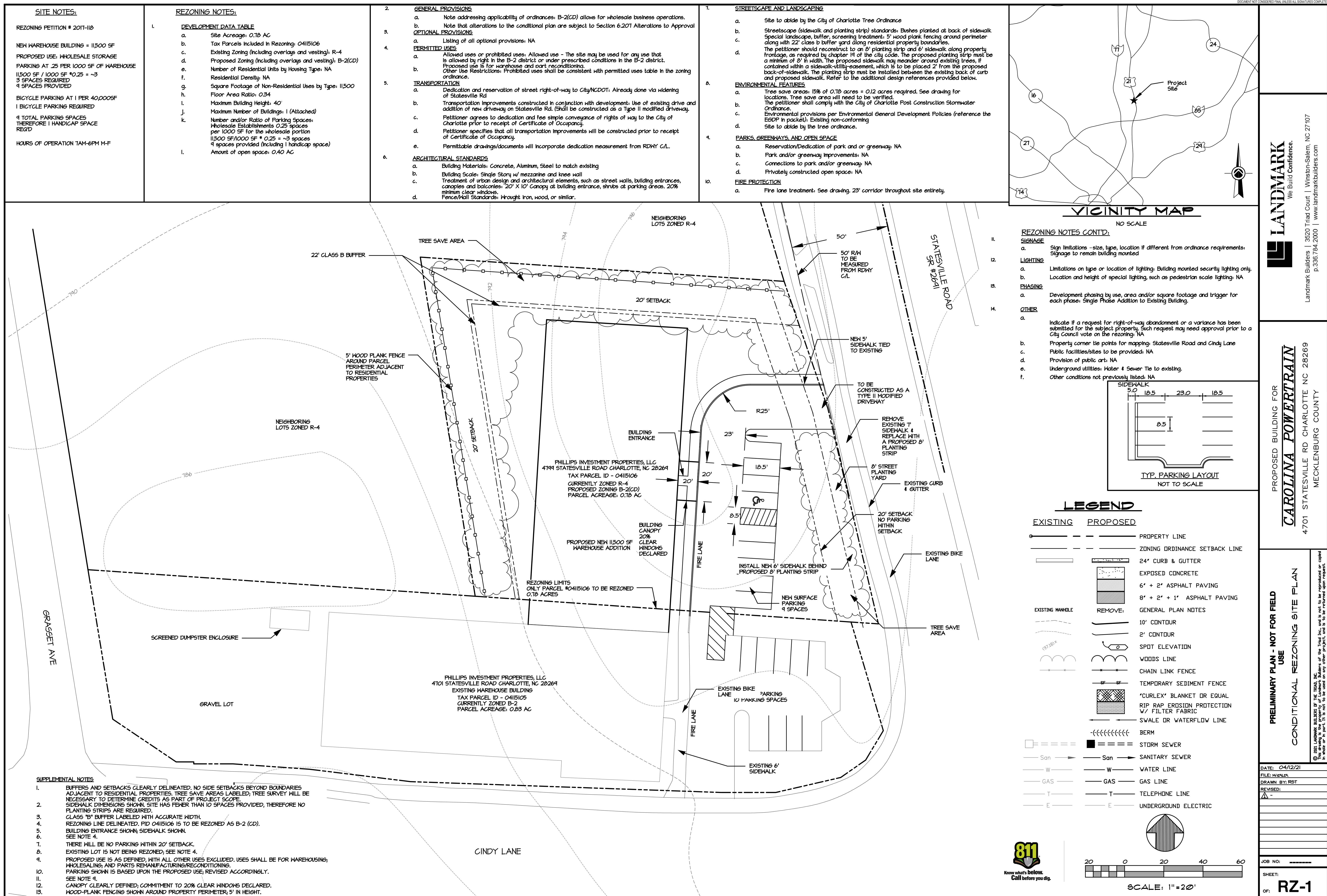
Current Zoning:
Existing Use: 0 trips per day (based on vacant land).
Entitlement: 40 trips per day (based on 3 single family dwellings).
Proposed Zoning: 40 trips per day (based on 11,500 square-feet of warehouse uses.).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Housing and Neighborhood Services:** No outstanding issues.
- **Charlotte Fire Department:** See advisory comments at www.rezoning.org
- **Charlotte-Mecklenburg Schools:** Nonresidential petitions do not impact the number of students generated.
- **Charlotte Water:** Charlotte Water has water system availability for the rezoning boundary via an existing 12-inch water distribution main located along Statesville Road. Charlotte Water has sewer system availability for the rezoning boundary via an existing 8-inch gravity sewer main located along Statesville Road. See advisory comments at www.rezoning.org
- **Engineering and Property Management:**
 - **Arborist:** No outstanding issues.
 - **Erosion Control:** No outstanding issues.
 - **Land Development:** No outstanding issues.
 - **Storm Water Services:** No outstanding issues.
 - **Urban Forestry:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** No outstanding issues.
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Michael Russell (704) 353-0225





Agenda Date: 5/17/2021

Agenda #: 26. **File #:** 15-15745 **Type:** Zoning Hearing

Rezoning Petition: 2020-192 by White Point Partners

Location: Approximately 3.50 acres located along the east side of Camden Road, north of East Boulevard, and west of South Boulevard. (Council District 3 - Watlington)

Current Zoning: TOD-UC (transit-oriented development - urban center)

Proposed Zoning: MUDD-O (mixed use development, optional)

Staff Recommendation:

Staff recommends approval of this petition upon resolution of outstanding issues related to site and building design.

Attachments:

Pre-Hearing Staff Analysis

Site Plan

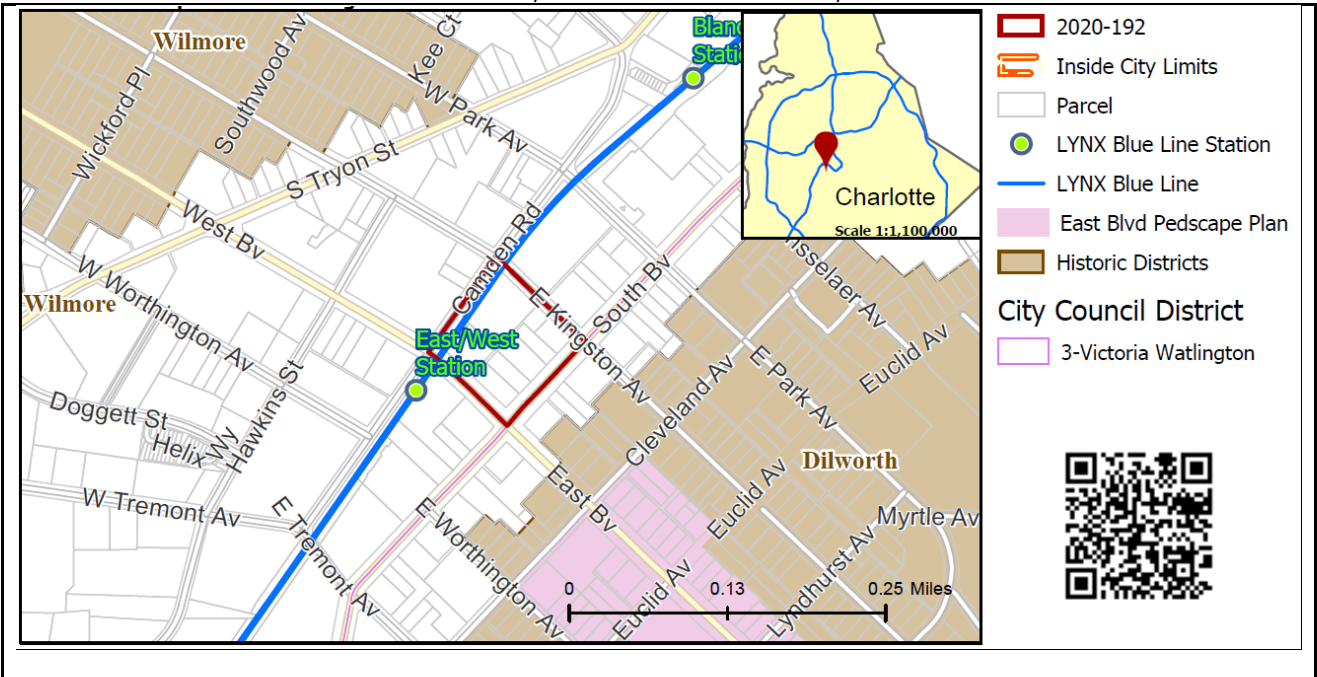
REQUEST

Current Zoning: TOD-UC (transit-oriented development-urban center)

Proposed Zoning: MUDD-O (mixed use development, optional)

LOCATION

Approximately 3.50 acres located along the east side of Camden Road, north of East Boulevard, and west of South Boulevard.



SUMMARY OF PETITION

The petition proposes to rezone to a MUDD district that incorporates the TOD-UC design standards while proposing to preserve the existing Dilworth Artisan building and provide an internally-located drive-through accessory use on the site for an existing Walgreens on the site.

PROPERTY OWNER PETITIONER AGENT/REPRESENTATIVE COMMUNITY MEETING

WP Kingston LLC
White Point Partners
Collin Brown and Brittany Lins/Alexander Ricks

Meeting is required and has been held. Report available online.
Number of people attending the Community Meeting: 4

STAFF RECOMMENDATION

Staff recommends approval of this petition upon resolution of outstanding issues related to site and building design.

Plan Consistency

The petition is **inconsistent** with the *South End Transit Station Area Plan* recommendation for transit-oriented development.

Rationale for Recommendation

- The adopted plan recommends transit-oriented development for the entire rezoning site and the proposed conditions of the MUDD district incorporate TOD standards that would implement the goals of the plan.
- The TOD-UC standards will be applied to the rezoning site.

- The TOD-TR standards will be applied to the existing pharmacy with accessory drive through on a portion of the site. The accessory will be redesigned to be internal to the site.
- The subject site is within 200 feet of the East/West Light Rail Station.
- Use of TOD-UC zoning applies standards and regulations to create the desired form and intensity of transit supportive development.
- TOD standards include requirements for appropriate streetscape treatment, building setbacks, street-facing building walls, entrances, and screening.

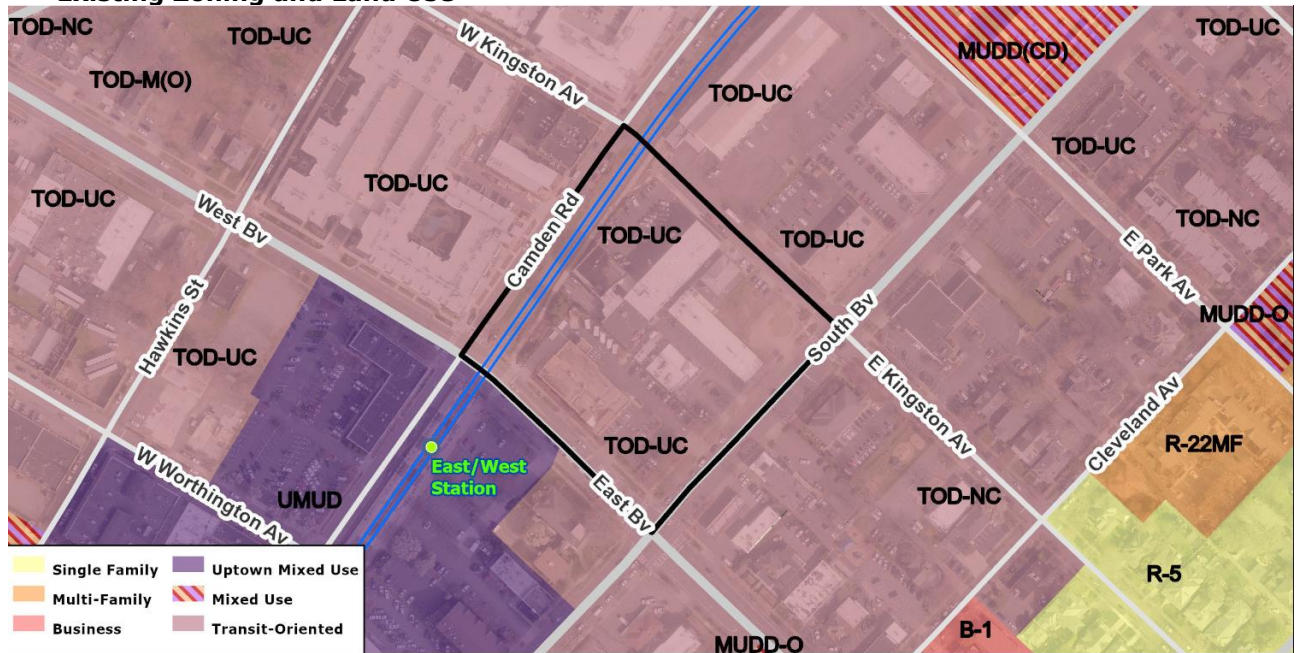
PLANNING STAFF REVIEW

• **Proposed Request Details**

The site plan accompanying this petition contains the following provisions:

- Incorporate the TOD-UC design standards while while proposing to preserve the existing Dilworth Artisan building and provide an internally located drive-through accessory use on the site.
- Illustrates location of existing building proposed to remain.
- Locates an existing 10-foot alley proposed to be abandoned.
- Illustrates a proposed development footprint.
- Notes location for green space and outdoor plaza.
- Notes that unless the rezoning plan or development standards establish more stringent standards, the regulations established under the ordinance for the TOD-UC zoning district will govern the development and use of the site subject to the specified optional provisions and additional commitments.
- Proposes the following optional provisions:
 - It is noted that the standards as contained in the ordinance under the TOD-UC zoning district (Chapter 15) shall apply to this site and be incorporated herein by reference, and the petitioner hereby opts out of the MUDD zoning district standards. In addition, the Petitioner requests the following:
 - The petitioner shall preserve the existing building located at 118 E Kingston Avenue for adaptive reuse (unless deemed impractical or unreasonable due to structural or environmental issues as determined by a third-party engineer licensed in North Carolina). The petitioner asserts that preserving the character of the existing building is a public benefit as an adaptive reuse project.
 - The petitioner requests the ability to provide a maximum of one (1) internally-located drive-through facility that shall not be visible from public streets and the rail trail. The drive-through facility shall also satisfy the standards contained in Section 15.8.4.c.1. of the ordinance (prescribed conditions for accessory drive-through facilities as permitted in the TOD-TR zoning district).
- Proposes the following transportation commitments:
 - When the petitioner files for permitting, if the proposed development on the site is estimated by CDOT calculations to exceed 2,500 vehicular trips per day (based on the transportation Engineer's *trip generation handbook* or other commonly accepted methodology at the time of permitting), or if otherwise deemed necessary by CDOT, the petitioner will conduct a traffic impact study in coordination with CDOT during the permitting phase of development, to be completed prior to the issuance of the first building certificate of occupancy for new construction buildings. The TIS shall, at a minimum, include the following elements:
 - Identify the development's transportation impacts, via traffic analysis as well as multi-modal analysis;
 - Determine off-site mitigation required (if any) based on the transportation impacts of the proposed development;
 - Identify appropriate phasing of the development; and
 - Determine the appropriate access design that should be incorporated into the site plan.
 - The petitioner will complete and submit an alley abandonment petition form to CDOT for review related to the existing alleyway through the site. The decision of this rezoning petition does not correlate with the decision of the possible abandonment, as this decision is issued within the separate right-of-way abandonment process that is controlled by North Carolina General Statutes.

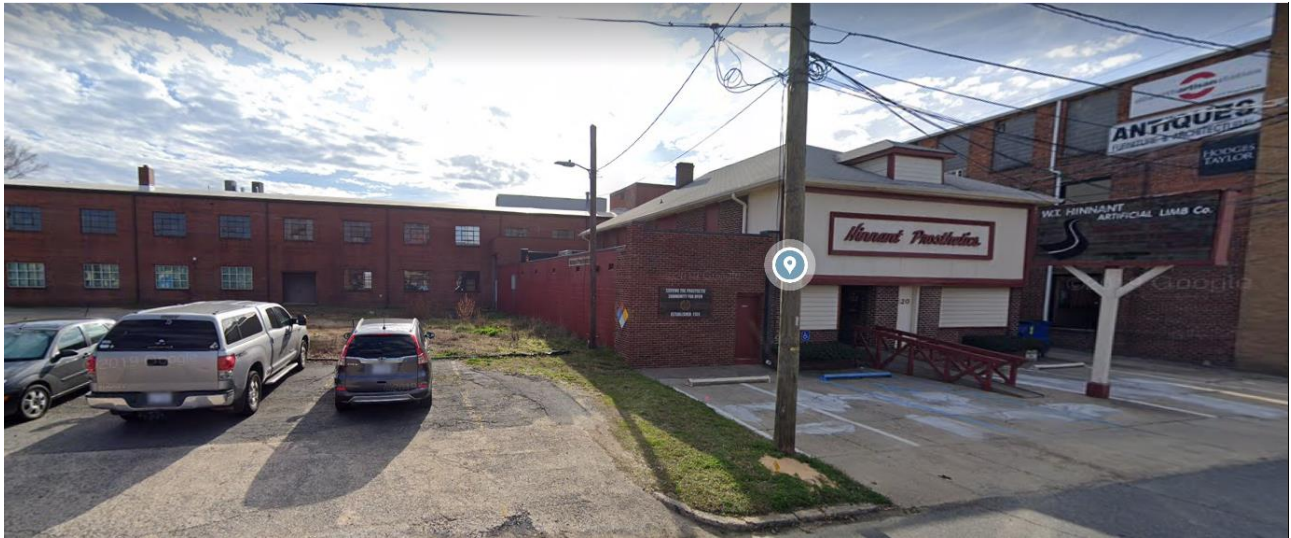
- **Existing Zoning and Land Use**



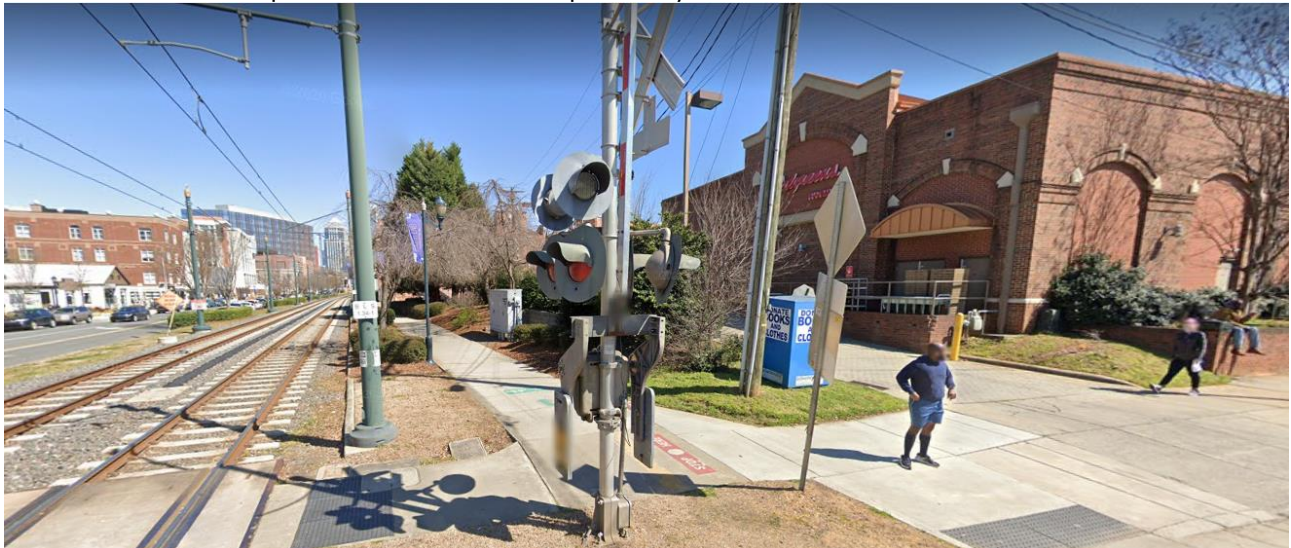
The site is developed with commercial uses on parcels immediately surrounded by a mix of residential and non-residential uses on parcels zoned TOD-UC, TOD-NC, and UMUD.



Portions of the site are developed with brick buildings constructed in 1910 and 1925 (photos above and below). The site is surrounded by a mix of residential and non-residential development on properties zoned TOD-UC.

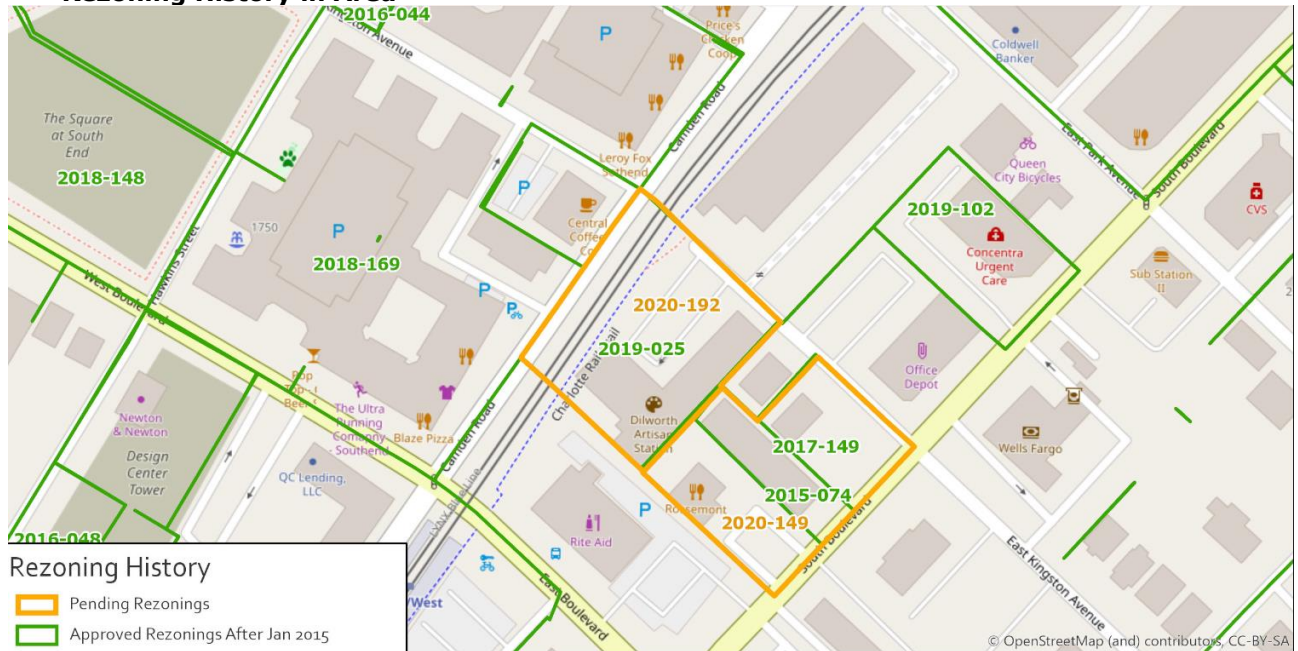


The site is also developed with an EDEE and a pharmacy.



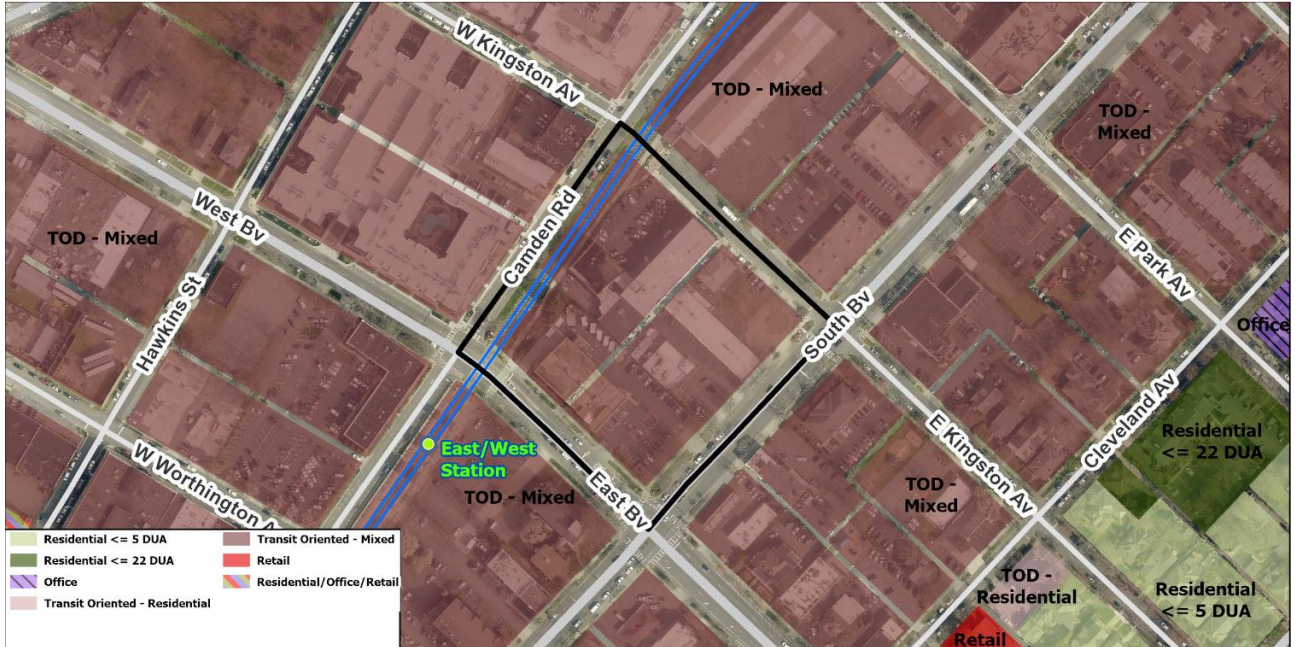
The site lies adjacent to the LYNX Blue Line.

• Rezoning History in Area



| Petition Number | Summary of Petition | Status |
|-----------------|---|----------|
| 2020-149 | Rezoned 1 acre from MUDD-O and TOD-M(O) to TOD-UC. | Approved |
| 2019-102 | Rezoned 1,771.18 acres under a range of zoning districts to TOD-UC, TOD-NC, TOD-CC or TOD-TR. | Approved |
| 2019-025 | Rezoned 1.20 acres from B-1 to TOD-UC. | Approved |
| 2018-169 | Amendment to zoning ordinance to replace 3 existing transit-oriented development districts with 4 new transit oriented development districts and regulations. The amendment resulted in 3 existing conventional districts translating to the new TOD-CC district. | Approved |
| 2018-148 | Rezoned 1.84 acres from B-1 to TOD-M(O). | Approved |
| 2017-149 | Rezoned 0.529 acres from B-1 and TOD-M to TOD-M(O). | Approved |
| 2016-048 | Rezoned 0.29 acres from I-2 to TOD-M. | Approved |
| 2016-044 | Rezoned 0.9 acres from B-1 to TOD-M(O). | Approved |

- **Public Plans and Policies**



- The *South End Transit Station Area Plan* (2005) recommends transit-oriented development.

- **TRANSPORTATION SUMMARY**

- The site is located on a local road (Kinston Avenue) and is located less than ¼ mile north of the LYNX East/West Blue Line Station. The Petitioner has changed their rezoning request to include seven (7) additional property parcels that include the full block bound by E. Kingston Ave, South Blvd, East Blvd, and the rail line. The rezoning changed from a request for procurement of a TOD-UC EX to MUDD-O. CDOT will review a Traffic Impact Study (TIS) during permitting since the site is currently entitled as TOD-UC and is coming through as MUDD-O only to accommodate a drive-through use. There are no outstanding CDOT items.

- **Active Projects:**

- Charlotte City Pedestrian and Bike project along South Blvd and East Blvd.
 - Chapter 15 – Transit Oriented Development Districts. South End Vision Plan.
 - Construction is estimated for 2018 to 2021 for completion.
 - Monica Holmes with the City of Charlotte; Monica.Holmes@charlottenc.gov

- **Transportation Considerations**

- No outstanding issues. See advisory comments at www.rezoning.org.

- **Vehicle Trip Generation:**

Current Zoning:

Existing Use: 3,595 trips per day (based on 46,987 square feet of retail).

Entitlement: Too many uses to determine (based on existing TOD-UC zoning)

Proposed Zoning: Too many uses to determine (based on proposed MUDD-O zoning)

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** See advisory comments at www.rezoning.org
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Fire Department:** See advisory comments at www.rezoning.org
- **Charlotte-Mecklenburg Schools:** The rezoning petition has too many possible uses to calculate potential student impact. See advisory comments at www.rezoning.org.
- **Charlotte Water:** Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 6-inch water distribution main located along E Kingston Avenue and via a 12-inch main along Camden Road. Charlotte Water has sanitary sewer system infrastructure accessible for the rezoning boundary via an existing 8-inch gravity sewer main located along E Kingston Ave and via an 8-inch main along Camden Road. See advisory comments at www.rezoning.org

- **City Arborist:** No comments submitted.
- **Erosion Control:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** See advisory comments at www.rezoning.org.
- **Urban Forestry:** No outstanding issues.

OUTSTANDING ISSUES

Site and Building Design

1. Specify which TOD-UC regulations are to be applied to this request. As written, the request is unclear.
2. Provide clarity regarding what MUDD regulations the optional requests are for as currently it is unclear.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Claire Lyte-Graham (704) 336-3782

DEVELOPMENT DATA TABLE:

SITE AREA: +/- 3.501 ACRES
TAX PARCEL: 123-064-09, 123-064-08, 123-064-07, 123-064-06, 123-064-05,
123-064-04, 123-064-02, 123-064-01
EXISTING ZONING: TOD-UC
PROPOSED ZONING: MUDD-O
EXISTING USE: COMMERCIAL
PROPOSED USES: USES PERMITTED BY RIGHT AND UNDER PRESCRIBED
CONDITIONS TOGETHER WITH ACCESSORY USES, AS ALLOWED IN
TOD-UC ZONING DISTRICT OR AS OTHERWISE PROVIDED IN THE
OPTIONAL PROVISIONS.
MAXIMUM BUILDING HEIGHT: AS PERMITTED IN TOD-UC ZONING DISTRICT
PARKING: NOT TO EXCEED TOD-UC STANDARDS

I. GENERAL PROVISIONS

- SITE DESCRIPTION.** THE APPROXIMATELY 3.501-ACRE PROPERTY IS BOUND BY EAST KINGSTON AVENUE, SOUTH BOULEVARD, EAST BOULEVARD, AND THE LYNX BLUE LINE LIGHT RAIL IN CHARLOTTE, MORE PARTICULARLY DESCRIBED AS MECKLENBURG COUNTY TAX PARCEL NUMBERS 123-064-09, 123-064-08, 123-064-07, 123-064-06, 123-064-05, 123-064-04, 123-064-02, AND 123-064-01 (THE "SITE"). THE PURPOSE OF THIS REZONING REQUEST IS TO INCORPORATE THE TOD-UC DESIGN STANDARDS WHILE ALLOWING FLEXIBILITY TO PRESERVE THE EXISTING DILWORTH ARTISAN BUILDING AND PROVIDE AN INTERNALLY-LOCATED DRIVE-THROUGH ACCESSORY USE ON THE SITE.
- UNLESS THE REZONING PLAN OR THESE DEVELOPMENT STANDARDS ESTABLISH MORE STRINGENT STANDARDS, THE REGULATIONS ESTABLISHED UNDER THE ORDINANCE FOR THE **TOD-UC ZONING DISTRICT** SHALL GOVERN THE DEVELOPMENT AND USE OF THE SITE, SUBJECT TO THE OPTIONAL PROVISIONS AND ADDITIONAL COMMITMENTS BELOW.
- FUTURE AMENDMENTS TO THE REZONING PLAN AND/OR THESE DEVELOPMENT STANDARDS MAY BE APPLIED FOR BY THE THEN OWNER(S) OF THE SITE IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 6 OF THE ORDINANCE. MINOR ALTERATIONS TO THE REZONING PLAN ARE SUBJECT TO SECTION 6.207 OF THE ORDINANCE.

II. OPTIONAL PROVISIONS & ADDITIONAL COMMITMENTS

- IT IS NOTED THAT THE STANDARDS AS CONTAINED IN THE ORDINANCE UNDER THE TOD-UC ZONING DISTRICT (CHAPTER 15) SHALL APPLY TO THIS SITE AND BE INCORPORATED HEREIN BY REFERENCE, AND THE PETITIONER HEREBY OPTS OUT OF THE MUDD ZONING DISTRICT STANDARDS. IN ADDITION, THE PETITIONER REQUESTS THE FOLLOWING:
 - THE PETITIONER SHALL PRESERVE THE EXISTING BUILDING LOCATED AT 118 E KINGSTON AVENUE FOR ADAPTIVE REUSE (UNLESS DEEMED IMPRACTICAL OR UNREASONABLE DUE TO STRUCTURAL OR ENVIRONMENTAL ISSUES AS DETERMINED BY A THIRD-PARTY ENGINEER LICENSED IN NORTH CAROLINA). THE PETITIONER ASSERTS THAT PRESERVING THE CHARACTER OF THE EXISTING BUILDING IS A PUBLIC BENEFIT AS AN ADAPTIVE REUSE PROJECT.
 - THE PETITIONER REQUESTS THE ABILITY TO PROVIDE A MAXIMUM OF ONE (1) INTERNALLY-LOCATED DRIVE-THROUGH FACILITY THAT SHALL NOT BE VISIBLE FROM PUBLIC STREETS AND THE RAIL TRAIL. THE DRIVE-THROUGH FACILITY SHALL ALSO SATISFY THE STANDARDS CONTAINED IN SECTION 15.8.4.C.1. OF THE ORDINANCE (PRESCRIBED CONDITIONS FOR ACCESSORY DRIVE-THROUGH FACILITIES AS PERMITTED IN THE TOD-TR ZONING DISTRICT).

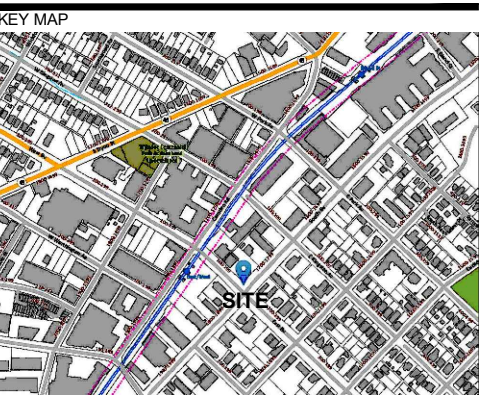
III. TRANSPORTATION

- WHEN THE PETITIONER FILES FOR PERMITTING, IF THE PROPOSED DEVELOPMENT ON THE SITE IS ESTIMATED BY CDOT CALCULATIONS TO EXCEED 2,500 VEHICULAR TRIPS PER DAY (BASED ON THE TRANSPORTATION ENGINEER'S *TRIP GENERATION HANDBOOK* OR OTHER COMMONLY ACCEPTED METHODOLOGY AT THE TIME OF PERMITTING), OR IF OTHERWISE DEEMED NECESSARY BY CDOT, THE PETITIONER WILL CONDUCT A TRAFFIC IMPACT STUDY IN COORDINATION WITH CDOT DURING THE PERMITTING PHASE OF DEVELOPMENT, TO BE COMPLETED PRIOR TO THE ISSUANCE OF THE FIRST BUILDING CERTIFICATE OF OCCUPANCY FOR NEW CONSTRUCTION BUILDINGS.

The TIS shall, at a minimum, include the following elements:

 - Identify the development's transportation impacts, via traffic analysis as well as multi-modal analysis;
 - determine off-site mitigation required (if any) based on the transportation impacts of the proposed development;
 - identify appropriate phasing of the development; and
 - determine the appropriate access design that should be incorporated into the site plan.
- THE PETITIONER WILL COMPLETE AND SUBMIT AN ALLEY ABANDONMENT PETITION FORM TO CDOT FOR REVIEW RELATED TO THE EXISTING ALLEYWAY THROUGH THE SITE. THE DECISION OF THIS REZONING PETITION DOES NOT CORRELATE WITH THE DECISION OF THE POSSIBLE ABANDONMENT, AS THIS DECISION IS ISSUED WITHIN THE SEPARATE RIGHT-OF-WAY ABANDONMENT PROCESS THAT IS CONTROLLED BY NORTH CAROLINA GENERAL STATUTES.

REZONING PETITION
#2020-192



PRELIMINARY
-FOR REVIEW ONLY-

THESE DOCUMENTS ARE FOR DESIGN REVIEW ONLY AND NOT INTENDED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSE. THEY ARE PREPARED BY, OR UNDER THE SUPERVISION OF:

XXXXX XXXXXXXX #0000 2/10/21
REGISTERED PROFESSIONAL ENGINEER STATE OF NORTH CAROLINA

NOT FOR
CONSTRUCTION

1700 SOUTH BLVD
REZONING
ABW SITE

WHITE POINT
4064 COLONY ROAD
CHARLOTTE, NC

LANDDESIGN PROJ# 1020218

REVISION / ISSUANCE

| NO. | DESCRIPTION | DATE |
|-----|------------------------|------------|
| 1 | 1ST REZONING SUBMITTAL | 02.09.2021 |

DESIGNED BY:
DRAWN BY:
CHECKED BY:

SCALE: NORTH

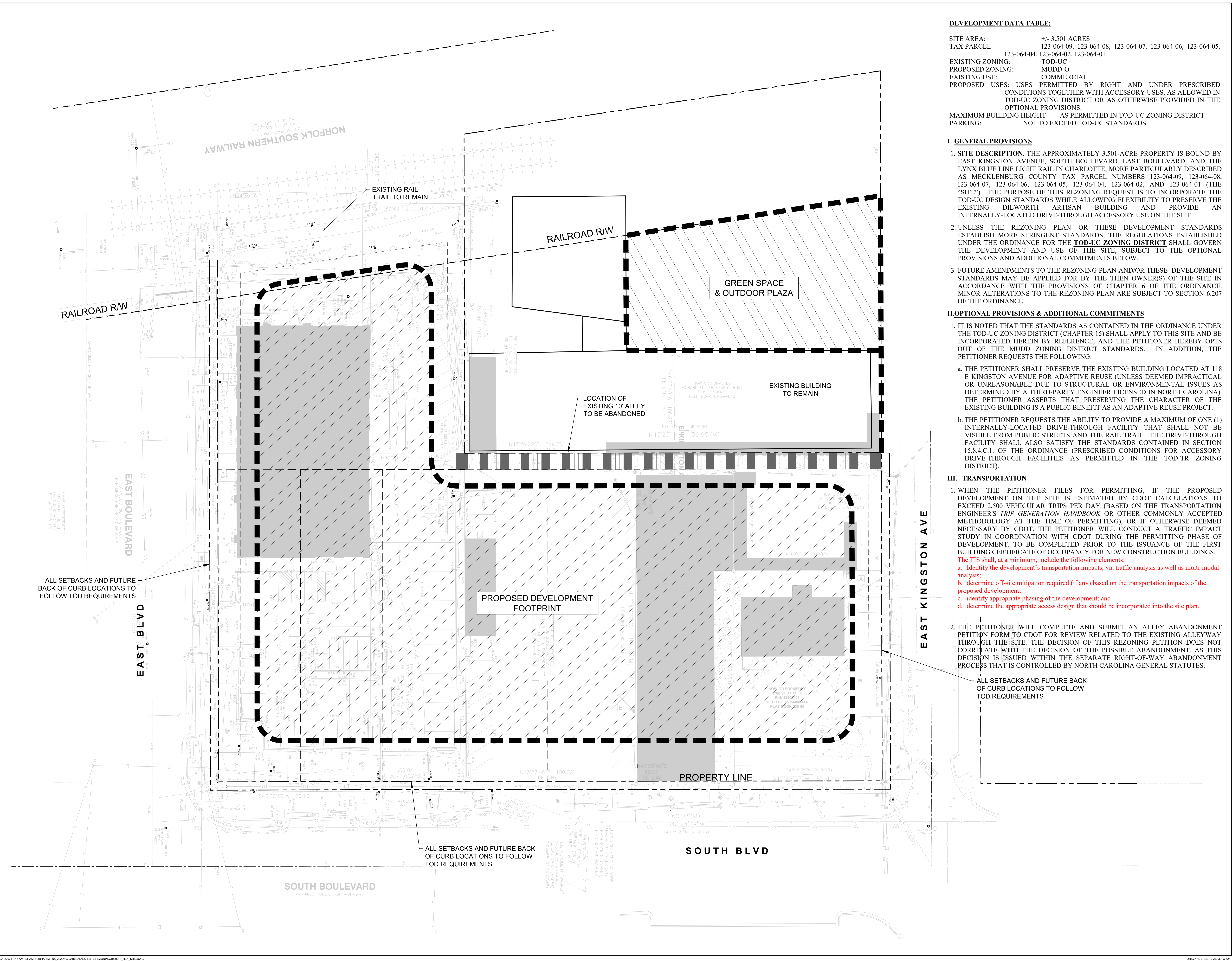
VERT: 1" = 20'
HORZ: 1" = 20'

SHEET TITLE

TECHNICAL DATA SHEET

SHEET NUMBER

RZ-1.0





City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/17/2021

Agenda #: 27. File #: 15-15746 Type: Zoning Hearing

Rezoning Petition: 2020-197 by The Paces Foundation, Inc.

Location: Approximately 4.54 acres located along the south side of Elmin Street, on the north side of West Boulevard, east of Old Steele Creek Road. (Council District 3 - Watlington)

Current Zoning: R-5 (single-family residential) and R-8 (single-family residential)

Proposed Zoning: UR-2 (CD) (urban residential, conditional)

Staff Recommendation:

Staff recommends APPROVAL of this petition.

Attachments:

Pre-Hearing Staff Analysis

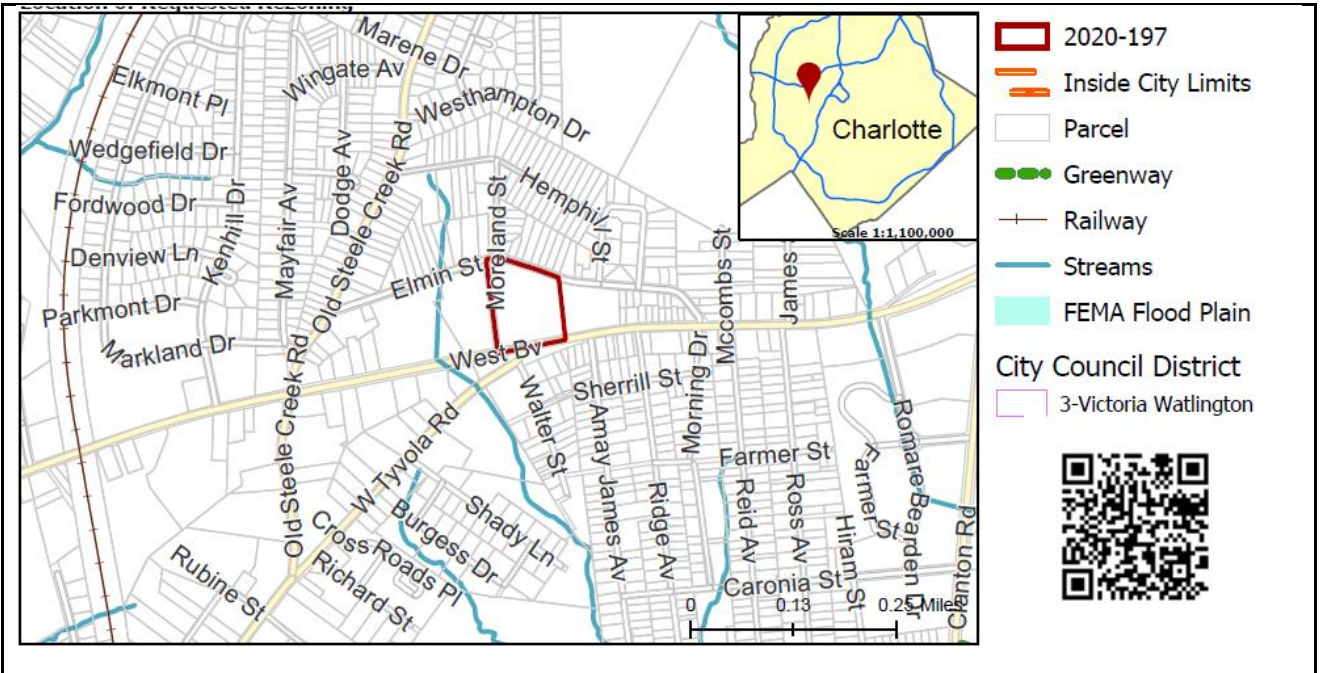
Site Plan

REQUEST

Current Zoning: R-5 (single family residential) and R-8 (single family residential)
Proposed Zoning: UR-2(CD) (urban residential, conditional)

LOCATION

Approximately 4.54 acres located along the south side of Elmin Street, on the north side of West Boulevard, east of Old Steele Creek Road.



SUMMARY OF PETITION

The petition proposes to allow an age-restricted, multifamily residential development at a density of 29.74 units per acre, on a vacant parcel located between Elmin Street and West Boulevard in West Charlotte.

PROPERTY OWNER PETITIONER AGENT/REPRESENTATIVE COMMUNITY MEETING

E&M Real Estate Management, LLC
The Paces Foundation, Inc.
Dujuana Keys and Keith MacVean, Moore & Van Allen

Meeting is required and has been held. Report available online.
Number of people attending the Community Meeting: 16

STAFF RECOMMENDATION

Staff recommends approval of this petition.

Plan Consistency

The petition is **inconsistent** with the *Central District Plan* (1993) recommendation for single family residential up to 5 units per acre and single family residential up to 8 units per acre, but **consistent** with the *General Development Policies* recommendation for over 17 dwelling units per acre.

Rationale for Recommendation

- The petition meets the *General Development Policies* locational criteria for consideration of over 17 dwelling units per acre.
- The request supports a desired mix of housing types in the area.

- Directly east of the site is a religious institution, and west are a mix of institutional, office, residential, and retail uses.
- The project commits to streetscape improvements along West Boulevard.
- The request commits to several transportation improvements, including provision of an 8-foot sidewalk adjacent to the unopened right-of-way located along the western property line. Pedestrian scale lighting will also be provided along this sidewalk.
- The petition proposes a new ADA compliant bus waiting pad per along West Boulevard for outbound bus stop #34580.
- The petition commits to installation of evergreen shrubs to enhance screening of the parking and refuse areas from existing residential and institutional uses along Elmin Street.
- The site plan clearly identifies proposed open space amenity area and urban open space area with associated conditional notes committing to their improvements.

The approval of this petition will revise the adopted future land use as specified by the Central District Plan, from current recommended single family residential up to 5 units per acre and single family residential up to 8 units per acre to new recommended residential over 17 units per acre for the site.

PLANNING STAFF REVIEW

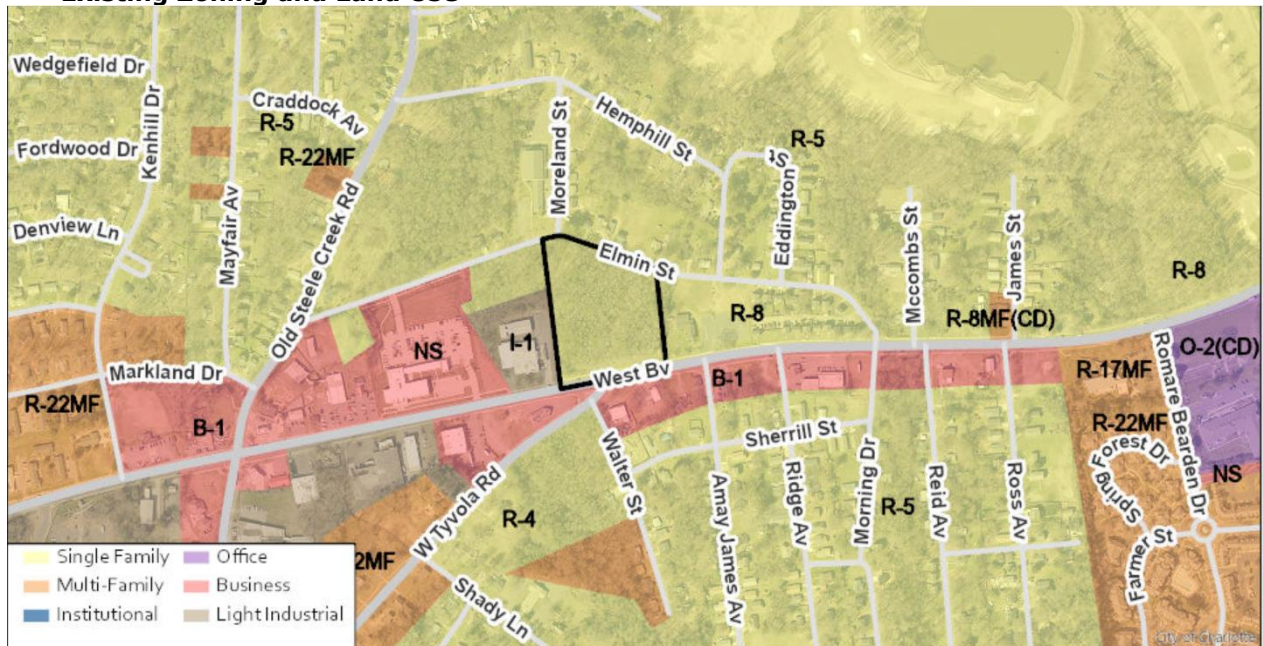
• **Proposed Request Details**

The site plan accompanying this petition contains the following provisions:

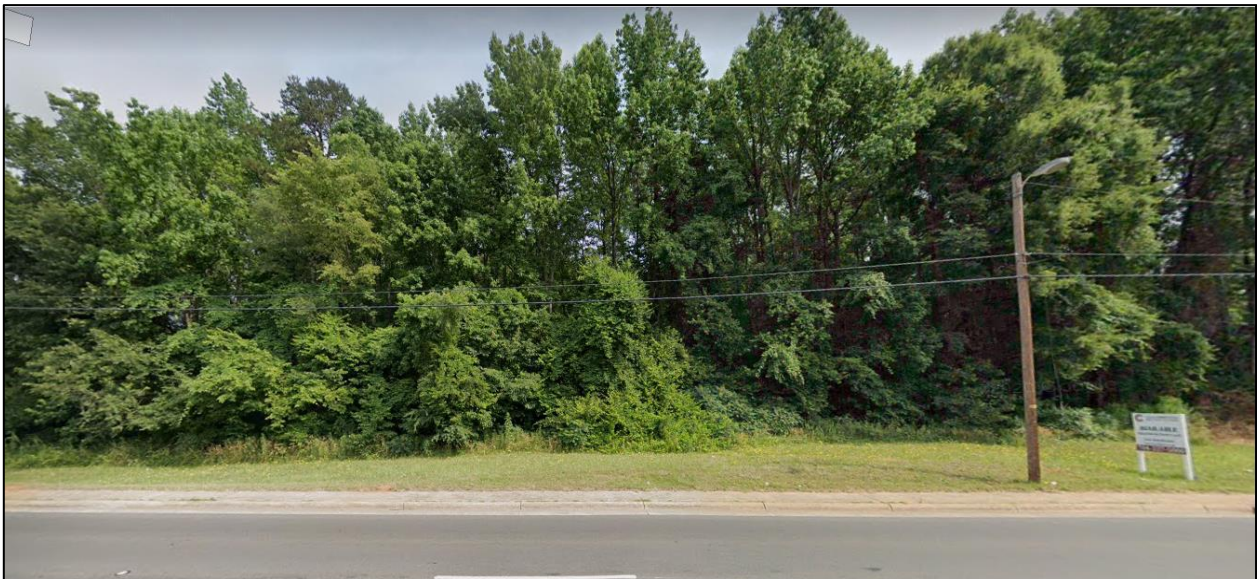
- Up to 125 age-restricted multi-family residential dwelling units in 1 building (29.74 units per acre).
- Limits building height to 60 feet.
- Proposes a workforce housing program to ensure that the proposed residential dwelling units constructed on the Site are reasonably priced for persons earning less than the median income for the area ("Affordable Units"). Ensures that all the proposed affordable Units constructed on the Site, for a period of not less than 20 years, maintain monthly rents that are income restricted for households earning up to 80% of area median income.
- Provides a 24-foot building and parking setback along West Boulevard from back of future curb.
- Provides a 20-foot building and parking setback along Elmin Street from back of future curb.
- Provides a 16-foot setback along the existing unopened right-of-way located along the western property boundary.
- Proposes access via West Boulevard and Elmin Street (gated).
- Illustrates potential tree save areas along Elmin Street.
- Proposes a staggered double row of evergreen screen shrubs along a portion of Elmin Street to screen proposed parking areas from the right-of-way and existing residential and institutional uses across the street.
- Illustrates proposed large evergreen shrubs, a 6-foot masonry screening wall with gates to screen the proposed refuse area.
- Proposes the following transportation improvements:
 - Improves West Boulevard with a 16-foot planting strip and an 8-foot sidewalk. The proposed sidewalk will extend across the unopened right-of-way.
 - Provides an 8-foot planting strip and an 8-foot sidewalk along Elmin Street. The proposed sidewalk will extend half-way across the unopened right-of-way. Additional improvements along Elmin Street will be provided as required by the Chapter 19 of the City Code. Elmin will be improved to meet a residential medium cross-section.
 - Provides an 8-foot sidewalk adjacent to the unopened right-of-way located along the western property line. Pedestrian scale lighting will also be provided along this sidewalk. The back of the proposed sidewalk will be located 29 feet from the center line of the unopened right-of-way. A sidewalk and utility easement will be provided for the portion of the sidewalk located outside of the right-of-way.
 - Constructs a curb ramp at the intersection of West Boulevard and the unopened street as generally depicted on the Rezoning Plan.
 - Constructs an accessible curb ramp on the south side of Elmin Street across from the intersection of Moreland Street as generally depicted on the Rezoning Plan. The Petitioner

- will also bring the existing accessible curb ramp located on the north side of Elmin Street at the intersection of and Moreland Street to City Standards.
- Dedicates and conveys to CDOT 54 feet of right-of-way from the center line of West Boulevard, as generally depicted on the Rezoning Plan.
 - Dedicates additional right-of-way along Elmin Street to accommodate a residential medium cross-section. A sidewalk easement may be provided to reduce the amount of right-of-way that is dedicated.
 - Dedicates 1-foot of additional right-of-way along the unopened street located along the western property boundary for a total of 21 feet from the center line.
 - Constructs a new ADA compliant bus waiting pad per Land Development Standards 60.01B along West Boulevard for outbound bus stop # 34580. The final location of the pad will be coordinated with CATS during the permitting process.
 - Proposes the following design guidelines:
 - Proposes building materials used will be a combination of portions of some of the following: brick, stone, precast stone, precast concrete, synthetic stone, cementitious fiber board, stucco, EIFS, decorative block and/or wood. Vinyl or aluminum as a building material may only be used on windows, soffits and on handrails/railings.
 - Prohibits vinyl siding (but not vinyl handrails, windows or door trim).
 - Prohibits concrete masonry units not architecturally finished.
 - All principal and accessory buildings abutting West Boulevard, Elmin Street and the unopened right-of-way shall comprise a minimum of 20% of that building's entire façade facing such network street using brick, natural stone (or its synthetic equivalent), stucco or other material approved by the Planning Staff.
 - Prohibited exterior building materials are vinyl siding (but not vinyl hand rails, windows or door trim) and concrete masonry units not architecturally finished.
 - Notes buildings exceeding 135 feet in length along an existing or proposed right-of-way shall include modulations of the building massing/facade plane (such as recesses, projections, and architectural details). Modulations shall be a minimum of 10 feet wide and shall project or recess a minimum of 4 feet extending up and down through the building façade.
 - Building elevations shall be designed with vertical bays or articulated architectural façade features which may include but not be limited to a combination of exterior wall offsets, projections, recesses, pilasters, banding and change in materials or colors.
 - Buildings shall be designed with a recognizable architectural base on all facades facing West Boulevard. Such base may be executed through use of Preferred Exterior Building Materials or articulated architectural façade features and color changes.
 - Building elevations facing West Boulevard, Elmin Street, and the unopened right-of-way shall not have expanses of blank walls greater than 20 feet in all directions and architectural features such as but to limited to banding, medallions or design features or materials will be provided to avoid a sterile, unarticulated blank treatment of such walls.
 - Notes improved open space areas will be provided as generally depicted on the Rezoning Plan. The proposed open space amenity areas will be improved with landscaping, seating areas, hardscape elements and shade structures as applicable and appropriate to the proposed amenity area. The improved open space area will contain a minimum of 8,000 square feet.
 - The Petitioner will design the storm water and water quality structure proposed along West Boulevard so that attractively landscaped and screened from West Boulevard. Flowering small-maturing trees are illustrated between the potential BMP area and proposed sidewalk along West Boulevard.
 - Notes an improved urban open space area will also be provided along West Boulevard. This open space area will be improved with a seating area, landscaping, hardscape elements, and lighting.

- Existing Zoning and Land Use



The site is currently vacant and is surrounded by a mix of single family and multi-family residential developments, institutional, office, and retail uses and vacant land on parcels in various zoning districts.



The rezoning site is vacant.



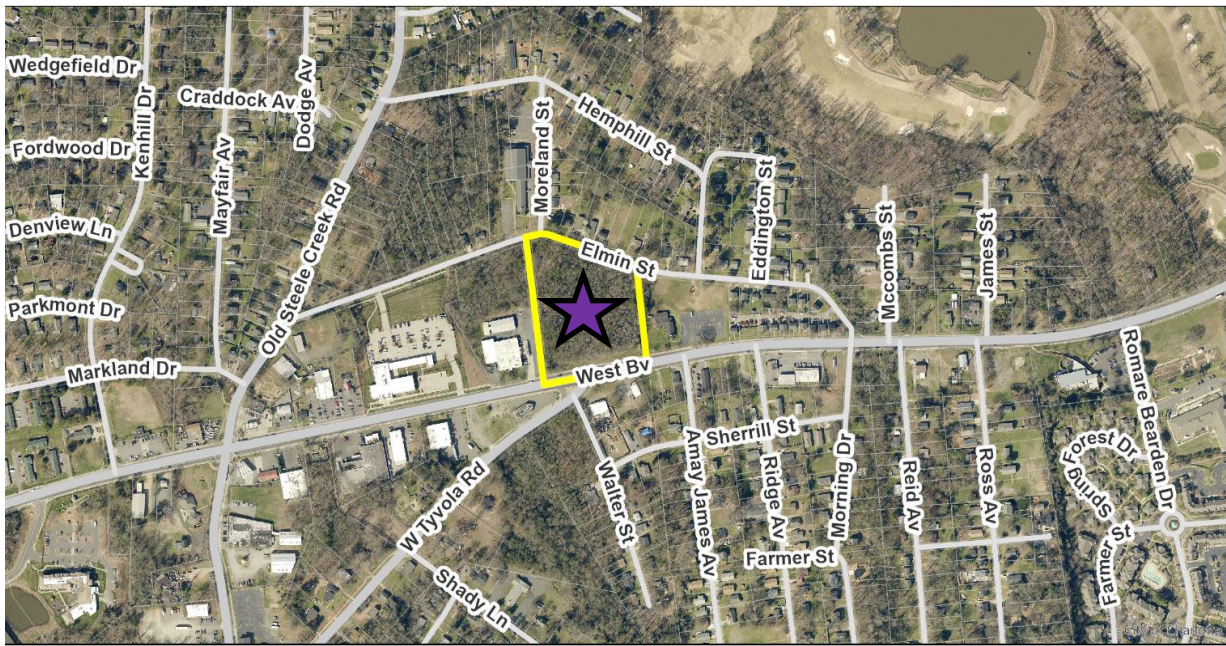
East is a religious institution.



West, along West Boulevard are a mix of residential and nonresidential uses.



Along Elmin Street are single family homes and a religious institution.



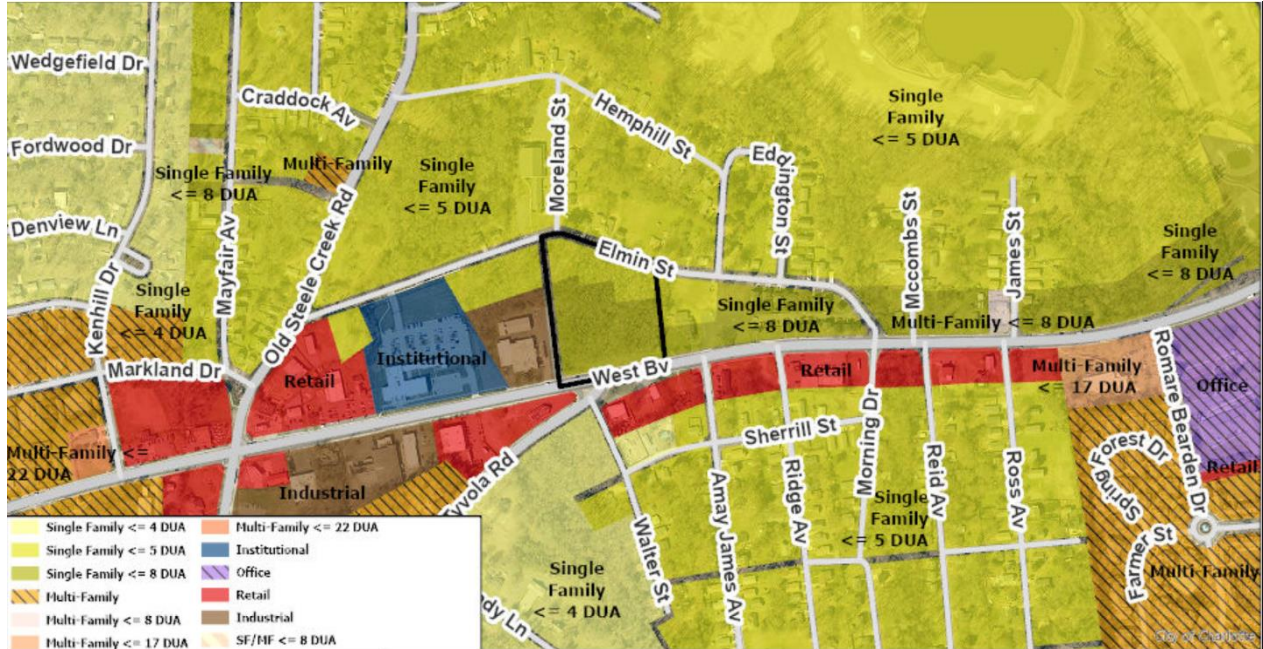
The site (denoted by purple star) is surrounded by a mix of residential and non-residential uses.

- Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------|---|----------|
| 2019-121 | Rezoned 1.15 acres from B-1(CD) to B-1. | Approved |

• Public Plans and Policies



- The *Central District Plan* recommends single family residential up to 5 units per acre for a portion of the site, and single family residential up to 8 units per acre for the remainder of the parcel.
- The *General Development Policies* (GDP) provides policy guidance for evaluating proposed residential densities greater than four units per acre. The petition meets the *General Development Policies* locational criteria for consideration of over 17 dwelling units per acre as illustrated in the table below.

| Assessment Criteria | Density Category – Over 17 dua |
|------------------------------------|--------------------------------|
| Meeting with Staff | 1 |
| Sewer and Water Availability | 2 |
| Land Use Accessibility | 3 |
| Connectivity Analysis | 4 |
| Road Network Evaluation | 1 |
| Design Guidelines | 4 |
| Other Opportunities or Constraints | NA |
| Minimum Points Needed: 14 | Total Points: 15 |

• TRANSPORTATION SUMMARY

- The site is located on West Boulevard, a State-maintained major thoroughfare, and Elmin Street, a City-maintained local road, at the intersection of West Boulevard and Tyvola Road. The proposed project is requesting to change the site's rezoning from R-5/R-8 to Urban Residential-2 (UR-2). In accordance with the City's Ordinances and WALKS Policy, the petitioner has committed to construct portion of a pedestrian network, in the form of an 8-foot planting strip and 8-foot sidewalk, along Elmin Street, West Boulevard, and the paper right-of-way along the western property line. This new pedestrian network will complement the bicycle and pedestrian infrastructure constructed as a part of the West Boulevard Corridor Implementation CIP Project. Lastly, the Petitioner has agreed to improve the CATS Bus Stop in front of the site on West Boulevard. There are no outstanding CDOT items.
- **Active Projects Near the Site:**
 - West Boulevard Corridor Implementation, CIP Project ID# PMES181547
 - Construct numerous bicycle and pedestrian improvements along West Boulevard from Camden Road to Billy Graham Parkway.
 - New Pedestrian Hybrid Beacon between Morning Drive and Ridge Avenue
 - Ramp and flatwork construction starting 1st quarter 2021
 - Mast Arm 2nd quarter 2021
- **Transportation Considerations**
 - No outstanding issues.
- **Vehicle Trip Generation:**
 - Current Zoning:
 - Existing Use: Vacant
 - Entitlement: 375 trips per day (based on 7 homes at R-5; 24 homes at R-8).

Proposed Zoning: 480 trips per day (based on 125 senior multi-family).

DEPARTMENT COMMENTS (see full department reports online)

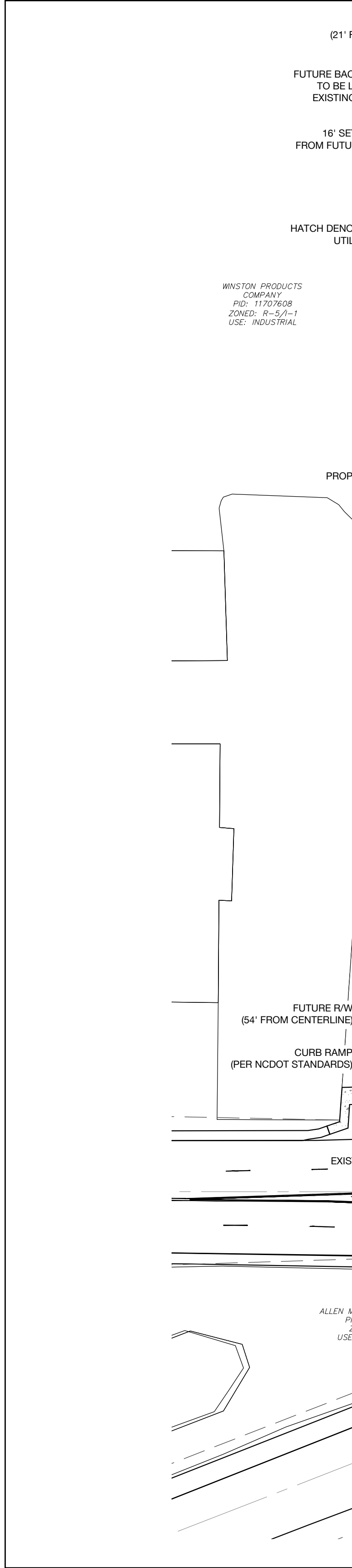
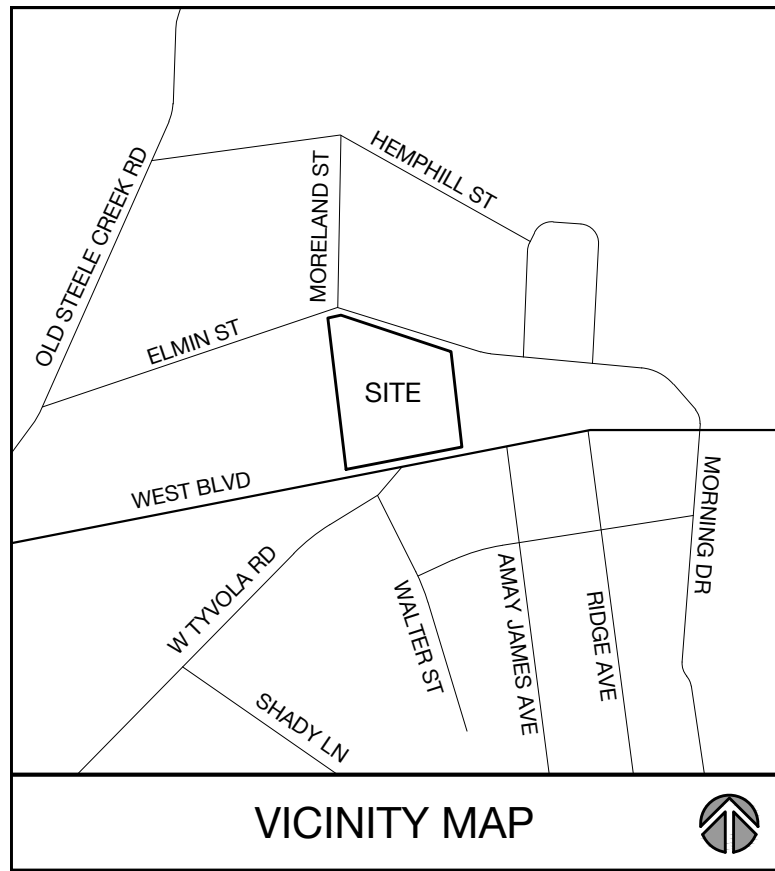
- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Housing and Neighborhood Services:** No comments received.
- **Charlotte Department of Solid Waste Services:** No outstanding issues.
- **Charlotte Fire Department:** See advisory comments at www.rezoning.org
- **Charlotte-Mecklenburg Schools:** Not applicable.
- **Charlotte Water:** Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 6-inch water distribution main located along Elmin Street. Charlotte Water has sanitary sewer system infrastructure accessible for the rezoning boundary via an existing 8-inch gravity sewer main located along Elmin Street. See advisory comments at www.rezoning.org.
- **Engineering and Property Management:**
 - **Arborist:** No outstanding issues.
 - **Erosion Control:** No outstanding issues.
 - **Land Development:** No outstanding issues.
 - **Storm Water Services:** See advisory comments at www.rezoning.org
 - **Urban Forestry:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.

OUTSTANDING ISSUES

- None

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Claire Lyte-Graham (704) 336-3782



Site Development Data:

- Acreage: ±4.54
- Tax Parcel #: 117-074-01
- Existing Zoning: R-5 & R-8
- Proposed Zoning: UR-2(CD)
- Existing Uses: Vacant
- Proposed Uses: Up to 125 age-restricted (as defined below) multi-family residential dwelling units together with accessory uses, as allowed in the UR-2 zoning district.
- Density: Based on 4.54 acres and a total of 125 units calculated density is 29.74 du/ac.
- Maximum Building Height: Not to exceed 60 feet, building height increases over 40 feet will be in accordance with Section 9.406(2)(A). Height will be measured as defined by the Ordinance.
- Parking: As required by the Ordinance will be provided.

General Provisions:

- Site Location. These Development Standards form a part of the Rezoning Plan associated with the Rezoning Petition filed by The Paces Foundation, Inc. ("Petitioner") to accommodate the development of an age-restricted residential community on approximately 4.54-acre site generally located at the north of the intersection of West Boulevard and West Tivola Road (the "Site").
- Zoning Districts/Ordinance. Development of the Site will be governed by the Rezoning Plan as well as the applicable provisions of the City of Charlotte Zoning Ordinance (the "Ordinance"). Unless the Rezoning Plan establishes more stringent standards the regulations established under the Ordinance for the UR-2 zoning classification shall govern.
- Graphics and Alterations. The schematic depictions of the uses, parking areas, sidewalks, structures and buildings, building elevations, driveways, streets and other development matters and site elements (collectively the "Development/Site Elements") set forth on the Rezoning Plan should be reviewed in conjunction with the provisions of these Development Standards. The layout, locations, sizes and formulations of the Development/Site Elements depicted on the Rezoning Plan are graphic representations of the Development/Site elements proposed. Changes to the Rezoning Plan not anticipated by the Rezoning Plan will be reviewed and approved as allowed by Section 6.207 of the Ordinance.

Since the project has not undergone the design development and construction phases, it is intended that this Rezoning Plan provide for flexibility in allowing some alterations or modifications from the graphic representations of the Development/Site Elements. Therefore, there may be instances where minor modifications will be allowed without requiring the Administrative Amendment Process per Section 6.207 of the Ordinance. These instances would include changes to graphics if they are:

- minor and don't materially change the overall design intent depicted on the Rezoning Plan.
- The Planning Director will determine if such minor modifications are allowed per this amended process, and if it is determined that the alteration does not meet the criteria described above, the Petitioner shall then follow the Administrative Amendment Process per Section 6.207 of the Ordinance; in each instance, however, subject to the Petitioner's appeal rights set forth in the Ordinance.

Permitted Uses & Development Area Initiation:

- The Site may be developed with up to 125 age-restricted multi-family residential dwellings units together with accessory uses allowed in the UR-2 zoning district as generally depicted on the Rezoning Plan.
- Parking and vehicular circulation will not be permitted between the building and West Boulevard as generally depicted on the Rezoning Plan. Parking and vehicular circulation will be allowed to the side of the building and may extend beyond the building line toward West Blvd., as generally depicted on the Rezoning Plan.
- Workforce Housing: The Petitioner shall provide a workforce housing program to ensure that the proposed residential dwelling units constructed on the Site are reasonably priced for persons earning less than the median income for the area ("Affordable Units"). The Petitioner shall ensure that all the proposed Affordable Units constructed on the Site, for a period of not less than 20 years, maintain monthly rents that are income restricted for households earning up to 80% of area median income.

Age-restricted or age-restricted community shall mean: a community intended and operated for regular occupancy by persons fifty-five (55) years of age or older such that 100% of the units have at least one occupant who is fifty-five (55) years of age or older; in addition, other senior based housing and services, including, without limitation, independent living, retirement care and the like are permitted as part of age-restricted housing or community, whether as principle or accessory uses.

Access, Transportation and Improvements:

- Access to the Site will be from West Boulevard and Elmin Street as generally depicted on the Rezoning Plan. The proposed access to Elmin Street may be gated.
- The Petitioner will improve West Boulevard with a 16-foot planting strip and an eight (8) foot sidewalk as generally depicted on the Rezoning Petition. The proposed sidewalk will extend across the unopened right-of-way.
- The Petitioner will provide an eight (8) foot planting strip and an eight (8) foot sidewalk along improve Elmin Street. The proposed sidewalk will extend half-way across the unopened right-of-way. Additional improvements along Elmin Street will be provided as required by the Chapter 19 of the City Code. Elmin will be improved to meet a residential medium cross-section.
- The Petitioner will provide an eight (8) foot sidewalk adjacent to the unopened right-of-way located along the western property line. Pedestrian scale lighting will also be provided along this sidewalk. The back of the proposed sidewalk will be located 29 feet from the center line of the unopened right-of-way. A sidewalk and utility easement will be provided for the portion of the sidewalk located outside of the right-of-way.
- The Petitioner will construct a curb ramp at the intersection of West Blvd. and the unopened street as generally depicted on the Rezoning Plan.
- The Petitioner will construct an accessible curb ramp on the south side of Elmin Street across from the intersection of Moreland Street as generally depicted on the Rezoning Plan. The Petitioner will also bring the existing accessible curb ramp located on the north side of Elmin at the intersection of City Standards.
- The placement and configuration of the vehicular access point is subject to minor modifications required to accommodate final site development and construction plans and to any adjustments required for approval by the CDOT and NCDOT in accordance with applicable published standards.
- The alignment of the internal vehicular circulation and driveways may be modified by the Petitioner to accommodate changes in traffic patterns, parking layouts and any adjustments required for approval by CDOT in accordance with published standards.
- The Petitioner will dedicate and convey to CDOT 54 feet of right-of-way from the center line of West Blvd. as generally depicted on the Rezoning Plan.
- The Petitioner will dedicate additional r/w along Elmin Street to accommodate a residential medium cross-section. A sidewalk easement may be provided to reduce the amount of r/w that is dedicated.
- The Petitioner will dedicate one (1) foot of additional right-of-way along the unopened street located along the western property boundary for a total of 21 feet from the center line.
- The Petitioner will construct required roadway improvements and provide any required sidewalk and utility easements needed for these improvements prior to the issuance of the first certificate of occupancy, subject to the Petitioner's ability to request that CDOT allow a bond to be post for any roadway improvements not finalized at the time of the issuance of the certificate of occupancy, as allowed by City regulations.
- The Petitioner will dedicate via fee simple conveyance any required right-of-way indicated on the Rezoning Plan as right-of-way to be dedicated, the additional right-of-way will be dedicated prior to the issuance of the first certificate of occupancy. The Petitioner will provide a permanent sidewalk easement for any of the proposed sidewalks located along the public streets located outside of the right-of-way. The permanent sidewalk easement will be located a minimum of two (2) feet behind the sidewalk where feasible.

Streetscape, Buffers, Yards, Open Space and Landscaping:

- A twenty-four (24) foot building and parking setback as measured from the future back of curb will be provided along West Boulevard as generally depicted on the Rezoning Plan.
- A 20-foot building and parking setback as measured from the future back of curb will be provided along Elmin Street.
- A 16-foot setback as measured from the future back of curb will be provided along the existing unopened right-of-way located along the western property boundary as generally depicted on the Rezoning Plan.
- Side and rear yards will be provided as required by the Ordinance.

Architectural Standards, General Design Guidelines:

- The building materials used on the principal buildings constructed on Site will be a combination of portions of some of the following: brick, stone, precast stone, precast concrete, synthetic stone, cementitious fiber board, stucco, EIFS, decorative block and/or wood. Vinyl or aluminum as a building material may only be used on windows, soffits and on handrails/railings.
- Preferred Exterior Building Materials: All principal and accessory buildings abutting West Boulevard, Elmin Street and the unopened right-of-way shall comprise a minimum of 20% of that building's entire façade facing such network street using brick, natural stone (or its synthetic equivalent), stucco or other material approved by the Planning Staff.

Prohibited Exterior Building Materials:

- Vinyl siding (but not vinyl handrails, windows or door trim).
- Concrete Masonry Units not architecturally finished.
- Building Massing and Height shall be designed to break up long monolithic building forms as follows:
 - Buildings exceeding 135 feet in length along an existing or proposed right-of-way shall include modulations of the building massing/facade plane (such as recesses, projections, and architectural details). Modulations shall be a minimum of 10 feet wide and shall project or recess a minimum of 4 feet extending up and down through the building facade.
 - Architectural Elevation Design - elevations facing public streets shall be designed to create visual interest as follows:
 - Building elevations shall be designed with vertical bays or articulated architectural facade features which may include but not be limited to a combination of exterior wall offsets, projections, recesses, pilasters, banding and change in materials or colors.
 - Buildings shall be designed with a recognizable architectural base on all facades facing West Boulevard. Such base may be executed through use of Preferred Exterior Building Materials or articulated architectural facade features and color changes.
 - Building elevations facing West Boulevard, Elmin, and the unopened right-of-way shall not have expanses of blank walls greater than 20 feet in all directions and architectural features such as but to limited to banding, modulations or design features or materials will be provided to avoid a sterile, unarticulated blank treatment of such walls.
- Roof Form and Articulation - roof form and lines shall be designed to avoid the appearance of a large monolithic roof structure as follows:
 - Long pitched or flat roof lines shall avoid continuous expanses without variation by including changes in height and/or roof form, to include but not be limited to gables, hips, dormers or parapets.
 - For pitched roofs the minimum allowed is 4:12 excluding buildings with a flat roof and parapet walls. This standard will not apply to roofs on dormers, balconies, or other minor building elements that may have a pitched roof.
- Roof top HVAC and related mechanical equipment will be screened from public view at grade from the nearest street.
- Service Area Screening - service areas such as dumpsters, refuse areas, recycling and storage shall be screened from view with materials and design to be compatible with principal structures and in compliance with the requirements of the Ordinance. Such design shall include a minimum 20 percent Preferred Exterior Building Materials when walls or fences are used to screen these areas. The location of the proposed dumpster and recycling areas is generally depicted on the Rezoning Plan.
- Meter banks will be screened from adjoining properties and from the abutting public streets including the unopened r/w along the western property boundary.

Open Space:

- Improved open space areas will be provided as generally depicted on the Rezoning Plan. The proposed open space amenity areas will be improved with landscaping, seating areas, hardscape elements and shade structures as applicable and appropriate to the proposed amenity area. The improved open space area will contain a minimum of 8,000 square feet.
- The Petitioner will design the storm water and water quality structure proposed along West Blvd. so that it is attractively landscaped and screened from West Boulevard.
- An improved urban open space area will also be provided along West Blvd. This open space area will be improved with a seating area, landscaping, hardscape elements, and lighting.

Environmental Features:

- The location, size and type of storm water management systems depicted on the Rezoning Plan are subject to review and approval as part of the full development plan submittal and are not implicitly approved with this rezoning. Adjustments may be necessary in order to accommodate actual storm water treatment requirements and natural site discharge points.
- The Site will comply with the Tree Ordinance.
- Lighting:
 - All new lighting shall be full cut-off type lighting fixtures excluding lower, decorative lighting that may be installed along the driveways, sidewalks, parking areas and courtyards.
 - Detached lighting on the Site will be limited to 22 feet in height.
- CATS West Blvd. Bus Stop Improvements:
 - The Petitioner will construct a new ADA compliant bus waiting pad per Land Development Standards 60.01B along West Blvd. for outbound bus stop # 34580. The final location of the pad will be coordinated with CATS during the permitting process.
- Amendments to the Rezoning Plan:
 - Future amendments to the Rezoning Plan (which includes these Development Standards) may be applied for by the then Owner or Owners of the applicable Development Area portion of the Site affected by such amendment in accordance with the provisions of Chapter 6 of the Ordinance.
- Binding Effect of the Rezoning Application:
 - If this Rezoning Petition is approved, all conditions applicable to the development of the Site imposed under the Rezoning Plan will, unless amended in the manner provided under the Ordinance, be binding upon and inure to the benefit of the Petitioner and subsequent owners of the Site and their respective heirs, devisees, personal representatives, successors in interest or assigns.



1318-e6 central ave. # 704.334.3303
charlotte, nc 28205 # 704.334.3305
urbandesignpartners.com
nc firm no: P-0418
sc coa no: C-03044

The Paces Foundation, Inc.

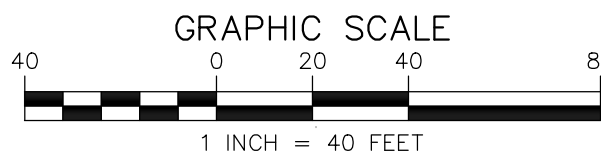
Historical Nathaniel Carr Senior Community

Rezoning Site Plan
West Boulevard, Charlotte NC

| NO. | DATE | BY: | REVISIONS: |
|-----|----------|-----|-----------------------------------|
| 1 | 01.11.21 | UDP | REVISIONS PER CITY PLANNING STAFF |
| 2 | 02.08.21 | UDP | REVISIONS PER CITY PLANNING STAFF |
| 3 | 03.17.21 | UDP | REVISIONS PER CITY PLANNING STAFF |

Project No: 20-CLT-146
Date: 11.12.2020
Designed By: UDP
Checked By: UDP
Sheet No:

REZONING PETITION #2020-197



RZ-1.0



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/17/2021

Agenda #: 28. File #: 15-15747 Type: Zoning Hearing

Rezoning Petition: 2021-007 by Pakchanok Lettsome

Location: Approximately 0.2 acre located near the intersection of E. 17th Street and Seigle Avenue in the Belmont Community. (Council District 1 - Egleston)

Current Zoning: R-5 (single-family residential)

Proposed Zoning: UR-2 (CD) (urban residential, conditional)

Staff Recommendation:

Staff recommends APPROVAL of this petition upon resolution of outstanding issues related to transportation and site and building design and technical revisions related to site and building design.

Attachments:

Pre-Hearing Staff Analysis

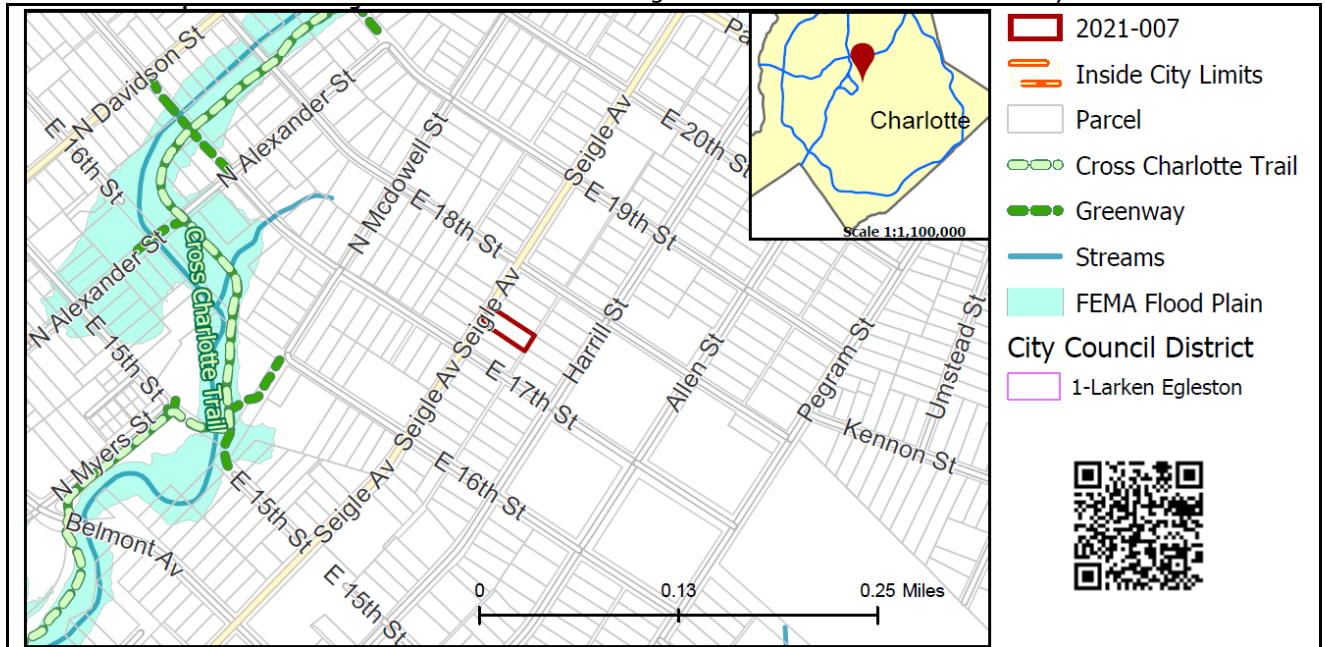
Site Plan

REQUEST

Current Zoning: R-5 (residential)
Proposed Zoning: UR-2(CD) (urban residential, conditional)

LOCATION

Approximately 0.2 acres located near the intersection of E. 17th Street and Seigle Ave in the Belmont community.



SUMMARY OF PETITION

The petition proposes to rezone a .2 acre parcel to an urban residential district to permit the construction of up to two single family detached residential units at a density of up to 10 dwelling units per acre (DUA).

PROPERTY OWNER
PETITIONER
AGENT/REPRESENTATIVE

Pakchanok Lettsome
Pakchanok Lettsome
Pakchanok Lettsome

COMMUNITY MEETING

Meeting is required and has been held. Report available online.
Number of people attending the Virtual Community Meeting: 9

STAFF
RECOMMENDATION

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation and site and building design and technical revisions related to site and building design.

Plan Consistency

The petition is **inconsistent** with the *Belmont Area Revitalization Plan's* (2003) recommendation for single family uses up to five DUA.

Rationale for Recommendation

- This site falls within an area identified as the Seigle North target area, which identifies opportunities for single family infill development.
- The lot within the rezoning boundary is uniquely positioned to provide infill/density as it is one of the widest (60 feet) vacant single family lots in the neighborhood.
- Per the area plan, new and rehabilitated homes in this target area should be compatible in design character with the existing

adjacent housing stock. The petition's commitment to the establishment of two single family detached residential lots is in alignment with immediately surrounding housing typologies in the area.

- While this petition proposes an increase in density, it still fulfills the area plan's recommendation for single-family residential uses on this site. Further, as this is a vacant lot, no displacement will occur to accommodate the requested density.
- The petition's commitment to a landscape strip and sidewalk meets the area plan's transportation goal of creating a more pedestrian friendly community.

The approval of this petition will revise the adopted future land use as specified by the *Belmont Area Revitalization Plan*, from single family uses up to five DUA to residential uses up to 12 DUA for the site.

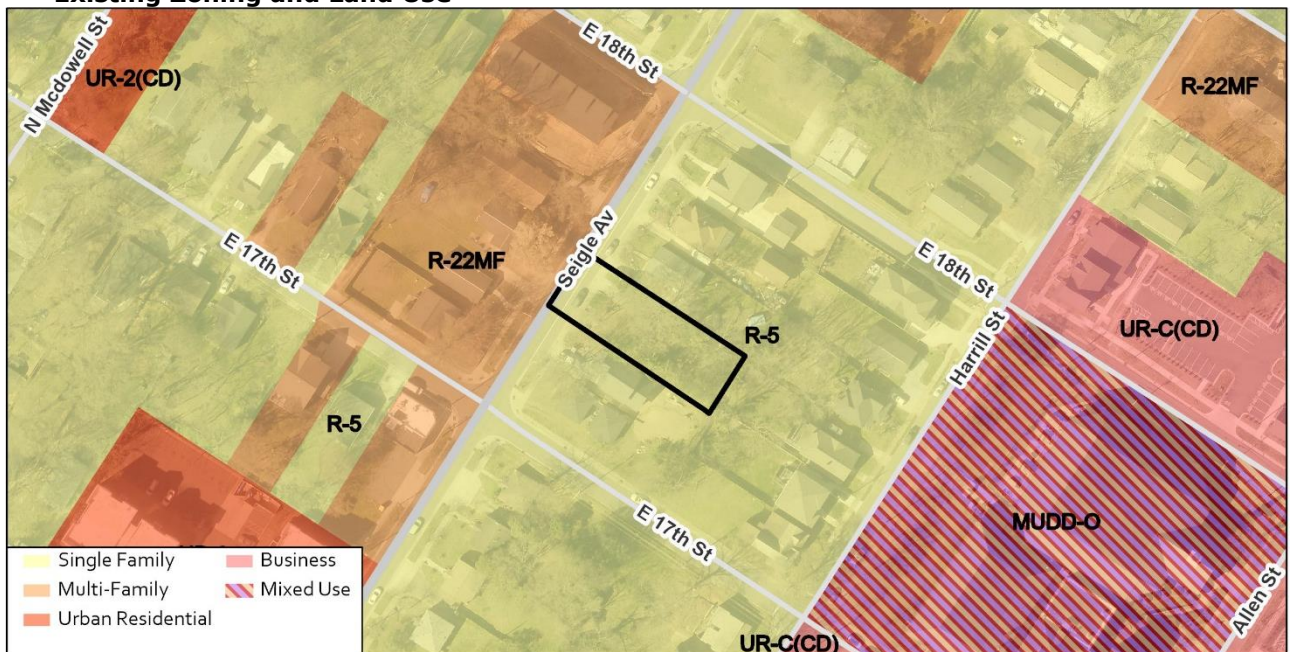
PLANNING STAFF REVIEW

• Proposed Request Details

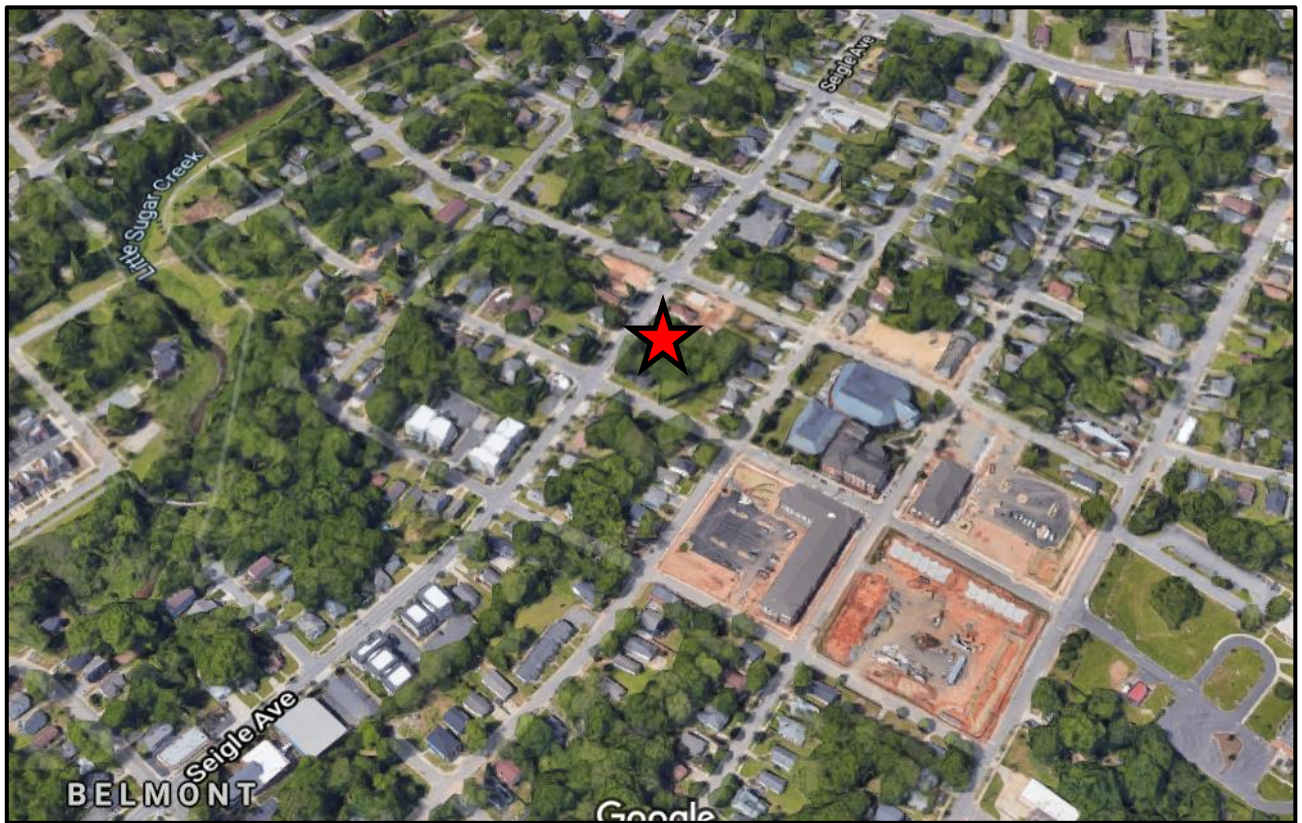
The site plan accompanying this petition contains the following provisions:

- Proposes up to two single family detached residential units with a maximum building height of 40 feet.
- Access to the proposed units shall be from a shared drive off of Seigle Avenue.
- Commits to an 8-foot planting strip and 6-foot sidewalk along the site's frontage while maintaining on-street parking along the site's frontage as well.
- Commits to multiple architectural features including requiring usable porches and stoops to be located on the front of the building and be at least six foot deep.
- Garage doors treated with setbacks from the front wall plane and other architectural elements such as translucent windows or projecting elements.
- Commits to full cutoff detached lighting while allowing upward directed landscaping lighting.

• Existing Zoning and Land Use



There have been no historic rezonings of this site. The site is surrounded by a mixture of housing types and zoning including townhomes/multi-family to the SW and NW of the subject property and the St. Paul Baptist Church multi-family project (2010-009) to the SE.



General location of subject property denoted by red star.



Streetview along Seigle Ave looking east toward the subject property. The lot frontage along Seigle is generally located as illustrated with the white overlay.



Looking west from Seigle Avenue across from the subject property. Detached houses in this area are generally single-story but multiple housing types are found along the corridor.

- **Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------|--|----------|
| 2018-011 | Petition to rezone single family-zoned parcel to UR-2 zoning district. | Approved |

- **Public Plans and Policies**



- The *Belmont Area Revitalization Plan* (2003) recommends single family uses up to 5 DUA for the site.
- **TRANSPORTATION SUMMARY**
 - The site is located on a City-maintained minor thoroughfare (Seigle Avenue). The proposed use will increase the vehicle trips per day from 10 trips existing to 20 trips per day. There are no active projects in the immediate area. The petitioner commits to constructing a 6-foot sidewalk with an 8-foot planting strip, and a shared driveway, while maintaining an on-street parking spot along the site's frontage. Site plan revisions are needed to clearly label the proposed ROW as 'dedicated', differentiating between the existing and the proposed ROW. CDOT continues to request a site plan note specifying dedication and fee simple conveyance of all rights-of-way to the City before the site's first building certificate of occupancy is issued is needed. Further details are listed below.
 - **Active Projects:**
 - N/A
 - **Transportation Considerations**
 - See Outstanding Issues, Notes 1-3.
 - **Vehicle Trip Generation:**
 - Current Zoning:
 - Existing Use: 0 trips per day (based on vacant land use).
 - Entitlement: 10 trips per day (based on one dwelling).
 - Proposed Zoning: 20 trips per day (based on two dwellings).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Housing and Neighborhood Services:** No outstanding issues.
- **Charlotte Department of Solid Waste Services:** No outstanding issues.
- **Charlotte Fire Department:** See advisory comments at www.rezoning.org
- **Charlotte-Mecklenburg Schools:** The development allowed under the existing zoning could generate zero students, while the development allowed under the proposed zoning may produce one student. Therefore, the net increase in the number of students generated from existing zoning to proposed is one student.
 - The proposed development is not projected to increase the school utilization over existing conditions (without mobile classroom units) as follows:
 - Villa Heights Elementary remains at 75%
 - Eastway Middle remains at 117%
 - Garinger High remains at 117%.

- **Charlotte Water:** Water and sewer service is accessible for this rezoning boundary. Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 6-inch water distribution main located along Seigle Avenue. Charlotte Water has sanitary sewer system infrastructure accessible for the rezoning boundary via an existing 8-inch gravity sewer main located along Seigle Avenue. See advisory comments at www.rezoning.org
- **Engineering and Property Management:**
 - **Arborist:** No comments submitted.
 - **Erosion Control:** See advisory comments at www.rezoning.org
 - **Land Development:** No outstanding issues.
 - **Storm Water Services:** No outstanding issues.
 - **Urban Forestry:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.

OUTSTANDING ISSUES

Transportation

1. Clearly label the proposed ROW as “dedicated” to distinguish between the existing and the proposed ROW.
2. Although a commitment is made in the rezoning plan notes, the petitioner should properly illustrate the 8-foot planting strip and 6-foot sidewalk on the plan.
3. Add conditional note specifying dedication and fee simple conveyance of all rights-of-way to the City before the site’s first building certificate of occupancy is issued. CDOT requests rights-of-way set at 2’ behind back of sidewalk where feasible.

Site and Building Design

4. Correct scale so that reviewers may verify that setbacks are being met.

REQUESTED TECHNICAL REVISIONS

Site and Building Design

5. Add rezoning petition number (2021-007) in right hand margin of rezoning sheet.
6. Ensure that the reference to the garage setback where it states “garage setback from public R/W: 20’ from back of R/W or back of sidewalk, whichever is greater” is met on the site plan.
7. Remove the bullet in the development data table that makes reference to the maximum building height as it is repeated in the table above.
8. The development table notes that the minimum setback is 14 feet from future back of curb but site plan notes a different dimension. Please correct.
9. Note zoning of adjacent parcels.
10. Conditional note bullets should be numbered throughout the plan.
11. The subsection labeled “Streetscape and Landscaping” should replace current note with a note that reads “The petitioner shall comply with the requirements of the Zoning Ordinance and all other applicable city regulations.”

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: William Linville (704) 336-4090

NOTE: DEDICATION AND FEE SIMPLE CONVEYANCE OF ALL RIGHTS-OF-WAY TO THE CITY BEFORE THE SITE'S FIRST BUILDING CERTIFICATE OF OCCUPANCY IS ISSUED IS NEEDED. CDOT REQUESTS RIGHTS-OF-WAY SET AT 2' BEHIND BACK OF SIDEWALK WHERE FEASIBLE.



Agenda Date: 5/17/2021

Agenda #: 29. File #: 15-15748 Type: Zoning Hearing

Rezoning Petition: 2021-009 by Edward Judson McAdams

Location: Approximately .59 acre located at 2100 Matheson Avenue, directly adjacent to Charlotte Country Club. (Council District 1 - Egleston)

Current Zoning: R-3 (single-family residential)

Proposed Zoning: R-4 (single-family residential)

Staff Recommendation:

Staff recommends APPROVAL of this petition.

Attachments:

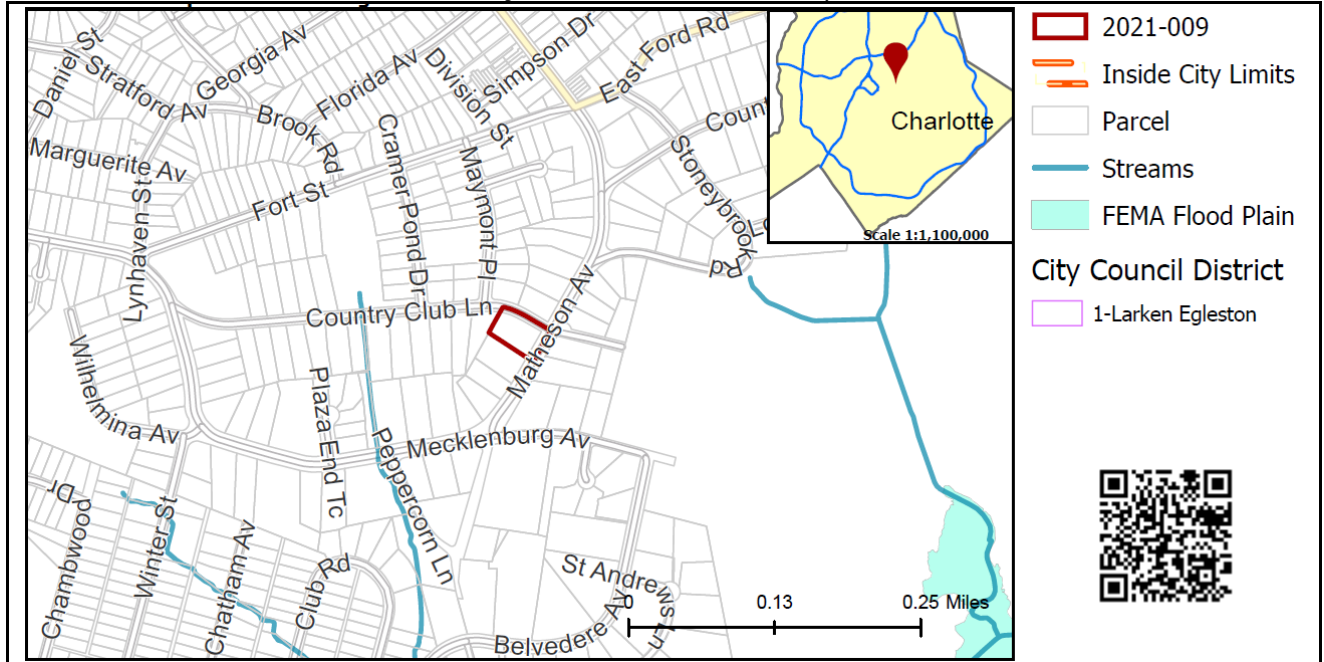
Pre-Hearing Staff Analysis

REQUEST

Current Zoning: R-3 (residential)
Proposed Zoning: R-4 (residential)

LOCATION

Approximately .59 acres located at 2100 Matheson Avenue, directly adjacent to Charlotte Country Club.



SUMMARY OF PETITION

The petition proposes to rezone a singular parcel containing one single family detached home to allow all uses both permitted by right and under prescribed conditional in the R-4 zoning district.

PROPERTY OWNER

Eloise Fisher Adams

PETITIONER

Edward Judson McAdams

AGENT/REPRESENTATIVE

Edward Judson McAdams

COMMUNITY MEETING

Meeting is not required.

**STAFF
RECOMMENDATION**

Staff recommends approval of this petition.

Plan Consistency

The petition is **consistent** with the *Central District Plan's* (1993) recommendation for single family uses up to four dwelling units per acre (DUA) for the site.

Rationale for Recommendation

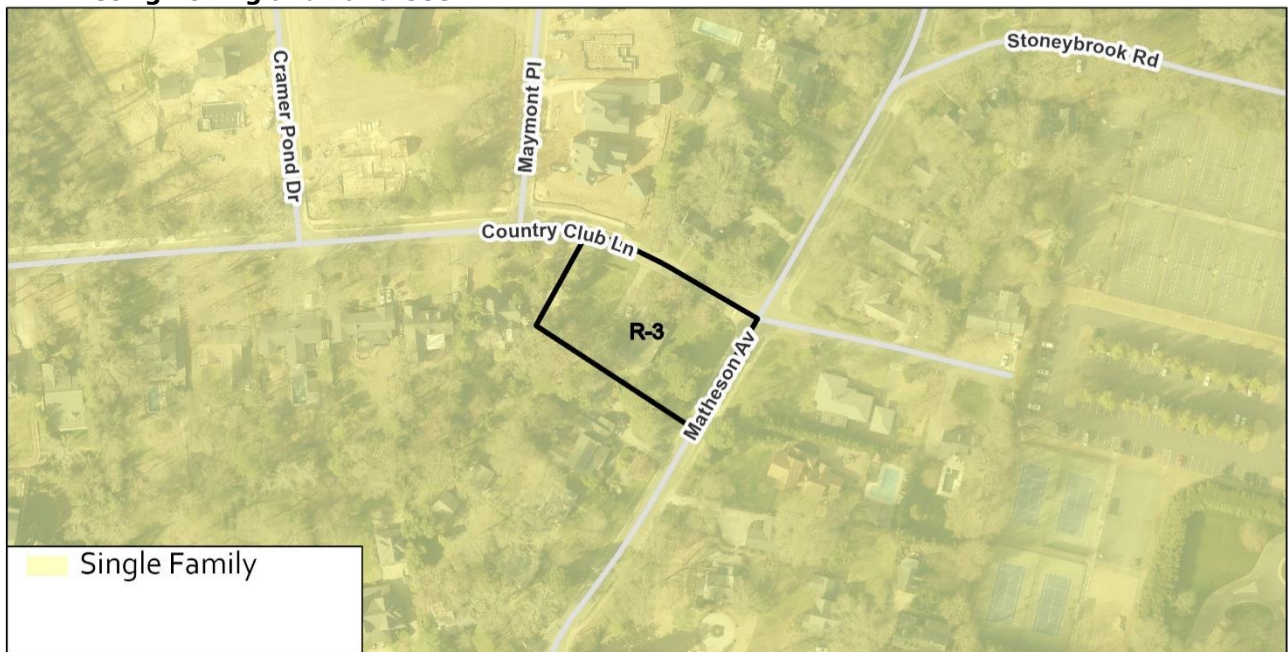
- The rezoning request brings the parcel into alignment with recommended density of four DUA, per the *Central District Plan*.
- The requested district would not result in any other housing type permitted outside of current zoning (duplex or single family detached) and is still contextually appropriate to the surrounding neighborhood.
- The district plan stresses the importance of maintaining the existing land use pattern in established neighborhoods, which this request would achieve.

PLANNING STAFF REVIEW

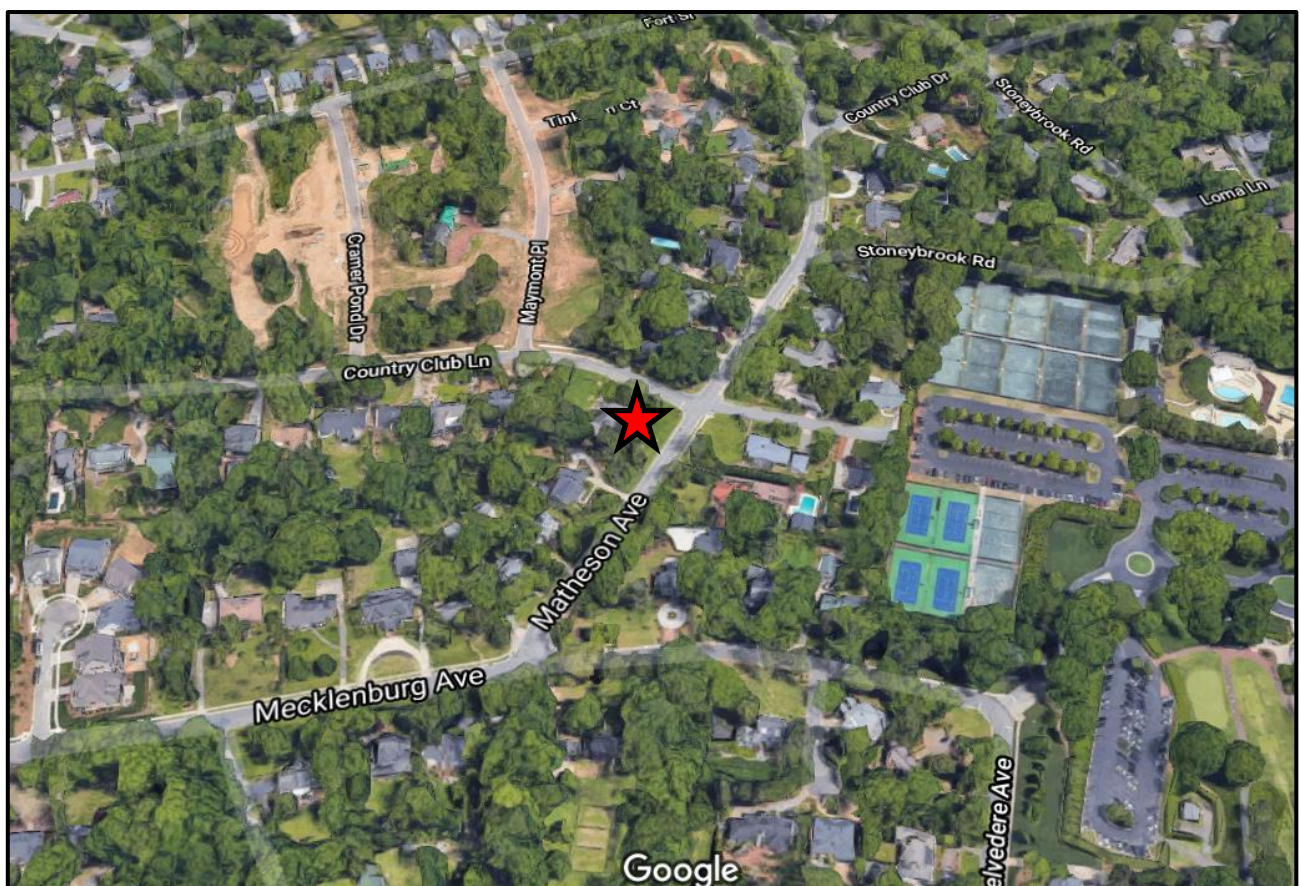
- **Proposed Request Details**

This is a conventional rezoning petition with no associated site plan.

- **Existing Zoning and Land Use**



There have been no recent rezonings of this parcel or the surrounding area. The parcel is surrounded by similarly zoned detached residential parcels and is near the Charlotte Country Club.



General location of subject property denoted by red star.



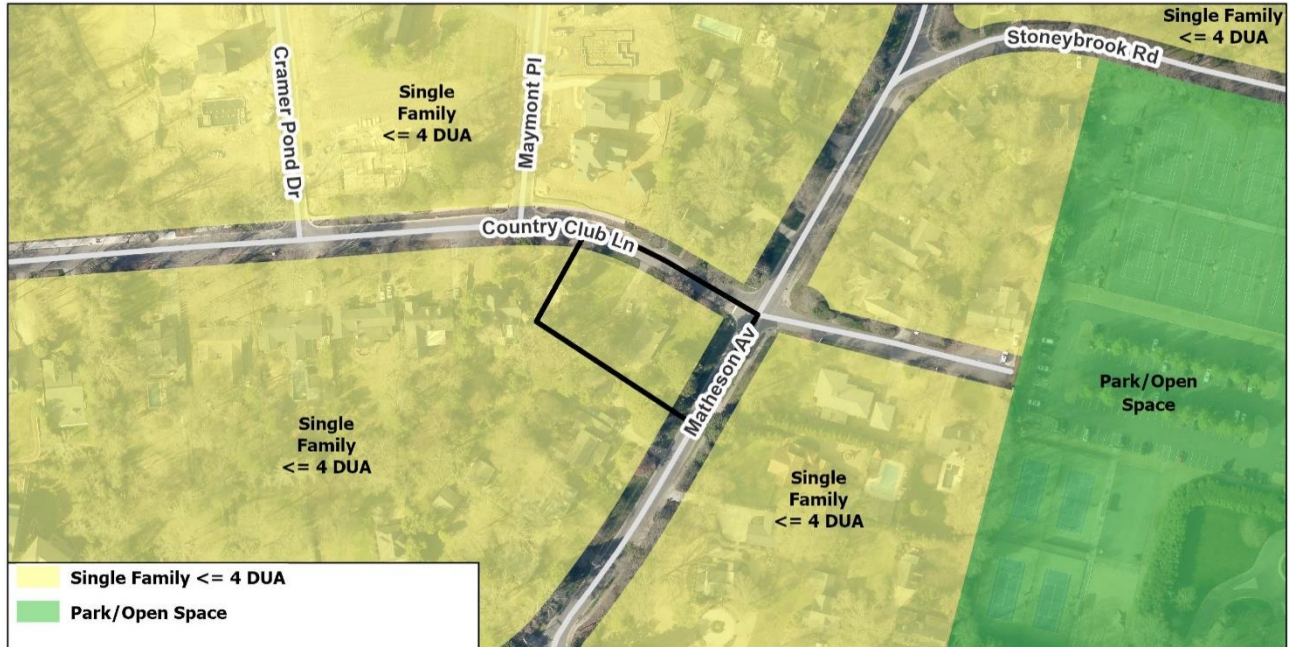
Streetview looking west along Matheson Avenue toward subject property. The lot currently holds one single family detached home.

• **Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------|--|----------|
| 2020-067 | Petition to rezone large lot with historic home that that allowed for preservation of historic home with added residential infill. | Approved |

- **Public Plans and Policies**



- The *Central District Plan* (1993) recommends single family uses up to 4 DUA.
- **TRANSPORTATION SUMMARY**
 - The petition is located adjacent to Country Club Lane, a City-maintained local street, and Matheson Avenue, a City-maintained minor collector. The trip generation for this petition will go from 10 vehicle trips per day existing to a potential 20 trips per day. Site plan review of ordinance requirements will occur during the land development permitting process since this is a conventional rezoning request. Chapter 19 of the City Code may apply and require the developer to provide street improvements for their frontage.
- **Active Projects:**
 - N/A
- **Transportation Considerations**
 - No outstanding issues.
- **Vehicle Trip Generation:**

Current Zoning:

Existing Use: 10 trips per day (based on one single family dwelling).
Entitlement: 10 trips per day (based on one single family dwelling).
Proposed Zoning: 20 trips per day (based on two single family dwellings).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No comments submitted.
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Department of Solid Waste Services:** No comments submitted.
- **Charlotte Fire Department:** No comments submitted.
- **Charlotte-Mecklenburg Schools:** The development allowed under the existing zoning could generate zero students, while the development allowed under the proposed zoning may produce one student. Therefore, the net increase in the number of students generated from existing zoning to proposed is one student.
 - The proposed development is not projected to increase the school utilization over existing conditions (without mobile classroom units) as follows:
 - Shamrock Gardens Elementary remains at 83%
 - Eastway Middle remains at 117%
 - Garinger High remains at 117%.
- **Charlotte Water:** Water and sewer service is accessible for this rezoning boundary. Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 12-inch water distribution main located along Matheson Ave and via a 6-inch water main located along

Country Club Lane. Charlotte Water has sanitary sewer system infrastructure accessible for the rezoning boundary via an existing 8-inch gravity sewer main located along Matheson Ave. See advisory comments at www.rezoning.org

- **Engineering and Property Management:**
 - **Arborist:** No comments submitted.
 - **Erosion Control:** See advisory comments at www.rezoning.org
 - **Land Development:** No outstanding issues.
 - **Storm Water Services:** See advisory comments at www.rezoning.org
 - **Urban Forestry:** No outstanding issues.
 - **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
 - **Mecklenburg County Parks and Recreation Department:** No comments submitted.
-

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: William Linville (704) 336-4090



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/17/2021

Agenda #: 30. File #: 15-15749 Type: Zoning Hearing

Rezoning Petition: 2021-010 by Madison Capital Group

Location: Approximately 4.9 acres located north of Wilkinson Boulevard, south of Arty Drive, and west of Berryhill Road. (Council District 3 - Watlington)

Current Zoning: B-1 (neighborhood business, O-2 (office), and R-22 MF (multi-family residential)

Proposed Zoning: TOD-NC (transit-oriented development - neighborhood center)

Staff Recommendation:

Staff recommends APPROVAL of this petition.

Attachments:

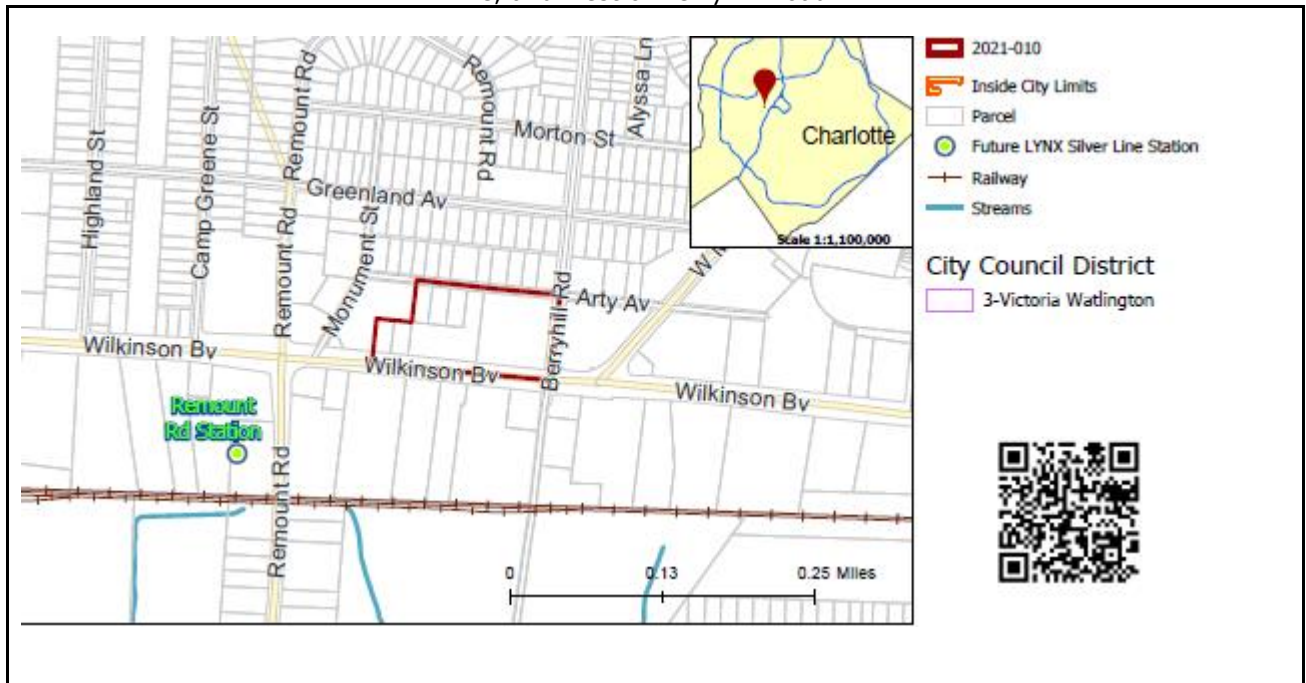
Pre-Hearing Staff Analysis

REQUEST

Current Zoning: B-1 (neighborhood business), O-2 (office), and R-22MF (multi-family residential)
Proposed Zoning: TOD-NC (transit oriented development – neighborhood center)

LOCATION

Approximately 4.9 acres located north of Wilkinson Blvd, south of Arty Drive, and west of Berryhill Road.



SUMMARY OF PETITION

The petition proposes to redevelop several parcels to allow all uses in the TOD-NC zoning district.

PROPERTY OWNER

William Cotton Gilliam, Alice Elizabeth Gilliam, Newport Holdings SS LLC, Newport Holdings KL LLC, NVD Inc., Lucia Properties LLC, Daniel Edgar Fleming, and Michael Smith Wilson Estate

**PETITIONER
AGENT/REPRESENTATIVE**

Madison Capital Group
Collin Brown and Brittany Lins, Alexander Ricks

COMMUNITY MEETING

Meeting is not required.

**STAFF
RECOMMENDATION**

Staff recommends approval of this petition.

Plan Consistency

The petition is **consistent** with the *Bryant Park Land Use and Streetscape Plan* recommendation for residential/office/retail land uses for this site.

Rationale for Recommendation

- The proposed rezoning for transit oriented development, is consistent with the mixed-use land use recommendation for this site.
- The site is within a quarter mile walk from a proposed transit station, as part of CATS Silver Line light rail line project.

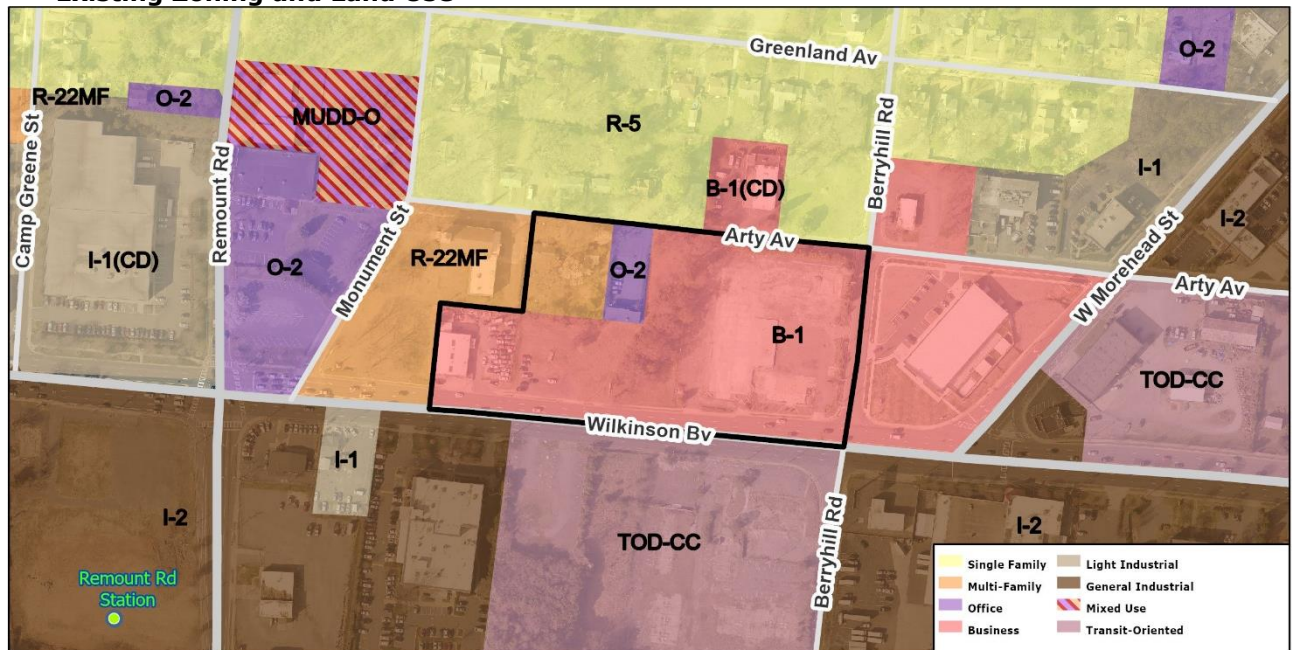
- Transit oriented development and mixed use developments have been approved along Wilkinson Boulevard and West Morehead Street on this corridor, less than five hundred feet from this site.

PLANNING STAFF REVIEW

- **Proposed Request Details**

This is a conventional rezoning petition with no associated site plan.

- **Existing Zoning and Land Use**



The surrounding land uses include single family residential, religious institution, industrial, and business uses.



The site consists of vacant land, automotive repair, office, and single family houses. The site is marked with a red star.



The properties to the north are developed with single family homes, an office building, and vacant land. The site to be rezoned is marked with a red star.



The properties to the south consist of vacant parcels and an office building.

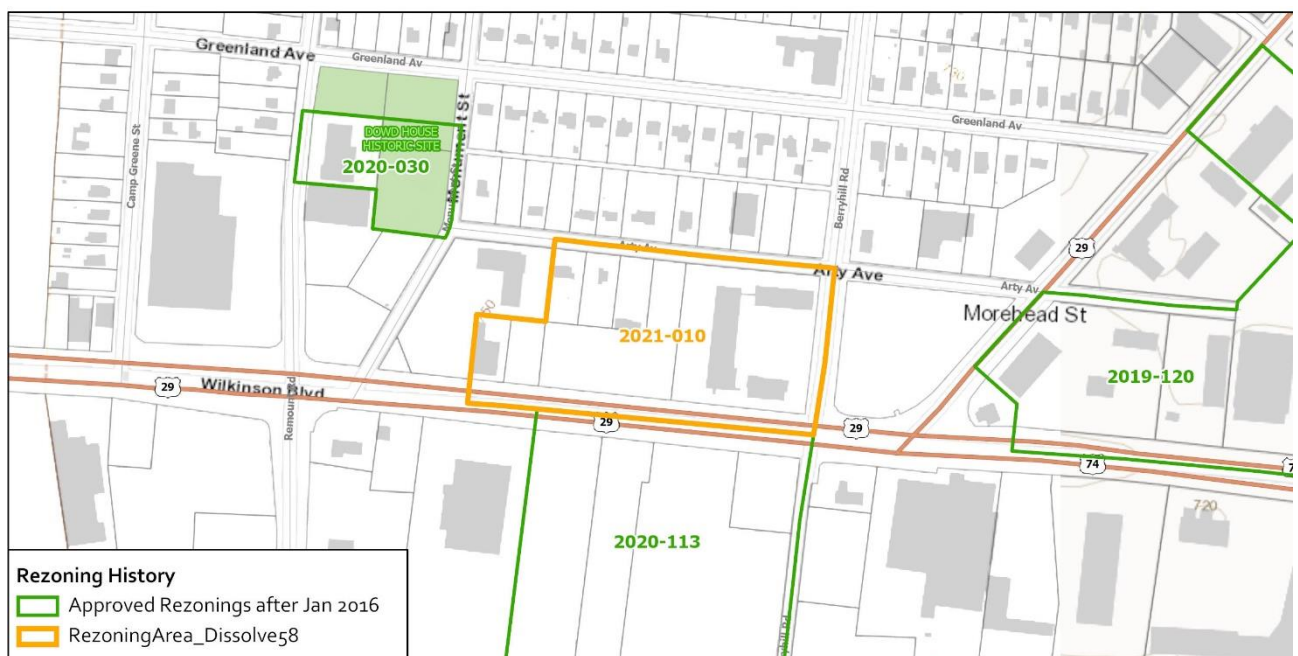


The property to the east is developed with pet service facility.



The property to the west is developed with a religious institution.

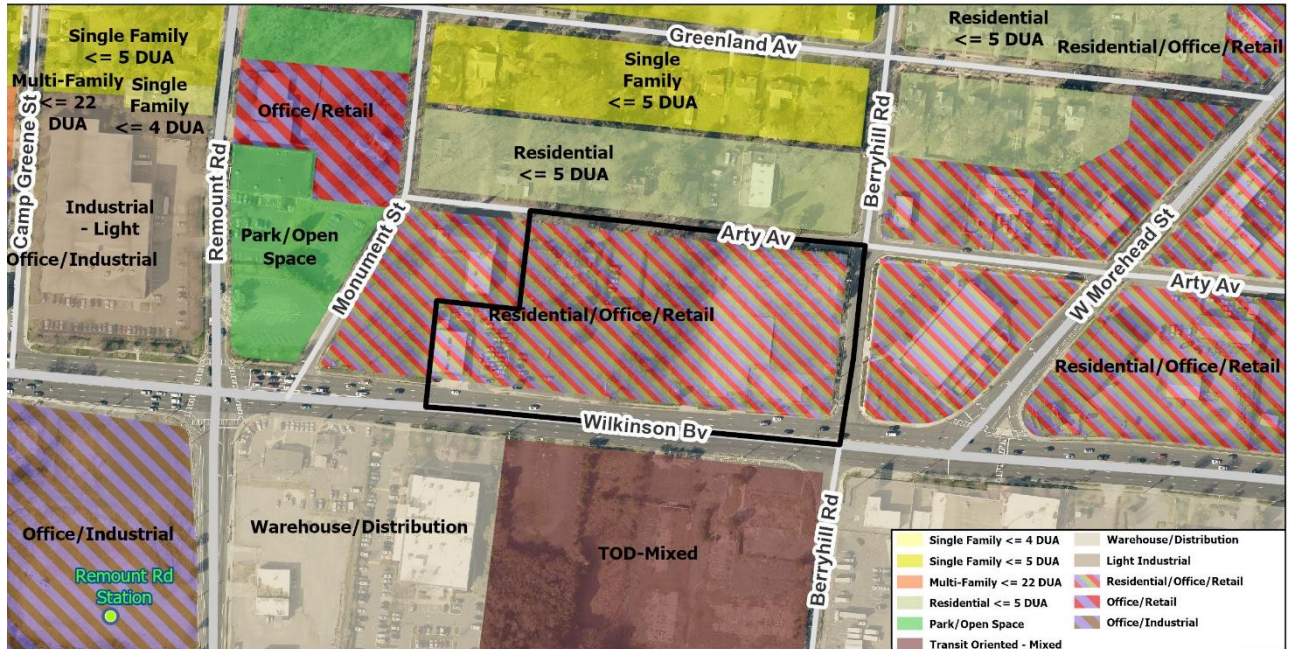
- **Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------|--|----------|
| 2019-120 | The petition rezoned property to TOD-CC (transit oriented development - community center). | Approved |

| | | |
|----------|--|----------|
| 2020-030 | The petition rezoned property to MUDD-O (mixed use development district, optional) to adaptively reuse the buildings onsite, including the historic Dowd House, to allow up to 16,000 SF of office and/or commercial uses. | Approved |
| 2020-113 | The petition rezoned property to TOD-CC (transit oriented development-community center). | Approved |

• **Public Plans and Policies**



- The *Bryant Park Land Use and Streetscape Plan* (adopted 2007) recommends residential/office/retail land uses for this site. The site is also located less than ¼ mile walk from a proposed Silver Line light rail transit station.

• **TRANSPORTATION SUMMARY**

- The site is located adjacent to Arty Avenue, a City-maintained local street, Berryhill Road, a City-maintained collector street, and Wilkinson Boulevard, a State-maintained major thoroughfare. The petition is in the West Corridor inside Route 4.

• **Active Projects:**

- LYNX Silver Line Light Rail (and Rail Trail)
 - The draft refined alignment of the Silver Line will follow the freight rail corridor south of Wilkinson Blvd. With planned stations at Remount Rd and Suttle Ave, bicycle and pedestrian connectivity will be critical to meet the intent of TOD.
 - <https://charlottenc.gov/cats/transit-planning/Pages/silver-line.aspx>

• **Transportation Considerations**

- No outstanding issues.

• **Vehicle Trip Generation:**

Current Zoning:

Existing Use: 200 trips per day (based on 2 dwellings, 5,191SF auto shop, and 2,196 SF Office).

Entitlement: 3,360 trips per day (based on 4,650 SF Office, 12 multi-family units, and 40,300 SF retail).

Proposed Zoning: Too many uses to determine (based on TOD-CC).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** See advisory comments at www.rezoning.org
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Department of Solid Waste Services:** No outstanding issues.
- **Charlotte Fire Department:** See advisory comments at www.rezoning.org

- **Charlotte-Mecklenburg Schools:** The conventional district allows a variety of uses; therefore, the impact on local schools cannot be determined. See advisory comments at www.rezoning.org
- **Charlotte Water:** Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 8-inch water distribution main located along Wilkinson Blvd, via an 8-inch main on Berryhill Rd, and via a 6-inch main along Arty Ave.

Charlotte Water has sanitary sewer system infrastructure accessible for the rezoning boundary via an existing 8-inch gravity sewer main located along Wilkinson Blvd and via an 8-inch main along Arty Ave. No outstanding issues.

- **City Arborist:** No comments submitted.
- **Erosion Control:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** No outstanding issues.
- **Urban Forestry:** No outstanding issues.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Lisa Arnold (704) 336-5967



Agenda Date: 5/17/2021

Agenda #: 31.File #: 15-15750 Type: Zoning Hearing

Rezoning Petition: 2021-013 by Hebron Road Holdings, LLC

Location: Approximately 8.25 acres bound by Old Hebron Road and Hebron Street, east of Nations Ford Road, and west of South Boulevard. (Council District 3 - Watlington)

Current Zoning: I-1 (light industrial)

Proposed Zoning: I-2 (general industrial)

Staff Recommendation:

Staff recommends APPROVAL of this petition.

Attachments:

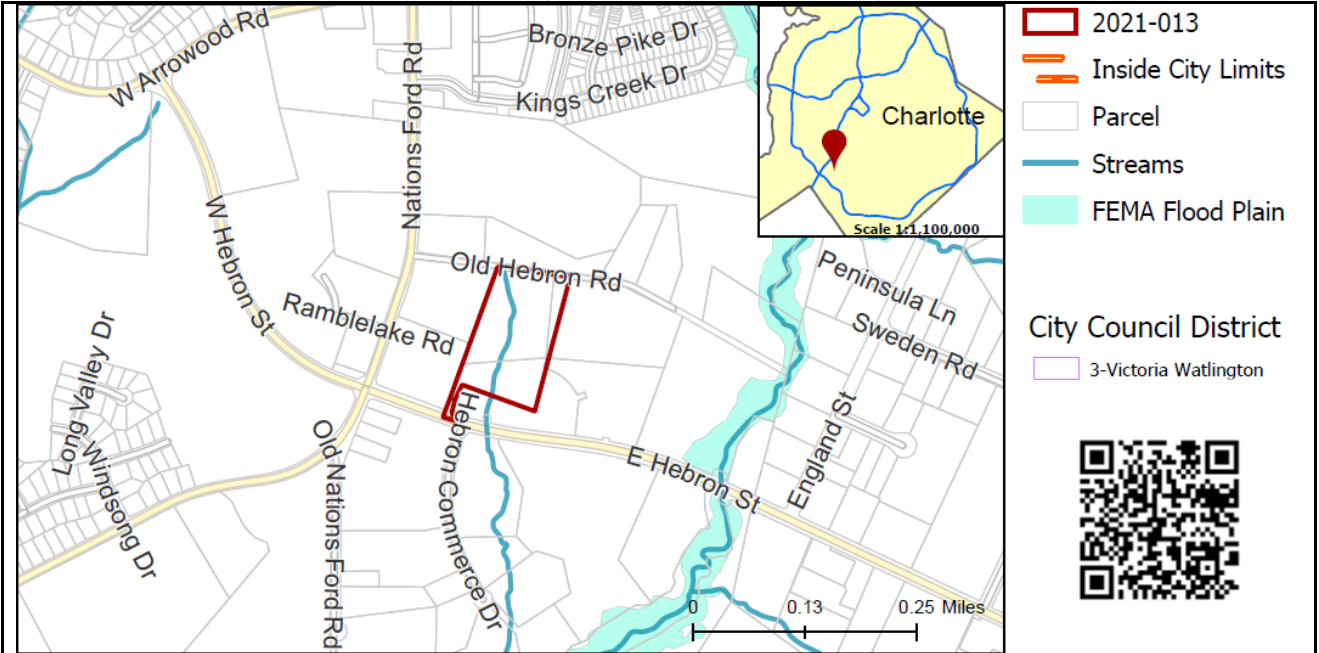
Pre-Hearing Staff Analysis

REQUEST

Current Zoning: I-1 (light industrial)
Proposed Zoning: I-2 (general industrial)

LOCATION

Approximately 8.25 acres bound by Old Hebron Road and Hebron Street, east of Nations Ford Road, and west of South Boulevard.



SUMMARY OF PETITION

The petition proposes to allow all uses in the I-2 zoning district.

PROPERTY OWNER

Hebron Road Holdings, LLC & Lee Transport Equipment, Inc

PETITIONER

Hebron Road Holdings, LLC

AGENT/REPRESENTATIVE

Susanne Todd, Johnston Allison Hord

COMMUNITY MEETING

Meeting is not required.

**STAFF
RECOMMENDATION**

Staff recommends approval of this petition.

Plan Consistency

The petition is **consistent** with the *Southwest District Plan* recommendation for industrial land uses for the majority of the site and **inconsistent** with the plan recommendation for light industrial for a portion in the northwest corner of the site.

Rationale for Recommendation

- The petition aligns the zoning with remaining portions of the parcels east of the rezoning area.
- Other properties east of the rezoning area are zoned I-2.
- The area along Old Hebron Road and E. Hebron Street is developed with industrial uses.
- The site does not abut residential use or zoning.
- Post Construction Water quality buffers exist along the tributary within the site work to mitigate potential environmental impacts.

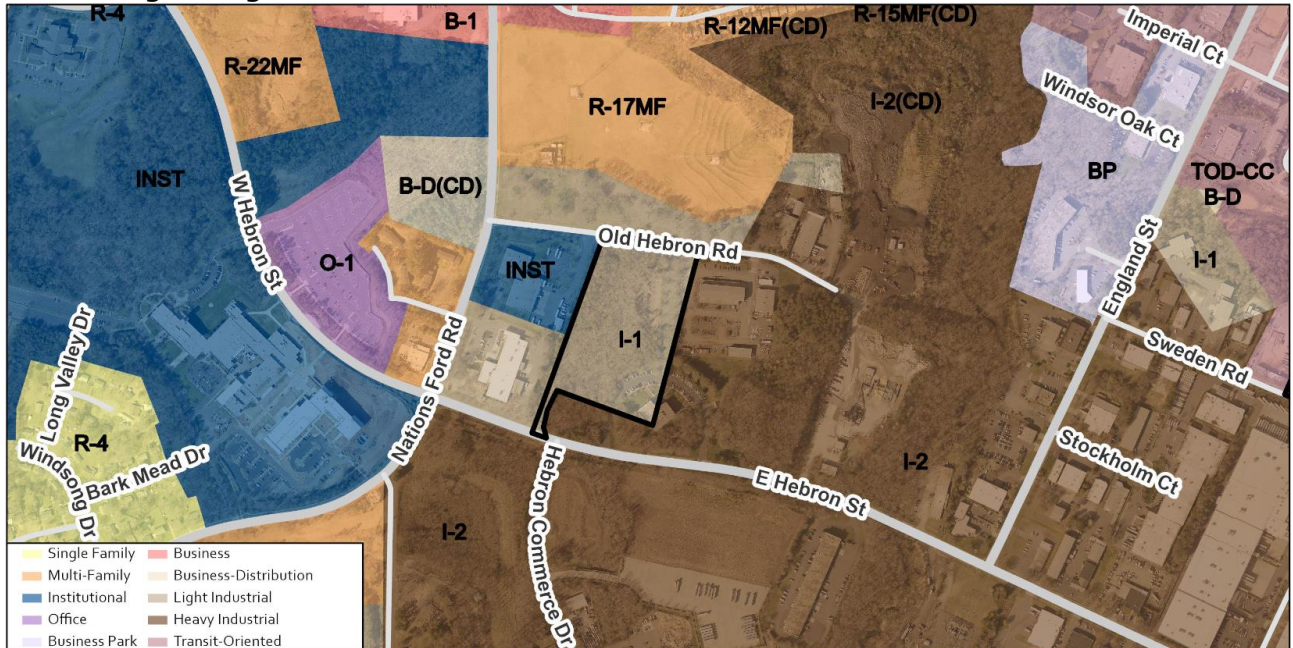
The approval of this petition will revise the adopted future land use as specified by the *Southwest District Plan*, from light industrial use to industrial use for the northwestern, corner portion of the site.

PLANNING STAFF REVIEW

- **Proposed Request Details**

This is a conventional rezoning petition with no associated site plan.

- **Existing Zoning and Land Use**



The land use in the immediate area is industrial, north and west of the site is a mixture of uses including institutional, single family & multi-family residential and business. East of the site, near the Blue Line are industrial uses and transit oriented development.



The majority of site, indicated by the red star above, is vacant. A portion of this has a small warehouse.



Property north of the site, across Old Hebron Road is vacant.



Property east of the site is industrial.

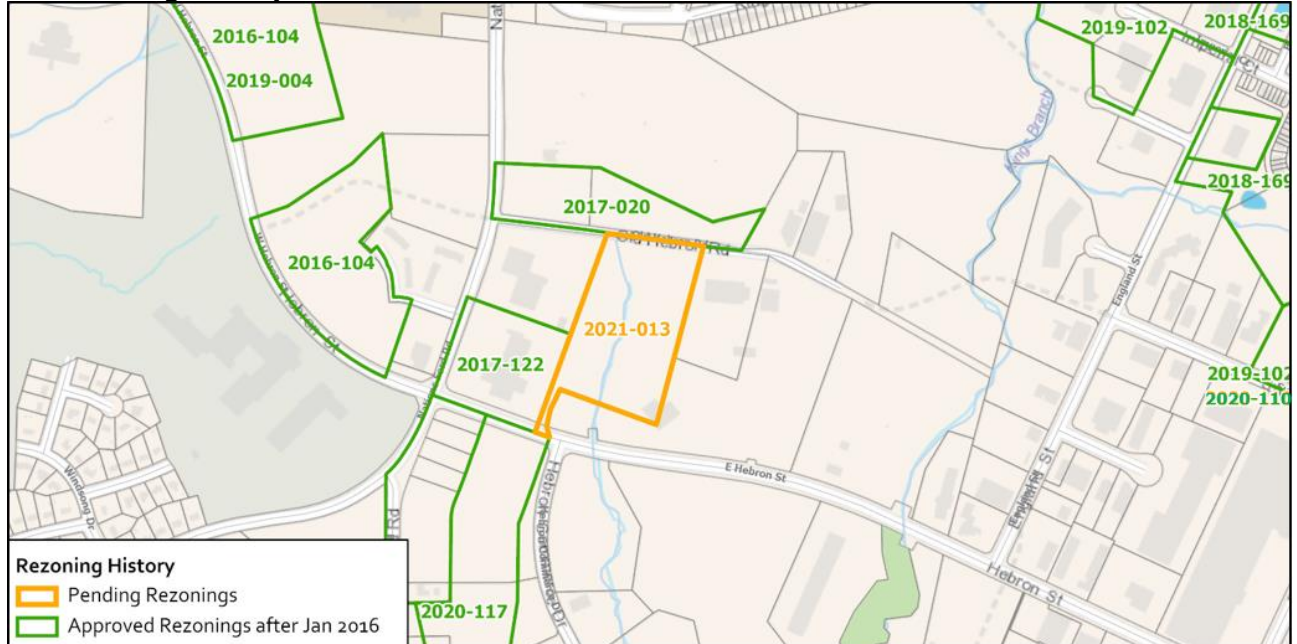


Property west of the site along Nations Ford Road is institutional and industrial.



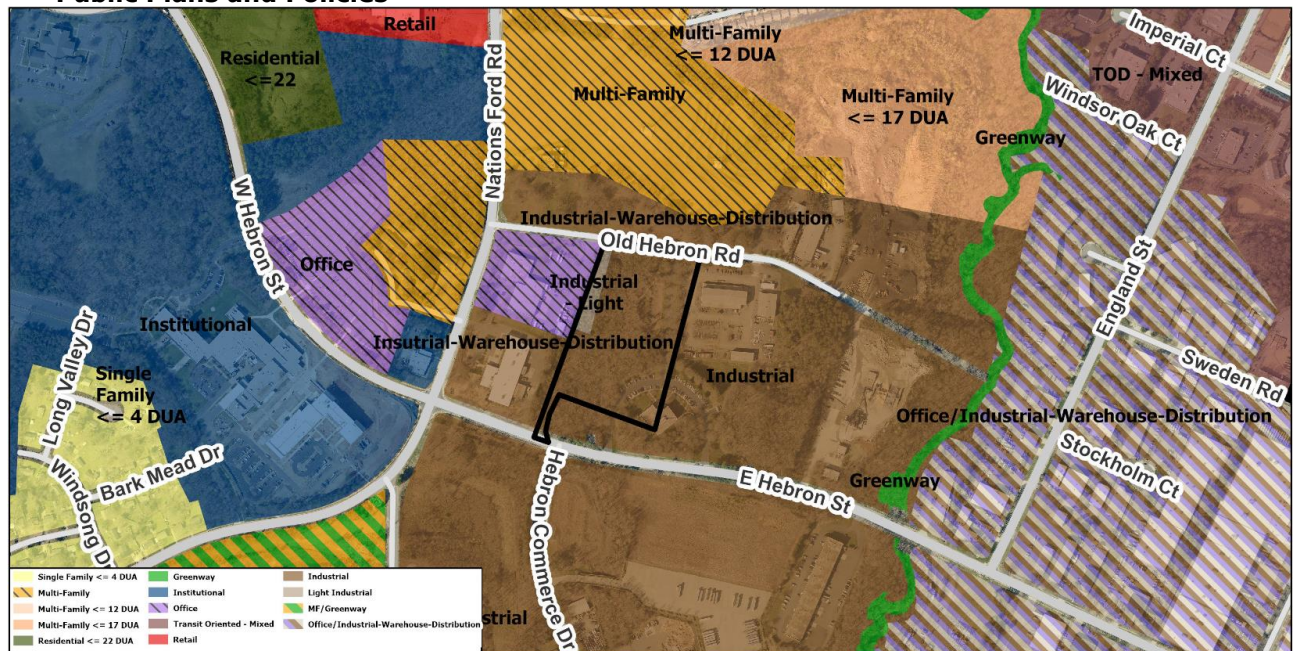
South of the site, across E Hebron Street, are industrial uses.

- Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------------|--|----------|
| 2016-104 | 18.7 acres, west of the site, from B-1(CD) & INST to INST & O-1 | Approved |
| 2017-020 | 4.97 acres, north of the site, from R-17MF to I-1 | Approved |
| 2017-122 | 4.42 acres, west of the site, from INST to I-1 | Approved |
| 2018-169, 2019-102 | Acreage along the Blue Line, east of the site, to align zoning to the new TOD districts. | Approved |
| 2020-110 | 2.5 acres, east of site, from TOD-CC to I-2 for City of Charlotte General Services. | Approved |
| 2020-117 | 15 acres, south of the site, from R-17MF & I-1 to I-2 | Approved |

- Public Plans and Policies**



- The *Southwest District Plan* recommends industrial land uses for the majority of the site a small portion at the northwest corner of the site is recommended for light industrial.

- **TRANSPORTATION SUMMARY**

- The site is located on a City-maintained minor thoroughfare (Old Hebron Road) and a local road (East Hebron Street). A portion of the site was rezoned under petition 2007-125 where it changed to I-1 zoning. As this is a conventional rezoning petition, CDOT will work with the petitioner during permitting to coordinate with existing projects in the area and fully review the site plan for compliance with any other development requirements.
- **Active Projects:**
 - No projects near the site.
- **Transportation Considerations**
 - No outstanding issues.
- **Vehicle Trip Generation:**

Current Zoning:
Existing Use: 60 trips per day (based on 8,000 sq ft warehouse).
Entitlement: 180 trips per day (based on 82,500 sq ft warehouse).
Proposed Zoning: 245 trips per day (based on 123,750 sq ft warehouse).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Department of Solid Waste Services:** See advisory comments at www.rezoning.org
- **Charlotte Fire Department:** No outstanding issues.
- **Charlotte-Mecklenburg Schools:** Nonresidential petitions do not impact the number of students generated.
- **Charlotte Water:** Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 8-inch water distribution main located along E Hebron Road and via a 6-inch main located along Old Hebron Rd. Charlotte Water has sanitary sewer system infrastructure accessible for the rezoning boundary via an existing 8-inch gravity sewer main located along E Hebron Road and via an 8-inch main along Old Hebron Rd. See advisory comments at www.rezoning.org
- **City Arborist:** No comments submitted.
- **Erosion Control:** See advisory comments at www.rezoning.org
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** No outstanding issues.
- **Urban Forestry:** No outstanding issues.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: John Kinley (704) 336-8311



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/17/2021

Agenda #: 32. File #: 15-15751 Type: Zoning Hearing

Rezoning Petition: 2021-014 by Whitestone Holdings, Inc.

Location: Approximately 0.23 acre located on the east side of Grandin Road between 4th Street and 4th Street Extension. (Council District 2 - Graham)

Current Zoning: R-5 HD (single-family residential, historic district overlay)

Proposed Zoning: MUDD-O HD (mixed-use development, optional, historic district overlay)

Staff Recommendation:

Staff does not recommend approval of this petition.

Attachments:

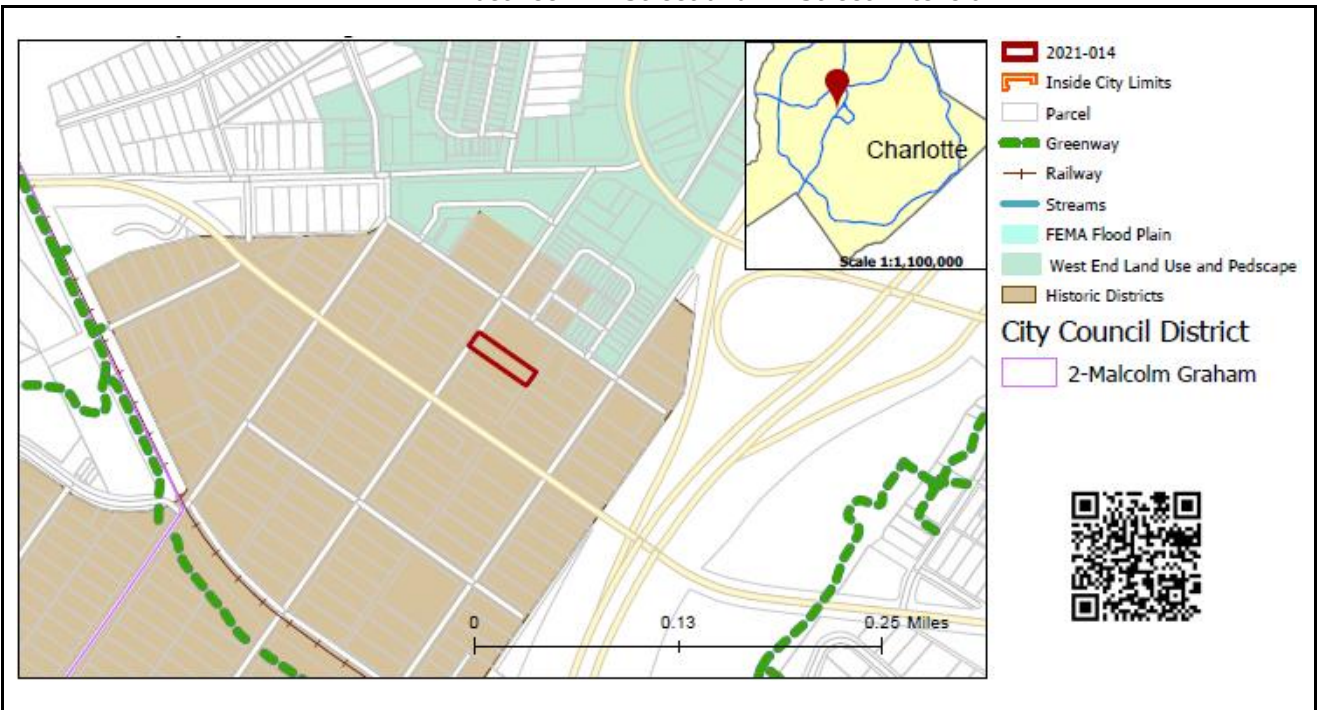
Pre-Hearing Staff Analysis
Site Plan

REQUEST

Current Zoning: R-5 HD (single family residential, historic district overlay)
Proposed Zoning: MUDD-O HD (mixed use development, optional, historic district overlay)

LOCATION

Approximately 0.23 acres located on the east side of Grandin Road between 4th Street and 4th Street Extension.



SUMMARY OF PETITION

The petition proposes to preserve the existing single family structure for residential use while allowing the development of a parking lot to serve adjacent residential uses. The property is located in the Wesley Heights Historic District.

PROPERTY OWNER
PETITIONER
AGENT/REPRESENTATIVE

Mark Bolous
Whitestone Holdings Inc.
Paul Pennell

COMMUNITY MEETING

Meeting is required and has been held. Report available online.
Number of people attending the Community Meeting: 43

STAFF
RECOMMENDATION

Staff does not recommend approval of this petition.

Plan Consistency

The petition is **inconsistent** with the *Central District Plan* recommendation for single family up to five dwelling units an acre for this site.

Rationale for Recommendation

- The petition is inconsistent because the proposed site plan includes a shared parking lot in the backyard of a single-family residential lot.

- The proposed surface parking lot is incompatible with the established development pattern in the Wesley Heights Historic District, which is predominately single family homes with back yards and driveways to accommodate parking for each respective home.
- The adjacent former church property, which has been converted to multifamily residential units, already meets minimum parking requirements.

The approval of this petition will revise the adopted future land use as specified by the *Central District Plan*, from single family residential at up to 5 dwelling units per acre to mixed use for the site.

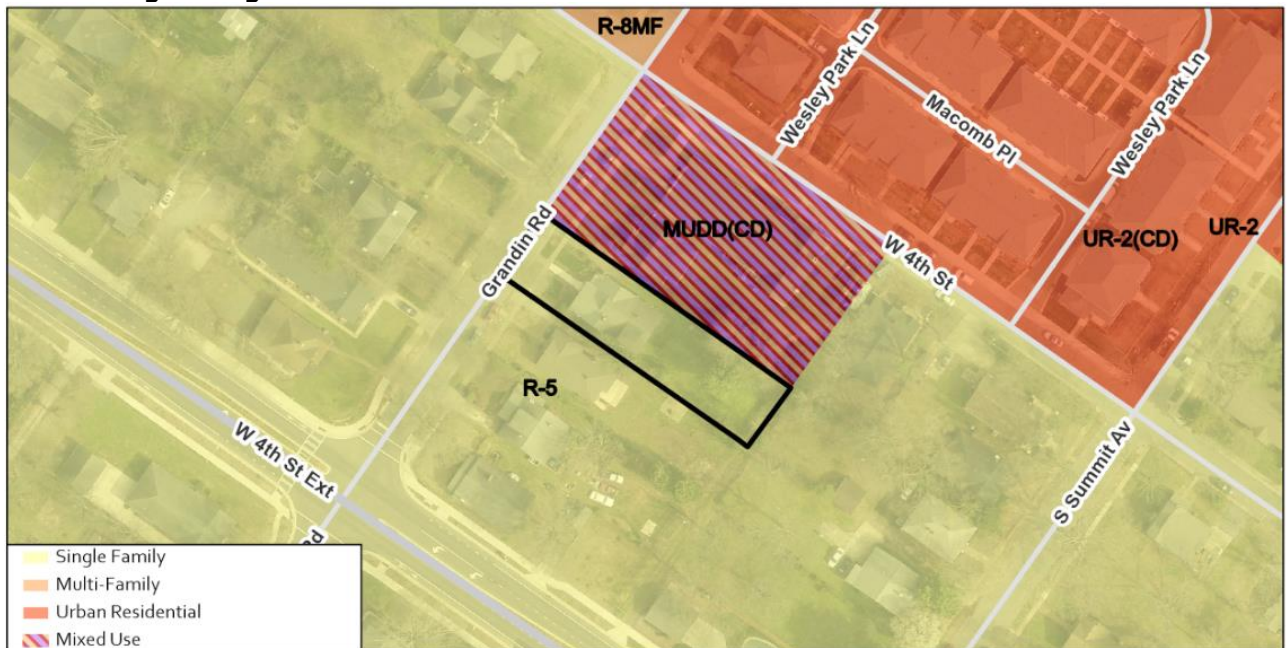
PLANNING STAFF REVIEW

• Proposed Request Details

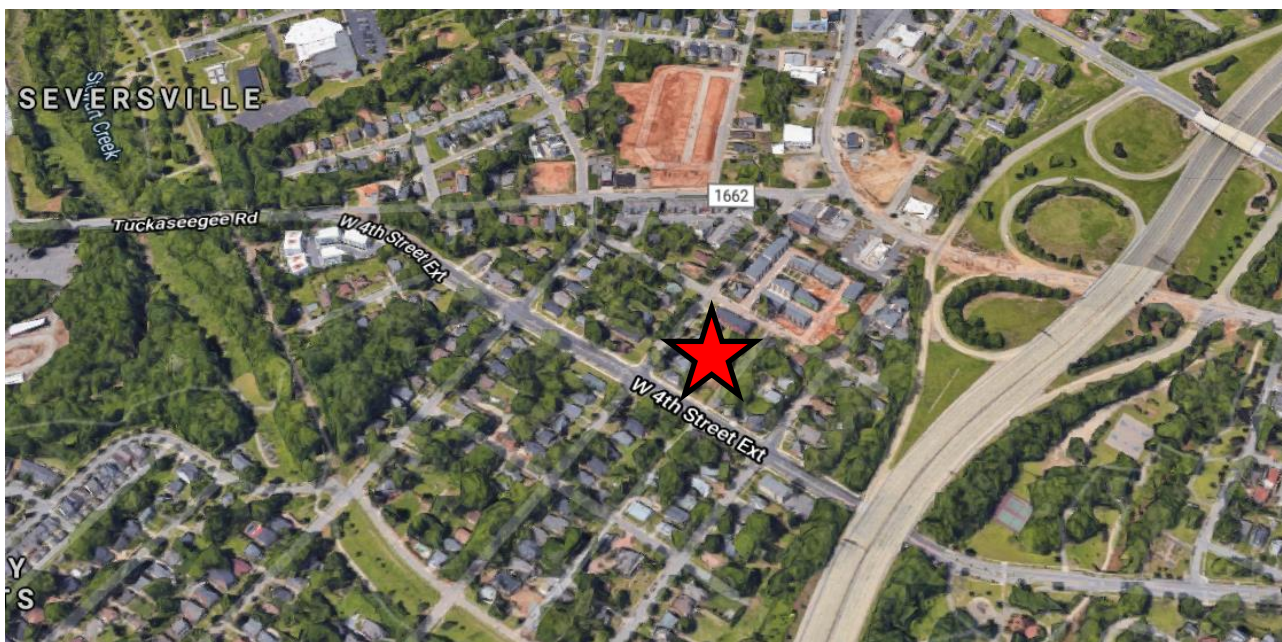
The site plan accompanying this petition contains the following provisions:

- Proposes to preserve the existing single-family dwelling for residential use while permitting development of a surface parking lot to serve adjacent residential uses.
- Requests an optional provision for a reduced side yard along the southwestern property line adjacent to parcel number 07101510 to accommodate an existing structure on the site. The reduced side yard is proposed to be measured 5' from the property line.
- Vehicular access to the new parking lot would be through an alley from West 4th Street. The petitioner would be responsible for improving the alley.
- The existing driveway on Grandin Road would remain and be improved with a new apron to accommodate an 8' planting strip and 6' sidewalk, to be installed by the petitioner.
- All attached and detached lighting will be full cutoff fixtures and downwardly directed with the exception of upward facing architectural and landscape accent lighting.
- Limits detached lighting to 20' in height.
- Proposes a 6' screening fence bordering the parking lot on the southwestern side of the property (adjacent to parcel 07101510).

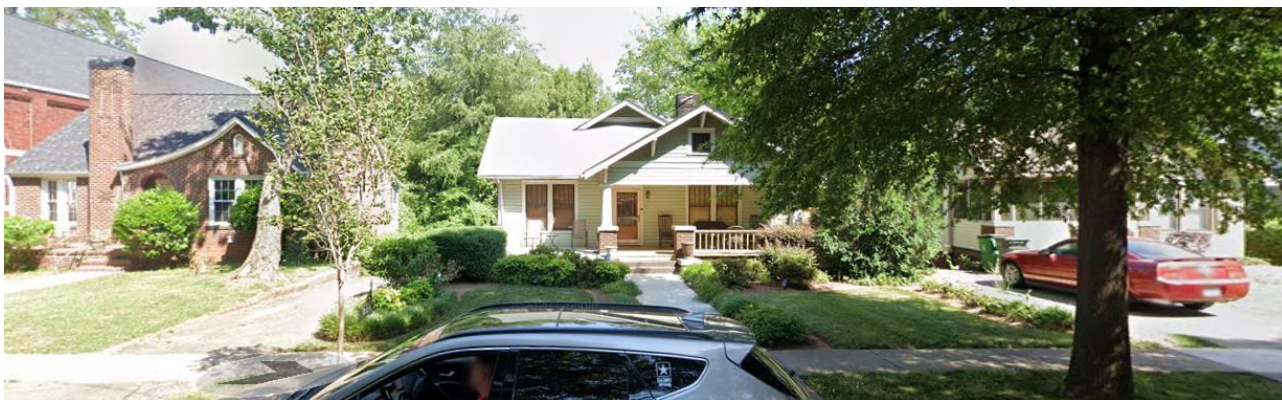
• Existing Zoning and Land Use



The site is surrounded by residential uses including single family and multifamily uses.



The site, marked by a red star, is within the Wesley Heights Historic District and is surrounded primarily by single family residential uses as well as some multifamily residential uses.



The site is developed with a single family dwelling.



The property to the west is developed with a former church building that is being converted to multifamily residential units.



The properties to the east are developed with single family residential uses.



The properties to the south are developed with single family residential uses.



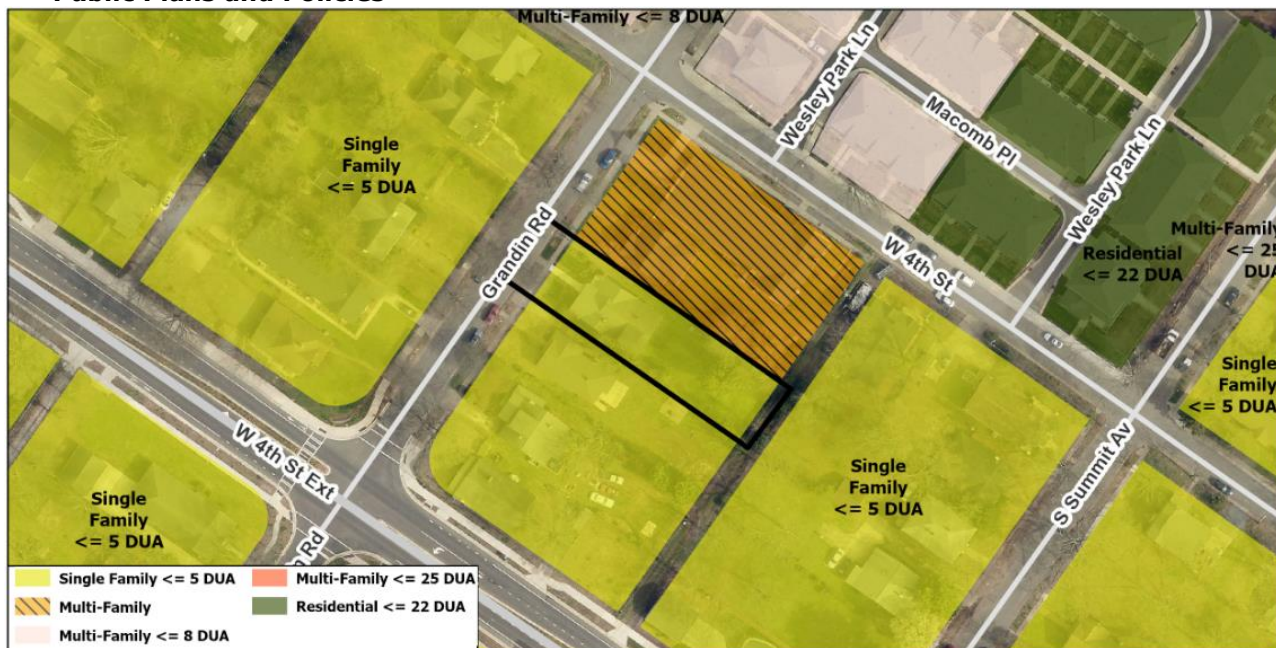
The properties to the west are developed with single family residential uses.

- Rezoning History in Area**



There are no recent or pending rezonings in the vicinity of this site.

- Public Plans and Policies**



- The *Central District Plan* (adopted 1993) recommends single family up to five dwelling units per acre for this site.

- **TRANSPORTATION SUMMARY**

- The site is located on a City-maintained collector road (Grandin Road). This rezoning petition proposes additional access off a rear alleyway that contains an existing driveway connection on West 4th Street. This petition is trip neutral, having the same associated vehicle trips per day pre- and post- rezone. Additionally, in accordance with Charlotte WALKS and City Ordinances, the petitioner has committed to constructing an 8-foot planting strip and 6-foot sidewalk along the property frontage of Grandin Road. CDOT has no outstanding items with this petition.
- **Active Projects:**
 - No active projects in the vicinity of this site.
- **Transportation Considerations**
 - No outstanding issues.
- **Vehicle Trip Generation:**

Current Zoning:
Existing Use: 10 trips per day (based on one single family dwelling).
Entitlement: 10 trips per day (based on one single family dwelling).
Proposed Zoning: 10 trips per day (based on one single family dwelling).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No comments submitted.
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Department of Solid Waste Services:** No comments submitted.
- **Charlotte-Douglas International Airport:** No comments submitted.
- **Charlotte Fire Department:** No comments submitted.
- **Charlotte-Mecklenburg Historic Landmarks:** No outstanding issues.
- **Charlotte-Mecklenburg Police Department:** No outstanding issues.
- **Charlotte-Mecklenburg Schools:** The development allowed under the existing zoning could generate 1 student, while the development allowed under the proposed zoning may produce 1 students. Therefore, the net increase in the number of students generated from existing zoning to proposed is 0.
 - The proposed development is not projected to increase the school utilization over existing conditions (without mobile classroom units) as follows:
 - Bruns Avenue Elementary at 77%
 - Ranson Middle at 118%
 - West Charlotte High at 96%.
- **Charlotte Water:** Water and sewer service is accessible for this rezoning boundary. See advisory comments at www.rezoning.org
- **Engineering and Property Management:**
 - **Arborist:** No comments submitted.
 - **Erosion Control:** See advisory comments at www.rezoning.org
 - **Land Development:** No comments submitted.
 - **Storm Water Services:** No comments submitted.
 - **Urban Forestry:** No comments submitted.
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
- **Mecklenburg County Parks and Recreation Department:** No comments submitted.

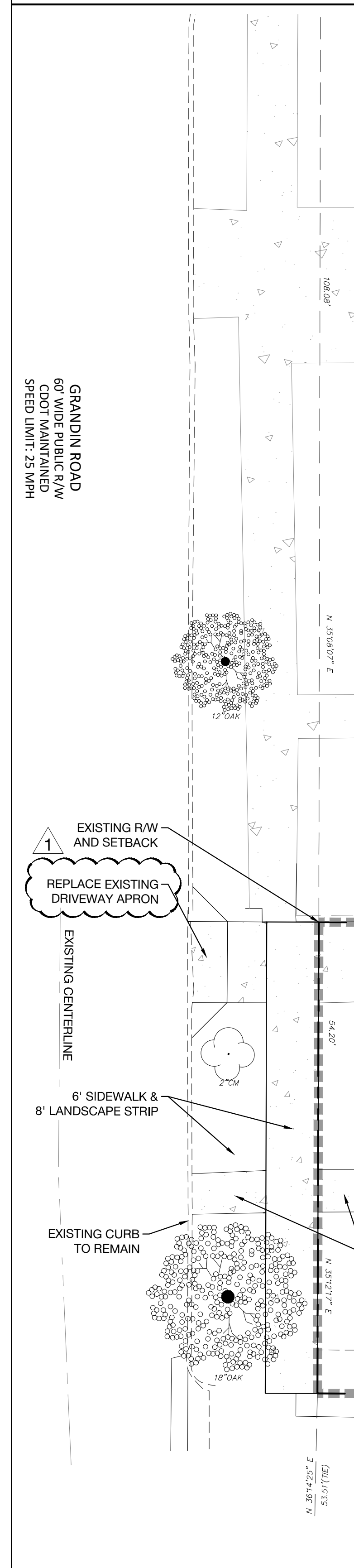
REQUESTED TECHNICAL REVISIONS

Site and Building Design

1. Dimension the proposed setback, planting strip, and sidewalk.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Joe Mangum (704) 353-1908



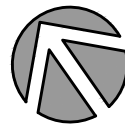
APPROVED REZONING: 2006-099
ADMINISTRATIVELY AMENDED: OCT. 14, 2019

2-STORY
BRICK HOUSE
#205

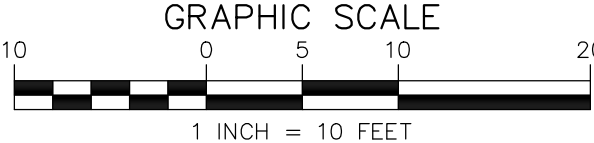
N/T
TAMARA FREEMAN
PIN # 071-015-10
DB 35325 PG 361
LOT 3 BLOCK 7
MB 352 PG 254
ZONING: R-5 USE: SF

1. If this Site Plan Amendment is approved, all conditions applicable to development of the Site imposed under the Rezoning Plan will, unless amended in the manner provided under the Ordinance, be binding upon and inure to the benefit of the Petitioner and the current and subsequent owners of the Site and their respective successors in interest and assigns.
2. Throughout these Development Standards, the terms, "Petitioner" and "owner" and "owners" shall be deemed to include the heirs, devisees, personal representatives, successors in interest and assigns of the Petitioner or the owners of the Site from time to time who may be involved in any future development thereof.

- PROPOSED
REZONING
BOUNDARY, TYP.



RZP-2021-014



NO. DATE: BY: REVISIONS:

Project No: 20-CLT-155
Date: 12.21.20
Designed By: UDP
Checked By: UDP
Sheet No:

RZ-1.0



Agenda Date: 5/17/2021

Agenda #: 33. File #: 15-15752 Type: Zoning Hearing

Rezoning Petition: 2021-015 by Exponential Development, LLC

Location: Approximately 2.56 acres located in the northeastern corner of the intersection of West Boulevard and Holabird Lane. (Council District 3 - Watlington)

Current Zoning: B-1S (CD) (business shopping center, conditional)

Proposed Zoning: UR-2 (CD) (urban residential, conditional)

Staff Recommendation:

Staff recommends APPROVAL of this petition upon resolution of an outstanding issue related to transportation.

Attachments:

Pre-Hearing Staff Analysis

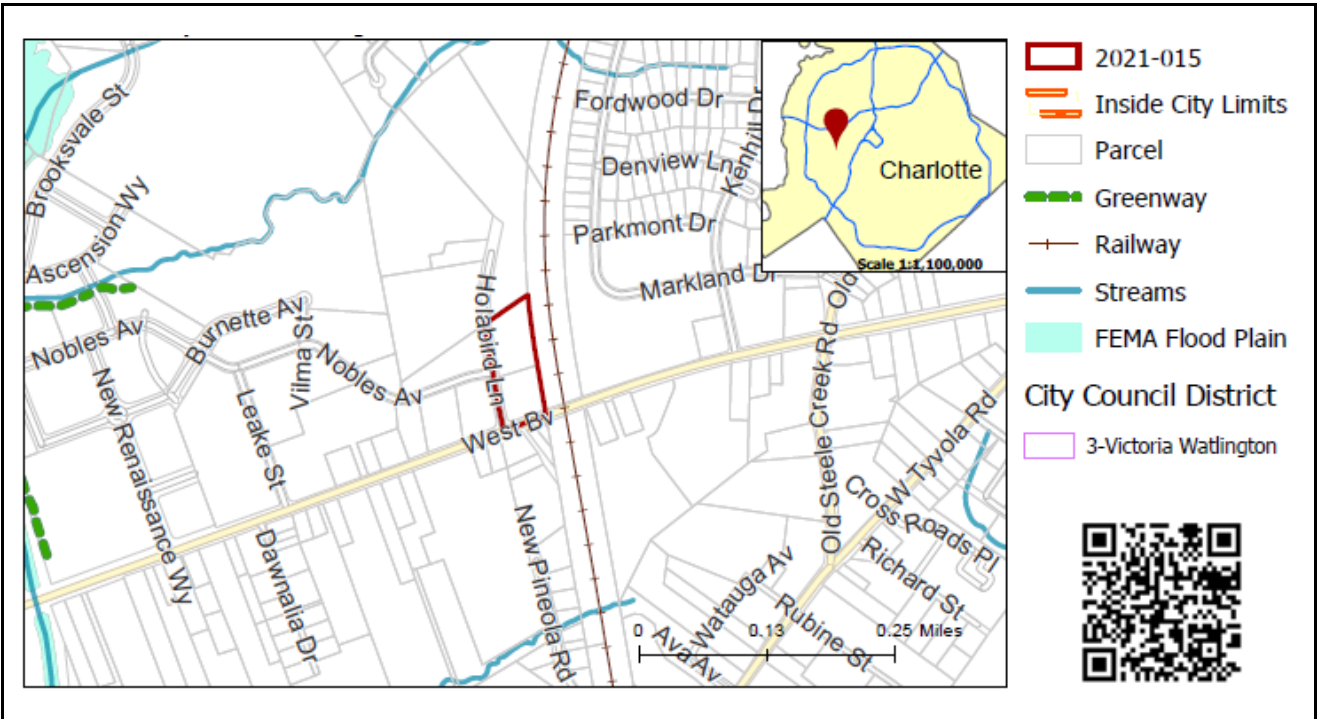
Site Plan

REQUEST

Current Zoning: B-1SCD (business shopping center, conditional)
Proposed Zoning: UR-2 (CD) (urban residential, conditional)

LOCATION

Approximately 2.56 acres located in the northeastern corner of the intersection of West Boulevard & Holabird Lane.



SUMMARY OF PETITION

The petition proposes to allow the development of up to 29 single family attached residential units on a vacant, wooded property. The site is located in the West Boulevard corridor near the Renaissance community.

PROPERTY OWNER
PETITIONER
AGENT/REPRESENTATIVE

Exponential Development, LLC
Exponential Development, LLC
Brandon Maxwell

COMMUNITY MEETING

Meeting is required and has been held. Report available online.
Number of people attending the Community Meeting: 1

STAFF
RECOMMENDATION

Staff recommends approval of this petition upon resolution of an outstanding issue related to Transportation.

Plan Consistency

The petition is **inconsistent** with the retail land use recommended for this site as per the *Central District Plan* (1993).

Rationale for Recommendation

- The proposed residential land use, while inconsistent with the retail use recommended for this site, is consistent with the existing residential development pattern in the area.
- The site has not been developed for retail uses despite being zoned for such use since 1968.

- The proposed density of 11.35 dwelling units per acre is within the *General Development Policies* (GDP) score of up to 12 dwelling units per acre for this site.
- The site is served by two CATS bus routes and the petition has committed to constructing a bus pad and shelter onsite. Additionally, the site is within ¼ mile of a Mecklenburg County park and ½ mile of a CMS K-8 school.

The approval of this petition will revise the adopted future land use as specified by the *Central District Plan*, from retail recommended use to residential up to 12 dwellings per acre for the site.

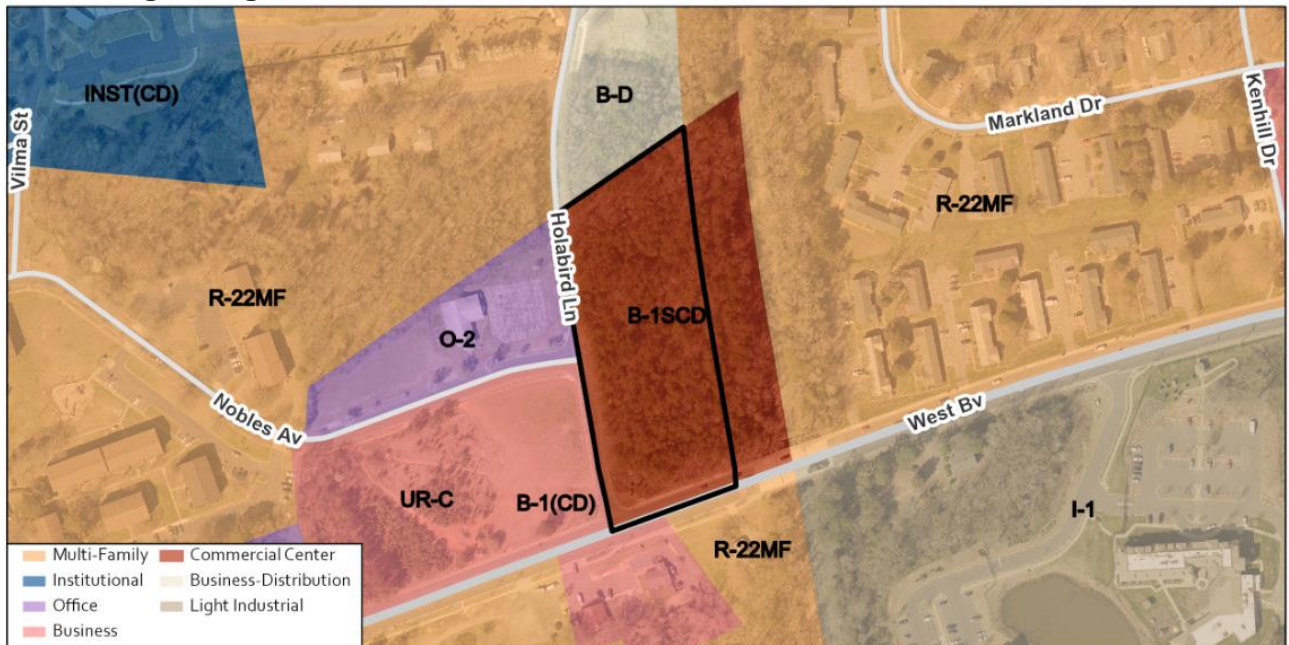
PLANNING STAFF REVIEW

• Proposed Request Details

The site plan accompanying this petition contains the following provisions:

- Proposes 29 single family attached dwelling units in 8 buildings. There would be no more than 5 units per building.
- Limits building height to 40'.
- Commits to architectural design standards including usable porches and stoops, sidewalks to public rights-of-way, and blank wall limitations.
- Proposes all units to be rear-loaded and accessed via private alleys.
- Commits to construction of an ADA compliant bus waiting pad and shelter along West Boulevard.
- Proposes right-of-way dedication measured 50.5' from centerline on West Boulevard and 35.5' from centerline on Holabird Lane.
- Commits to construction of an 8' buffered bike lane, 8' planting strip, and 8' sidewalk along West Boulevard and 6' sidewalk along Holabird Lane behind recessed on-street parking.
- Proposes that all freestanding light fixtures greater than 21' in height to be fully capped, shielded, and downwardly directed.

• Existing Zoning and Land Use



The site was rezoned in 1968 to allow development of a shopping center, which never came to fruition. The property has since remained vacant.



The site, marked by a red star, is bordered to the east by a railroad and is surrounded by a mix of uses including apartments, a church, a restaurant, and a park and recreation center.



View of the site looking northeast from West Boulevard.



The property to the north is developed with outdoor recreational uses.



The properties to the east of the site are developed with a railroad and multifamily dwellings.



The properties to the south of the site are developed with retail and restaurant uses.



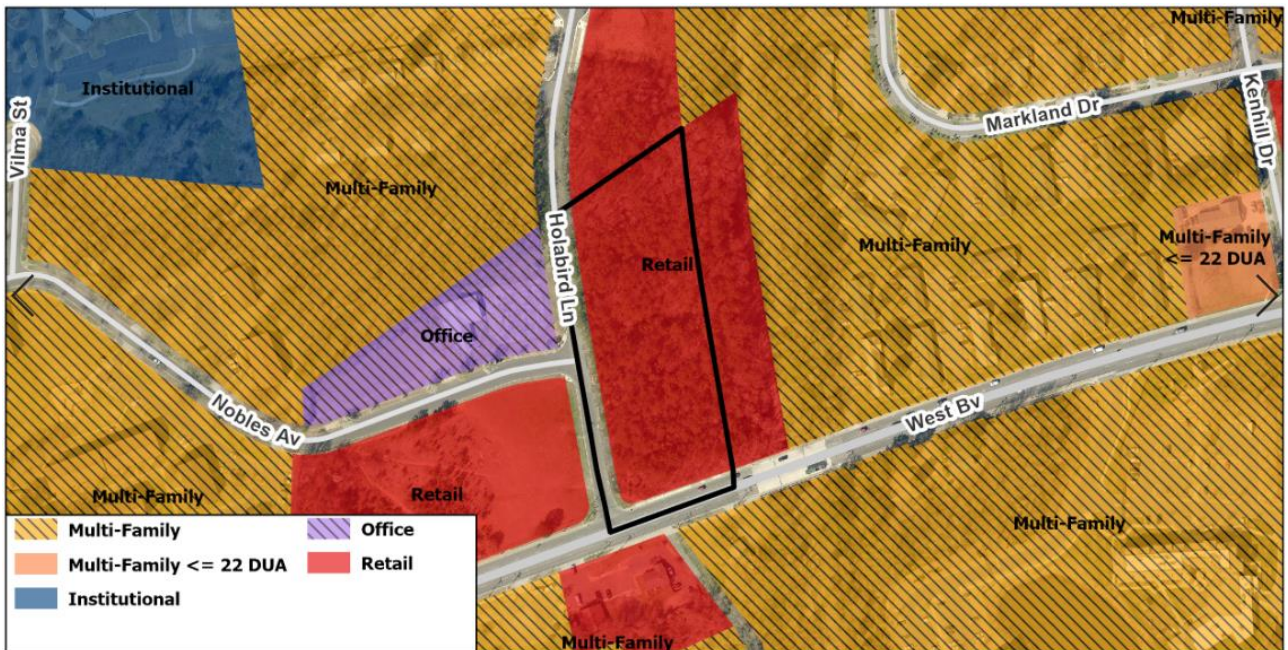
The properties to the west of the site include vacant land and institutional uses.

- Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------|---|----------|
| 2019-121 | This petition rezoned 1.15 acres to allow all uses within the UR-C zoning district. | Approved |

- Public Plans and Policies**



- The *Central District Plan* (adopted 1993) recommends retail land use for this site.
- The *General Development Policies* (GDP) provides policy guidance for evaluating proposed residential densities greater than four units per acre. The petition meets the General Development Policies locational criteria for consideration of up to 12 dwellings per acre as illustrated in the table below.

| Assessment Criteria | Density Category – up to 12 dua |
|------------------------------------|---------------------------------|
| Meeting with Staff | 1 |
| Sewer and Water Availability | 2 |
| Land Use Accessibility | 3 |
| Connectivity Analysis | 3 |
| Road Network Evaluation | 0 |
| Design Guidelines | 4 |
| Other Opportunities or Constraints | NA |
| Minimum Points Needed: 12 | Total Points: 13 |

• **TRANSPORTATION SUMMARY**

- This site is located at the corner of West Boulevard, a State-maintained major thoroughfare, and Holabird Lane, a City-maintained local street. There is an ongoing project, West Boulevard Corridor Implementation, in the area constructing bicycle and pedestrian improvements. CDOT requests that the petitioner continue the required pedestrian infrastructure north of the property, roughly 230 feet, to help connect this site to the Southwest Recreation Center, creating safe pedestrian access to an existing recreation center serving existing and proposed residents. Additionally, in-line with the City's BIKES policy, the petitioner has agreed to construct a buffered bike lane along the site's West Boulevard frontage. Site plan revisions are needed to meet ordinance requirements and/or the outstanding items including, but not limited to construction of the pedestrian infrastructure up to the Southwest Recreation Center. Further details are listed below.
- **Active Projects:**
- West Boulevard Corridor Implementation
 - Construction of numerous bicycle and pedestrian improvements from Camden Road to Billy Graham Parkway.
 - Construction ongoing.

• **Transportation Considerations**

- See Outstanding Issues, Note 1.

• **Vehicle Trip Generation:**

Current Zoning:

Existing Use: 0 trips per day (based on vacant property).

Entitlement: 2,380 trips per day (based on 25,600 SF of retail).

Proposed Zoning: 180 trips per day (based on 29 townhomes).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Housing and Neighborhood Services:** No comments submitted.
- **Charlotte Department of Solid Waste Services:** No comments submitted.
- **Charlotte-Douglas International Airport:** No comments submitted.
- **Charlotte Fire Department:** No comments submitted.
- **Charlotte-Mecklenburg Historic Landmarks:** No comments submitted.
- **Charlotte-Mecklenburg Police Department:** No comments submitted.
- **Charlotte-Mecklenburg Schools:** The development allowed under the existing zoning could generate 0 students, while the development allowed under the proposed zoning may produce 4 students. Therefore, the net increase in the number of students generated from existing zoning to proposed is 4.
 - The proposed development is not projected to increase the school utilization over existing conditions (without mobile classroom units) as follows:
 - Renaissance West STEM Academy remains at 101%
 - Harding High remains at 129%.
- **Charlotte Water:** Water and sewer service is accessible for this rezoning boundary. See advisory comments at www.rezoning.org
- **Engineering and Property Management:**
 - **Arborist:** No comments submitted.
 - **Erosion Control:** No comments submitted.
 - **Land Development:** No outstanding issues.
 - **Storm Water Services:** No outstanding issues.

- **Urban Forestry:** No comments submitted.
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
- **Mecklenburg County Parks and Recreation Department:** No comments submitted.

OUTSTANDING ISSUESTransportation

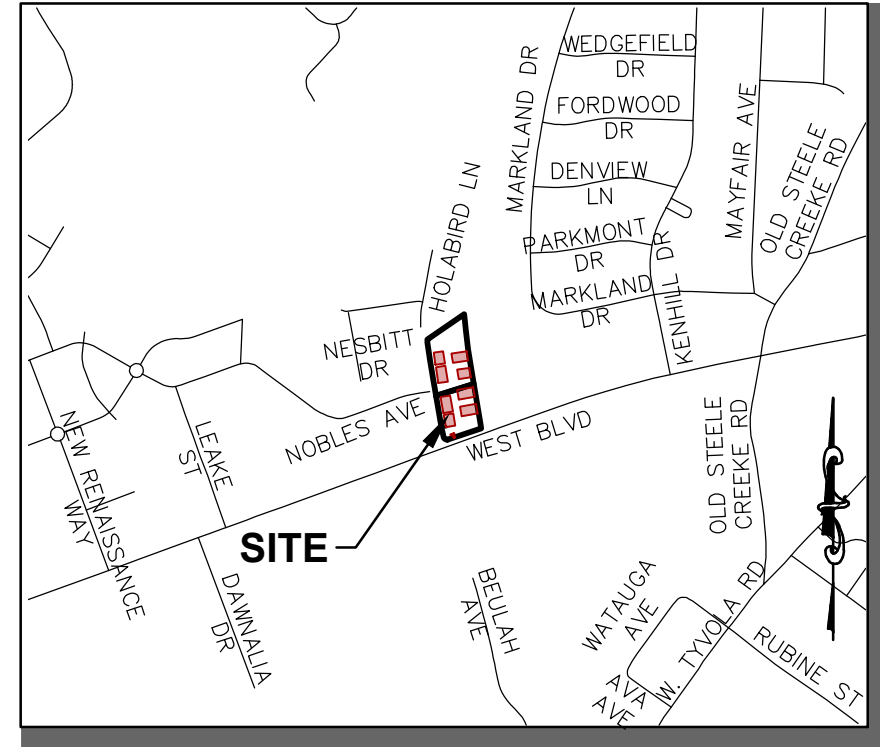
1. Revise the site plan and conditional notes by committing to extending the 8-foot planting strip and 6-foot sidewalk, along Holabird Lane, to the existing sidewalk at the cul-de-sac of Holabird Lane. This sidewalk will provide a pedestrian connection from West Boulevard to the Southwest Recreation Center where a gap currently exists and would assist CDOT in finishing an important pedestrian connection.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

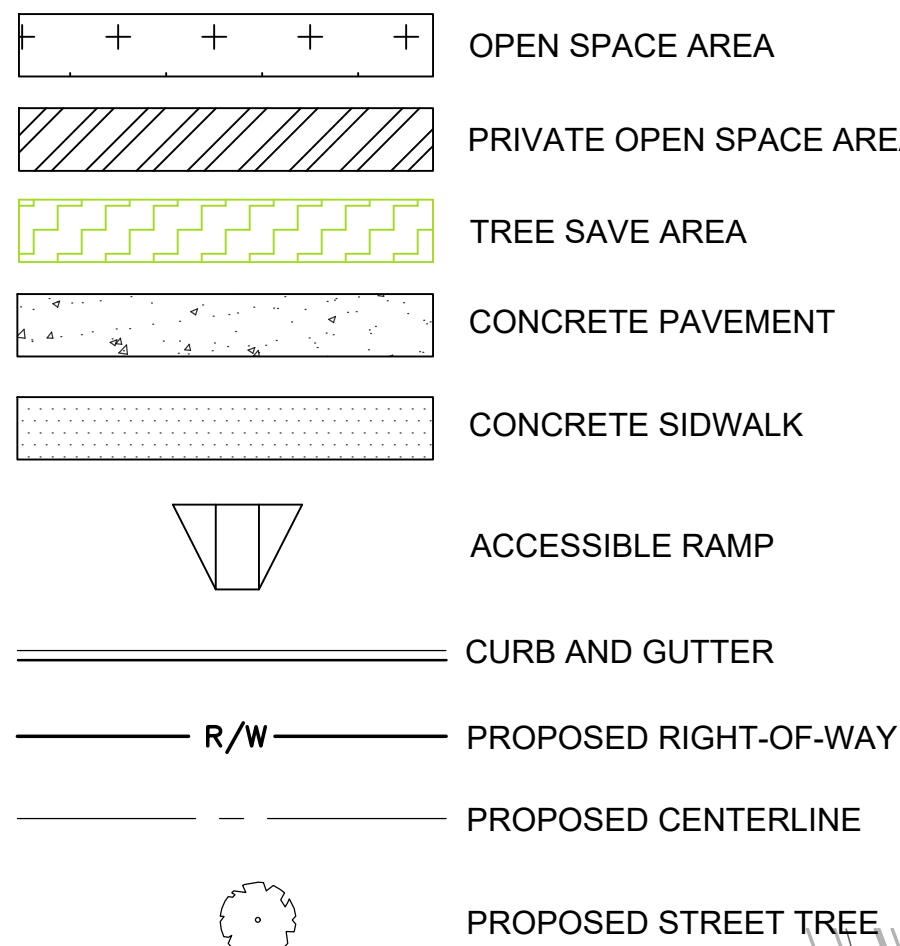
Planner: Joe Mangum (704-353-1908)

VICINITY MAP

N.T.S.

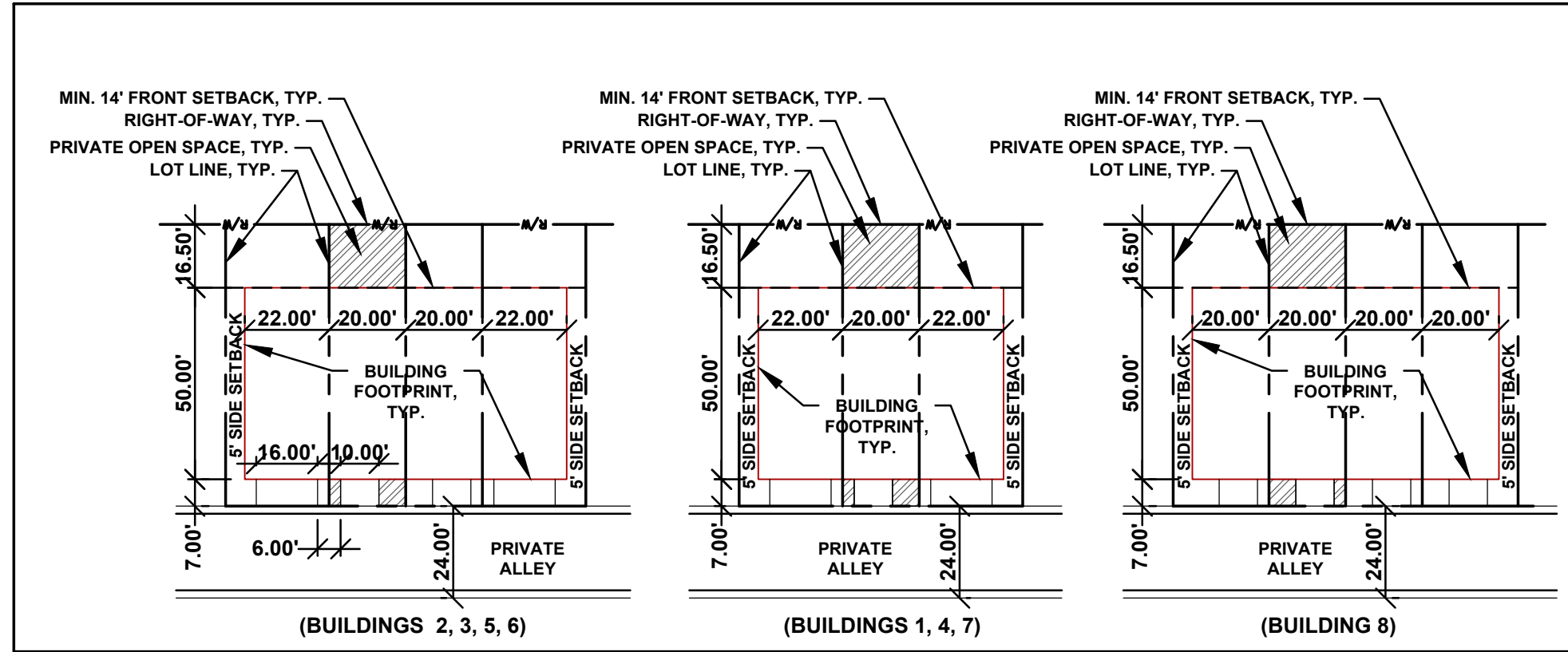


LEGEND:



GENERAL NOTES:

- ROAD SECTIONS AND STANDARDS PER CLDSM DETAILS 11.19B & 11.19C.
- ALL ROADS INTERIOR TO THE SITE WILL ACCOMMODATE THE FIRE TRUCK TURNING RADIUS OF 30' INTERIOR RADIUS AND 42' RADIUS.
- FIRE DEPARTMENT ACCESS ROAD SHALL BE CAPABLE OF SUPPORTING 80,000 POUNDS.
- FIRE HYDRANT SHALL BE LOCATED WITHIN 750' TO THE MOST REMOTE POINT OF BUILDING AS TRUCK TRAVELS FOR ALL BUILDINGS.
- ISO-NEEDED FIRE FLOW FOR TOWNHOMES:
 - TOWNHOMES NOT EXCEEDING 2 STORIES IN HEIGHT AND A FIRE AREA OF 2,500 SF OR LESS, THE REQUIRED FIRE FLOW IS 1,500 GPM.
 - TOWNHOMES NOT EXCEEDING 3 STORIES IN HEIGHT AND A FIRE AREA OF 2,500 SF OR LESS, THE REQUIRED FIRE FLOW IS 1,750 GPM.
 - TOWNHOMES NOT EXCEEDING 3 STORIES IN HEIGHT AND A FIRE AREA GREATER THAN 2,500 SF, THE REQUIRED FIRE FLOW IS 2,000 GPM.



TYPICAL TOWNHOME LOT DETAILS

DATE OF SITE PLAN: MARCH 15, 2021
REZONING PETITION NUMBER: RZP-2021-015

DEVELOPMENT DATA TABLE

| | |
|--------------------------------------|---|
| A. SITE ACREAGE | 2.556 ACRES |
| B. TAX PARCELS INCLUDING IN REZONING | 1150461 & 11504613 |
| C. EXISTING ZONING | B-1 SCD |
| D. PROPOSED ZONING | UR2 (CD) |
| E. EXISTING USE / PROPOSED USE | UNDEVELOPED / TOWNHOMES (SF ATTACHED) |
| F. PROPOSED NUMBER OF TOWNHOMES | 29 |
| G. PROPOSED RESIDENTIAL DENSITY | 29 UNITS / 2.556 ACRES = 11.35 |
| H. REQUIRED PARKING | 1 SPACE PER UNIT MIN / 2 MAX |
| I. REQUIRED PARKING SPACES | PER ZONING REQUIREMENTS |
| J. REQUIRED OPEN SPACE | 400 SF / SUBLOT OR 10% OF SITE |
| K. PROPOSED OPEN SPACE | 400 SF / SUBLOT |
| L. PROPOSED OPEN SPACE | PER ORDINANCE |
| M. SOLID WASTE | TWO (2) CONTAINERS & RECYCLING AREA AS INDICATED ON REZONING PLAN |
| N. MAXIMUM BUILDING HEIGHT | 40' |

1. GENERAL PROVISIONS

- THESE DEVELOPMENT STANDARDS FORM A PART OF THE REZONING PLAN ASSOCIATED WITH THE REZONING PETITION FILED BY EXPONENTIAL EQUITY (THE PETITIONER) TO ACCOMMODATE THE DEVELOPMENT OF A SINGLE-FAMILY ATTACHED (TOWNHOME) RESIDENTIAL COMMUNITY ON THE 2.556-ACRE SITE LOCATED ON THE WEST SIDE OF HOLABIRD LANE AND THE NORTH SIDE OF WEST BOULEVARD, AS MORE PARTICULARLY DEPICTED ON THE REZONING SITE PLAN (THE SITE). THE SITE IS COMPRISED OF TAX PARCELS LISTED ABOVE.
- DEVELOPMENT OF THE SITE WILL BE GOVERNED BY THE REZONING SITE PLAN. THESE DEVELOPMENT STANDARDS AND THE APPLICABLE PROVISIONS OF THE CITY OF CHARLOTTE ZONING ORDINANCE (THE ORDINANCE).
- UNLESS THE REZONING PLAN OR THESE DEVELOPMENT STANDARDS ESTABLISH MORE STRINGENT STANDARDS, THE REGULATIONS ESTABLISHED UNDER THE ORDINANCE FOR THE UR-2 ZONING DISTRICT SHALL GOVERN THE DEVELOPMENT AND USE OF THE SITE.
- THE DEVELOPMENT AND STREET LAYOUT DEPICTED ON THE REZONING PLAN AREA ARE SCHEMATIC IN NATURE AND ARE INTENDED TO DEPICT THE GENERAL ARRANGEMENT OF SUCH USES AND IMPROVEMENTS ON THE SITE. ACCORDINGLY, THE ULTIMATE LAYOUT, LOCATIONS AND SIZES OF THE DEVELOPMENT AND SITE ELEMENTS DEPICTED ON THE REZONING PLAN ARE GRAPHIC REPRESENTATIONS OF THE PROPOSED DEVELOPMENT AND SITE ELEMENTS, AND THEY MAY BE ALTERED OR MODIFIED IN ACCORDANCE WITH THE SETBACK, YARD, LANDSCAPING AND TREE SAVE REQUIREMENTS SET FORTH ON THIS REZONING PLAN AND THE DEVELOPMENT STANDARDS PROVIDED, HOWEVER, THAT ANY SUCH ALTERATIONS AND MODIFICATIONS SHALL BE MINOR IN NATURE AND NOT MATERIALLY CHANGE THE OVERALL DESIGN INTENT DEPICTED ON THE REZONING PLAN.
- FUTURE AMENDMENTS TO THE REZONING PLAN AND/OR THESE DEVELOPMENT STANDARDS MAY BE APPLIED FOR THE THEN OWNER(S) OF THE SITE IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 6 OF THE ORDINANCE. MINOR ALTERATIONS TO THE REZONING PLAN ARE SUBJECT TO SECTION 6.207 OF THE ORDINANCE.

2. PERMITTED USES:

- THE SITE MAY BE DEVOTED ONLY TO A RESIDENTIAL COMMUNITY CONTAINING A MAXIMUM OF TWENTY-NINE (29) SINGLE-FAMILY ATTACHED DWELLING UNITS AND ANY INCIDENTAL AND ACCESSORY USES RELATING THERETO THAT ARE PERMITTED BY-RIGHT OR UNDER PRESCRIBED CONDITIONS IN THE UR-2 ZONING DISTRICT.

3. TRANSPORTATION

- AS DEPICTED ON THE REZONING SITE PLAN, THE SITE WILL BE SERVED BY AN INTERNAL PRIVATE DRIVE AND ALLEYS, AND MINOR ADJUSTMENTS TO THE LOCATION OF THE INTERNAL DRIVE AND/OR ALLEYS SHALL BE ALLOWED DURING THE CONSTRUCTION PERMITTING PROCESS.
- A MAXIMUM OF TWO (2) ACCESS POINTS SHALL BE PROVIDED ALONG HOLABIRD LANE AS GENERALLY DEPICTED ON THE REZONING SITE PLAN.
- THE PETITIONER SHALL DEDICATE ALL NECESSARY RIGHTS-OF-WAY IN FEE SIMPLE CONVEYANCE TO THE CITY OF CHARLOTTE BEFORE THE SITE'S FIRST BUILDING CERTIFICATE OF OCCUPANCY IS ISSUED.
 - 50.5 FEET OF RIGHT-OF-WAY MEASURED FROM THE CENTERLINE OF WEST BLVD
 - 35.5 FEET OF RIGHT-OF-WAY MEASURED FROM THE CENTERLINE OF HOLABIRD LANE
- ON-STREET PARKING WILL BE CONSTRUCTED IN ACCORDANCE WITH CLDSM DETAILS 50.09C AND 50.09D.
- AN 8-FOOT BIKE LANE, 3 FOOT BUFFER WITH 5-FOOT TRAVEL LANE ALONG THE SITE'S WEST BLVD FRONTAGE WILL BE CONSTRUCTED.
- THE SITE IS LOCATED ALONG CATS LOCAL BUS ROUTES #10 AND #235 ALONG WEST BLVD. PETITIONER SHALL CONSTRUCT AN ADA COMPLIANT BUS AND SHELTER PAD PER LAND DEVELOPMENT STANDARD 60.03A. THE FINAL LOCATION WILL BE COORDINATED WITH CATS THROUGH THE PERMITTING PROCESS.

4. ARCHITECTURAL STANDARDS & NOTES

- PREFERRED EXTERIOR BUILDING MATERIALS: ALL PRINCIPAL AND ACCESSORY BUILDINGS SHALL BE COMPRISED OF A COMBINATION OF PORTIONS OF BRICK NATURAL STONE (OR ITS SYNTHETIC EQUIVALENT), STUCCO, CEMENTITIOUS SIDING, FIBER CEMENT ("HARDIPLANK") AND/OR OTHER MATERIALS APPROVED BY THE PLANNING DIRECTOR.
- PROHIBITED EXTERIOR BUILDING MATERIALS: (1) VINYL SIDING, EXCLUDING VINYL HANDRAILS, WINDOWS, SOFFITS, DOORS OR DOOR TRIM, AND (2) CONCRETE MASONRY UNITS NOT ARCHITECTURALLY FINISHED.
- TO PROVIDE PRIVACY, ALL RESIDENTIAL ENTRANCES WITHIN 15 FEET OF THE SIDEWALKS ALONG HOLABIRD LANE SHALL BE RAISED FROM THE AVERAGE SIDEWALK GRADE A MINIMUM OF 24 INCHES.
- PITCHED ROOFS, IF PROVIDED, SHALL BE SYMMETRICALLY SLOPED NO LESS THAN 4:12. EXCEPT THAT ROOFS FOR PORCHES AND ATTACHED SHEDS MAY BE NO LESS THAN 2:12. UNLESS A FLAT ROOF ARCHITECTURAL STYLE IS EMPLOYED.
- USABLE PORCHES AND STOOPS SHALL FORM A PREDOMINANT FEATURE OF THE BUILDINGS ALONG HOLABIRD LANE AND BE LOCATED ON THE FRONT AND/OR SIDE OF THE BUILDING. STOOPS AND ENTRY-LEVEL PORCHES MAY BE COVERED BUT SHALL NOT BE ENCLOSED. THERE SHALL BE NO MINIMUM STOOP DIMENSION.
- ALL CORNER/END UNITS THAT FACE HOLABIRD LANE SHOULD HAVE A PORCH/STOOP THAT WRAPS A PORTION OF THE FRONT AND SIDE OF THE UNIT OR PROVIDE BLANK WALL PROVISIONS THAT LIMIT THE MAXIMUM BLANK WALL EXPANSE TO 10 FEET ON ALL BUILDING LEVELS.
- ATTACHED DWELLING UNITS SHALL BE LIMITED TO A MAXIMUM OF FIVE (5) UNITS PER BUILDING OR FEWER WHEN FRONTING HOLABIRD LANE.
- WALKWAYS SHOULD BE PROVIDED TO CONNECT ALL RESIDENTIAL ENTRANCES TO SIDEWALKS ALONG PUBLIC AND PRIVATE STREETS.
- DRIVEWAY LENGTHS SHALL EITHER BE BETWEEN FIVE (5) AND SEVEN (7) FEET IN LENGTH OR A MINIMUM OF TWENTY (20) FEET IN LENGTH.

5. STREETSCAPING, LANDSCAPING & AMENITIES

- THE PETITIONER SHALL CONSTRUCT A MINIMUM SIX (6) FOOT WIDE SIDEWALK AND EIGHT (8) FOOT WIDE PLANTING STRIP ALONG THE SITE'S FRONTAGE OF HOLABIRD LANE, A MINIMUM EIGHT (8) FOOT WIDE SIDEWALK AND EIGHT (8) FOOT PLANTING STRIP ALONG THE SITE'S FRONTAGE OF WEST BLVD. (RELATIVE TO THE FUTURE BACK-OF-CURB LOCATION) AND A MINIMUM SIX (6) FOOT SIDEWALK ALONG INTERNAL FRONTAGES IN THE LOCATIONS GENERALLY DEPICTED ON THE REZONING PLAN.
- THE PETITIONER MAY SUBDIVIDE THE SITE AND CREATE LOTS WITH NO SIDE OR REAR YARDS AS PART OF A UNIFIED DEVELOPMENT PLAN. IF SUBLOTS ARE CREATED, EACH LOT SHALL HAVE A MINIMUM OF 400 SQUARE FEET OF PRIVATE OPEN SPACE OR 10% OF THE SITE SHALL BE SET ASIDE A USABLE COMMON OPEN SPACE PER ORDINANCE STANDARDS.
- THE PETITIONER SHALL PROVIDE A MINIMUM 3,000 SQUARE FEET OF USABLE COMMON OPEN SPACE, AS GENERALLY DEPICTED IN AREAS INDICATED ON THE REZONING PLAN. THE OPEN SPACE AREAS MAY BE AMENITIZED WITH ELEMENTS SUCH AS BUT NOT LIMITED TO LANDSCAPING, BENCHES OR SEATING AREAS, GARDENS PET AREAS, TABLES, PASSIVE OR ACTIVE RECREATION USES, AND/OR OTHER SIMILAR AMENITIES.
- THE PETITIONER SHALL COMPLY WITH THE TREE ORDINANCE.

6. ENVIRONMENTAL FEATURES

- THE PETITIONER SHALL COMPLY WITH THE CHARLOTTE CITY COUNCIL APPROVED AND ADOPTED POST CONSTRUCTION STORMWATER ORDINANCE. THE LOCATION, SIZE AND TYPE OF STORM WATER MANAGEMENT SYSTEMS DEPICTED ON THE REZONING PLAN ARE SUBJECT TO REVIEW AND APPROVAL AS PART OF THE FULL DEVELOPMENT PLAN SUBMITTAL AND ARE NOT IMPLICITLY APPROVED WITH THIS REZONING. ADJUSTMENTS MAY BE NECESSARY IN ORDER TO ACCOMMODATE ACTUAL STORM WATER TREATMENT REQUIREMENTS AND NATURAL SITE DISCHARGE POINTS.
- THE PETITIONER SHALL COMPLY WITH THE TREE ORDINANCE.

7. LIGHTING

- ALL FREESTANDING LIGHTING FIXTURES INSTALLED ON THE SITE GREATER THAN TWENTY ONE (21) FEET IN TOTAL HEIGHT (I.E., EXCLUDING DECORATIVE LIGHTING LESS THAN 21 FEET IN HEIGHT THAT MAY BE INSTALLED ALONG INTERNAL DRIVES AND SIDEWALKS AS PEDESTRIAN/LANDSCAPE LIGHTING) SHALL BE FULLY CAPPED AND SHIELDED AND THE ILLUMINATION DOWNWARDLY DIRECTED SO THAT DIRECT ILLUMINATION DOES NOT EXTEND PAST ANY PROPERTY LINE OF THE SITE.

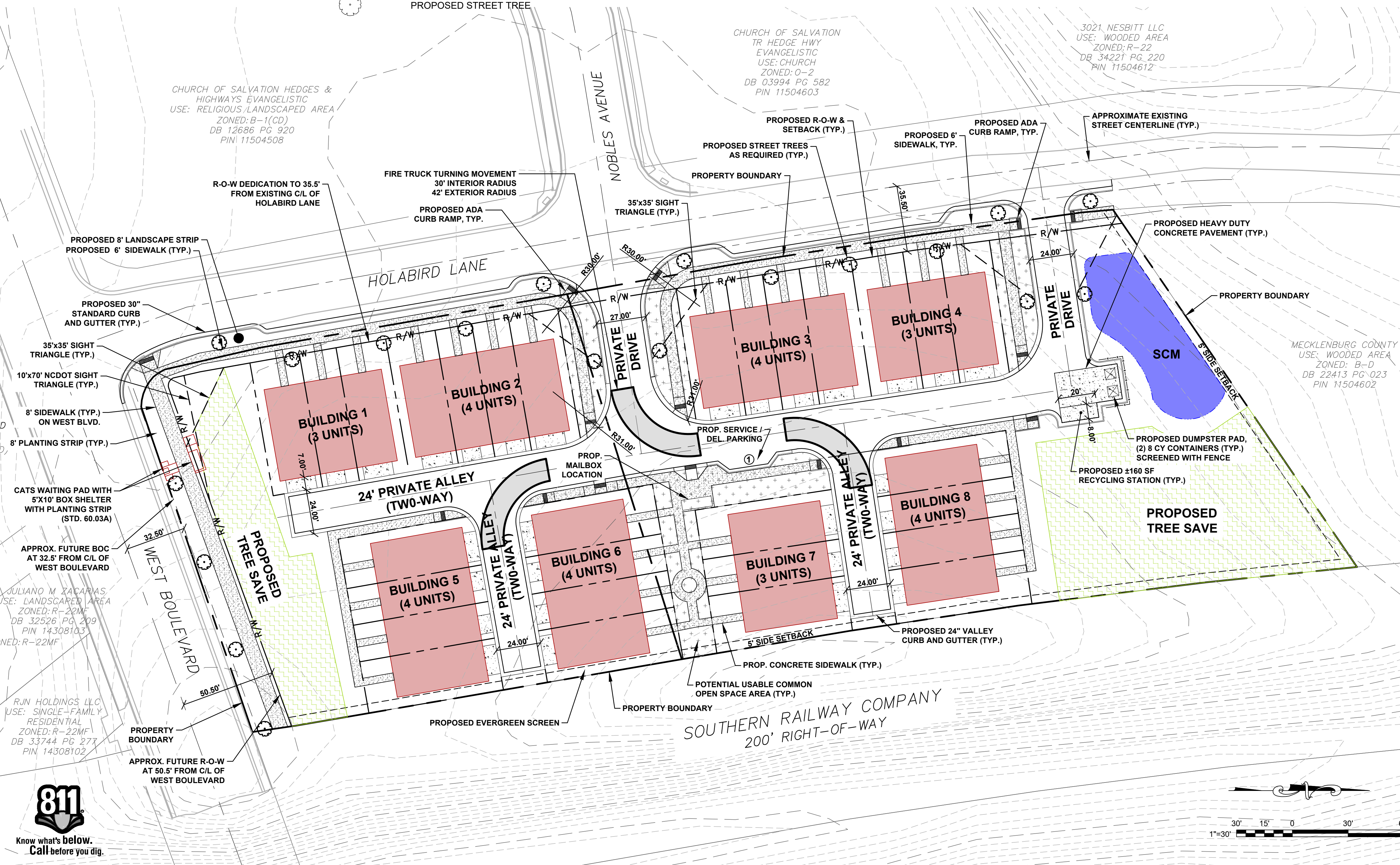
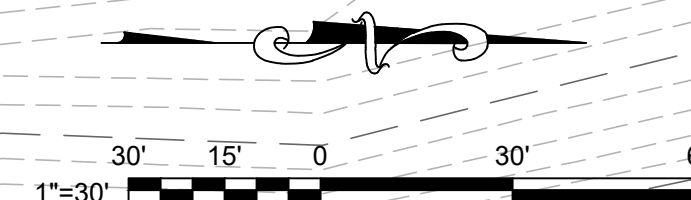
8. BINDING EFFECT OF THE REZONING DOCUMENTS AND DEFINITIONS

- IF THIS REZONING IS APPROVED, ALL CONDITIONS APPLICABLE TO DEVELOPMENT OF THE SITE IMPOSED UNDER THE REZONING PLAN AND THESE DEVELOPMENT STANDARDS WILL, UNLESS AMENDED IN THE MANNER PROVIDED IN THE ORDINANCE, BE BINDING UPON AND INURE TO THE BENEFIT OF THE PETITIONER AND SUBSEQUENT OWNERS OF THE SITE AND THEIR RESPECTIVE SUCCESSORS IN INTEREST AND ASSIGNS.

OWNER:

NAME: EXPONENTIAL EQUITY
ADDRESS: 101 N. TRYON ST., SUITE 629
CHARLOTTE, NC 28202

DEVELOPER:

NAME: EXPONENTIAL EQUITY
CONTACT: BRANDON MAXWELL
ADDRESS: 101 N. TRYON ST. SUITE 629
CHARLOTTE, NC 28202
PHONE #: (800) 580-0069
EMAIL: brandon@exponential-equity.com

| REV. | DESCRIPTION | DATE |
|------|----------------------------|------------|
| 1 | REVISED PER STAFF COMMENTS | 03/18/2021 |

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**HOLABIRD LANE & WEST BOULEVARD
CHARLOTTE, NC**
REZONING PLAN

| | | |
|---|-----------------|--------------------------------------|
| DATE: MARCH 2021 | SCALE: 1" = 30' | 1 OF 1 DRAWING NUMBER REVISION |
| MCE PROJ. # 08142-0002 | HORIZONTAL: N/A | |
| DRAWN: BBB | VERTICAL: N/A | |
| DESIGNED: BBB | | |
| CHECKED: TMM | | |
| PROJ. MGR. TMM | | |
| STATUS: PRELIMINARY DRAWING NOT FOR CONSTRUCTION | | |



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/17/2021

Agenda #: 34. File #: 15-15753 Type: Zoning Hearing

Rezoning Petition: 2021-022 by OMS Dilworth, LLC

Location: Approximately 1.14 acres located in the western quadrant of the intersection of Cleveland Avenue and Worthington Avenue, east of South Boulevard. (Council District 1 - Egleston)

Current Zoning: TOD-M(O) (transit-oriented development - mixed use, optional)

Proposed Zoning: TOD-NC (transit-oriented development - neighborhood center)

Staff Recommendation:

Staff recommends APPROVAL of this petition.

Attachments:

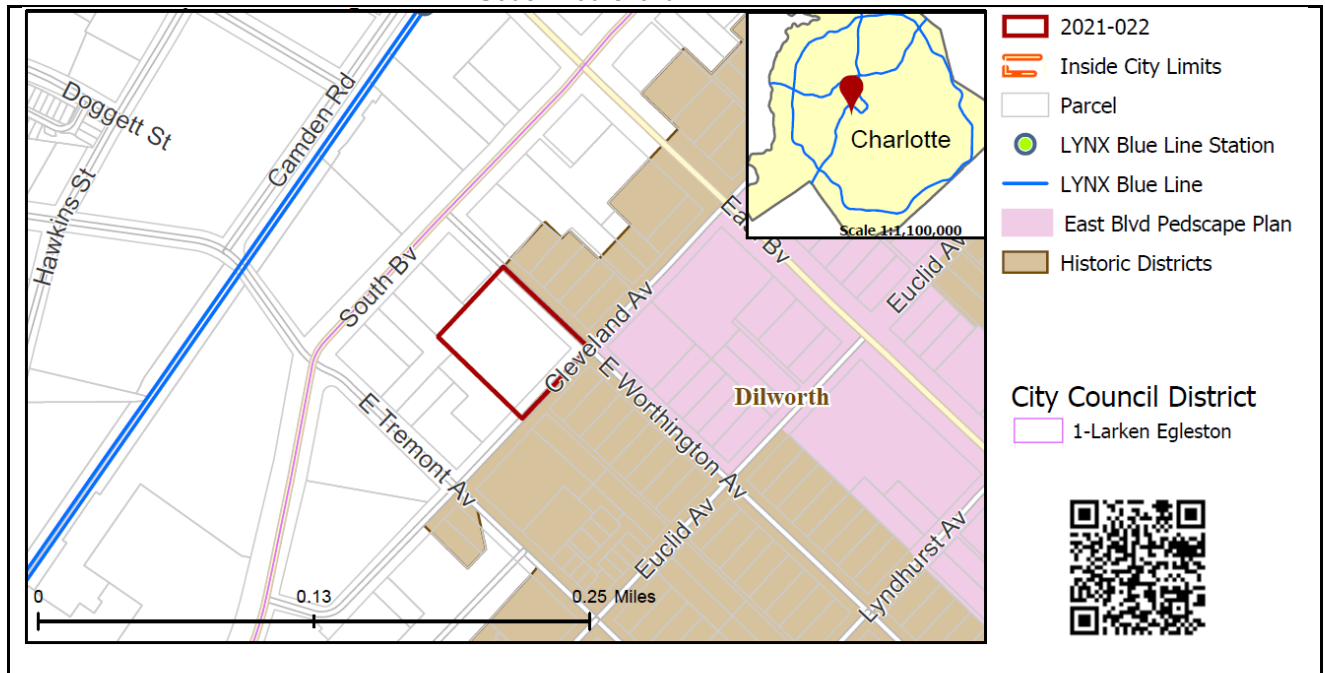
Pre-Hearing Staff Analysis

REQUEST

Current Zoning: TOD-M(O) (transit oriented development-mixed use, optional)
Proposed Zoning: TOD-NC (transit oriented development-neighborhood center)

LOCATION

Approximately 1.14 acres located in the western quadrant of the intersection of Cleveland Avenue and Worthington Avenue, east of South Boulevard.



SUMMARY OF PETITION

The petition proposes to allow all transit supportive uses per TOD-NC (transit oriented development-neighborhood center) zoning for a 1.14 acre site that is within 0.25 mile of the East/West Transit Station on the LYNX Blue Line.

PROPERTY OWNER

OMS Dilworth LLC

PETITIONER

OMS Dilworth

AGENT/REPRESENTATIVE

Collin Brown and Brittany Lins/Alexander Ricks, PLLC

COMMUNITY MEETING

Meeting is not required.

STAFF RECOMMENDATION

Staff recommends approval of this petition.

Plan Consistency

The petition is **inconsistent** with the *South End Transit Station Area Plan* recommended retail land use, as amended by petition 2014-002.

Rationale for Recommendation

- The subject site is within 0.25 mile of the East/West Boulevard Station on the LYNX Blue Line.
- The proposal permits a site previously used for industrial uses to convert to transit supportive land uses.
- Use of conventional TOD-NC (transit oriented development – neighborhood center) zoning applies standards and regulations

to create the desired form and intensity of transit supportive development, and a conditional rezoning is not necessary.

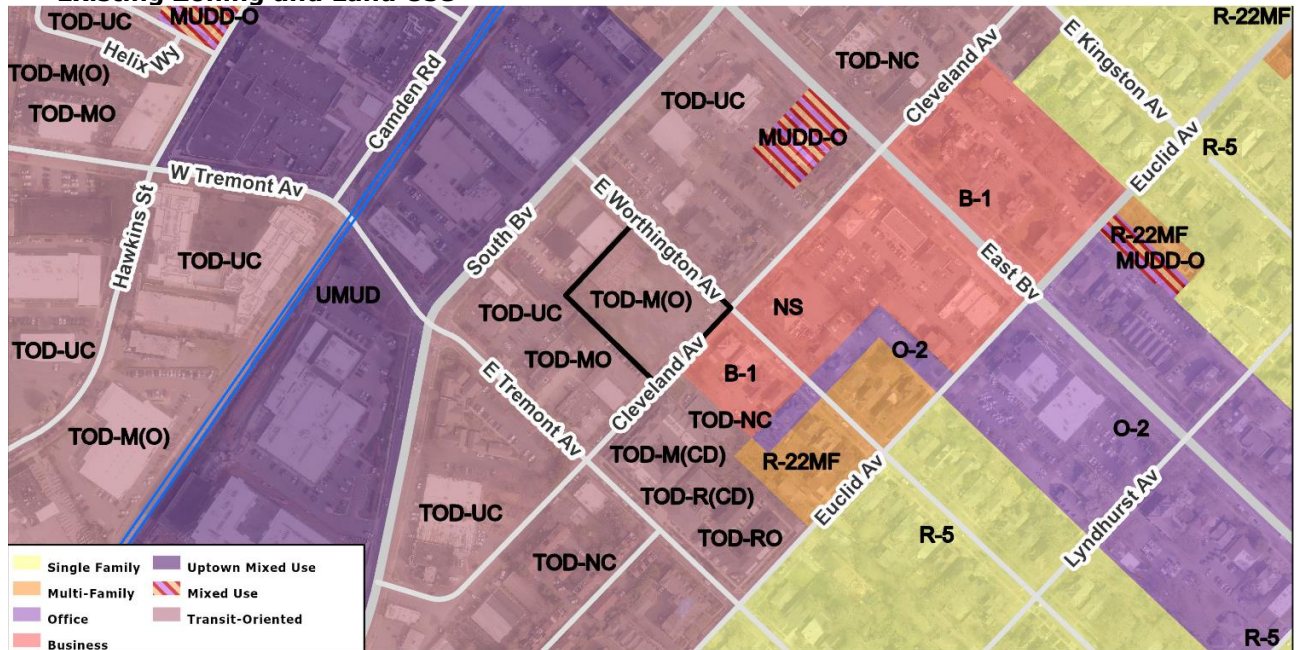
The approval of this petition will revise the adopted future land use as specified by the *South End Transit Station Area Plan*, from current recommended retail use to new recommended transit oriented development use for the site.

PLANNING STAFF REVIEW

- **Proposed Request Details**

This is a conventional rezoning petition with no associated site plan. Uses allowed in the TOD-NC district include residential, retail, and civic uses.

- **Existing Zoning and Land Use**



- The site is developed with an industrial building and associated parking and is surrounded by a mix of residential and non-residential uses in various zoning districts.
- The site was rezoned from B-1 to TOD-R(CD) via petition 2006-162 to allow up to 80 multi-family residential units.
- Rezoning petition 2013-068 proposed a TOD-R(CD) site plan amendment to revise the layout and change the product type to multi-family residential with up to 33 dwelling units. The request was withdrawn.
- Rezoning petition 2014-002 rezoned the site from TOD-R(CD) to TOD-M(O) to allow a 130-room hotel with accessory uses.



The site is developed with an industrial building and associated parking constructed in 1969.



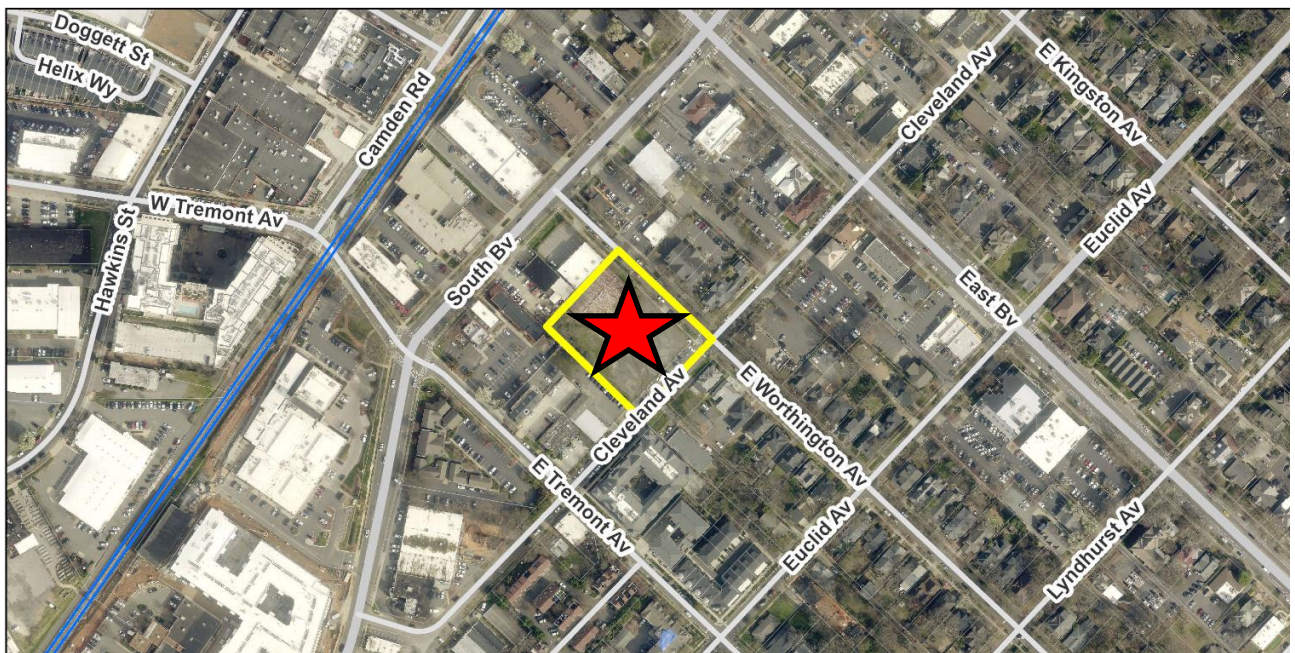
The site is developed with an industrial building and associated parking.



North are residential and institutional uses.

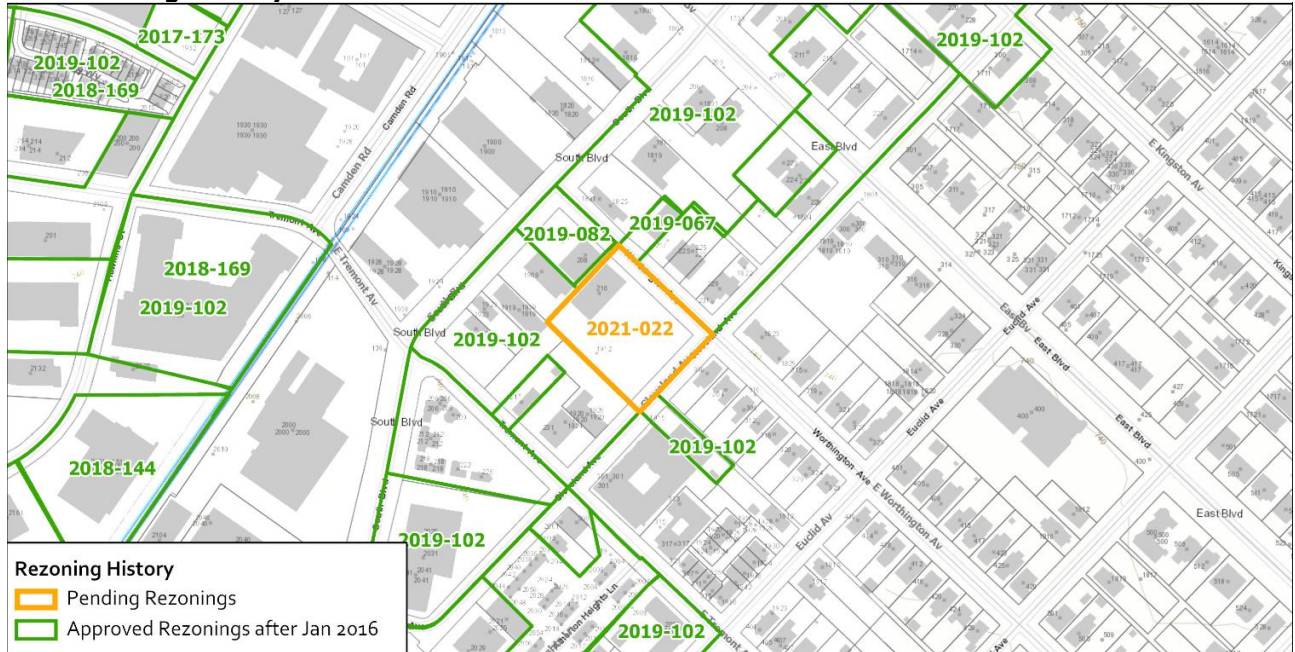


Along South Boulevard are a mix of residential and non-residential uses.



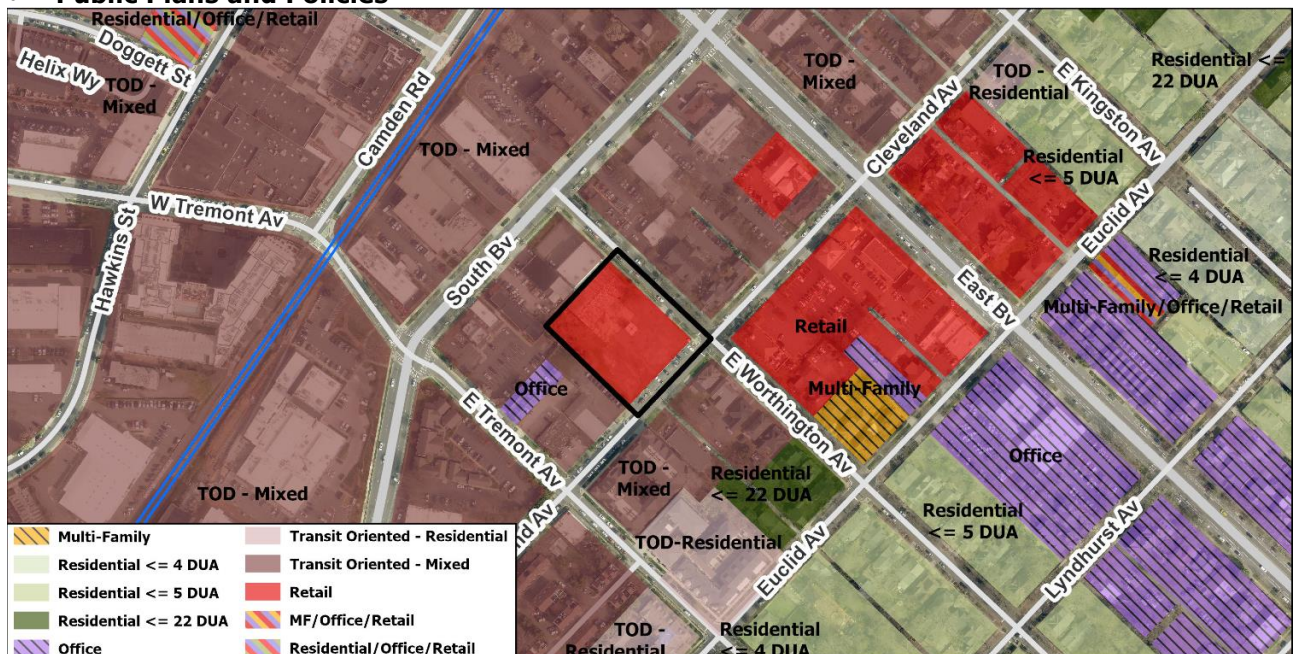
The rezoning site (denoted by the red star) is surrounded by a mix of residential and non-residential uses.

• Rezoning History in Area



| Petition Number | Summary of Petition | Status |
|-----------------|---|----------|
| 2019-102 | Rezoned 1,771.18 acres under a range of zoning districts to TOD-UC, TOD-NC, TOD-CC or TOD-TR. | Approved |
| 2019-082 | Rezoned 0.32 acres from B-1 to TOD-UC. | Approved |
| 2019-067 | Rezoned 0.15 acres from B-1 to TOD-UC. | Approved |
| 2018-169 | Text amendment to modify TOD requirements. | Approved |
| 2018-144 | Rezoned 2.21 acres from MUDD-O to TOD-M(O). | Approved |

• Public Plans and Policies



- The South End Transit Station Area Plan (2005) recommends retail, as amended by petition 2014-002.

- **TRANSPORTATION SUMMARY**

- The site is located on two City-maintained local roads (Worthington Avenue and Cleveland Avenue). The site is located less than ¼ mile south of LYNX East/West Blue Line Station. The site was previously rezoned for a hotel with petition 2014-002 and is now requesting a TOD-NC zoning and will be subject to transportation improvements in accordance with the TOD Ordinance and the adopted CDOT Streets Map. CDOT will work with the petitioner during the permitting process to provide additional forms of connectivity, as applicable, supporting the types of development in the TOD-zoned areas.
- **Active Projects:**
 - No projects near the site.
- **Transportation Considerations**
 - No outstanding issues. See advisory comments at www.rezoning.org.
- **Vehicle Trip Generation:**
 - Current Zoning:
 - Existing Use: Vacant
 - Entitlement: 1,045 trips per day (based on 130-room hotel; rezoning petition 2014-002).
 - Proposed Zoning: Too many uses to determine (based on proposed TOD-NC).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Solid Waste Services:** See advisory comments at www.rezoning.org
- **Charlotte Fire Department:** See advisory comments at www.rezoning.org.
- **Charlotte-Mecklenburg Schools:** The conventional district allows a variety of uses; therefore, the impact on local schools cannot be determined. See advisory comments at www.rezoning.org.
- **Charlotte Water:** Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 8-inch water distribution main located along E Worthington Ave and via a 6-inch main located along Cleveland Ave. Charlotte Water has sanitary sewer system infrastructure accessible for the rezoning boundary via an existing 8-inch gravity sewer main located along E Worthington Ave. See advisory comments at www.rezoning.org.
- **City Arborist:** No comments submitted.
- **Erosion Control:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org.
- **Mecklenburg County Parks and Recreation Department:** No comments submitted.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** See advisory comments at www.rezoning.org
- **Urban Forestry:** No outstanding issues.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Claire Lyte-Graham (704) 336-3782



Agenda Date: 5/17/2021

Agenda #: 35.File #: 15-15754 Type: Zoning Hearing

Rezoning Petition: 2021-030 by Lucern Capital Partners

Location: Approximately 2.55 acres located on the east side of Research Drive, north of West W. T. Harris Boulevard, and west of Interstate 85. (Council District 4 - Johnson)

Current Zoning: O-1 (CD) (office, conditional)

Proposed Zoning: RE-3(O) (research, optional)

Staff Recommendation:

Staff recommends APPROVAL of this petition upon resolution of outstanding issues related to transportation and land use.

Attachments:

Pre-Hearing Staff Analysis

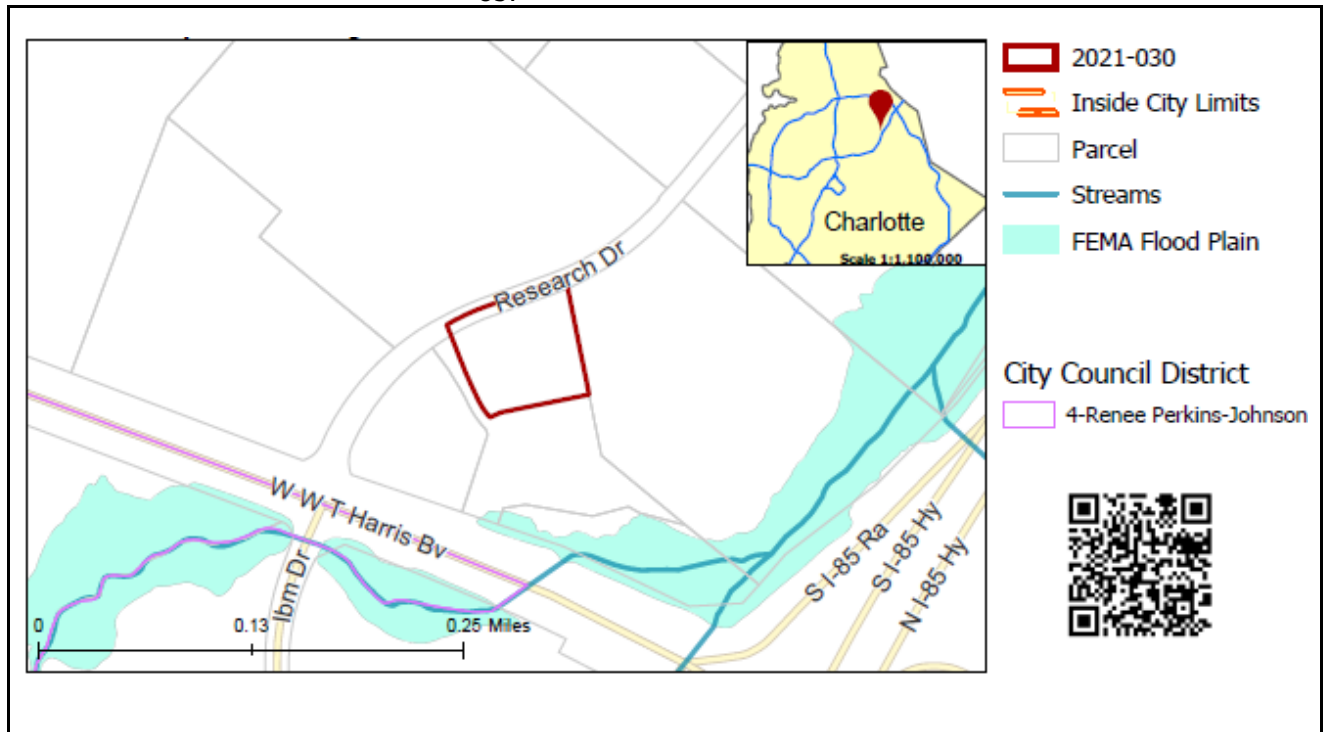
Site Plan

REQUEST

Current Zoning: O-1(CD) (office, conditional)
Proposed Zoning: RE-3(O) (research, optional)

LOCATION

Approximately 2.55 acres located on the east side of Research Drive, north of West W. T. Harris Boulevard, and west of Interstate 85.



SUMMARY OF PETITION

The petition proposes to allow up to 96 multi-family dwelling units OR 96 hotel rooms in an existing extended stay hotel.

PROPERTY OWNER
PETITIONER
AGENT/REPRESENTATIVE

Uptown Hospitality, LLC
Lucern Capital Partners
Bridget Grant, Moore & Van Allen, PLLC

COMMUNITY MEETING

Meeting is required and has been held. Report available online.
Number of people attending the Community Meeting: 2

STAFF
RECOMMENDATION

Staff recommends approval of this petition upon resolution of outstanding issues related to transportation and land use.

Plan Consistency

The petition is **inconsistent** with the *University City Area Plan (2010)* recommendation of office/retail use.

Rationale for Recommendation

- Multi-family residential in this area will help to fulfill the area plan's goal of expanding housing options in the university area.
- The site's strategic location off West WT Harris Boulevard with appropriate tree-lined buffers between adjacent businesses make it an ideal location for hotel use or for multi-family residential.
- Multi-family residential on this site is supported by the amenities and retail on the eastern side of I-85.

- The petition promotes adaptive reuse of the existing extended stay hotel, and all proposed changes, such as new lighting or future walkways, will serve to improve the site and better the pedestrian experience.

The approval of this petition will revise the adopted future land use as specified by the *University City Area Plan (2010)*, from office/retail to residential/office/retail for the site.

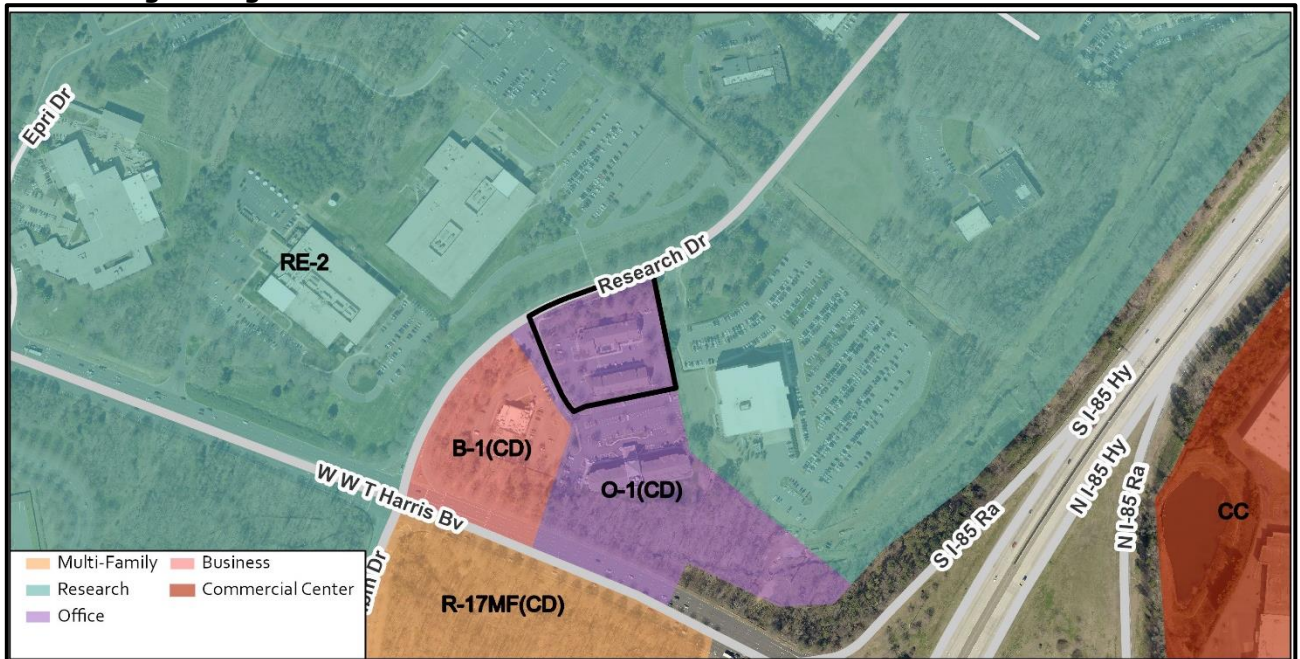
PLANNING STAFF REVIEW

• Proposed Request Details

The site plan accompanying this petition contains the following provisions:

- Allows up to 96 multi-family dwelling units OR 96 hotel rooms.
- Adaptive reuse of an existing hotel.
- Optional provisions include:
 - Allow parking to be permitted between the building and the street as generally depicted on the site plan.
 - Maintain the existing planting strip and sidewalk along Research Drive.
- Dedicates 41-feet of right-of-way from centerline of Research Drive to accommodate for a future 8-foot planting strip and 12-foot multi-use path.
- Provides a minimum of 800 square-feet of open space with amenities.
- Commits to new detached and attached lighting be full cut-off type lighting fixtures.

• Existing Zoning and Land Use



The surrounding land uses include hotels, office, and restaurant uses.



The subject property denoted by red star.



The subject property from Research Drive.



The property to the south along Research Drive is developed with a hotel.

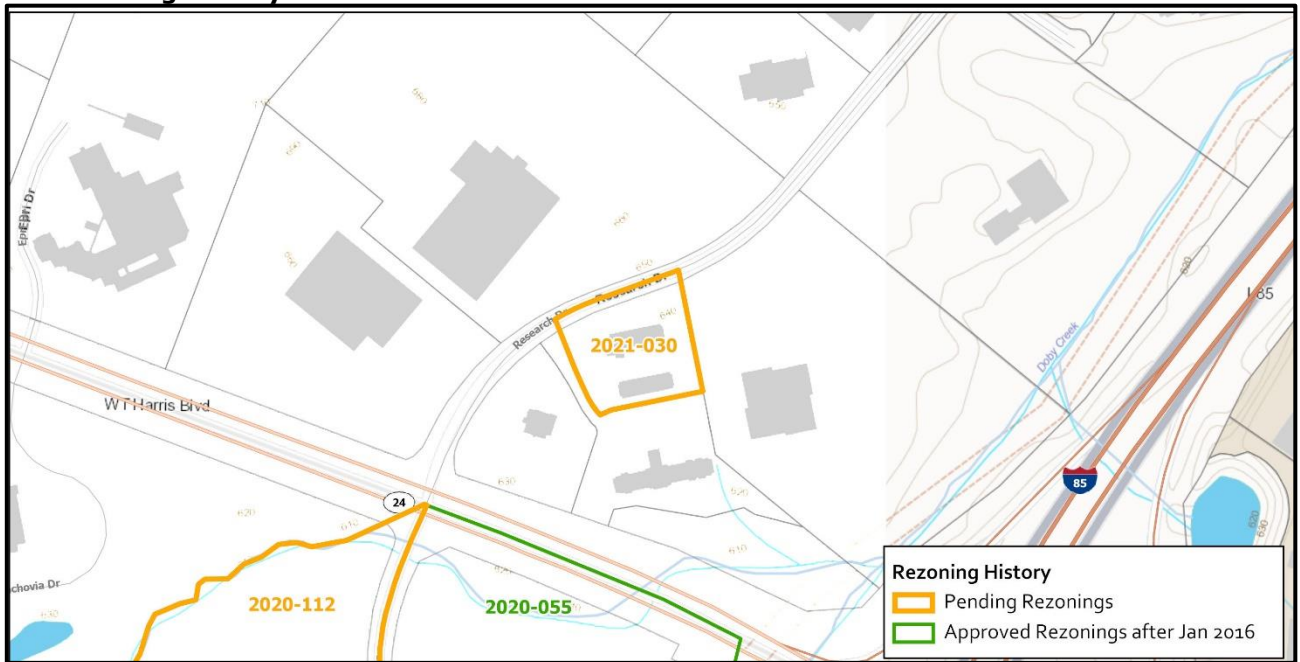


The property to the west along Research drive is developed with a restaurant.



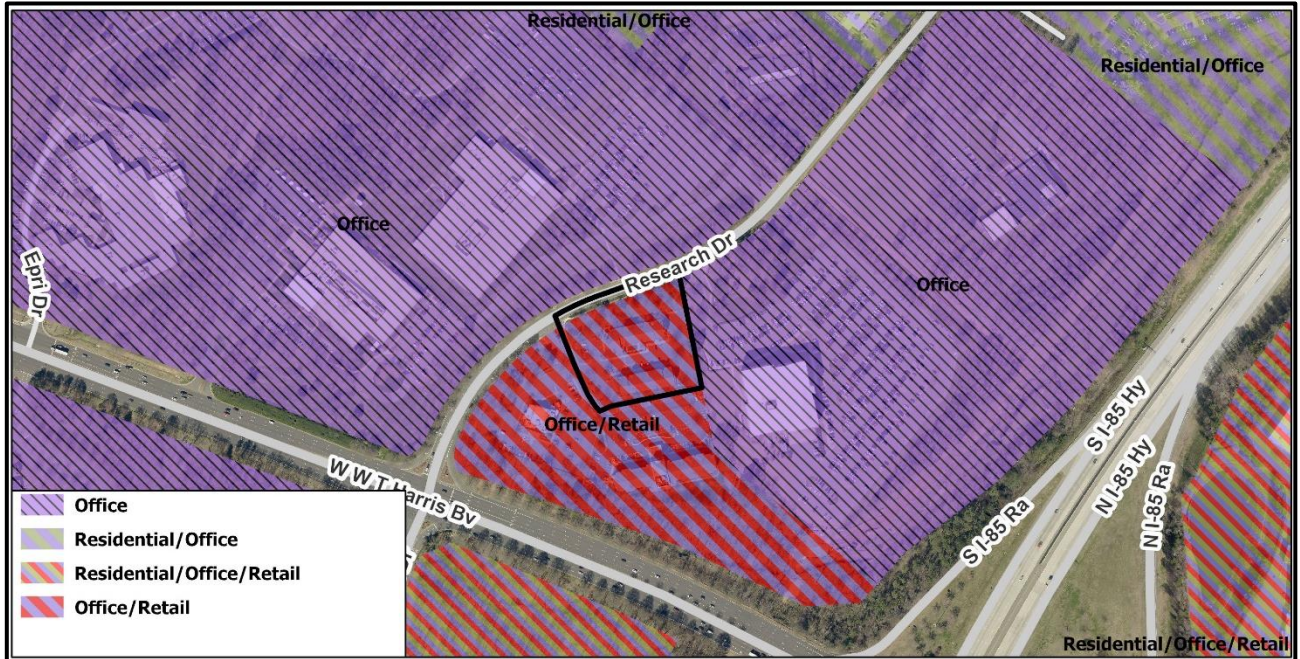
The property to the east is developed with an office use.

- Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------|---|----------|
| 2020-055 | Rezoned 27.97 acres to allow up to 300 multi-family units. | Approved |
| 2020-112 | Proposes to rezone 57.2 acres to allow up to 575 multi-family units, and 660,000 square-feet of non-residential uses. | Pending |

- **Public Plans and Policies**



- The *University City Area Plan (2010)* calls for office/retail for the site.

- **TRANSPORTATION SUMMARY**

- The site is located on Research Drive, a City-maintained minor thoroughfare, north of the intersection at W.T Harris Boulevard (State-maintained major thoroughfare). The existing trip generation is 650 vehicle trips per day and the proposed use has a trip generation of 525 trips per day, having a net reduction in trips. The existing vehicular network currently meets City standards, and the petitioner has committed to dedicate right-of-way for a future 12-foot shared-use path across the site's frontage to support the City of Charlotte's WALKS and BIKES policies and will be constructed as a part of the I-85 North Bridge Project. A minor site plan revision is needed to clarify that an existing pedestrian refuge street crossing on Research Drive will remain. Further details are listed below.
- **Active Projects:**
 - I-85 North Bridge
 - Construct new street across I-85 connecting JW Clay Boulevard to Research Drive
 - Status: Utility Relocation
 - PM: Leslie Bing
 - <https://charlottenc.gov/Projects/Pages/I85NorthBridge.aspx>
- **Transportation Considerations**
 - See Outstanding Issues, Note 1.
- **Vehicle Trip Generation:**
 - Current Zoning:
 - Existing Use: 650 trips per day (based on 95-room hotel).
 - Entitlement: 650 trips per day (based on 95-room hotel).
 - Proposed Zoning: 650 trips per day (based on 95-room hotel).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Housing and Neighborhood Services:** No outstanding issues.
- **Charlotte Department of Solid Waste Services:** See advisory comments at www.rezoning.org
- **Charlotte Fire Department:** See advisory comments at www.rezoning.org
- **Charlotte-Mecklenburg Schools:** The development allowed under the existing zoning could generate zero students, while the development allowed under the proposed zoning may produce 12 students. Therefore, the net increase in the number of students generated from existing zoning to proposed is 12 students.

- The proposed development is not projected to increase the school utilization over existing conditions (without mobile classroom units) as follows:
 - Governor's Village K-8 remains at 101%
 - Julius L. Chambers High remains at 126%
- **Charlotte Water:** Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 12-inch water distribution main located along IBM Drive. See advisory comments at www.rezoning.org
- **City Arborist:** No comments submitted.
- **Erosion Control:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** No outstanding issues.
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** No outstanding issues.
- **Urban Forestry:** No outstanding issues.

OUTSTANDING ISSUES

Transportation

1. Revise site plan to call-out the existing pedestrian refuge crossing across Research Drive to



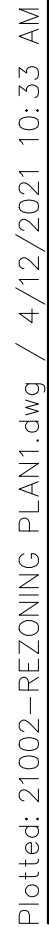
remain.

Land Use

2. Clarify that the proposed use is only residential dwelling units or only a hotel and not a mix of those uses.
3. Clarify optional provision 2a. to limit parking between the buildings and the street to state the existing parking lots between the buildings and the site access road.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Michael Russell (704) 353-0225



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City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/17/2021

Agenda #: 36. File #: 15-15755 Type: Zoning Hearing

Rezoning Petition: 2021-031 by Halley Douglas, Inc.

Location: Approximately 0.23 acre located on the north side of Laurel Avenue, east of Providence Road, and west of Randolph Road. (Council District 1 - Egleston)

Current Zoning: R-5 (single-family residential)

Proposed Zoning: R-8 (CD) (single-family residential, conditional)

Staff Recommendation:

Staff recommends APPROVAL of this petition upon resolution of outstanding issues related to site and building design.

Attachments:

Pre-Hearing Staff Analysis

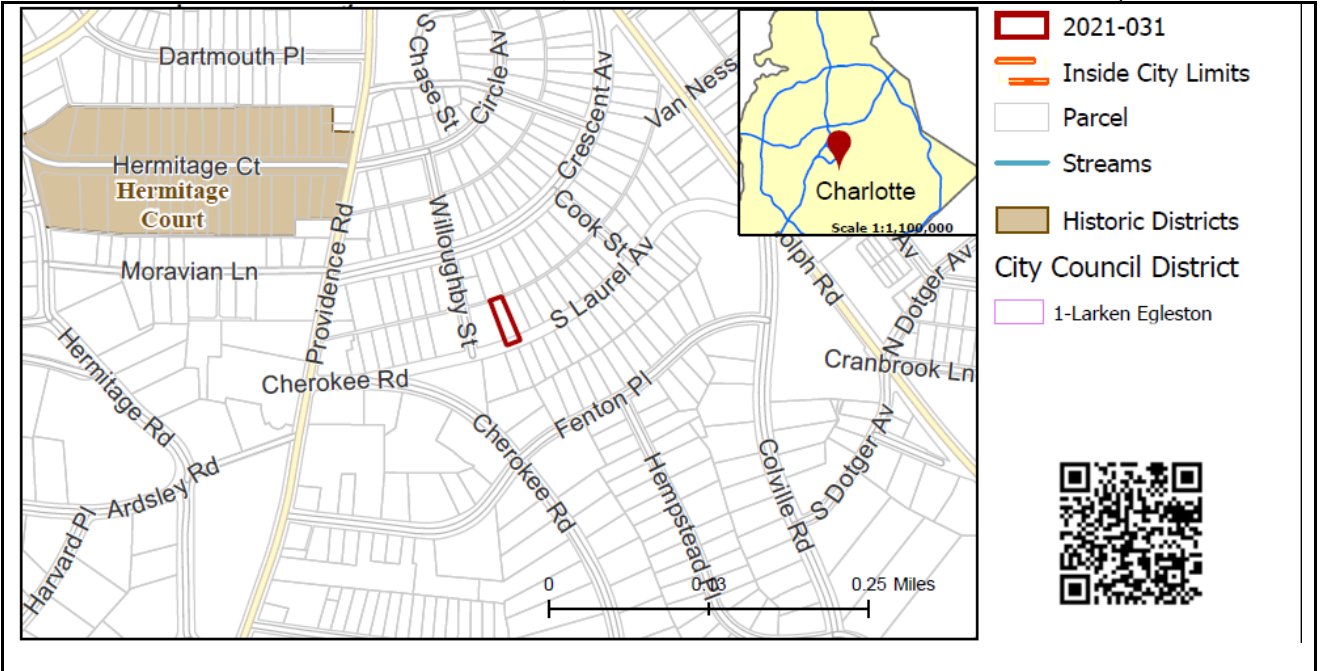
Site Plan

REQUEST

Current Zoning: R-5 (single family residential)
Proposed Zoning: R-8(CD) (single family residential, conditional)

LOCATION

Approximately 0.23 acres located on the north side of Laurel Avenue, east of Providence Road, and west of Randolph Road.



SUMMARY OF PETITION

The petition proposes to allow residential uses on a parcel, including a duplex on a lot developed with a single family residence constructed in 1925.

PROPERTY OWNER

Vala Reza Nikrooz

PETITIONER

Halley Douglas, Inc.

AGENT/REPRESENTATIVE

Dave Murray/The Odom Firm, PLLC

COMMUNITY MEETING

Meeting is required and has been held. Report available online.
Number of people attending the Community Meeting: 4

**STAFF
RECOMMENDATION**

Staff recommends approval of this petition upon resolution of outstanding issues related to site and building design.

Plan Consistency

The petition is **inconsistent** with the *Elizabeth Area Plan* recommended residential up to 5 units per acre.

Rationale for Recommendation

- The site directly abuts an existing multi-family structure that is zoned R-22MF.
- The rezoning site is immediately surrounded by single-family residential homes, quadruplexes, apartments and condominiums.
- The request is consistent with the development patterns in the immediate area.
- The R-8(CD) petition seeks to allow all residential uses, including a duplex, on the rezoning lot. The project will provide a minimum

setback and yards that are compatible with the surrounding pattern of development.

The approval of this petition will revise the adopted future land use as specified by the *Elizabeth Area Plan*, from current recommended residential up to 5 units per acre use to new recommended residential up to 8 units per acre use for the site.

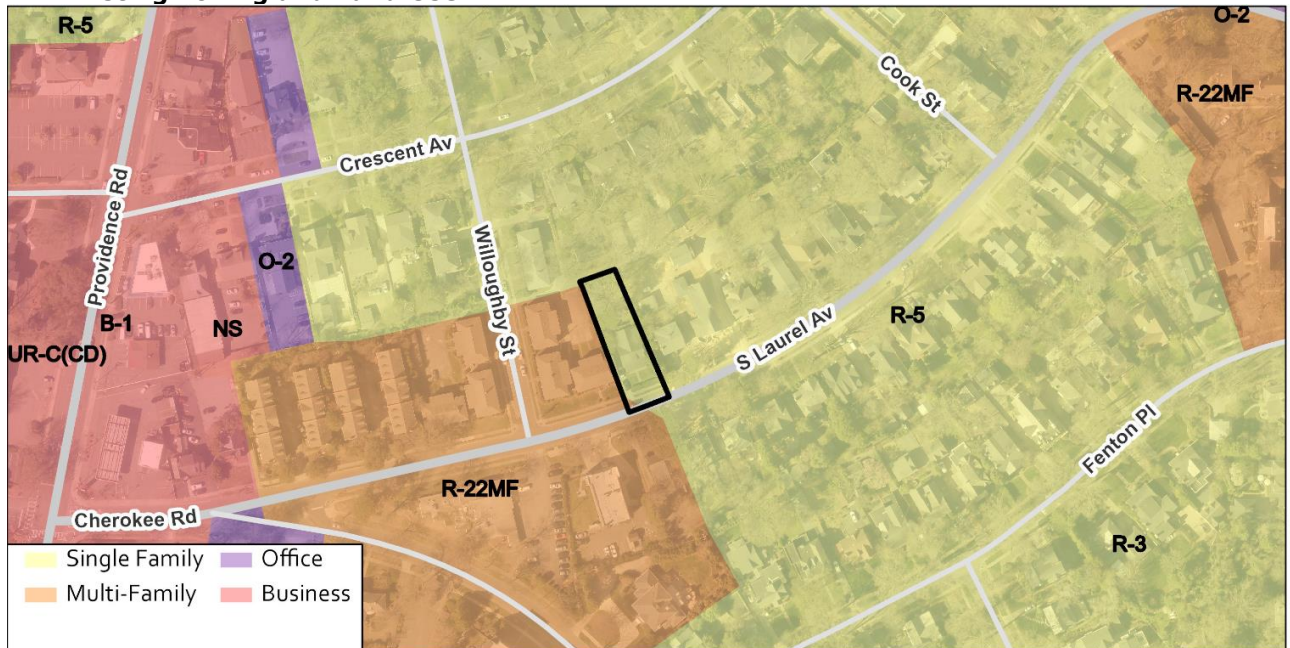
PLANNING STAFF REVIEW

• Proposed Request Details

The site plan accompanying this petition contains the following provisions:

- Allow residential uses as permitted in the R-8 district, including a duplex.
- Illustrates building envelope.
- Proposes access from S. Laurel Avenue. Identifies access point onto an abutting alleyway to the north.
- Notes permitted building materials shall comprise of brick, cedar shake, wood siding, fiber cement siding, stucco, and masonry.
- Notes permitted roof materials are asphalt shingles, composition shingles, wood shingles, tin, standing seam metal, and wood shakes.
- States walkways shall be provided to connect all residential entrances to sidewalks along public and private streets. Such walkways may be via a driveway.
- Notes that any garage constructed on the site will be accessed via the alley way shown on the site plan.
- States only one entry door to the principal structure shall front South Laurel Avenue in order to promote the appearance of a detached dwelling.

• Existing Zoning and Land Use



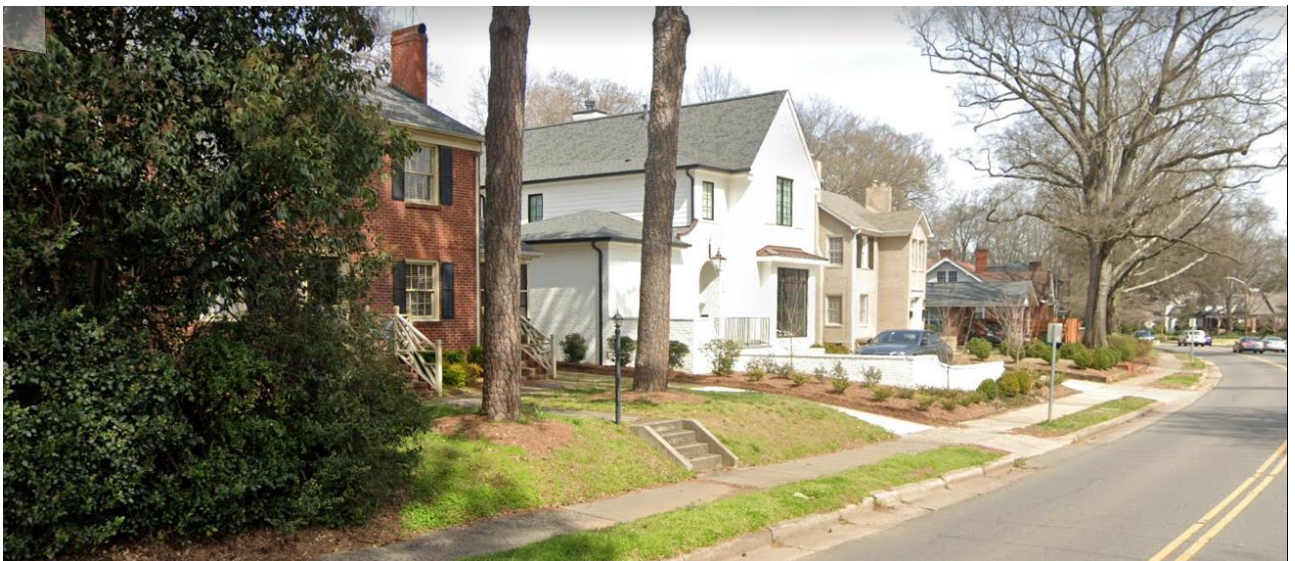
- The rezoning site is developed with a single family residence built in 1925 (pic below). The site is immediately surrounded by single family neighborhoods and multifamily residential developments on properties zoned R-3, R-5, and R-22MF. Along Providence Road are residential and non-residential uses in various zoning districts.



The rezoning site is developed with a single family residential home constructed in 1925.



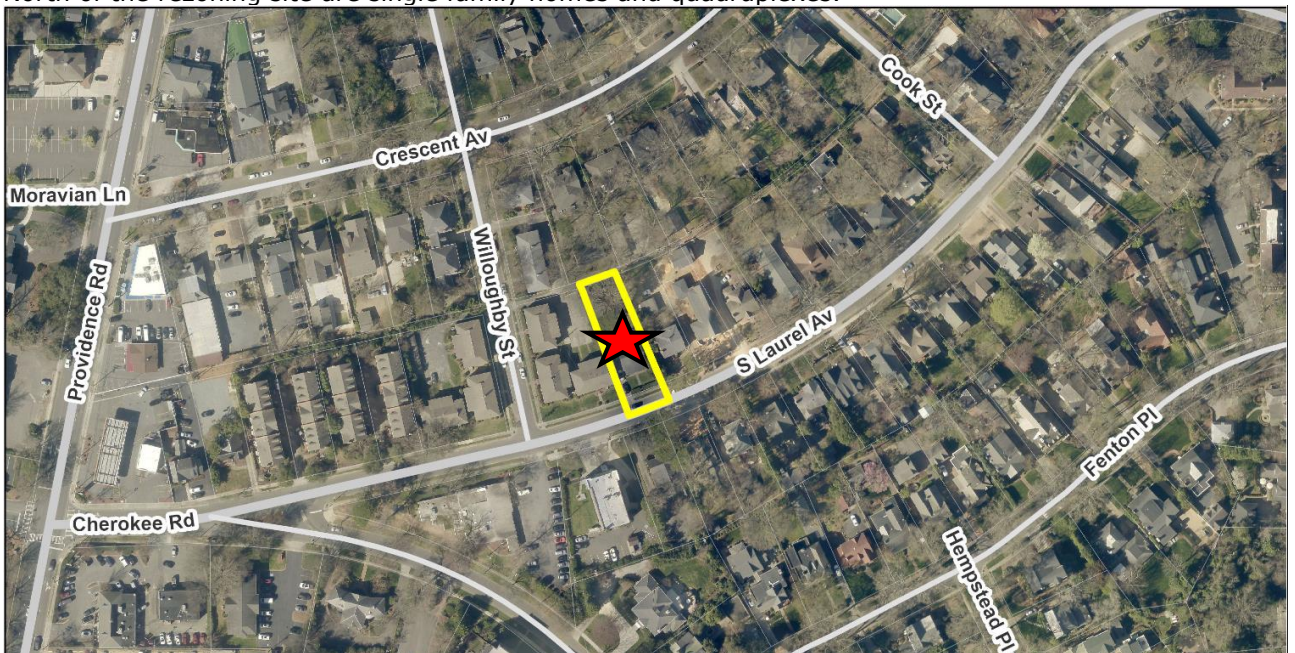
Directly west are multifamily residential developments.



Directly east are single family homes.

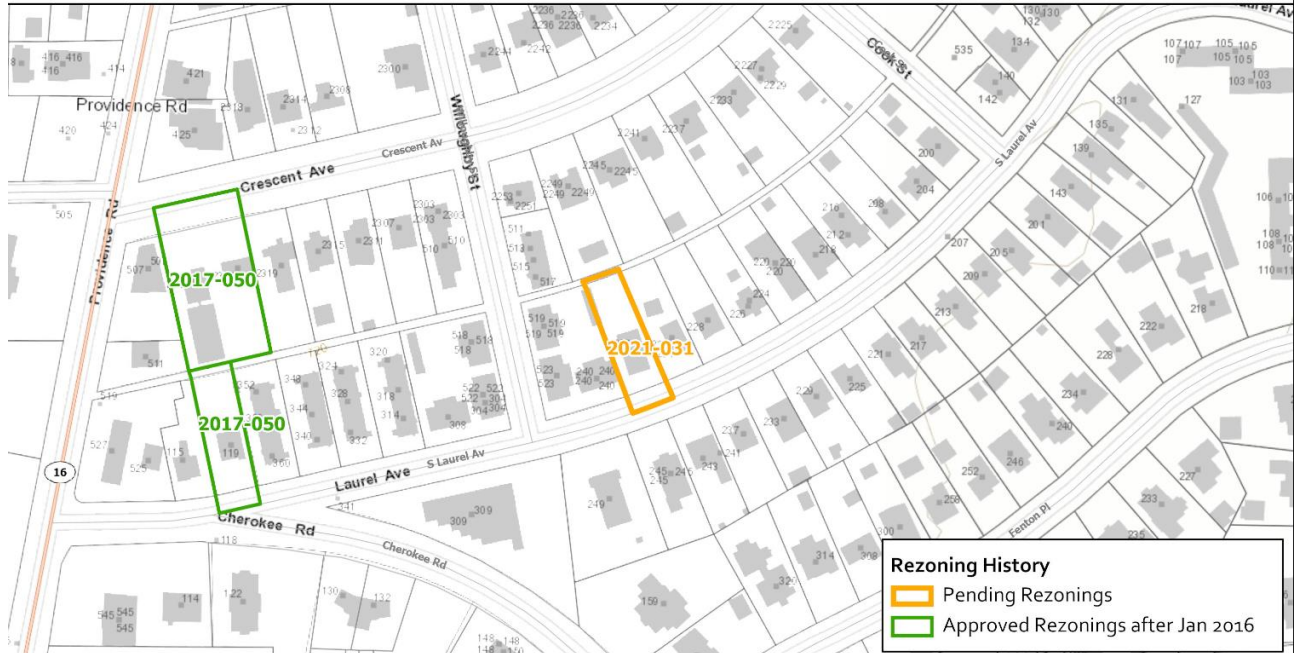


North of the rezoning site are single family homes and quadruplexes.



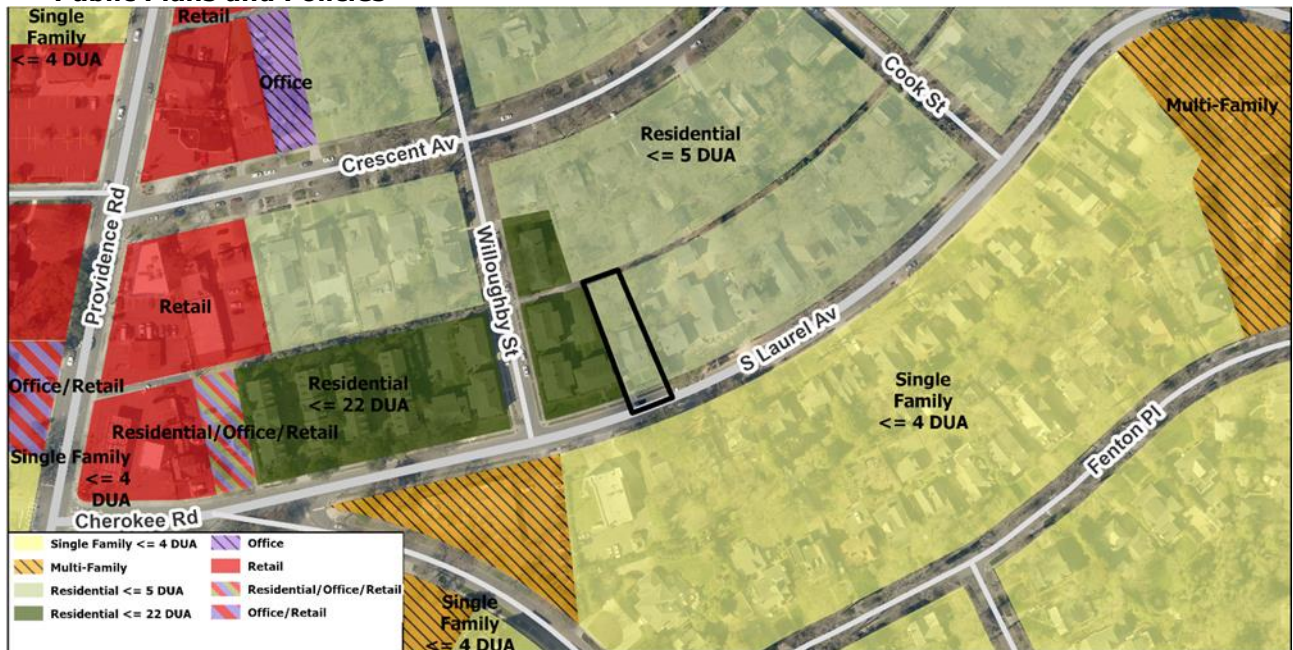
The rezoning site (denoted by red star) is immediately surrounded by single family residential homes and multifamily residential homes.

- Rezoning History in Area**



| Petition Number | Summary of Petition | Status |
|-----------------|--|----------|
| 2017-050 | Rezoned 0.77 acres from B-1 and O-2 to NS. | Approved |

- Public Plans and Policies**



- The *Elizabeth Area Plan* (2011) recommends residential uses up to 5 dwelling units per acre.

- **TRANSPORTATION SUMMARY**

- The site is located on a City-maintained minor thoroughfare (South Laurel Avenue). The proposed use will increase the vehicle trips per day from 10 trips existing to 20 trips per day. A Traffic Impact Study (TIS) is not needed for the complete review of this petition due to the site generating less than 2,500 daily trips. CDOT has no outstanding items with this petition.
- **Active Projects:**
 - N/A
- **Transportation Considerations**
 - No outstanding issues.
- **Vehicle Trip Generation:**

Current Zoning:
Existing Use: 10 trips per day (based on single family residence).
Entitlement: 10 trips per day (based on single family residence).
Proposed Zoning: 20 trips per day (based on 2 dwellings).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No outstanding issues.
- **Charlotte Department of Solid Waste Services:** No outstanding issues.
- **Charlotte Fire Department:** See advisory comments at www.rezoning.org
- **Charlotte-Mecklenburg Schools:** The development allowed under the existing zoning could generate 0 students, while the developed allowed under the proposed zoning may produce 0 students. Therefore, the net increase in the number of students generated from existing zoning to proposed is 0.
 - The proposed development is not projected to increase the school utilization over existing conditions (without mobile classroom units) as follows:
 - Eastover Elementary remains at 98%
 - Sedgefield Middle remains at 72%
 - Myers Park High remains at 121%.
 - See advisory comments at www.rezoning.org.
- **Charlotte Water:** Charlotte Water has accessible water system infrastructure for the rezoning boundary via an existing 6-inch water distribution main located along Laurel Ave. Charlotte Water has sanitary sewer system infrastructure accessible for the rezoning boundary via an existing 8-inch gravity sewer main located along Laurel Ave. See advisory comments at www.rezoning.org
- **City Arborist:** No comments submitted.
- **Erosion Control:** No outstanding issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** See advisory comments at www.rezoning.org
- **Mecklenburg County Parks and Recreation Department:** No outstanding issues.
- **Stormwater Services Land Development Engineering:** No outstanding issues.
- **Storm Water Services:** See advisory comments at www.rezoning.org
- **Urban Forestry:** No outstanding issues.

OUTSTANDING ISSUESSite and Building Design

1. Dimension and label the setback from the correct location.
2. Remove the driveway from the site plan. Arrows illustrating points of ingress/egress may remain on the plan.
3. Under Development Data note that height will be per ordinance.

See Attachments (applications, department memos, maps etc.) Online at www.rezoning.org

Planner: Claire Lyte-Graham (704) 336-3782

